

MINUTES OF COUNCIL MEETING #C19-17 of the council of the City of Dawson held on Monday, September 9, 2019 at 7 p.m. in the City of Dawson Council Chambers.

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Natasha Ayoub
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Molly Shore

ALSO PRESENT:	A/CAO	Mark Dauphinee
	EA	Heather Favron
	CDO	Clarissa Huffman

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-17 to order at 7:00 p.m.

Agenda Item: Agenda

C19-17-01 Moved by Mayor Potoroka, seconded by Councillor Shore that the agenda for council meeting # C19-17 of September 9, 2019 be adopted as presented.
Motion Carried 4-0

Agenda Item: Delegations

C19-17-02 Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 4-0

Councillor Kendrick joined council at 7:02 p.m.

- a) Jorn Meier, Project Manager, Parks Canada RE: Klondike Adaptive Realty Project and Adaptive Reuse of Heritage Buildings Workshop

Jorn Meier was in attendance to introduce council to the Klondike Adaptive Realty Project that he was working on for Parks Canada. The project was born out of the Klondike National Historic Sites (KNHS) Strategic Plan. The intent of the project is to look at adaptive reuse for some or many of their buildings and properties. Many of the buildings are not in best and highest use. Over the long term, funding has not been adequate to maintain and upgrade the buildings and there has been continuous decline of some properties. The Office of the Auditor General 2018 Report states, "because of the lack of additional funding for conservation work, more buildings may fall into disrepair".

One of the challenges faced is how to prioritize with two incompatible designation systems. Many buildings are Federal Heritage Building Review Office classified or recognized heritage buildings. Others carry no national designation and are considered of "other heritage value" and thus not really a KNHS concern as a federal agency.

Questions they are currently working towards finding answers for are:

- Should the community have a stake in what happens during this project?
- How do we feel about "dead buildings" in central locations?

- What do we care to protect?
- How do we honour buildings of “other heritage value”?
- How do we maintain protection for federal surplus buildings?
- What impact could federal disposal of properties have on economy, other real estate, and community development?

C19-17-03 Moved by Councillor Shore, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C19-16 of August 12, 2019

C19-17-04 Moved by Councillor Kendrick, seconded by Councillor Ayoub that the minutes of council meeting #C19-16 of August 12, 2019 be approved as presented. Motion Carried 5-0

Agenda Item: Business Arising from Minutes

Page 2: Council asked for an update on the Barry Fargey jersey. The A/CAO informed council the Recreation Board had met earlier in the evening and would report back to council with the outcome.

Page 2: Council inquired when they could expect the requested communication update from the Project Manager. The A/CAO informed council the report had been completed and was scheduled for the next council meeting.

Agenda Item: Financial and Budget Reports

a) Variance Report for the period ending July 31, 2019

Under the Summary Report, Protective Services:

- surplus/deficit lines seem to show a surplus in parenthesis where it should show a deficit not in parenthesis.

Under the Cable and Planning sub-department reports:

- the final lines read “CABLE OPERATING SURPLUS/DEFICIT”. These lines should read the appropriate sub-department.

The Acting CAO assured council that it was the opinion of Administration that the variance report as a whole showed that the City is in good financial shape without too many items of concern.

Council requested the report be included for the next committee of the whole for a discussion regarding methodology and format.

C19-17-05 Moved by Mayor Potoroka, seconded by Councillor Ayoub that council acknowledges receipt of the Variance Report for the period ending July 31, 2019; provided for informational purposes. Motion Carried 5-0

b) 2019 Accounts Payable Report #19-15 RE: Cheques #54047 – 54104

Council informed the A/CAO an email was sent to the CAO with questions regarding the cheque runs.

Council requested an accounting of total pool upgrade expenditures for this year.

- C19-17-06** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-15 RE: Cheques #54047 – 54104; provided for informational purposes.
Motion Carried 5-0

c) 2019 Accounts Payable Report #19-16 RE: Cheques #54105 – 54139

Further information	Cheque #	Vendor Name
Council requested to know what the payment represented. The A/CAO informed council the payment represented the 2nd quarter diversion credits.	54115	Conservation Klondike Society

- C19-17-07** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-16 RE: Cheques #54105 – 54139; provided for informational purposes.
Motion Carried 5-0

d) 2019 Accounts Payable Report #19-17 RE: Cheques #54140 – 54199

Further information	Cheque #	Vendor Name
Council asked how many chimneys were cleaned, how often inspections are done and if the City receives an inspection report. The A/CAO informed council 20 chimneys were cleaned as well as 7 boilers, inspections are annual, and a report is provided.	54197	Yukon Chimney Sweep

- C19-17-08** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-17 RE: Cheques #54140 – 54199; provided for informational purposes.
Motion Carried 5-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Direction RE: Playground Resurfacing

- C19-17-09** Moved by Mayor Potoroka, seconded by Councillor Shore that council waive the procurement methodology that requires a formal public tender and directs administration to solicit quotes for the supply of the rubber playground surface material.
Motion Carried 5-0

b) Request for Decision RE: Block 5, Days Addition Alley: Request to Purchase

- C19-17-10** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council direct administration to contact the remaining owners of Block 5, Days Addition to determine if they are interested in purchasing adjacent portions of the alley to avoid creating undevelopable part lots where possible, invoking the *Encroachment Policy* where necessary; and prepare a land sale bylaw disposing of the alley in Block 5, Days Addition, subject to confirmation that Yukon Energy has no interest in the land.
Motion Carried 5-0

c) Request for Decision RE: Lot 40, Dome Subdivision Expired Agreement

- C19-17-11** Moved by Councillor Johnson, seconded by Mayor Potoroka that Council confirm the agreement to purchase for lot 40, Dome Subdivision is null and void, and directs administration to bring forward a budget amendment to return the purchase price less deposit and rerelease the lot via new lottery.
- C19-17-12** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of speaking with the CDO. Carried 5-0
- C19-17-13** Moved by Councillor Johnson, seconded by Mayor Potoroka that committee of whole revert to council to proceed with the agenda. Carried 5-0
- C19-17-14** Moved by Councillor Johnson, seconded by Mayor Potoroka move to postpone to next cow.
Motion Carried 5-0

d) Request for Council Input RE: Association of Yukon Communities September Board Meeting

Council held discussion on agenda items for the upcoming AYC Board meeting and provided feedback regarding the draft AYC Code of Conduct and a hotel tax.

- C19-17-15** Moved by Mayor Potoroka, seconded by Councillor Shore that council provide input to Councillor Shore for the AYC Board Meeting.
Motion Carried 5-0

Agenda Item: Bylaws and Policies

a) *Development Incentives Policy #2019-02*

- C19-17-16** Moved by Councillor Shore, seconded by Councillor Ayoub that council adopt the *Development Incentive Policy #2019-02* as amended.
- C19-17-17** Moved by Councillor Shore, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of holding discussion with the CDO.
Carried 4-1
- C19-17-18** Moved by Councillor Ayoub, seconded by Mayor Potoroka that committee of the whole revert to council to proceed with the agenda. Carried 5-0
- C19-17-19** Moved by Mayor Potoroka, seconded by Councillor Johnson that section 7.3 of the policy be amended to “is revoked, cancelled, or allowed to expire or lapse”. Carried 5-0
Main Motion Carried 4-1

b) *Heritage Bylaw #2019-04 – Second Reading*

Council raised the following questions:

How much money is currently in the heritage reserve fund?
How much is contributed to the heritage reserve fund annually? Will we be contributing 20k per year?
going forward or just deplete what is in the fund first?
How soon will administration be able to bring forward an amendment to the Reserves Bylaw?
Has council or administration ever discussed an honorarium for HAC members?

- C19-17-20** Moved by Mayor Potoroka, seconded by Councillor Johnson that bylaw #2019-04 being the *Heritage Bylaw* be given second reading.
- C19-17-21** Moved by Councillor Kendrick, seconded by Mayor Potoroka that council refer to next committee of whole meeting.
Motion Carried 5-0

c) *Zoning Bylaw Amendment No. 3* RE: Cannabis Retail Service Regulations – Second Reading

Council informed that an email submission was received after the Public Hearing that was related to timing and open hours, which had already previously been addressed.

- C19-17-22** Moved by Councillor Shore, seconded by Councillor Kendrick that bylaw #2019-08 being the *Zoning Bylaw Amendment No. 3* be given second reading.
Motion Carried 5-0

d) *Zoning Bylaw Amendment No. 3* RE: Cannabis Retail Service Regulations – Third and Final Reading

- C19-17-23** Moved by Councillor Shore, seconded by Councillor Kendrick that bylaw #2019-08 being the *Zoning Bylaw Amendment No. 3* be given third and final reading.
Motion Carried 5-0

Agenda Item: Correspondence

Council requested a status update in regards to the North End Development Agreement and partnership as noted in Minister Streicker's letter.

- C19-17-24** Moved by Councillor Kendrick, seconded by Councillor Shore that council acknowledge receipt of the following correspondence:
- Minister Frost RE: Requesting Feedback on the Draft of Yukon Parks Strategy
 - Minister Streicker RE: Dawson City North End Development
 - RCMP, Dawson Detachment, "M" Division – July Policing Report
 - L. Knol RE: Bylaw Ticket
 - Heritage Advisory Committee Minutes #HAC19-11 & HAC19-12
 - Committee of the Whole Minutes #CW19-16, CW19-21, CW19-22
- For informational purposes.
Motion Carried 5-0

Agenda Item: Public Questions

- C19-17-25** Moved by Mayor Potoroka, seconded by Councillor Shore that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 5-0

Ben Shore was in attendance to ask council about the state of the grade between the road and his property left from the sewer line replacement project. There is a drastic grade that is not functional or aesthetically pleasing at all. He explained he contacted the Project Manager for YG and was informed that it would be up to the City to decide if they were going to do any further remediation this year. He is looking to have a softer grade put in before winter in order to access his boardwalk without a set of stairs and access his off-street parking. It is currently about a four to one grade that has been created where there used to be a flat grade. In previous extensive conversations with YG and city staff he had suggested he would rather them dig farther back into his yard and is more inclined to see more done to allow for a softer grade. He has been having a hard time getting a response back from YG and it sounds like the project proponent are saying it's the other one's purview. His questions of council are

Does the City think its current state is finished for this year? He hopes the answer is no.
If the answer is no then, who's responsibility is it?
What's the time line for doing so?

Council noted the question is also when will the redevelopment plan come in that was agreed would be done. Council informed that the CAO has also been have similar difficulties with obtaining responses from YG but apparently Rick Kent is coming up in a couple of weeks and can make it part of the discussion. The A/CAO explained the reason for the delay is they are trying to get the contractor out of there as they have fulfilled a vast majority of their obligations under the contract. Some of the redevelopment and re-sloping has had to be moved into a separate contract, but to do that work the first contractor has to be totally off the site. There is no funding in place that they can do work on private property so it has to be done under a different and separate funding stream.

Ben Shore voiced his frustration that he has been asking for a month and no one could tell him what the plan was. If someone can tell him the grade is going to be taken down to a softer grade that he can plan around that and move forward with some work he would like to do on his property before winter.

The A/CAO confirmed to try to get some communication to him about that in the near future and hopes to have the work done in 2019 but is unable to give a guarantee. The second contract to fix the grade would fall under YG.

Ben Shore asked if the full re-development can't be completed before winter, could the City staff or a hired private contractor do some of the re-sloping before winter as the work would not be that difficult and would alleviate safety issues arising from snow and ice on the steep grade? The A/CAO informed that they could not commit to that at the moment.

Council noted it would be good to touch base with the CAO to sort out the plan going forward.

Councillor Kendrick departed council at 9:47 p.m.

C19-17-26 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with agenda.
Motion Carried 4-0

Agenda Item: Adjournment

C19-17-27 Moved by Mayor Potoroka, seconded by Councillor Johnson that council meeting #C19-17 be adjourned at 9:48 p.m. with the next regular meeting of council being September 23, 2019.
Motion Carried 4-0

**THE MINUTES OF COUNCIL MEETING C19-17 WERE APPROVED BY COUNCIL RESOLUTION
#C19-20-02 AT COUNCIL MEETING #C19-20 OF OCTOBER 7, 2019.**

Original signed by:

Wayne Potoroka, Mayor

Mark Dauphinee, A/CAO