

THE CITY OF DAWSON

COMMITTEE OF THE WHOLE MEETING #CW23-03

DATE: WEDNESDAY February 15, 2023

TIME: 7:00 PM

LOCATION: City of Dawson Council Chambers



Join Zoom Meeting

<https://us02web.zoom.us/j/87277415585?pwd=OGI6MS9TZ1NydE9lcTEwSkVBaklSUT09>

Meeting ID: 872 7741 5585

Passcode: 771128

1. CALL TO ORDER

2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA

- a) Committee of the Whole Meeting CW23-03

3. PUBLIC HEARING

- a) Consolidation Application #23-011: Westerly portions of Lots 11 & 12, Block L, Ladue Estate

4. MINUTES

- a) Committee of the Whole Meeting Minutes CW23-01 of January 18, 2023
- b) Special Committee of the Whole Meeting Minutes CW23-02 of January 25, 2023

5. BUSINESS ARISING FROM MINUTES

6. FINANCIAL & BUDGET REPORTS

- a) 2023 Budget Discussion

7. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

- a) Request for Decision: Victory Garden Fence & Path Replacement Contract Award and Budget Amendment
- b) Request for Decision: Consolidation Application #23-011: Westerly portions of Lots 11 & 12, Block L, Ladue Estate
- c) Request for Decision – Verbal Update on Land Development Projects - CAO

8. BYLAWS & POLICIES

- a) Zoning Bylaw Amendment No. 21- (2022-21)-2022 *Housekeeping Amendments*
- b) 2023 Land Sale Bylaw No. 1- (2023-04)-Block S, Ladue Estate, Alley

9. PUBLIC QUESTIONS

10. IN CAMERA

- a) Personnel Related Matter

11. ADJOURNMENT

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 | FAX: 867-993-7434
www.cityofdawson.ca



NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

Subdivision Application #23-011

Subject Property: Westerly Portions of Lots 11 and 12, BLOCK L, LADUE ESTATE

Date: February 15, 2023

Time: 7:00pm

Location: Council Chambers, City Hall

Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #12

As per the Bylaw, S. 5.1.4.I, upon receiving an application for subdivision, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the boundary adjustment of Westerly Portions of Lots 11 and 12, Block L, Ladue Estate.



For more information or to provide your input prior to the public meeting, please contact the Planning & Development Assistant or Planning & Development Officer using the following contact information:

Melissa Jensen

Planning & Development Assistant
Box 308, Dawson City YT Y0B 1G0
planningassist@cityofdawson.ca
867-993-7400 ext. 438

Farzad Zarringhalam

Planning & Development Officer
Box 308, Dawson City YT Y0B 1G0
planningofficer@cityofdawson.ca
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MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-01 of the Council of the City of Dawson
held on Wednesday, January 18, 2023 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Kendrick
Councillor Somerville
Councillor Lister
Councillor Pikálek
Councillor Spriggs

REGRETS:

ALSO PRESENT:

A/CAO: Dennis Shewfelt
EA: Elizabeth Grenon

	1	Call To Order The Chair, Mayor Kendrick called Committee of the Whole meeting CW23-01 to order at 7:02 p.m.
CW23-01-01	2	Acceptance of Addendum & Adoption of Agenda Moved By: Councillor Somerville Seconded By: Councillor Spriggs That the agenda for Committee of the Whole meeting CW23-01 of January 18, 2023 be adopted as presented. CARRIED 5-0
	3	Delegations & Guests Kathy Webster, John Wierda, Laurie Berglund, Rick Gillespie and Debra Blattler spoke to the Taxation of Vacant Residential Land Policy and expressed their concerns.
	3.1	Kathy Webster RE Taxation of Vacant Residential Land
	3.2	John Wierda RE: Taxation of Vacant Residential Land
	3.3	Rick Gillespie RE: Taxation of Vacant Residential Land
	3.4	Laurie Berglund RE: Taxation of Vacant Residential Land
	3.5	Eric Blattler RE: Taxation of Vacant Residential Land
	4	Business Arising from Delegations & Guests
	5	Minutes
CW23-01-02	5.1	Committee of the Whole Meeting Minutes CW22-15 of December 7, 2022 Moved By: Councillor Somerville Seconded By: Councillor Pikálek That the minutes of Committee of the Whole Meeting CW22-15 of December 7, 2022 be approved as presented. CARRIED 5-0

	6	Business Arising From Minutes
	7	Special Meeting, Committee, and Departmental Reports
CW23-01-03	7.1	Interim Solid Waste Management Agreement Moved By: Councillor Somerville Seconded By: Mayor Kendrick That Committee of the Whole forward to Council to direct administration to enter into the proposed interim solid waste management agreement. CARRIED 5-0
	8	Public Questions Dan Davidson had questions regarding the progress of the new Solid Waste Diversion Centre.
	9	In Camera
CW23-01-04	9.1	Move to In Camera Moved By: Mayor Kendrick Seconded By: Councillor Somerville That Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter. CARRIED 5-0
CW23-01-05	9.2	Move to COW Moved By: Councillor Somerville Seconded By: Councillor Spriggs That Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda. CARRIED 5-0
CW23-01-06	10	Adjournment Moved By: Mayor Kendrick Seconded By: Councillor Somerville That Committee of the Whole Meeting CW23-01 be adjourned at 9:50 p.m. with the next regular meeting of Committee of the Whole being February 15, 2023. CARRIED 5-0

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-01 WERE APPROVED BY COUNCIL RESOLUTION #CW23-02-XX AT COMMITTEE OF THE WHOLE MEETING CW23-02 OF FEBRUARY 15, 2023.

Willaim Kendrick, Mayor

Dennis Shewfelt, A/CAO

Mayor A/CAO

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW23-02 of the Council of the City of Dawson held on Wednesday, January 25, 2023 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Kendrick
Councillor Somerville
Councillor Lister
Councillor Pikálek

REGRETS:

Councillor Spriggs

ALSO PRESENT:

CAO: David Henderson
EA: Elizabeth Grenon
PDM: Maria Fisher
PDO: Farzad Zarringhalam

	1	Call to Order The Chair, Mayor Kendrick called Special Committee of the Whole meeting CW23-02 to order at 7:00 p.m.
CW23-02-01	2	Agenda Moved By: Councillor Somerville Seconded By: Mayor Kendrick That the agenda for Special Committee of the Whole meeting CW23-02 of January 25, 2023 be adopted as presented. CARRIED 4-0
	3	Special Meeting, Committee, and Departmental Reports
	3.1	Update from Yukon Government on Dome Road Projects Ben Campbell from Yukon Government (YG) introduced his team and gave a quick overview of what YG has done to date. Zoe Morrison from Stantec presented an update on the Dome Road Projects and Master Plan.
CW23-02-02	4	Adjournment Moved By: Councillor Somerville Seconded By: Councillor Lister That Special Committee of the Whole Meeting CW23-02 be adjourned at 8:11 p.m. with the next regular meeting of Committee of the Whole being February 15, 2023. CARRIED 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING CW23-02 WERE APPROVED BY COUNCIL RESOLUTION #CW23-02-XX AT COUNCIL MEETING CW23-03 OF FEBRUARY 15, 2023.

William Kendrick, Mayor

David Henderson, CAO

Mayor CAO

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Operating and Capital Budgets		
PREPARED BY:	Kim McMynn	ATTACHMENTS: <ul style="list-style-type: none">▪ 2023 Annual Operating Budget and Capital Expenditure Program - draft▪ Fees and Charges 2022 Appendix	
DATE:	February 10, 2023		
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">▪ Municipal Act Section 238▪ Municipal Act Section 265			

ISSUE / PURPOSE

It is respectfully requested that Committee of the Whole receive for discussion, comments and suggestions, the Budgets for 2023 in anticipation of 1st reading to be held on March 1st Council meeting.

BACKGROUND SUMMARY

Each year an annual Operating and Capital Expenditure Budget is prepared by administration and provided to Council for review, discussion and approval. In December a Provisional Budget for 2023 was approved, allowing administration to continue operations into the new year. The 2023 Annual Operating Budget and Capital Expenditure Program Budget, Fees and Charges Amendment Bylaw and Tax Levy Bylaw establish the rates and will become active on adoption of 3rd reading. It is advantageous for Council to conduct robust discussion with managers prior to 1st reading.

ANALYSIS / DISCUSSION

The Provisional Budget for 2023 was presented to Council and early estimates indicated that a small surplus may occur. Since that time, additional information has been gathered, 2022 year to date results have been updated and managers have had time to adjust their O&M budgets and prepare their 2023 Capital Expenditure (including Project) budgets.

The following provides a summary of approach and information that may be helpful in the discussion with Council.


- 1) The updated budget for 1st reading O&M currently sits at a deficit prior to the funding of the Reserves.
- 2) Salaries and wages: Although a new collective agreement has yet to be signed, it is anticipated that a settlement will include an increase for 2022 and 2023. Although this is difficult to estimate, an increase has been provided that also represents other factors including new hires and step increases.
- 3) Benefits have been estimated at 15%, (except for Mayor and Council), however, as information is gathered from our benefit providers for 2023 and due to reduced staff turnover entitling staff to higher payments, a slight increase may be required at 1st reading.
- 4) As indicated in earlier reports to Council, we are experiencing volatile markets for the supply of services and product. Managers have tried to address these, but as more information is gathered, some of the figures may be updated as the 1st, 2nd and 3rd readings move forward.
- 5) Lines have been provided in the Capital and Project Budgets for Council to make suggestions for additional requests.
- 6) Revenues in Administration have not been adjusted except for known amounts. Management awaits suggestions, comments and/or recommendations as to which fees and charges might be increased. In this draft, the Tax Levy rates remain at 1.56 and 1.85 (with minimum Tax rates applying) for residential and non-residential properties respectively.

- 7) Revenues for Public Works and Recreation have included some increase in fees and charges for services, as noted in the comments. Managers are open for discussion on these line items.
- 8) Management would like Council to consider reducing some of the grants, subsidies and programs. Although community groups, property owners, seniors and businesses are all straining under the current economic conditions, the City must consider whether these programs are sustainable amid the rising costs of providing basic services to City residents.

RECOMMENDATION:

Administration respectfully requests that Committee of the Whole Provide comments, suggestions for revision and guidance in anticipation of 1st reading to be held on March 1st.

APPROVAL		
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NAME:	David Henderson, CAO	SIGNATURE: 
DATE:	February 10, 2023	

**2023 Operating Budget
1st Reading - Draft**

		2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading (Draft)
REVENUE:						
	General Municipality:					
	General Taxation	2,210,835	2,234,823	2,375,073	2,409,274	2,409,199
	Grants in Lieu of Taxes	1,003,355	1,011,280	1,074,139	1,082,732	1,085,955
	Grants	2,711,465	2,710,181	2,618,245	2,640,150	2,640,150
	Penalties and Interest	5,895	23,917	28,942	16,600	16,600
	Other Revenue	4,834	29,634	10,771	38,208	12,000
	Sale of Services	100,514	156,154	129,952	117,830	128,046
	Total General Municipality:	6,117,177	6,134,702	6,237,122	6,304,794	6,291,949
	Cable	208,392	221,460	225,933	221,400	221,400
	Protective Services:					
	Fire Protection	73,700	71,380	80,650	71,955	66,955
	Emergency Measures	-	-	1,184	-	-
	Bylaw Enforcement	1,435	3,025	7,601	6,000	6,000
	Total Protective Services:	75,135	74,405	89,435	77,955	72,955
	Public Works:					
	Water Service	911,227	914,873	930,713	948,060	948,060
	Sewer Service	618,932	622,012	624,559	638,520	638,520
	Waste Management	354,402	363,896	423,619	487,020	487,020
	Other Revenue	78,643	51,724	70,405	106,500	106,500
	Total Public Works:	2,017,175	1,842,049	2,049,296	2,180,100	2,180,100
	Public Health - Cemetery	2,723	2,400	4,300	4,300	4,300
	Planning	22,071	71,715	22,516	95,000	105,000
	Recreation:					
	Recreation Common	38,712	54,759	62,264	63,051	64,051
	Programming & Events	27,532	94,196	53,450	61,000	67,500
	AMFRC	40,474	80,105	40,819	57,500	61,000
	Water Front	14,200	42,279	47,089	42,000	50,000
	Pool	-	11,686	17,970	19,250	20,750
	Green Space	4,585	8,282	17,395	26,000	35,000
	Total Recreation:	125,503	291,307	238,987	268,801	298,301
	TOTAL REVENUE:	8,568,176	8,638,038	8,867,589	9,152,350	9,174,005
	EXPENDITURES:					
	General Municipality:					
	Mayor and Council	143,295	157,223	169,717	190,670	184,204
	Council Election	-	8,370	8,492	-	-
	Grants/Subsidies	164,275	185,463	169,028	206,839	219,610
	Administration	1,124,172	1,195,795	1,214,463	1,225,413	1,323,250
	Other Property Expenses	5,860	2,668	10,311	21,600	21,600
	Computer Information Systems	93,479	115,589	91,527	104,000	104,000
	Communications	8,508	24,541	68,073	82,676	29,700
	Municipal Safety Program	10,711	5,490	6,625	4,477	4,477
	Total General Municipality:	1,550,300	1,695,139	1,738,236	1,835,675	1,886,841
	Cable	251,391	221,146	254,388	239,985	265,250

**2023 Operating Budget
1st Reading - Draft**

		2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading (Draft)
	Protective Services:					
	Fire Protection	298,767	310,706	299,873	361,918	408,100
	Emergency Measures	24,816	22,301	25,462	25,772	29,098
	Bylaw Enforcement	119,338	98,001	116,557	161,045	169,100
	Total Protective Services:	442,922	431,008	441,892	548,735	606,298
	Public Works:					
	Common	481,902	371,015	478,149	511,795	480,545
	Roads and Streets - Summer	114,819	127,460	121,120	143,482	126,450
	Roads and Streets - Winter	398,494	293,376	355,927	406,315	428,800
	Sidewalks	40,609	35,775	12,178	41,827	20,150
	Dock	2,418	258	1,159	4,150	4,150
	Surface Drainage	65,075	32,161	80,662	67,827	84,350
	Water Services	1,224,035	1,150,399	1,207,537	1,362,189	1,495,500
	Sewer Services	205,321	239,860	214,229	340,883	299,450
	Waste Water Treatment Plant	219,893	221,031	232,000	232,000	232,000
	Waste Management	576,672	494,409	470,301	572,122	783,150
	Building Maintenance	233,125	352,788	368,435	394,884	388,400
	Waste Diversion	-	-	183,792	255,479	255,500
	Total Public Works:	3,562,363	3,318,531	3,725,489	4,332,953	4,598,445
	Public Health - Cemetery	-	-	3,265	13,000	13,000
	Planning	171,149	196,525	275,753	369,000	383,950
	Recreation:					
	Recreation Common	303,710	229,745	241,155	329,800	273,437
	Programming & Events	225,552	291,116	251,385	255,396	271,100
	AMFRC	623,570	596,855	587,526	595,758	645,050
	Water Front	57,224	45,495	35,112	51,832	43,925
	Pool	18,493	184,627	230,252	211,060	225,200
	Green Space	174,145	242,127	265,153	319,215	291,500
	Total Recreation:	1,402,694	1,589,965	1,610,583	1,763,061	1,750,212
	TOTAL EXPENDITURES:	7,380,819	7,452,314	8,049,606	9,102,410	9,503,996
	NET OPERATING SURPLUS	1,187,357	1,185,724	817,983	49,940	(329,990)

**2023 Operating Budget
1st Reading - Draft**

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading	
GENERAL MUNICIPAL REVENUES						
REVENUES: GENERAL TAXATION						
Property Taxes - Residential	1,088,265	1,119,233	1,209,961	1,234,841	1,231,271	1,1.1
Property Taxes - Non-Residential	1,122,570	1,115,590	1,165,112	1,174,433	1,177,928	1
TOTAL GENERAL TAXATION REVENUE	2,210,835	2,234,823	2,375,073	2,409,274	2,409,199	
REVENUES: GRANTS IN LIEU OF TAXES						
Federal Grants in Lieu - Residential	27,663	27,697	29,383	29,618	29,706	
Territorial Grants in Lieu - Residential	10,921	13,589	15,580	15,705	15,751	
Federal Grants in Lieu - Non-Residential	159,215	159,215	166,847	168,182	168,682	
Territorial Grants in Lieu - Non-Residential	410,511	416,170	433,295	436,761	438,061	
Tr'ondek Hwech'in Grants In Lieu	395,045	394,609	429,034	432,466	433,753	
TOTAL GRANTS IN LIEU REVENUES	1,003,355	1,011,280	1,074,139	1,082,732	1,085,955	
REVENUES: GRANTS						
Comprehensive Municipal Grant	2,387,843	2,512,359	2,550,592	2,570,997	2,570,997	2
Training Grant	2,590	2,590	2,500	4,000	4,000	
Carbon Rebate	12,612	35,275	65,153	65,153	65,153	
Covid restart funding	308,420	159,957	-	-	-	
TOTAL GRANT REVENUES	2,711,465	2,710,181	2,618,245	2,640,150	2,640,150	
REVENUES: PENALTIES & INTEREST						
Penalties & Interest - Property Taxes	5,895	14,926	15,310	10,000	10,000	
Penalties & Interest - Water & Sewer		8,991	13,632	6,000	6,000	
Administration Fee - Tax Liens		-	-	600	600	
TOTAL PENALTIES & INTEREST REVENUE	5,895	23,917	28,942	16,600	16,600	
REVENUE: OTHER REVENUE						
Bank Interest					6,000	3
Interest on General Account and Investments	64,746	23,976	45,290	38,708	45,000	4
Less Interest Transferred to Reserves	(59,922)	(22,773)	(41,763)	(17,500)	(40,000)	4
Bad Debt Recovery/NSF charges		80	-	1,000	1,000	
Miscellaneous Revenue	10	22,351	7,244	10,000	-	5
WCB Choice Reward Program		6,000	-	6,000	-	6
TOTAL OTHER REVENUE:	4,834	29,634	10,771	38,208	12,000	
1 Final roll increase was a 1.1% increase in land and improvements						
1 Includes estimate on vacant residential land tax levy						
2 No firm numbers for 2023 available yet						
3 New banking arrangement - interest earned on General Bank account, but bank charges now occurring (see Expenditures)						
4 Interest rates are estimated to flatten but hold						
5 Inknown at this stage						
6 No word on whether this program will be reinstated						
REVENUE: SALE OF SERVICES						
Business Licence	40,024	34,099	40,838	40,000	40,000	
Intermunicipal Business Licence	85	4,457	2,487	1,500	1,500	
Certificate and Searches	1,295	1,473	2,550	1,475	1,475	
Building Lease/Rental Income	59,110	116,125	84,077	74,855	85,071	7
TOTAL SALE OF SERVICES REVENUE	100,514	156,154	129,952	117,830	128,046	
TOTAL GENERAL MUNICIPAL REVENUE	6,036,898	6,165,989	6,237,122	6,304,794	6,291,949	
7 Updated information						

**2023 Operating Budget
1st Reading - Draft**

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
EXPENDITURES: MAYOR AND COUNCIL					
Wages & Honoraria - Mayor/Council	54,267	60,712	67,680	78,221	70,000
Benefits - Mayor/Council	2,609	3,057	3,778	11,733	4,200
Employee Wages - Council Services Admin.	50,782	47,977	50,056	43,231	51,307
Employee Benefits - Council Services Admin.	8,008	7,234	7,819	6,485	7,696
Membership/Conference Fees	24,454	26,750	26,606	30,000	30,000
Training - Mayor and Council		5,015	4,728	5,000	5,000
Travel - Accommodation and Meals	323		3,252	5,000	5,000
Travel - Transportation		5,057	1,664	7,500	7,500
Special events/sponsorship	1,373	1,113	2,634	2,000	2,000
Non Capital Equipment/Office Furniture	1,479	308	1,500	1,500	1,500
TOTAL MAYOR AND COUNCIL EXPENSES	143,295	157,223	169,717	190,670	184,204
EXPENDITURES: ELECTIONS/REFERENDUMS					
Election costs		8,370	8,492	-	-
TOTAL ELECTIONS/REFERENDUMS EXPENSES	-	8,370	8,492	-	-
EXPENDITURES: GRANTS/SUBSIDY					
Homeowner Senior Tax Grants	19,680	24,964	28,330	29,000	29,000
Development Incentive Grant	17,787	25,730	29,220	51,839	64,610
Water and Sewer - Senior Discount	60,030	51,173	54,357	55,000	55,000
Community Grants	26,147	40,465	16,250	30,000	30,000
Dawson Ski Hill Grants	5,631	8,131	5,871	6,000	6,000
KDO Funding	35,000	35,000	35,000	35,000	35,000
TOTAL GRANTS/SUBSIDY EXPENSES	164,275	185,463	169,028	206,839	219,610
8 Applications will exceed \$100,000 in 2024. No new applications can be accepted until 2027.					
9 Although applications are being awarded up to budget, many groups are defaulting on requirements for actual payment					
EXPENDITURES: ADMINISTRATION					
Wages - Administration	399,769	501,646	532,068	507,515	555,000
Benefits - Administration	112,220	100,182	117,544	76,127	83,250
Professional Fees	80,456	24,294	1,331	2,000	2,000
Audit	22,000	22,000	22,000	22,000	22,000
Legal	91,540	64,798	65,543	100,000	100,000
Human Resource	5,805	14,329	14,732	15,000	15,000
Membership/Conference	250	290	1,295	2,500	2,500
Training	5,376	2,792	4,760	5,000	5,000
Travel - Accommodation and Meals	718	1,014	1,731	6,000	6,000
Travel - Transportation	5,049	2,526	2,452	10,000	10,000
Promotional Material/Hosting Events	2,219	1,960	7,479	3,000	3,000
Subscriptions & Publications	3,812	3,890	-	2,000	2,000
Postage ALL DEPTS	15,114	8,691	13,596	13,500	13,500
Freight	1,555	1,583	1,219	2,000	2,000
Supplies - Office ALL DEPTS	15,430	28,143	19,587	30,000	30,000
Non Capital Equipment	16,446	1,994	3,202	4,000	4,000
Photocopier Expense - ALL DEPTS	7,962	8,800	12,220	9,000	9,000
Building Repairs and Maintenance	6,739	34,021	15,449	15,000	15,000
Electrical	13,559	11,307	11,022	19,500	19,500
Heating	17,330	15,825	21,995	27,000	27,000
Insurance - ALL DEPTS	222,318	267,765	266,914	265,315	308,544
Telephone and Fax	31,092	31,190	28,059	33,000	33,000
Bank Charges	8,217	3,903	3,554	8,100	8,100
Payroll Fees	1,037	4,420	5,498	3,360	3,360
Bad Debt Expense	600	500	65	4,796	4,796
Assessment Fees	37,559	37,932	40,318	38,500	38,500
Tax Liens/Title Searches		-	150	200	200
Intermunicipal Business Licence		-	680	1,000	1,000
TOTAL ADMINISTRATION EXPENSES	1,124,172	1,195,795	1,214,463	1,225,413	1,323,250
10 Significant increase for 2023, due to addition of equipment and vehicles, and premuim rate increase					
11 Additional costs of fibre and the swith to DSL and Fibre and away from using aging and problematic Tower					

**2023 Operating Budget
1st Reading - Draft**

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
EXPENDITURES: OTHER PROPERTY EXPENSES					
Repairs and Maintenance - 8th Residence	2,531	1,911	679	7,000	7,000
Repairs and Maintenance - 6th Ave. Rental	3,329	757	523	5,000	5,000
Property Lease /staff housing			9,109	9,600	9,600
TOTAL OTHER PROPERTY EXPENSES	5,860	2,668	10,311	21,600	21,600
EXPENDITURES: COMPUTER INFORMATION SYSTEMS					
Accounting System Support Plan	19,560	27,918	23,389	30,000	30,000
Network Workstation Support Plan & Updates	67,062	56,214	42,033	45,000	45,000
Network Software and Accessories	6,012	30,760	18,176	25,000	25,000
Repairs, Maintenance & Non Capital Replacement	845	697	7,929	4,000	4,000
TOTAL COMPUTER IT EXPENSES	93,479	115,589	91,527	104,000	104,000
EXPENDITURES: COMMUNICATIONS					
Communications - Wages		-	29,338	41,718	-
Communications - Benefits		-	4,408	6,258	-
Communications - Advertising ALL DEPTS		22,403	26,369	18,200	18,200
Supplies		-	-	5,000	-
Licence Fees	2,513	1,993	1,963	2,500	2,500
Contracted Services	5,995	145	5,995	9,000	9,000
TOTAL COMMUNICATIONS EXPENSES	8,508	24,541	68,073	82,676	29,700
EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM					
Wages - Safety	9,881	4,818	5,901	3,927	3,927
Benefits - Safety	830	672	724	550	550
TOTAL MUNICIPAL HEALTH & SAFETY EXPENSES	10,711	5,490	6,625	4,477	4,477
TOTAL GENERAL MUNICIPAL EXPENSES	1,550,300	1,695,139	1,738,236	1,835,675	1,886,841
TOTAL GENERAL MUNICIPALITY REVENUES:	6,036,898	6,165,989	6,237,122	6,304,794	6,291,949
TOTAL GENERAL MUNICIPALITY EXPENSES:	1,550,300	1,695,139	1,738,236	1,835,675	1,886,841
NET GENERAL MUNICIPALITY	4,486,598	4,470,850	4,498,886	4,469,119	4,405,109
DEPARTMENTAL WAGES AND BENEFITS	579,576	671,087	761,441	726,049	716,927

11 No plans to fill this position. Managers are taking on this role in their respective departments

**2023 Operating Budget
1st Reading - Draft**

CABLE	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
REVENUES - CABLE:					
Cable Television:					
Analog Basic	143,521	143,020	161,566	160,000	160,000
Digital Basic	54,566	56,356	44,644	44,000	44,000
Packages	4,441	13,431	13,573	12,000	12,000
New Installations/Reconnects	135	2,288	2,080	2,000	2,000
Fibre Optic Rental	4,440	4,440	4,070	3,400	3,400
TOTAL REVENUE - CABLE:	208,392	221,460	225,933	221,400	221,400
EXPENDITURES - CABLE:					
Wages	19,864	27,024	26,069	25,031	27,000
Benefits	3,271	3,858	4,054	3,755	4,050
Advertising/Analog Channel Guide	3,780	6,920	9,431	7,500	7,500
Supplies - Office	28	1,586	811	2,500	2,500
Non-capital Equipment/Office Furniture	5,040	-	-	2,000	2,000
Tower/Equipment Repairs and Mtnce.	3,005	2,276	7,565	2,000	7,000
Electrical	12,726	12,776	11,664	13,000	13,000
Telephone and Fax	2,181	2,083	2,270	2,200	2,200
Contracted Services	54,745	37,120	37,760	40,000	43,000
Supplies - Operating	4,203		1,314	2,000	2,000
Cable Pole Rental/Site Lease	33,064	34,953	36,720	35,000	35,000
Television Stations	109,484	92,550	116,730	105,000	120,000
TOTAL EXPENDITURES - CABLE:	251,391	221,146	254,388	239,985	265,250
TOTAL CABLE REVENUES:	208,392	221,460	225,933	221,400	221,400
TOTAL CABLE EXPENSES:	251,391	221,146	254,388	239,985	265,250
NET CABLE EXPENSES	(42,999)	314	(28,455)	(18,585)	(43,850)

1 Satellite drop/additional satellite dishes required, including installation

2 Rate increases are occurring regularly

CEMETERY	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
REVENUE - CEMETERY PLOTS:					
Sale of Cemetery Plots	2,723	2,400	4,300	4,300	4,300
TOTAL CEMETERY REVENUE:	2,723	2,400	4,300	4,300	4,300
EXPENDITURES - CEMETERY PLOTS:					
Contracted Services		-	3,265	8,000	8,000
Landscaping		-	-	5,000	5,000
TOTAL CEMETERY EXPENSE:	-	-	3,265	13,000	13,000
TOTAL CEMETERY REVENUES:	2,723	2,400	4,300	4,300	4,300
TOTAL CEMETERY EXPENSES:	-	-	3,265	13,000	13,000
NET CEMETERY EXPENSES	2,723	2,400	1,035	(8,700)	(8,700)

2023 Operating Budget 1st Reading - Draft

PLANNING & DEVELOPMENT:		2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
REVENUES - PLANNING:						
	Development Permits	21,231	12,605	2,796	10,000	10,000
	Subdivision Development Fees	-	210	420	5,000	5,000
	Land Sales	840	-	-	60,000	60,000
	Cash in Lieu (parking)		58,900	9,300	20,000	20,000
	Transfer in from Reserves (Heritage)			10,000	-	10,000
TOTAL REVENUE - PLANNING:		22,071	71,715	22,516	95,000	105,000
EXPENDITURES - PLANNING:						
	Wages - Planning	109,616	127,334	194,643	190,000	203,000
	Benefits - Planning	22,525	17,306	28,639	28,500	30,450
	Honoraria	10,400	8,400	9,969	12,000	12,000
	Legal	17,501	1,690	26,029	50,000	50,000
	Training	250	1,007	5,166	6,000	6,000
	Travel - Accommodation and Meals	-	-	-	3,000	3,000
	Travel - Transportation	-	-	-	4,000	4,000
	Subscriptions & Publications		-	143	500	500
	Non Capital Equipment/Office Furniture	1,066	718	-	3,000	3,000
	Downtown Revitalization	-	-	10,600	30,000	30,000
	Heritage Incentive			-	10,000	10,000
	Contracted services	525	717	564	2,000	2,000
	Survey and Title Costs	9,266	39,353	-	30,000	30,000
TOTAL EXPENDITURES - PLANNING:		171,149	196,525	275,753	369,000	383,950
TOTAL PLANNING REVENUES:		22,071	71,715	22,516	95,000	105,000
TOTAL PLANNING EXPENSES:		171,149	196,525	275,753	369,000	383,950
NET PLANNING EXPENSES		(149,078)	(124,810)	(253,237)	(274,000)	(278,950)
1	To match budgeted expenditure					

**2023 Operating Budget
1st Reading - Draft**

PROTECTIVE SERVICES	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
PROTECTIVE SERVICES					
REVENUES - FIRE PROTECTION					
Fire Alarm Monitoring	20,235	14,380	13,150	9,955	9,955
Inspection Services		-	-	2,000	2,000
Fire & Alarm Response	3,000	-	9,500	5,000	5,000
Miscellaneous Protective Services	465	6,000	8,000	5,000	
CMG - Fire Suppression	50,000	50,000	50,000	50,000	50,000
TOTAL FIRE PROTECTION REVENUES	73,700	71,380	80,650	71,955	66,955
EXPENSES - FIRE PROTECTION					
Wages - Fire Protection	86,594	81,143	104,186	86,233	109,000
Benefits - Fire Protection	46,509	29,192	12,099	12,935	16,350
Fire Fighter Call Outs	31,065	35,760	24,655	35,000	35,000
Benefits - Fire Fighter WCB	6,937	18,509	25,868	24,000	24,000
Professional Fees (medical fees)	1,800	522	234	2,000	2,000
Membership/Conference	150	150	590	1,000	1,000
Training/Certificates	29,850	40,502	25,584	35,000	35,000
Travel - Accommodation and Meals	2,238	5,582	1,170	6,000	6,000
Travel - Transportation	628	211	-	5,000	5,000
Promotional Material/Special Events	(1,159)	5,085	6,028	10,000	10,000
Subscriptions & Publications		236	765	2,000	2,000
Freight		1,462	2,453	2,000	5,000
Non Capital Equipment	791	2,332	5,159	8,000	8,000
Building Repairs and Maintenance	596	3,184	1,859	4,000	4,000
Electrical	6,065	5,492	5,381	6,500	6,500
Cable TV	783	no longer in use			-
Heating	7,427	6,967	8,666	9,750	9,750
Insurance (FF additional)	5,083	4,262	4,716	5,000	5,000
Janitorial - Fire Hall	153	no longer in use			-
Telephone and Fax	7,587	7,613	5,641	6,500	6,500
Contracted Services	17,352	22,388	14,155	25,000	42,000
Supplies - Operating and safety	13,562	16,637	28,630	20,000	30,000
Supplies - Specialty Clothing/other	23,357	11,337	15,292	30,000	20,000
Smoke/CO Detector Campaign	221	323	-	5,000	5,000
Training facility		-	-	5,000	5,000
Vehicle Fuel	2,917	2,586	3,795	4,500	4,500
Vehicle Repairs and Maintenance	824	1,902	993	2,500	2,500
Heavy Equipment Fuel	765	873	1,426	1,500	1,500
Heavy Equipment Repairs and Maintenance	393	2,585	280	7,500	7,500
Equipment Lease	1,345	1,263	248	-	-
TOTAL FIRE PROTECTION EXPENSES	298,767	310,706	299,873	361,918	408,100
NET FIRE PROTECTION EXPENSES	(225,067)	(239,326)	(219,223)	(289,963)	(341,145)
1 Working on an MOU with EMS. Will update for 1st Reading					
2 \$8,000 added for certifications, due to turnover of previously certified volunteers					
3 Freight costs are escalating/ expect 2022 equipment and supply orders to start coming in					
4 catching up on Covid delayed equipment testing					

**2023 Operating Budget
1st Reading - Draft**

PROTECTIVE SERVICES	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
EMERGENCY MEASURES					
REVENUES - EMERGENCY MEASURES:					
Service Fees			1,184	-	
TOTAL EMERGENCY MEASURES REVENUES			1,184	-	
EXPENSES - EMERGENCY MEASURES:					
Wages - EMO	18,294	17,943	20,690	18,108	21,000
Benefits - EMO	2,860	2,573	2,832	2,716	3,150
Travel - Accommodation and Meals	2,777	-	-	-	-
Promotional Material/Special Events	26	-	-	-	-
Supplies (includes Infosat communication)	177	861	1,185	1,948	1,948
Non Capital Equipment	428	924	755	1,000	1,000
Safety Kits and Supplies	254	-	-	2,000	2,000
Vehicle Repairs and Maintenance					
TOTAL EMERGENCY MEASURES EXPENSES	24,816	22,301	25,462	25,772	29,098
BYLAW ENFORCEMENT					
REVENUES - BYLAW ENFORCEMENT					
Bylaw Revenue		-	2,751	3,000	3,000
Animal Control Fees	1,435	3,025	1,850	3,000	3,000
TOTAL BYLAW ENFORCEMENT REVENUES	1,435	3,025	7,601	6,000	6,000
EXPENSES - BYLAW ENFORCEMENT:					
Wages - Bylaw	75,698	73,332	77,626	73,996	81,000
Benefits - Bylaw	20,991	1,919	11,963	11,099	12,150
Legal Fees	-	-	-	40,000	40,000
Membership/Conference		-	-	500	500
Training		473	3,399	3,500	3,500
Travel - Accommodation and Meals	1,794	96	1,782	2,250	2,250
Travel - Transportation		-	1,309	1,750	1,750
Promotional Material/Special Events		6	28	750	750
Freight		-	-	300	300
Signs/Supplies	6	520	-	3,000	3,000
Non Capital Equipment		126	-	500	500
Contracted Services	45	4,059	195	2,000	2,000
Animal Control - Humane Society	18,250	14,600	14,694	14,600	14,600
Operating Supplies/Signs/Animal control	54	85	1,445	3,000	3,000
Specialty Clothing	1,682	338	787	1,000	1,000
Vehicle Fuel	645	1,505	1,418	1,800	1,800
Vehicle Repairs and Maintenance	173	942	1,911	1,000	1,000
TOTAL BYLAW ENFORCEMENT EXPENDITURES:	119,338	98,001	116,557	161,045	169,100
NET BYLAW ENFORCEMENT EXPENDITURES	(117,903)	(94,976)	(108,956)	(155,045)	(163,100)
TOTAL PROTECTIVE SERVICES REVENUES:	75,135	74,405	88,251	77,955	72,955
TOTAL PROTECTIVE SERVICES EXPENSES:	442,922	431,008	441,892	548,735	606,298
NET PROTECTIVE SERVICES EXPENSES	(367,787)	(356,603)	(353,641)	(470,780)	(533,343)
DEPARTMENTAL WAGES AND BENEFITS	248,086	203,529	226,564	202,371	239,500

**2023 Operating Budget
1st Reading - Draft**

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading	
	REVENUE - PUBLIC WORKS:						
	WATER SERVICE REVENUE:						
	Water Utility Fee	826,416	829,871	835,087	853,740	853,740	1
	Bulk Water Sales - Fill Station	14,575	16,099	19,014	18,000	18,000	
	Water Delivery	61,266	60,213	64,422	67,320	67,320	1
	Disconnect/Reconnect Water Services	8,970	8,690	12,190	9,000	9,000	
	Funding from YG - for added electrical costs						
	TOTAL WATER SERVICE REVENUE:	911,227	914,873	930,713	948,060	948,060	
	SEWER SERVICE REVENUE:						
	Sewer Utility Fee	618,932	622,012	624,559	638,520	638,520	1
	TOTAL SEWER SERVICE REVENUE:	618,932	622,012	624,559	638,520	638,520	
	WASTE MANAGEMENT REVENUE:						
	Waste Management Fees	244,402	256,307	259,273	264,180	264,180	1
	YG Funding for Waste Management	75,000	75,000	75,000	75,000	75,000	
	Ground Water Monitoring	35,000	32,589	32,589	35,000	35,000	
	Tipping Fees	-		-	20,000	20,000	2
	YG Funding for Recycling Depot			38,556	42,840	42,840	
	Recycling Revenue (Raven Recycling)			18,201	50,000	50,000	
	TOTAL WASTE MANAGEMENT REVENUE:	354,402	363,896	423,619	487,020	487,020	
	OTHER REVENUE:						
	New Installation Fee - Labour	37,330	39,850	28,745	45,000	45,000	
	Sale of Gravel	(1,622)	1,430	2,143	1,500	1,500	
	New Installation Fee - Sale of Inventory		3,740	25,727	35,000	35,000	
	Load Capacity	37,505	1,550	10,850	20,000	20,000	
	Grant - Training	5,430	5,154	2,940	5,000	5,000	
	TOTAL OTHER REVENUE:	78,643	51,724	70,405	106,500	106,500	
	TOTAL REVENUE - PUBLIC WORKS:	1,963,204	1,952,505	2,049,296	2,180,100	2,180,100	
1	Small increase planned in Fees and Charges						
2	Tipping fees to be introduced						
3	Anticipate that supply costs will continue to climb						
	EXPENDITURES - PUBLIC WORKS:						
	COMMON:						
	Wages - PW Common	179,438	136,844	142,070	183,870	148,000	
	Benefits - PW Common	69,552	17,732	26,331	27,580	22,200	
	Professional Fees	3,774	-	105	1,000	1,000	
	Membership/Conference	-	177	6	3,000	3,000	
	Training	9,534	7,180	9,596	8,000	8,000	
	Travel - Accommodation and Meals	4,114	1,365	486	5,000	5,000	
	Travel - Transportation	259	-	105	2,000	2,000	
	Promotional Material/Special Events	1,274	283	-	500	500	
	Subscriptions & Publications		143	362	500	500	
	Freight	3,247	3,657	14,136	2,000	2,000	
	Non Capital Equipment	4,648	2,873	13,202	15,000	15,000	
	Photocopier Expense (lease)	2,877	1,394	1,388	1,395	1,395	
	Building Repairs and Maintenance	5,087	15,748	13,768	10,000	10,000	
	Electrical	6,791	6,367	7,032	8,450	8,450	
	Heating	16,659	13,646	25,582	22,500	22,500	
	Telephone and Fax	17,579	16,957	14,291	15,000	15,000	
	Contract Services - Common	11,053	9,165	3,333	5,000	5,000	
	Supplies - Common Operating	15,806	9,165	12,664	10,000	20,000	3
	Supplies - Safety	15,572	17,176	18,512	15,000	15,000	
	Vehicle Fuel	15,412	22,294	36,322	33,000	33,000	
	Vehicle Repairs and Maintenance	16,303	33,156	23,651	35,000	35,000	
	Heavy Equipment Fuel	10,490	11,163	23,042	15,000	15,000	
	Heavy Equipment R&M	18,318	27,960	74,683	75,000	75,000	
	Mosquito Control	16,262	16,570	17,482	18,000	18,000	

**2023 Operating Budget
1st Reading - Draft**

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
	New Installation Costs	37,853	no longer used			
	TOTAL COMMON EXPENDITURES:	481,902	371,015	478,149	511,795	480,545
	TRANSPORTATION:					
	ROADS AND STREETS - SUMMER:					
	Wages - PW Roads Summer	29,306	24,468	12,445	31,289	13,000
	Benefits - PW Roads Summer	3,157	8,165	7,941	4,693	1,950
	Freight	506	-	-	500	500
	Non Capital Equipment/Office Furniture					
	Contracted Services	54,290	55,170	71,930	60,000	60,000
	Supplies - Operating	181	526	2,109	1,000	1,000
	Chemicals	5,434	20,397	-	6,000	10,000
	Cold Mix		-	-	3,000	3,000
	Gravel		410	955	10,000	10,000
	Signs	1,425	12	7,242	7,000	7,000
	Street Lights	20,520	18,312	18,498	20,000	20,000
	TOTAL ROADS AND STREETS - SUMMER:	114,819	127,460	121,120	143,482	126,450
	4 Calcium supply has been completely depleted; supply was unavailable (for use in 1st quarter of 2023)					
	ROADS AND STREETS - WINTER:					
	Wages - PW Roads Winter	62,267	66,247	59,514	74,622	62,000
	Benefits - PW Roads Winter	11,767	12,743	13,185	11,193	9,300
	Freight	5,034	317	-	2,500	2,500
	Non capital equipment					
	Contracted Services	237,660	179,211	245,568	250,000	250,000
	Supplies	458	17	151	500	500
	3/8 Minus Sand Mix	42,053	16,869	18,190	20,000	20,000
	Winter Chemical	26,880	-	-	28,000	65,000
	Signs		-	949	500	500
	Street Lights	12,375	17,972	18,370	19,000	19,000
	TOTAL ROADS AND STREETS - WINTER	398,494	293,376	355,927	406,315	428,800
	SIDEWALKS:					
	Wages - PW Sidewalks	9,531	15,082	10,312	29,849	11,000
	Benefits - PW Sidewalks	2,036	1,651	1,165	4,477	1,650
	Freight	756		-	500	500
	Contracted Services	13,178	-	-	5,000	5,000
	Supplies - Material	15,108	19,042	701	2,000	2,000
	TOTAL SIDEWALKS:	40,609	35,775	12,178	41,827	20,150
	FLOATING DOCK:					
	Repair and Maintenance	1,795	108	1,159	2,000	2,000
	Contracted Services	473	-	-	2,000	2,000
	Marine Lease	150	150	-	150	150
	TOTAL FLOATING DOCK:	2,418	258	1,159	4,150	4,150
	SURFACE DRAINAGE:					
	Wages - PW Surface Drainage	43,946	19,297	51,546	39,632	54,000
	Benefits - PW Surface Drainage	5,427	2,061	5,725	5,945	8,100
	Freight	161	271	-	500	500
	General Operat-Non Capital Equipment	2,495	461	2,028	2,500	2,500
	Electrical	916	2,009	2,096	2,250	2,250
	Contracted Services	11,908	7,290	15,830	12,000	12,000
	Supplies	222	772	3,437	5,000	5,000
	TOTAL SURFACE DRAINAGE	65,075	32,161	80,662	67,827	84,350
	ENVIRONMENTAL USE AND PROTECTIONS:					
	WATER SERVICES:					
	Wages - PW Water Services	453,235	404,134	442,441	361,469	460,000

**2023 Operating Budget
1st Reading - Draft**

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
	Benefits - PW Water Services	58,607	55,721	54,519	54,220	69,000
	Professional Fees	43,129	14,643	1,104	10,000	10,000
	Professional Fees - Water Licence	2,354	1,794	5,063	20,000	20,000
	Membership/Conference/Certificates	150	446	1,101	4,000	4,000
	Training	3,801	9,462	1,197	10,000	10,000
	Travel - Accommodation and Meals	1,346	36	2,974	5,000	5,000
	Travel - Transportation	795	-	2,974	2,500	2,500
	Freight	16,424	17,112	26,077	22,000	22,000
	Non Capital Equipment	5,468	5,238	3,921	5,000	5,000
	Repairs and Maintenance	42,234	74,376	29,338	75,000	75,000
	Electrical	150,033	135,706	142,270	195,000	195,000
	Heating	250,768	174,614	210,507	300,000	300,000
	Telephone	15,388	14,568	14,581	15,000	15,000
	Contract Services	56,805	50,174	38,969	50,000	50,000
	Supplies - Operating	16,443	61,537	91,416	90,000	100,000
	Supplies - Safety	1,413	2,687	1,927	5,000	5,000
	Chemicals	7,281	11,117	7,873	10,000	20,000
	Water Sampling/Testing	8,901	8,425	14,027	12,000	12,000
	Water Delivery	89,460	108,609	115,258	116,000	116,000
	TOTAL WATER SERVICES:	1,224,035	1,150,399	1,207,537	1,362,189	1,495,500
	SEWER SERVICES:					
	Wages - PW Sewer Services	150,511	184,571	146,574	189,028	153,000
	Benefits - PW Sewer Services	18,629	20,444	22,567	28,354	22,950
	Membership/Conference/Dues		200	-	1,000	1,000
	Training		90	-	5,000	5,000
	Travel - Accommodation and Meals		-	-	3,000	3,000
	Travel - Transportation		-	-	1,500	1,500
	Freight	143	1,434	2,160	1,500	1,500
	Non Capital Equipment		16	-	3,000	3,000
	Electrical	26,555	23,477	25,063	32,500	32,500
	Contracted Services	7,015	2,151	8,127	60,000	60,000
	Supplies	2,468	7,448	6,605	8,000	8,000
	Supplies - Safety	-	29	3,133	5,000	5,000
	Chemicals		-	-	3,000	3,000
	TOTAL SEWER SERVICES:	205,321	239,860	214,229	340,883	299,450
	WASTE WATER TREATMENT PLANT:					
	Wages - PW WWTP	496	no longer in use			
	YG Payment towards Operating WWTP	218,311	221,031	232,000	232,000	232,000
	TOTAL WASTE WATER TREATMENT PLANT:	219,893	221,031	232,000	232,000	232,000
	WASTE MANAGEMENT:					
	Wages - PW Waste Management	143,317	257,960	257,339	204,497	388,000
	Benefits - PW Waste Management	17,810	31,591	38,826	30,675	58,200
	Professional Fees	2,925		-	10,000	10,000
	Training		573	1,723	5,000	5,000
	Travel - Accommodation and Meals		542	783	5,000	5,000
	Travel - Transportation		1,246	484	2,500	2,500
	Freight		209	61	500	500
	Non-Capital Equipment	2,558	9,211	923	40,000	40,000
	Building Repairs and Maintenance		1,783	676	7,000	7,000
	Electrical		477	3,164	11,700	11,700
	Heating	2,865	3,537	3,762	4,500	4,500
	Contracted Services	52,029	117,315	117,580	150,000	150,000
	Supplies	6,100	633	1,832	1,500	1,500
	Supplies - Safety	899	3,888	2,229	3,000	3,000
	Sampling/Testing	62,299	34,678	871	40,000	40,000
	Vehicle Fuel (including garbage truck)	145	8,967	15,800	15,000	15,000
	Vehicle Repairs and Maintenance	5,038	12,390	12,098	15,000	15,000

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**2023 Operating Budget
1st Reading - Draft**

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
	Water Delivery/Septic	225	72	407	1,000	1,000
	Heavy Equipment Fuel	2,389	2,088	6,980	5,250	5,250
	Heavy Equipment Repairs and Maintenance	16,733	7,249	4,763	20,000	20,000
	Waste Collection	261,340	no longer required			
	TOTAL WASTE MANAGEMENT:	576,672	494,409	470,301	572,122	783,150
	WASTE DIVERSION:					
	Wages - PW Diversion			144,429	184,764	150,000
	Benefits - PW Diversion			19,194	27,715	22,500
	Non-Capital Equipment			3,953	10,000	10,000
	Electrical			6,127	10,000	50,000
	Building Repairs and Maintenance			1,094	3,000	3,000
	Contracted Services			2,270	5,000	5,000
	Recycling Depot - Supplies			2,804	10,000	10,000
	Supplies - Safety			3,921	5,000	5,000
	TOTAL WASTE DIVERSION:			183,792	255,479	255,500
	BUILDING MAINTENANCE					
	Wages - PW Other	205,590	284,821	302,858	317,290	316,000
	Benefits - PW Other	27,535	40,142	42,949	47,594	47,400
	Janitorial Supplies - ALL DEPTS		27,825	22,628	30,000	25,000
	TOTAL Building Maintenance:	233,125	352,788	368,435	394,884	388,400
	TOTAL PUBLIC WORKS REVENUE	1,963,204	1,952,505	2,049,296	2,180,100	2,180,100
	TOTAL PUBLIC WORKS EXPENDITURES	3,562,363	3,318,531	3,725,489	4,077,474	4,598,445
	NET PUBLIC WORKS EXPENDITURES	(1,599,159)	(1,366,026)	(1,676,193)	(1,897,374)	(2,418,345)
	DEPARTMENTAL WAGES AND BENEFITS	1,492,169	1,583,674	1,801,930	1,858,758	2,018,250
5 In anticipation of adding a new Waste Supervisor and another staff member to collect tipping fees						

**2023 Operating Budget
1st Reading - Draft**

RECREATION:	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
REVENUE - RECREATION COMMON					
Lotteries - Yukon	32,459	39,156	43,051	43,051	43,051
Equipment Rental	973	2,523	5,941	5,000	6,000
Misc Revenue (includes misc grant)	5,280	5,580	5,772	5,000	7,500
Sponsored Initiatives		7,500	7,500	10,000	7,500
TOTAL REVENUES-RECREATION COMMON	38,712	54,759	62,264	63,051	64,051
EXPENDITURES - COMMON SERVICES:					
Wages - Recreation	188,903	150,697	112,588	172,142	118,000
Benefits - Recreation	20,172	5,276	21,433	25,821	17,700
Professional Fees	8,032	2,374	2,000	4,750	8,000
Training	5,609	4,875	4,848	6,175	5,000
Travel - Accommodation and Meals		2,282	720	2,850	3,000
Travel - Transportation		-	-	1,900	3,000
Freight	31	3,543	13,697	13,000	13,000
Non Capital Equipment/Office Furniture	3,073	3,400	4,069	2,375	4,000
Photocopier Expense (lease)	465	1,780	1,998	2,136	2,136
Telephone and Fax	8,603	5,311	9,780	8,900	10,000
Bank Service Charges/Debit Machine	2,936	6,105	6,135	5,800	6,300
Contracted Services	4,236	3,036	15,302	10,000	10,000
Supplies - Safety	14,396	11,271	6,472	7,125	6,000
Lottery Grants	32,459	20,650	17,807	43,051	43,051
Vehicle Fuel	9,296	4,581	7,285	7,125	7,250
Vehicle Repairs and Maintenance	5,499	2,564	7,399	6,650	7,000
Sponsored Initiatives		2,000	9,622	10,000	10,000
Contribution to Equipment Replacement Reserves					
TOTAL REC. COMMON/CENTER EXPENSES:	303,710	229,745	241,155	329,800	273,437
REVENUE - PROGRAMS AND EVENTS					
YLAP Grant/Youth Activity Grant	5,250	15,900	13,000	12,500	12,500
Other Govt Grants		-			
Programs - Under 14 yrs of age	11,832	27,743	-	-	
Programs	10,450	50,553	40,450	43,500	45,000
Grants	-	-	-	5,000	10,000
TOTAL REVENUES - PROGRAMS/EVENTS	27,532	94,196	53,450	61,000	67,500
EXPENDITURES - PROGRAMS AND EVENTS					
Wages - Programs and Events	163,495	184,192	164,834	161,288	172,000
Benefits - Programs and Events	24,502	31,308	23,853	24,193	25,800
WCB - Instructors		-			
Membership/Conference Fees	130	143	-	190	300
Training	687	1,331	48	950	2,000
Travel - Accom & Transportation	94	1,618	-	1,900	2,000
Non Capital Equipment		4,583	4,656	4,750	5,000
Contracted Services - Instructors	11,753	28,580	24,881	23,750	25,000
Supplies Programming	8,629	13,413	10,360	11,500	11,500
Supplies - YLAP	2,418	3,401	10,036	12,500	12,500
Rental Space	5,000	10,000	-	-	
Canada Day	458	2,500	3,046	5,000	5,000
Discovery Day	1,142	1,687	2,275	2,375	2,500
Celebration of Lights	7,244	8,360	7,396	7,000	7,500
Contribution to Capital Reserves					
Contribution to Operating Reserves					
TOTAL PROGRAMS & EVENTS EXPENSES:	225,552	291,116	251,385	255,396	271,100
NET - PROGRAMS & EVENTS EXPENSES	(198,020)	(196,920)	(197,935)	(194,396)	(203,600)
1 Additional Grants expected					
2 Plan to attend two conferences					
3 Cell phones to be charged to respective departments in 2023 (in 2022 all in Admin)					
4 Additional training request					

**2023 Operating Budget
1st Reading - Draft**

RECREATION:		2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
REVENUE - AMFRC						
	Merchandise/skate sharpening		2,460	1,250	2,000	2,000
	Public Skating	2,348	6,848	9,391	10,000	10,500
	Ice Fees	29,135	62,350	25,411	40,000	42,000
	Curling Club Lease	-	4,000	4,000	4,000	5,000
	Recreation Facility Rental	8,991	4,447	767	1,500	1,500
	TOTAL REVENUES - AMFRC	40,474	80,105	40,819	57,500	61,000
EXPENDITURES - AMFRC						
	Wages - AMFRC	231,739	195,246	202,978	184,898	212,000
	Benefits - AMFRC	27,696	22,332	32,004	27,735	31,800
	Building R & M - AMFRC	114,703	99,654	143,418	130,000	145,000
	Equipment R & M	18,939	9,625	6,386	9,500	8,000
	Electrical - AMFRC	108,328	129,939	85,587	130,000	125,000
	Propane - AMFRC	1,606	40,662	2,901	1,425	2,000
	Heating - AMFRC	110,856	77,389	98,551	95,000	105,000
	Contracted Services	820	14,476	7,076	11,500	10,000
	Supplies Operating - AMFRC	6,309	6,872	8,095	5,000	6,000
	Equip Fuel - AMFRC	2,574	660	530	700	250
	TOTAL AMFRC EXPENSES:	623,570	596,855	587,526	595,758	645,050
	NET - AMFRC EXPENSES	(583,096)	(516,750)	(546,707)	(538,258)	(584,050)
REVENUE - WATERFRONT						
	Fitness Passes	14,200	42,279	47,089	42,000	50,000
	TOTAL REVENUES - WATERFRONT	14,200	42,279	47,089	42,000	50,000
EXPENDITURES - WATERFRONT						
	Wages - Waterfront	23,565	9,727	9,238	16,606	9,500
	Benefits - Waterfront	1,947	7,589	713	2,491	1,425
	Building R & M	16,908	6,995	8,500	10,000	10,000
	Equipment R & M	2,589	2,224	652	2,500	5,000
	Electrical	4,282	5,670	6,850	7,410	7,500
	Heating	4,052	11,788	6,760	9,500	7,500
	Contracted Services		-			
	Supplies Operating	3,881	1,502	2,399	3,325	3,000
	TOTAL WATERFRONT EXPENSES:	57,224	45,495	35,112	51,832	43,925
	NET - WATERFRONT EXPENSES	(43,024)	(3,216)	11,977	(9,832)	6,075
REVENUE - POOL						
	Public Swim		9,789	13,053	12,500	14,000
	Swimming Lessons		100	4,917	5,000	5,500
	Swim Club		1,600	-	1,500	1,000
	Rentals		97	-	250	250
	TOTAL REVENUES - POOL	-	11,686	17,970	19,250	20,750
5	Plan for small increase (5%) in fees and charges					
6	Aging building costs					
7	LED lights savings; added cost of Zamboni					
8	Edger fuel costs only					
9	Bi-annual maintenance scheduled					

**2023 Operating Budget
1st Reading - Draft**

RECREATION:	2020 Actual	2021 Actual	2022 YTD	2023 Provisional	2023 1st Reading
EXPENDITURES - POOL					
Wages - Pool	1,555	102,069	107,588	93,866	100,000
Benefits - Pool	208	17,409	11,120	14,080	15,000
Membership/Conference		250	120	190	200
Training		2,243	5,996	7,125	6,000
Travel - Accommodation and Meals		358	1,019	1,900	1,250
Travel - Transportation		437	582	1,425	750
Building Repairs and Maintenance	13,117	19,601	33,620	22,500	32,500
Electrical	2,360	11,686	20,497	17,500	17,500
Heating	1,253	21,676	42,219	42,500	42,500
Supplies - lesson materials		726	-	950	500
Supplies - Operational		5,484	2,570	3,800	3,500
Swim Club Expenditures		377	208	475	500
Supplies - Lesson Material		-	329		500
Chemicals		2,311	4,384	4,750	4,500
TOTAL POOL EXPENSES:	18,493	184,627	230,252	211,060	225,200
NET - POOL EXPENSES	(18,493)	(172,941)	(212,282)	(191,810)	(204,450)
REVENUE - GREEN SPACE					
Rentals - Minto	445	3,319	8,333	4,500	4,000
Vendor Stalls	2,000	-	1,000	1,000	1,000
Commemorative Parks Donations		350	-	3,000	4,500
Misc Grant				10,000	20,000
Rentals - Parks & Greenspaces	2,140	2,456	3,062	2,500	3,000
Miscellaneous Revenue		2,158	5,000	5,000	2,500
TOTAL REVENUES - GREEN SPACE	4,585	8,282	17,395	26,000	35,000
EXPENDITURES - GREEN SPACE					
Wages	52,960	102,582	115,459	146,013	120,000
Benefits	5,675	10,095	11,675	21,902	18,000
Training	-	-	-	950	2,000
Non Capital Equipment	1,042	6,739	9,774	15,000	10,000
Repairs & Maintenance - Minto	10,906	6,489	1,491	see below	below
Repairs & Maintenance - Other	1,474	1,082	4,980	see below	below
Commemorative Parks Program	275	271	6,122	5,000	6,000
Equipment Repairs & Maintenance	219	1,753	1,303	4,000	2,000
Electric - Minto	6,624	6,031	6,092	11,400	7,500
Electric - Other	2,824	3,656	-	-	3,500
Contracted Services	24,414	30,231	33,999	30,000	35,000
Parks & Greenspace Maintenance	10,046	9,686	11,893	22,000	20,000
Trail Maintenance - Green Space	979	2,073	121	see above	above
Land Lease	150	300	400	475	500
Golf Course - Operating Lease	49,000	45,000	45,000	45,000	45,000
DC Minor Soccer	6,869	6,851	6,960	7,000	7,000
Community Garden	596	9,288	9,884	10,000	15,000
Equipment Fuel	92	-	-	475	-
TOTAL GREEN SPACE/PARK MTNCE EXPENSE	174,145	242,127	265,153	319,215	291,500
NET GREEN SPACE EXPENSES	(169,560)	(233,845)	(247,758)	(293,215)	(256,500)
10 Plan to bring training in and not send staff out					
11 Fee increase planned due to costs of refinishing and maintaining aging benches					
12 Need trail maintenance training; OH&S					
13 Crocus Bluff used as Recycling depot in 2022; back to original use planned in 2023					
TOTAL RECREATION REVENUES:	125,503	291,307	238,987	268,801	298,301
TOTAL RECREATION EXPENSES:	1,402,694	1,589,965	1,610,583	1,763,061	1,750,212
NET RECREATION EXPENSES	(1,277,191)	(1,298,658)	(1,371,596)	(1,494,260)	(1,451,911)
DEPARTMENTAL WAGES AND BENEFITS	742,417	838,522	813,483	891,034	841,225

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City of Dawson
Administration - Technology
10 Year Equipment Replacement Plan 2023-2031

Description	Model Year	Replacement Cost	2023	2024	2025	2026	2027	2028	2029	2030	2031	Future	Notes
Communications													
Council Chamber AV System	2021	\$26,732	20,000										
Council Computers	2022	\$10,000							15,000				
Phone System	2013	\$15,000	15,000										
Website Upgrade	2018	\$15,000						15,000					
Server System													
Diamond Server	2022	\$7,500										7,500	
General Server	2021	\$25,000				25,000					25,000		
Backup Server	2021	\$25,000				25,000					25,000		
Other required Hardware	2021	\$10,000				10,000					10,000		
Workstations and Computers													
CAO and EA (computers and laptops)	2020/2021	\$11,000		2,000	2,000	5,000			2,000		5,000		
Front Cash	2021	\$2,500				2,500					2,500		
Finance department (4)	2021	\$10,000				10,000					10,000		
Planning department (2)	2021	\$9,000				5,000			4,000		5,000		
Protective Services (2)	2021	\$4,000							2,000		2,000		
Protective Services (Fire Alarm/trucks)	2023	\$7,000	7,000										Fire Alarm computer/Tablets
Public Works (8)	2021	\$12,000				6,000			6,000		6,000		
Recreation (7)	2021	\$14,000				12,000			2,000		12,000		
Self-isolating/Work from home	2020/2021	\$7,500				2,500	2,500				2,500		
Total Expenditure			\$ 42,000	\$ 2,000	\$ 2,000	\$ 103,000	\$ 2,500	\$ 15,000	\$ 31,000	\$ -	\$ 105,000	\$ 7,500	

City of Dawson
Protective Services
10 Year Equipment Replacement Plan 2023-2031

Description	Model Year	Replacement Cost	2023	2024	2025	2026	2027	2028	2029	2030	2031	Future	Notes
Bylaw Vehicle	2013	\$54,000			-	54,000							in good condition
Bylaw Truck - hybrid	2023	\$60,000	60,000										unable to get suitable warranty in the north/request change to hybrid
Rescue Truck	1999	\$100,000										100,000	supply issues
Command Vehicle	2016	\$60,000							60,000				
Heavy Equipment													
Fire Engine	2015	\$450,000								450,000			
Fire Engine	1998	\$450,000			450,000								orders are currently 48 months wait
Ladder Truck Upgrades	2023	\$25,000	25,000										vehicle donated/cost to outfit
Other Equipment													
Fire Extinguisher Training Unit	2014	\$35,000										35,000	no plans to replace yet
Jordair Air Compressor	2024	\$35,000		35,000									
Positive Pressure Fans	2020	\$8,000								8,000			
Extrication Equipment	2002	\$47,000							47,000				
Extrication Equipment	2018	\$55,000										55,000	
Extrication Jack Struts	2020	\$18,000										18,000	
SCBA Gear	2016	\$90,000	50,000	50,000									can be replaced over 2 years
Helmets	2000	\$13,000	10,000		5,000								approved in 2021/supply issue
Total Expenditure			\$ 145,000	\$ 85,000	\$ 455,000	\$ 54,000	\$ -	\$ -	\$ 107,000	\$ 458,000	\$ -	\$ 208,000	

City of Dawson
Public Works
10 Year Equipment Replacement Plan 2023-2031

Description	Model Year	Replacement Cost	2023	2024	2025	2026	2027	2028	2029	2030	2031	Future
Vehicles												
Pumphouse Service Truck	2012	\$80,000			100,000							
On Call truck	2018	\$45,000						45,000				
PW Truck	2009	\$45,000		45,000								
Plow Truck	2009	\$70,000							70,000			
PW Van	2016	\$50,000				50,000						
Building Maintenance Van	2015	\$50,000			50,000							
Landfill Truck	1997	\$45,000		50,000								
GMC	2020	\$55,000								55,000		
4x4 Pickup	2007	\$25,000										25,000
PW 3/4 ton truck	1990	\$52,000	52,000									
PW 1/2 ton truck	1989	\$60,000									60,000	
Heavy Equipment												
Dump Truck	2000	\$120,000					120,000					
Steam Trailer	2013	\$125,000							125,000			
In-Town Backhoe (Caterpillar)	2016	\$175,000				175,000						
Landfill Backhoe (Caterpillar)	2007	\$105,000										105,000
Backhoe (Rubber Tire)	2017	\$20,000					20,000					
Vactor Truck	1996	\$150,000				150,000						
Garbage/Recycling Collection Truck	2020	\$214,571	230,000									
PW Equipment												
Mobile Generator (York Street Lift Station)	1994	\$30,000										30,000
Mobile Generator (Bonanza Gold Lift Station)	1998	\$10,000			10,000							
Electrofusion Machine	2018	\$6,000						6,000				
Pipe Threader	2014	\$11,000								11,000		-
Plate Tamper	2015	\$8,000			8,000							
Main Lift	2015	\$15,000										15,000
Dri Prime Pump	2015	\$40,000										40,000
Snow Removal Equipment	2017	\$15,000					15,000					
Total Expenditure			\$ 282,000	\$ 95,000	\$ 168,000	\$ 375,000	\$ 155,000	\$ 51,000	\$ 195,000	\$ 66,000	\$ 60,000	\$ 215,000

City of Dawson
Recreation Department
10 Year Equipment Replacement Plan 2023-2031

Description	Model Year	Replacement Cost	2023	2024	2025	2026	2027	2028	2029	2030	2031	Future	Notes
Vehicles													
Toyota Tacoma	2013	\$60,000				60,000							
GMC Sierra	2011	\$60,000			60,000								
Ford F150 Passenger Van	2007	\$60,000					90,000						
Chev Express Passenger Van	2019	\$60,000							90,000				
Utility Vehicle with trailer/plow	2022												
Arena Equipment													
Skate Sharpener	2021	\$5,000				5,000							
Parks/Landscaping Equipment													
Trailer	2013	\$10,000						10,000					
Riding Mower	2013	\$16,500		16,500									
Husqvarna Roto-tiller	2010	\$5,000					5,000						
Minto Park Playground	2010	\$150,000								75,000			
Snow Dog - Snow Groomer		\$10,000	10,000										single track self propelled snow groomer for skiing and fat biking
Bike Racks	2021	\$44,000	11,000	11,000									
Weight Room Equipment Replacement													
Precor Treadmill	2018	\$10,000		10,000									
Precor Recumbent Bike	-	\$5,000		5,000									
Precor Bike	2013	\$5,000			5,000								
Precor Treadmill	2013	\$10,000			10,000								
Precor AMT	2013	\$8,000	8,000										
Precor AMT	2013	\$8,000	8,000										
Rowing Machine	2019	\$5,000				5,000							
Spin Bike					\$3,000								
Total Expenditure			\$ 37,000	\$ 42,500	\$ 78,000	\$ 70,000	\$ 95,000	\$ 10,000	\$ 90,000	\$ 75,000	\$ -	\$ -	

City of Dawson
2023 - 2025 Capital Project Plan
Administration

Projects:	Project Value	Funding Source	2023	2024	2025	Future
Expenses:						
Restoration of CBC Building	1,227,000	B	250,000			
OCP Review	150,000	G				150,000
Records Management CP14	50,000	A	5,000			
Land Purchase	100,000	H				100,000
North End Phase II Planning/Engineering	\$75,000	B	75,000			
Total Capital Projects	\$ 1,652,000		\$ 330,000	\$ -		\$ 250,000

City of Dawson
2023 - 2025 Capital Project Plan
Protective Services

Projects:	Project Value	Funding Source	2023	2024	2024	2025	Future	Notes
Expenses:								
Backup Generator for City Office/Emergency operations	65,000	B	65,000					includes a new pad
Convert fire training facility to propane	220,000	E					220,000	
Upgrades to Training Facility	100,000	B	50,000	50,000				approved in 2021/delayed
Signage and installation (including Han)	25,000	E	15,000	15,000				
Space Needs Assessment (PS & PW)	40,000	B	40,000					approved in 2021/delayed
New PS & PW Building Project Mgt	50,000			-			-	
Total Capital Projects	\$ 500,000		\$ 170,000	\$ 65,000	\$ -	\$ -	\$ 220,000	

City of Dawson
2023 - 2025 Capital Project Plan
Public Works

Projects:	Project Value	Funding Source	2023	2024	2025	Future	Notes
Expenses:							
Energy Upgrade Project	509,380	B	100,000				approved in 2021/delayed
Water Treatment Plant Demolition	2,000,000	G				2,000,000	
Water Meter Supply and Installation RFP	1,039,500	B	585,500				approved in 2021/delayed
Phase 2 - Reservoir Construction	4,000,000	G					
Upsize Loop 4 Water Main	4,000,000	G		4,000,000			
5th Ave Sewer Replacement King St to Albert St	2,825,000	G	1,412,500				
Solid Waste Management	40,000	B/H	15,000				
Diversion Centre	2,007,175	B	553,000				opening spring 2023
Household Collection Bins	70,000	B		70,000			
In House Upgrades to Water/Sewer/Drainage	400,000	A	50,000			350,000	
Lift Station Upgrade	150,000	B	20,000				
Elevator	73,810	H	73,810				approved in 2022/delayed
Metal removal (landfill)	250,000	B	250,000				
Total Capital Projects	\$ 19,750,485		\$ 3,059,810	\$ 4,070,000		\$ 2,350,000	

City of Dawson
2023 - 2025 Capital Project Plan
Recreation

Projects:	Project Value	Funding Source	2023	2024	2025	Future	New Initiative	Notes
Expenses:								
New Recreation Centre								
New Recreation Centre Planning	250,000	A.1	100,000	100,000	100,000			
Swimming Pool								
Pool - Mechanical	40,000	A	40,000					Environmental Health Expectations have led to surprise mechanical upgrades prior to opening in past years.
Pool Floor - slopes and drains	80,000	I				80,000		Plan to attempt in-house fixes to address issues for 2023. If these do not work, we'll source funding to do work in fall 2024. Quote for full replacement sourced in 2022.
Ventilation Unit Completion	300,000	I				300,000	x	Currently ventilation deficiencies have been overlooked. If we are required to follow code, a full replacement may be necessary
Structural Assessment	30,000	I		30,000			x	Staff has found cracks in certain areas. A proper assessment is not imminently necessary, but should be considered to gauge long term health of structure
Roof Replacement	60,000	I				60,000	x	Removal of defunct solar panels in 2022 caused damage to roof covering (tin). In-house patching has addressed immediate concerns, but full replacement of tin, including repairs to structure should be done in next few years.
Art and Margaret Fry Recreation Centre								
Zamboni Wall Repairs	15,000	A	15,000				x	Sinking of building has created a large gap in outdoor wall. Portion of indoor wall which was most dangerous was replaced in 2020, but rest should be performed for safety reasons.
Indoor Playground & Office Replacement	80,000	B	100,000				x	Move office to First Aid Room. Install indoor playground equipment which could be moved to new facility
Structural Upgrades	40,000	A				40,000		Based on measurements in fall, and talk with engineers (WSP), things may have settled, however some additional bracing of cross members may be necessary should monitoring reveal additional movement
Minto Park & Concession Building								
Victory Garden - groundwork	30,000	A/E	40,000					Tender has been issued and RFD is in council folders. Request it be funded by Downtown Revitalization (50%) and capital reserves (50%). Plan and project have been in the works since 2018.
Storage Shed	25,000	I	25,000					
Redesign/Resurface Tennis and Basketball Courts	50,000	I				50,000		Plan to re-surface and re-paint lines to accommodate multi-uses. Would attempt to time work with court repairs in Whitehorse
Minto Field Drainage & Infield Upgrades	75,000	I				75,000		Ongoing public concern with drainage at Park. May be due to high rain in 2022. However, should conditions persist, it may require an overhaul of infield and installation of proper mechanisms to drain park.

City of Dawson
2023 - 2025 Capital Project Plan
Recreation

Projects:	Project Value	Funding Source	2023	2024	2025	Future	New Initiative	Notes
Expenses:								
Waterfront Park & Building								
Exterior Painting - Waterfront Building	15,000	A		15,000			x	Entire building starting to show wear.
Shingle Replacement & Exterior Painting - Main Gazebo	20,000	A	20,000				x	Roof covering requires replacement. Plan to replace with historical tin. Has not been painted in 10 years and showing age. Centrally showcased facility in community. Fairly high priority.
Interpretive Panels - Waterfront	10,000	E	10,000					This work was approved as part of Downtown Revitalization in 2022. Panels have been reviewed with TH and DC Museum. Designer is updating panels for printing. Expect to install in June.
Waterfront Park Clock Replacement - Thermometer	10,000	I/E		10,000				Sourcing thermometer has been challenging. Clock removal in 2022 lessened outcry for immediacy in replacement.
Crocus Bluff Park & Concession Building								
Small picnic shelter Build - Pump Track	7,500	I	7,500				x	Funding already secured in 2022 from Community Foundations Canada.
Renovations to storage shed		A		5,000			x	Shed requires proper cladding
Fence - Pump Track	7,500	A	7,500					
Crocus Bluff Design layout	25,000	I				25,000		Should be considered with new rec centre build and removal of recycling depot
Community Garden								
Greenhouse Build & Storage Shed Completion	10,000	A/I	10,000					Started in 2022. 80% funding secured through CDF
Wood Mulch - Playground/Community Garden	40,000	I				40,000		
Parks, Greenspaces, Trails								
Groundskeeping shed	40,000	A	40,000					
Ninth Avenue Trail Extension/Improvements	50,000	A/I	20,000	15,000	30,000			Secured 25% of funding from Trans Canada Trail for work completed in 2022-23. Plan to improve connector trails between King St and North End Park in 2023 / South end & extension in 2025.
Bike Exit Trails - Nankak Zhu to Judge St / Crocus Lookout to Harper St	60,000	B	50,000					
Trail Map - Signage	25,000	A	12,500					
Uptrack Trail to Top of Dome	150,000	B	80,000					Contract was awarded in 2022. Will create a more accessible (10% grade), safer, single-uptrack trail, mainly for hikers, but also usable for keen bikers to go up only.
Interpretive Panels - Ninth Avenue	10,000	I			10,000			Should be reviewed in 2023, 2024 and installed in 2025
Total Capital Projects	\$ 1,812,500		\$ 577,500	\$ 175,000	\$ 140,000	\$ 670,000		

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Administration	Fee Description	Fee	Fee	Fee	Unit
	Certified Bylaw	\$25.00	\$25.00	\$15.00	per bylaw
	NSF Cheque Service Charge	\$40.00	\$40.00	\$40.00	each
	Stop Payment Fee	\$35.00	\$35.00	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$50.00	\$50.00	\$35.00	each
	Tax Certificate	\$50.00	\$50.00	\$35.00	per property
	Administration of Non-Municipal program	5.00%	5.00%		value of program
Animal Control	Fee Description	Fee	Fee	Fee	Unit
	License Fee, Annual - Dangerous animal	\$250.00	\$250.00	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	\$75.00	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	\$40.00	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	\$25.00	\$25.00	per animal, per day
	Impound - First Occurrence	\$25.00	\$25.00	\$25.00	per animal
	Impound - Second Occurrence	\$75.00	\$75.00	\$75.00	per animal
	Impound - Third Occurrence	\$125.00	\$125.00	\$125.00	per animal
	Impound - Fourth Occurrence	\$300.00	\$300.00	\$300.00	per animal
	Impound - Fifth and Subsequent Occurrences	\$500.00	\$500.00	\$500.00	per animal
	Replacement Tag	\$15.00	\$15.00	\$15.00	per unit
	Special Needs Dog	No Fee	No Fee	No Fee	
Business Licensing	Fee Description	Fee	Fee	Fee	Unit
	Local - Initial Business License Fee	\$125.00	\$125.00	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	\$60.00	\$60.00	per year
	Regional - Business License Fee	\$210.00	\$210.00	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	\$600.00	\$600.00	per year

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Cable System	Fee Description	Fee	Fee	Fee	Unit
	Analog Service - Residential Regular Rate	\$48.00	\$47.25	\$45.00	per month
	Analog Service - Residential Senior Rate	\$44.00	\$43.58	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$48.00	\$47.39	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:				
	Base Rate, plus	\$150.00	\$150.00	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$20.00	\$18.00	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$10.00	\$6.00	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$80.00	\$74.03	\$70.50	per month
	Digital Service - Residential Senior Rate	\$68.00	\$66.68	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$8.00	\$5.40	\$5.40	per month
	Digital Additional Programming:				
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #7 Family & Kids	\$6.00	\$5.40	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$22.00	\$20.50	\$22.25	per package per month
	Digital Specialty Package - Entertainment HD	\$9.00	\$8.50		per package per month
	Digital Sports HD	\$8.00	\$5.00		per package per month
	Digital Sportnet World HD	\$35.00	\$20.00		per package per month
	Digital Network News HD	\$10.00	\$6.00		per package per month
	Digital Hollywood Suites HD	\$10.00	\$8.00		per package per month

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Cable System	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$75.00	\$50.00	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$85.00	\$62.50	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:				
	Connection for new service:				
	Administration/Connection Fee (Connection already exists)	\$75.00	\$55.00	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	Cost+15%	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$100.00 plus one month service	\$90.00 plus one month service	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	\$25.00	\$25.00	per transfer
	Fibre Optic Rental	\$350.00	\$315.00	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$75.00	\$55.00	\$55.00	per month Per each additional pair of fibre
Camping Bylaw	Fee Description	Fee	Fee	Fee	Unit
	Fee to remove a tent	\$75.00	\$75.00	\$75.00	per tent
	Storage fee for tent	\$10.00	\$10.00	\$10.00	per tent per day
Cemetery	Fee Description		Fee	Fee	Unit
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	\$625.00	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	\$425.00	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus actual costs	\$210 plus actual costs	\$210 plus actual costs	each
	Plot and Perpetual Care - Ashes	\$500.00	\$300.00	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$750.00	\$575.00	\$575.00	each

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Development & Planning	Fee Description	Fee	Fee	Fee	Unit
	Advertising - Required Advertising associated with any application	\$80	\$80	\$80	signage replacement fee
	Appeal to Council	\$105.00	\$105.00	\$105.00	per application
	Application to Consolidate	\$3,100.00	\$3,100.00	\$105.00	per application
	Cash in Lieu of on-site parking	\$210.00	\$210.00	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	\$210.00	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential, New Builds				
	Base Rate, plus	\$260.00	\$260.00	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	\$0.25	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	\$210.00	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	\$1.00	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (exterior or structural change to the primary structure on a lot)	\$105.00	\$105.00	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)	\$25.00	\$25.00	\$25.00	per application
	Development Permit Application - Residential New Build (Single-Detached/Secondary Suite)	\$155.00	\$155.00	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	\$25.00	\$25.00	per application
	Extension of Approval	\$105.00	\$105.00	\$105.00	per application
	OCP Amendment application	\$1,030.00	\$1,030.00	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	\$210.00	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	\$0.00	\$0.00	per application
	Subdivision Application Fee	\$105.00	\$105.00	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days	\$25.00	\$25.00	\$25.00	per application
	Temporary Development Permit - More than 7 days	\$105.00	\$105.00	\$105.00	per application
	Variance Application	\$105.00	\$105.00	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	\$410.00	\$410.00	per application

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Fire Protection	Fee Description	Fee	Fee	Fee	Unit
	Inspection Service: Third Party Requests for Business Premises	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: File Search	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Request for on-site inspection	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Non-routine inspection	\$75.00	\$75.00	\$75.00	per hour
	Burning Permit Application	\$0.00	\$0.00	\$0.00	per application
	False Alarm Responses:				
	1-2 responses per calendar year	No Fee	No Fee	No Fee	
	3-5 responses per calendar year	\$250.00	\$250.00	\$250.00	per response
	greater than five responses per calendar year	\$500.00	\$500.00	\$500.00	per response
	Emergency Response	\$0.00	\$0.00	\$0.00	
	Base Rate, plus	\$500.00	\$500.00	\$500.00	per hour, per unit
	Disposable materials	Costs + 21.5% Markup	Costs + 21.5% Markup	Costs + 21.5% Markup	
	Contracted Services	\$500 + actual costs			
	Confined Space Rescue Stand-by	\$500.00	\$500.00	\$500.00	per request
	Confined Space Rescue Response	\$500 + actual costs	\$500 + actual costs	\$500 + actual costs	per response
Public Works	Fee Description	Fee	Fee	Fee	Unit
	Equipment Rental including operator:				
	Backhoe	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Labour:				
	Service Call / double time	\$150.00	\$150.00	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	\$120.00	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	\$80.00	\$80.00	per employee per hour (min 1 hr)
	Other:				
	External contractor and material mark-up	21.5%	21.5%	21.5%	
	Municipal Dock Rental	\$105.00	\$105.00	\$105.00	per foot per season

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Recreation and Parks	Fee Description	Fee	Fee	Fee	Unit
	Art & Margaret Fry Recreation Centre				
	Arena Ice Rental - Adult	\$120.00	\$120.00	\$120.00	hour
	Arena Ice Rental - Youth	\$60.00	\$60.00	\$60.00	hour
	Arena Ice Rental - Tournament*	\$1,500.00	\$1,500.00	\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*	\$50.00	\$50.00	\$50.00	hour
	Change fee	\$100.00	\$100.00	\$100.00	
	Locker Rental Fee	\$50.00	\$50.00	\$50.00	per season
	Arena Dry Floor	\$550.00	\$550.00	\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit	\$400.00	\$400.00	\$400.00	per day or part thereof
	Arena Kitchen	\$175.00	\$175.00	\$175.00	per day or part thereof
	Arena Kitchen - Non-profit	\$110.00	\$110.00	\$110.00	per day or part thereof
	Arena Concession Area	\$45.00	\$45.00	\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)	\$4.50	\$4.00	\$3.50	day
	Arena - Child 10 Punch Pass (3-12 years)	\$34.00	\$32.00	\$30.80	10 times
	Arena - Child Season Pass (3-12 years)	\$150.00	\$140.00	\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	\$5.50	\$5.00	\$4.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$42.00	\$40.00	\$39.60	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	\$185.00	\$180.00	\$180.00	season
	Arena - Adult Day Pass (19-59 years)	\$6.00	\$6.00	\$5.25	day
	Arena - Adult 10 Punch Pass (19-59 years)	\$48.00	\$48.00	\$46.20	10 times
	Arena - Adult Season Pass (19-59 years)	\$210.00	\$210.00	\$210.00	season
	Arena - Family Day Pass (related & living in one household)	\$13.00	\$13.00	\$12.25	day
	Arena - Family 10 Punch Pass (related & living in one household)	\$108.00	\$108.00	\$107.80	10 times
	Arena - Family Season Pass (related & living in one household)	\$470.00	\$470.00	\$470.00	season
	Parks & Greenspace				
	Minto or Crocus - Ball Diamond	\$120.00	\$120.00	\$120.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	\$850.00	\$850.00	season
	Crocus - Day Camp	\$1,200.00	\$1,200.00	\$1,200.00	season
	Crocus - Concession	\$110.00	\$110.00	\$110.00	per day or part thereof

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
	Minto - Concession	\$150.00	\$150.00	\$150.00	per day or part thereof
	Minto - Kitchen or Concession	\$75.00	\$75.00	\$75.00	per day or part thereof
	Minto - Program Room - program	\$15.00	\$15.00	\$15.00	hour
	Minto - Program Room - private event	\$40.00	\$40.00	\$40.00	first hour
	Minto - Program Room - private event	\$15.00	\$15.00	\$15.00	each additional hour
	Parks or Greenspace*	\$52.00	\$52.00	\$52.00	per day or part thereof
	Gazebo*	\$52.00	\$52.00	\$52.00	per day or part thereof
	Picnic Shelter*	\$52.00	\$52.00	\$52.00	per day or part thereof
	Community Garden Plot	\$30.00	\$30.00	\$30.00	season
Recreation and Parks	Fee Description	Fee	Fee	Fee	Unit
	Dawson City Swimming Pool				
	Swimming Pool Rental* - under 25 swimmers	\$120.00	\$120.00	\$120.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	\$32.00	\$32.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	\$4.50	\$4.00	\$3.50	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	\$34.00	\$32.00	\$30.80	10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$140.00	\$140.00	\$140.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	\$5.00	\$4.50	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	\$40.00	\$39.60	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	\$180.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	\$6.00	\$6.00	\$5.25	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$48.00	\$48.00	\$46.20	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	\$210.00	\$210.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	\$13.00	\$13.00	\$12.25	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$108.00	\$108.00	\$107.80	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	\$470.00	\$470.00	season

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
	Equipment Rental				
	Cross Country Ski Package*	\$10.00	\$10.00	\$10.00	per day or part thereof
	Cross Country Ski Package*	\$20.00	\$20.00	\$20.00	3 days
	Cross Country Ski Package*	\$40.00	\$40.00	\$40.00	7 days
	Cross Country Skis, boots or poles	\$5.00	\$5.00	\$5.00	per day or part thereof
	Snowshoes*	\$10.00	\$10.00	\$10.00	per day or part thereof
	Snowshoes*	\$15.00	\$15.00	\$15.00	3 days
	Coffee Urns	\$10.50	\$10.50	\$10.50	per day or part thereof
	Picnic Table	\$12.00	\$12.00	\$12.00	per day or part thereof
	Fitness Centre				
	Fitness Centre*	\$7.00	\$7.00	\$7.00	day
	Fitness Centre*, **	\$35.00	\$35.00	\$35.00	month
	Fitness Centre*, **	\$88.00	\$88.00	\$88.00	3 months
	Fitness Centre*, **	\$165.00	\$165.00	\$165.00	6 months
	Fitness Centre*, **	\$319.00	\$319.00	\$319.00	year
	Deposits				
	Damage Deposit - Facility	\$350.00	\$350.00	\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$100.00	\$100.00	\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	\$20.00	\$20.00	fully refundable if conditions met
	Deposit - Key	\$40.00	\$40.00	\$40.00	fully refundable if conditions met
	Program Cancellation	\$10.00	\$10.00	\$10.00	
	* indicates a 10% discount for youth, seniors or registered non-profit				
	** indicates a 10% discount for residents within the municipal boundary				

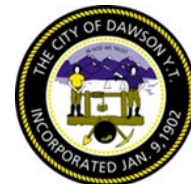
FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Single Use Plastics	Fee Description				
	Providing a checkout bag, plastic straw or utensils <u>or</u> providing a bag that is not paper or reusable <u>or</u> discouraging the use of a customers own reusable bag or straw or utensil				
	First Offence	\$75.00	\$75.00	\$75.00	per occurrence
	Second Offence	\$150.00	\$150.00	\$150.00	per occurrence
Traffic Control	Fee Description	Fee	Fee	Fee	Unit
	Erection of Barriers for Public Utility	\$350.00	\$350.00	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	\$50.00	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	\$75.00	\$75.00	occasion
Vehicle for Hire	Fee Description				
	Vehicle for Hire License or Renewal	\$100.00	\$100.00	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	\$30.00	\$30.00	per application
Waste Management	Fee Description	Fee	Fee	Fee	Unit
	Waste Management Fee - Commerical Space	\$300.00	\$300.00	300 (25/mo)	year
	Waste Management Fee - Institutional Residential	\$300.00	\$300.00	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	\$300.00	\$300.00	300 (25/mo)	year
	Waste Management Fee - Residential Unit (including B&B)	\$195.00	\$195.00	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	\$20.80	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	\$50.70	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	\$152.10	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$150.00	\$150.00	\$75.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$150.00	\$150.00	\$75.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$120.00	\$120.00	\$60.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$120.00	\$120.00	\$60.00	year

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Water Delivery Service	Fee Description	Fee	Fee	Fee	Unit
	One delivery every two weeks	\$1,166.88	\$1,166.88	\$1,020.00	per year
	One delivery every two weeks	\$97.25	\$97.25	\$85.00	monthly installment payment
	One delivery per week	\$2,333.76	\$2,333.76	\$2,220.00	per year
	One delivery per week	\$194.48	\$194.48	\$185.00	monthly installment payment
Water Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential/ Trondek Hwechin residential	\$635.59	\$635.59	\$635.59	per year - paid quarterly
	Privately owned/rental Residential - Seignor Discounted	\$370.03	\$370.03	\$370.03	per year
	Privately owned/rental Residential	\$635.59	\$635.59	\$635.59	per year - paid quarterly
	Commercial Residential	\$974.40	\$974.40	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	\$103.66	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	\$512.58	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	\$309.58	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	\$157.33	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino				
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	\$426.30	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	\$137.03	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	\$1,141.88	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	\$182.70	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	\$1,141.88	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	\$938.88	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	\$466.90	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	\$466.90	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	\$1,141.88	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	\$182.70	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	\$86.28	\$86.28	per serviced space per year
	School	\$1,020.20	\$1,020.20	\$1,020.20	per classroom per year
	Car Wash	\$938.88	\$938.88	\$938.88	per year
	Sewage Disposal Facility	\$340.03	\$340.03	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	\$294.35	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	\$157.33	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	\$106.58	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$4.00	\$3.05	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
Sewer Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential /Trondek Hwechin residential	\$481.82	\$481.82	\$481.82	per year - paid quarterly
	Private owned/occupied Residential - Senior Discounted	\$280.51	\$280.51	\$280.51	
	Privately owned/rental Residential /Trondek Hwechin residential	\$481.82	\$481.82	\$481.82	per year - paid quarterly
	Privately owned/rental Residential	\$120.46	\$120.46	\$120.46	quarterly installment
	Commercial Residential	\$741.76	\$741.76	\$741.76	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	\$77.52	\$77.52	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	\$391.49	\$391.49	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$236.95	\$236.95	\$236.95	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$118.48	\$118.48	\$118.48	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino				
	First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	\$324.52	\$324.52	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	\$103.02	\$103.02	per unit per year
	Non-Residential Washroom - Institutional	\$870.54	\$870.54	\$870.54	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$130.08	\$130.08	\$139.08	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	\$870.54	\$870.54	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	\$716.01	\$716.01	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	\$355.43	\$355.43	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	\$355.43	\$355.43	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$870.54	\$870.54	\$870.54	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	\$139.08	\$139.08	per janitorial room per year
	R.V. Park/Campground	\$48.94	\$48.94	\$48.94	per serviced space per year
	School	\$775.24	\$775.24	\$775.24	per classroom per year
	Car Wash	\$716.01	\$716.01	\$716.01	per year
	Sewage Disposal Facility	\$257.56	\$257.56	\$257.56	per year
	Public Shower & Staff Shower	\$226.65	\$226.65	\$226.65	per shower per year
	Stand Alone Sink	\$118.48	\$118.48	\$118.48	per sink per year

FEES AND CHARGES PROPOSED FOR 2021 (Third Reading)		2022 Proposed	2021	2020 Fees	
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	
Discount	Seniors Water Delivery Discount Discount:		Fee	Fee	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$700.13	\$700.13	\$612.00	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$58.34	\$58.34	\$51.00	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$1,400.26	\$1,400.26	\$1,332.00	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$116.69	\$116.69	\$111.00	per monthly installment
W&S - Load Capacity	Load Capacity Charge-single family residential		Fee	Fee	
	Single family residential	\$1,550.00	\$1,550.00	\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential	\$415.00	\$415.00	\$415.00	per additional bathroom
	Multi-family or commercial property	\$415.00	\$415.00	\$415.00	per water outlet
TABLE A:					
151 - 200 = 8 units					
201 - 250 = 10 units					
251 - 300 = 12 units					
301 - 350 = 14 units					
351 - max = 16 units					
Plus 2 units for each additional 50 seating capacity					

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Victory Garden – Fence & Path Replacement Contract Award & Budget Amendment	
PREPARED BY:	Paul Robitaille, Parks and Recreation Manager	ATTACHMENTS: <ul style="list-style-type: none">• <i>Victory Garden – Fence & Path Replacement</i>• Schedule A: Terms of Reference• Appendix B: Victory Garden Design
DATE:	January 18, 2023	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">• Procurement Policy #2021-03		

RECOMMENDATION

That council award Sunnysdale Landscaping the Victory Garden Fence and Path Replacement contract as per their submitted bid, and amend the 2022-2024 Capital Project Plan.

ISSUE / PURPOSE

To award the Victory Garden Fence and Path Replacement to the recommended bidder, Sunnysdale Landscaping.

BACKGROUND SUMMARY

Victory Garden is a Municipal Historic Site (Bylaw #13-07) and a key greenspace in the historic and downtown core of Dawson City. In recent years, the state of this space has become unkempt and unsightly.

In 2018-19, City of Dawson Parks and Recreation department undertook collaborative efforts, along with the Royal Canadian Legion, Dawson City Museum, Yukon Government, and a local landscape architect to develop a plan to revamp the site. This project proposed to improve the cenotaph area and address the issues around the centrepiece fence and paths. In 2019, the Royal Canadian Legion undertook the work to improve the cenotaph area, but the centrepiece fence and paths were never addressed.

To implement the proposed improvements to the path and fence, and as a result of the designation of this property as a Municipal Historic Site, administration applied for a Historic Resources Permit (#22-029), which was approved by council (C 22-19-12). This gave direction to begin implementation of the proposed plan for this site, which resulted in the tendering process discussed below.

ANALYSIS / DISCUSSION

With the approval of the 2022-2024 Capital Project Plan, Council gave direction to administration to initiate projects within that document. Based on this direction, as well as the approval of Historic Resource Permit #22-029, administration issued a Request for Quotations (RFQ) on November 15, 2022, which closed January 16, 2023.

This scope of work can be seen in the attachments to this RFD (Victory Garden – Fence & Path Replacement Schedule A: Terms of Reference). Only one bid was received for this tender, from Sunnysdale Landscaping. Their bid meets the criteria of our RFQ. Additionally, prior involvement from this contractor in

projects on behalf of the City of Dawson gives us great confidence in their ability to fulfill a successful project.

However, Sunnydale Landscaping's proposed quote is \$9,500 above the budgeted amount approved in the 2022-2024 Capital Project Plan of \$30,000 for this project. Furthermore, funding for this project was dependent on outside funding. Based on delayed implementation of certain capital projects, finding funding for certain projects which we expected to fund through Capital Reserves, and the opportunity to initiate this one immediately, we propose funding this project from Capital Reserves (\$30,000) and Downtown Revitalization Reserves (\$9,500). We believe this will not affect our ability to complete our other capital priorities, and plan to adjust our proposed spending for Parks and Recreation in the 2023-2025 Capital Project Plan to reflect any amendments made.

As such we recommend that council support our recommendation to award Sunnydale Landscaping the contract for this project, and make an amendment to the 2022-2024 Capital Project Plan, to fund this project using Capital (\$30,000) Downtown Revitalization Reserves (\$10,000).

APPROVAL		
NAME:	David Henderson	SIGNATURE: <i>David Henderson</i>
DATE:	Feb 10, 2023	



City of Dawson

Victory Garden Fence and Path Replacement

Schedule A: Terms of Reference

Scope of Work:

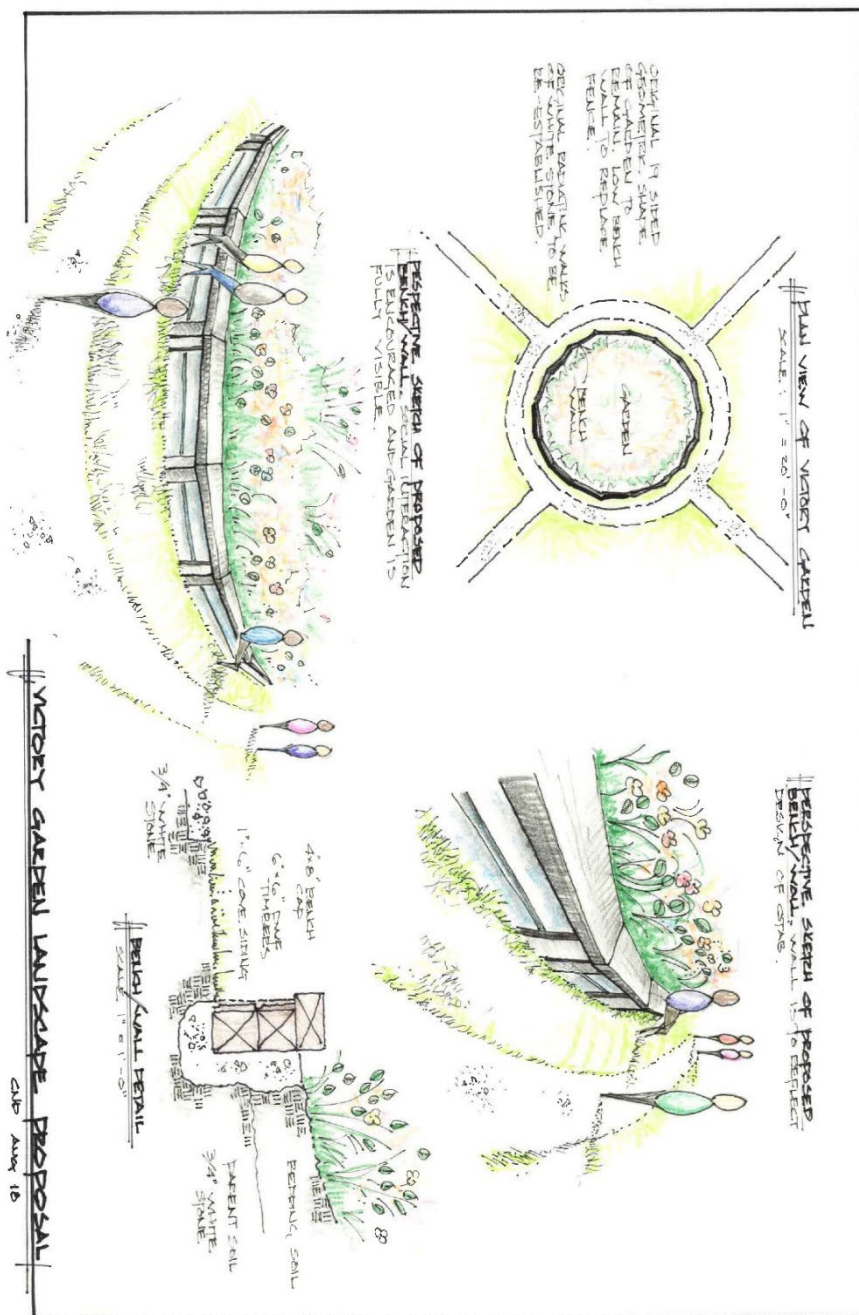
The City of Dawson is looking to reinvigorate Victory Garden by replacing the existing fence at retaining wall/bench, installing irrigation to the central garden, re-establishing the four corner walking paths to the central garden.

The general duties and responsibilities of the Contractor will include:

1. Removal of Existing Fence
2. Construction of twelve inch (12") high, nineteen (19)-sided retaining wall in place of fence with four inch (4") cap on wall to create a sixteen inch (16") bench seat on perimeter of garden.
3. Raise garden bed to height of wall to display flowers in all directions, including the preservation and protection of all these plants during this process.
4. Re-establishment of white walking stone paths around and to the corners of the properties. Path is suggested at three feet (3') wide. Each corner path is approximately 120' to the central garden, with circular path around garden at approximately 150' in circumference.
5. Installation of singular, irrigation-style water line with hose bib connection on from Mission St manhole to centre garden, following white walking stone path from Mission St, near McDonald Lodge Entrance. Distance of approximately one hundred and fifty feet (150').
6. Planting and initial maintenance of grass in areas disturbed during landscaping project.
7. Correspond and work with City of Dawson Parks and Recreation department to ensure project is meeting targets and goals of plan, adhering to historic values of site.
8. All work shall be undertaken in accordance to the requirements of the National Building Code of Canada 2015 as well as in accordance to the CSA, Canadian Electrical Code, Part 1, 2018 (24th edition) as well as to the requirements of the local Electrical Inspection Department.
9. Workmanship throughout shall correspond to the standards of best practice and all labour employed must be competent to do the work required. All unskilled labour shall be strictly supervised to ensure the proper carrying out of each operation. All tradesmen employed by the Contractor shall be properly licensed journeymen and apprentices, qualified to do the work.
10. Include the furnishing of all labour, material, tools and equipment required to complete the work specified herein.

11. Contractor shall allow for and include any inspection fees and or charges required through the Yukon Government Building Safety Department. A development permit has already been secured for this project, and will be provided to the contractor.
12. Before the work is set to commence, the contractor will visit the site and examine the local conditions, availability of space, existing layout of space.
13. Contractor shall include and be responsible for the proper removal and disposal of existing fence and any other material during project.
14. The contractor shall coordinate with City of Dawson's Parks and Recreation staff to coordinate and schedule the work.
15. Furnish to the City a written guarantee covering all materials for a period of one year from the date of delivery. This guarantee shall entail the repair or replacement of all materials installed without charge to the City, except where such repair or replacement was caused by improper use or lack of maintenance on the part of the Owner.
16. All other consumable materials required to complete the project shall be included for in this contract. This is to include the hire of a lift or scaffolding needed to access the luminaires.
17. Contractors shall barricade the daily area of construction with the use of safety cones and/or marker ribbon located on the perimeter of the affected daily work area.

Appendix B: Victory Garden Design



*Should this document be illegible, please let us know and we'll email it out separately.

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Consolidation Application #23-011: Westerly portions of Lots 11 & 12, Block L, Ladue Estate	
PREPARED BY:	Planning & Development	ATTACHMENTS: 1. Public Notice
DATE:	February 6, 2023	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bvlaw		

RECOMMENDATION

It is respectfully recommended that Council grant subdivision authority to consolidate Westerly portions of Lots 11 and 12, Block L, Ladue Estate subject to the following conditions:

1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE / BACKGROUND

Subdivision Application #23-011 was received on January 26, 2023 and the applicant is applying to consolidate Westerly portions of Lots 11 and 12, Block L, Ladue Estate.

Each of lots 11 and 12 has two portions – see figure 1 for context. The applicant seeks to consolidate portions 1 of each lot that they own (see figure 2). A single detached dwelling on portion 1 of Lot 11 is currently encroaching on portion 1 of Lot 12. The dimensions of portions 1 are 25' by 50'.

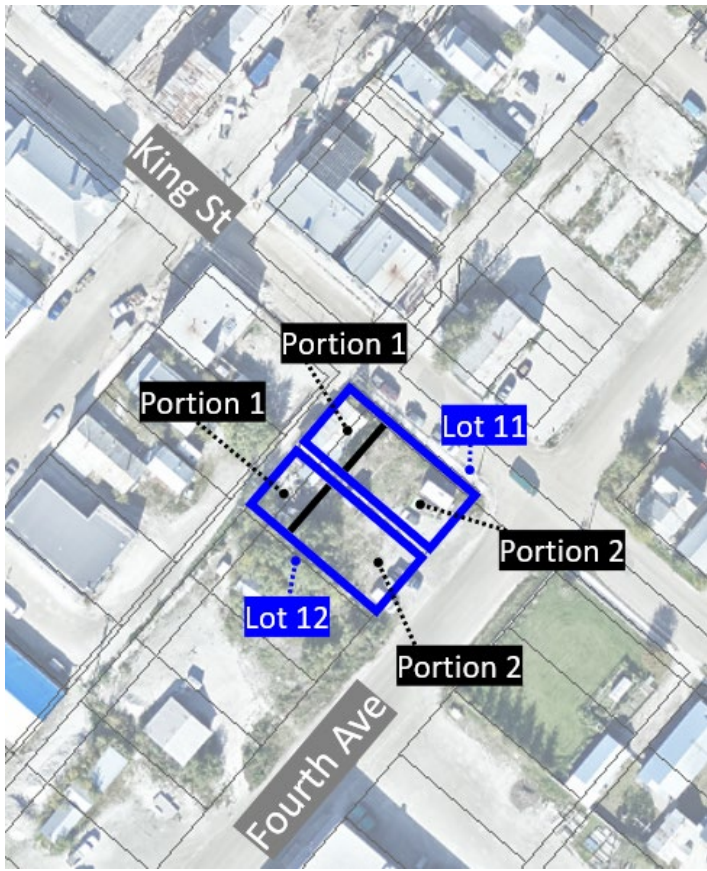


Figure 1: Existing lot configuration



Figure 2: Proposed Lot Layout

Comments

Department heads have been asked to comment on this application and at the time of writing this report, no concerns have been raised.

The application has been circulated to contiguous property owners inviting comments and questions. No comments were received at the time of writing this report.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the property are by King St and the alleyway.

Official Community Plan

The properties are currently designated as DC – Downtown Core: the area that best depicts the commercial core of Dawson during the gold rush. This location is recognized as the heart of Dawson City since it accommodates a broad range of uses focusing on the commercial, cultural, and community needs of residents and visitors. While the area will predominantly consist of commercial and institutional uses, high- and low-density residential uses are also acceptable. The consolidated lot would retain the same designation and any new use or development on the proposed lot would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning Bylaw

The Zoning Bylaw is intended to implement the goals of the OCP. Lots 11 and 12 are zoned C1 – Core Commercial. Single detached dwelling is not among the permitted uses in C1 according to s.12.1.1. Additionally, the minimum lot size requirement is 5,000 ft², and the rear setback requirement is 5 ft, as stated in Table 12-1 of the Bylaw. Hence, in terms of use, parcel size, and rear setback, portions 1 of Lots 11 and 12 are currently non-conforming. The encroachment issue will be resolved through consolidation, but the use, size, and setback non-compliances will remain (the use remains the same, and the parcel size will be 2,500 ft²). However, the Bylaw's s.5.1.1.I stipulates the following:

“At the sole discretion of Council, parcels with a pre-existing legally non-conforming use or structure may be subdivided so long as the subdivision does not increase the legally non-conforming nature of the use or structure.”

The administration believes that this section applies to the application because all of the non-conformities already existed and the current consolidation plan does not increase the legally non-conforming nature of the use or structure (it only remedies part of it). There is currently no viable option to bring the in-question properties to complete compliance because the other portion of Lots 11 and 12 are owned by other people. Of course, zoning amendment and/or variance applications are necessary for any upcoming development on the new property.

Heritage Bylaw

Lots 11, and 12, Block L, Ladue Estate are situated in the Historic Townsite and thus are subject to the City's Heritage Bylaw. Any new development will be required to conform to the Design Guidelines for Historic Dawson and Heritage Management Plan as according to the Heritage Bylaw.

OPTIONS

1. Council grant subdivision authority to consolidate Westerly portions of Lots 11 and 12, Block L, Ladue Estate subject to the following conditions:
 - 1) The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 2) The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
2. Council does not grant subdivision authority to consolidate Westerly portions of Lots 11 and 12, Block L, Ladue Estate.

APPROVAL

NAME:	David Henderson	SIGNATURE: <i>David Henderson</i>
DATE:	Feb 10, 2023	

Report to Council



☐ For Council Decision ☒ For Council Direction ☒ For Council Information

☐ In Camera

AGENDA ITEM:	Official Community Plan and Zoning Bylaw 2022 Annual Review	
PREPARED BY:	Planning & Development Department	ATTACHMENTS: 1. Draft Bylaw 2022-21 (ZBL Amendment No. 21)
DATE:	January 27, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Municipal Act Official Community Plan Zoning Bylaw	

RECOMMENDATION

It is respectfully recommended that Committee of the Whole accept this as information, and forward ZBL Amendment Bylaw #2022-21 to Council for second reading and public hearing.

ISSUE / PURPOSE

The OCP is required to be reviewed on an ongoing basis, specifically in October each year. The Zoning Bylaw is reviewed annually in tandem. This review was initiated in December on account of the 2021 annual amendments having recently passed 3rd/final reading on August 3, 2022 as well as due to staff turnover limiting capacity.

BACKGROUND SUMMARY

OCP s. 16.2 states that “Council shall schedule a review of the OCP at the first regular meeting in the month of October in each year and proceed to amend it as deemed advisable at that time”. The Zoning Bylaw is also reviewed in tandem.

ANALYSIS / DISCUSSION

When assessing the OCP and Zoning Bylaw, it is first important to understand the fundamental purpose of each document. Though they are both binding documents under *the Municipal Act*, they both serve a different purpose that is implemented differently in practice.

An OCP is conceptual and high-level, outlining municipal goals and strategies. According to S. 279(1) of the *Municipal Act*, the purpose of an OCP is to address a range of concepts such as goals for future land development, the provision of municipal services and facilities, environmental matters, transportation systems, etc.

A ZBL is different in the sense that it provides the actionable mechanism to implement the goals and conceptual framework provided by the OCP. According to S. 289(1) of *the Municipal Act*, “A zoning bylaw may prohibit, regulate, and control the use and development of land and buildings in a municipality”.

Official Community Plan Amendments

No OCP amendments have been flagged in 2022.

Zoning Bylaw Amendments

1. Amend Table of Contents formatting: change s.5.3 'Water and Sewer Facilities' to s.4.8 for accuracy.
2. Add 'Personal Service Establishment' to C1 permitted uses and edit the definition to permit a wider range of services.
 - 'PERSONAL SERVICE ESTABLISHMENT' means a business which is associated with the grooming or health of persons or the maintenance or repair of personal wardrobe articles and accessories, and may include a barber shop, **spa, medical and dental office**, beauty parlor, shoe repair shop, self-service laundry or dry-cleaning establishment.
3. Remove 'PERSONAL SERVICES' from definitions, as it is redundant since the definition of 'PERSONAL SERVICE ESTABLISHMENT' was added in 2021.
4. Add the following definition to S.2.2: "RELIGIOUS ASSEMBLY means development used for worship and related religious, philanthropic or social activities and includes accessory rectories, manses, meeting rooms, food preparation and service facilities, classrooms, dormitories and other buildings. This use does not include Commercial School".
5. Add 'Temporary Shelter Services' to R1, P2, and C1 permitted uses and to definitions.

The City of Whitehorse defines and permits 'temporary shelter services' in their CM1 & CM2: Mixed Use Commercial zones, PS: Public Service zone, and as a conditional use in their RD: Residential Downtown zone.

 - The addition of this use will create a common definition for existing temporary shelters, such as the Men's shelter (located in the C1 zone and classified as 'mixed-use residential') and the women's shelter (located in R1 and classified as a 'boarding house').
 - Given the purpose of the P2: Institutional zone to provide government and health services, it makes sense to permit temporary shelter services as a use.
 - 'TEMPORARY SHELTER SERVICES' means the provision of communal, transient accommodation sponsored or supervised by a public authority or non-profit agency intended to provide basic lodgings for persons requiring immediate shelter and assistance for a short period of time.

Question for Council

Is there interest in adding 'temporary shelter services' as a permitted use in the C2 zone as well? The purpose of the C2 zone is to permit a wide range of commercial uses that provide service to local industry and/or highway tourism and service needs. Small-scale residential uses in this zone are permitted, though the area remains predominately a service commercial zone.

6. Remove s.7.9 Visibility at Intersections. This clause mandates a 20-foot setback from the corner of parcels at intersections. Other guidelines, particularly *Design Guidelines for Historic Dawson*, do not support this. Additionally, most of the existing properties, including historic ones, do not adhere to this clause and will eventually cease to be compliant.
7. Amend s.3.2.2 for accuracy: "by resolution appoint the members of the Heritage Advisory Committee for terms of office, as specified under the *Heritage ~~Advisory Committee~~ Bylaw*".
8. Amend 'Demolitions' section to provide a clearer decision-making process when receiving applications for heritage demolitions, and for bridging the gap between the two separate demolition processes that currently exist (Protective Services vs. Planning processes).

Historic Resource Demolitions

Discussion was held at the August 2, 2022 and October 20, 2022 joint Council and HAC meetings regarding historic building demolitions. S. 4.1.1.5 of the ZBL was discussed in reference to what the intent of the “Yukon Government Historic Sites Registry” was – was it intended to refer only to the *Yukon Register of Historic Places* or to *Yukon Historic Sites Inventory* (YHSI) listed structures? Council discussed the possibility of reviewing this section of the Zoning Bylaw to provide clarity.

Few privately owned structures are on the *Yukon Register of Historic Places*. The following 8 sites are listed:

- Arctic Brotherhood Hall
- Bank Of Commerce
- Dawson City Telegraph Office
- Harrington's Store
- Minto Park
- Moosehide Slide
- P. Denhardt Cabin
- Yukon Sawmill Company Office

Given that there are so few structures listed on the *Yukon Register of Historic Places*, it has been administrative practice to forward YHSI listed structures to the HAC and Council for recommendation and approval, respectively, given that there are many highly valued historic resources listed on YHSI and to ensure a public process is followed. Administration recommends the continuation of this practice.

The City of Whitehorse’s *Heritage Bylaw 2002-10* sets out a framework for identifying and protecting historic buildings. It enables the creation of the ‘Heritage Registry’ by Council, which provides a listing of all heritage resources in the City – some are municipal historic sites, many are not. If someone proposes to demolish a building on the Whitehorse Heritage Registry:

1. The Bylaw doesn’t contemplate a process for proposals to demolish a designated Municipal Historic Site. It assumes that the resource will be protected.
2. An application to demolish a building that is listed as a Historic Resource on the registry but is not designated triggers a 30-day review period where Council considers whether to designate the building as a Municipal Historic Site. **It assumes that if the building is designated then the demolition will not be allowed; if Council decides not to designate then the demolition would be allowed to proceed.** If the building is a residence and the owner does not consent to designation, then the demolition is allowed without Council review.

Administration recommends that a similar process be followed for determining when a historic resource can or cannot be demolished. The Municipal Historic Site designation process is currently an under-utilized tool that provides an opportunity to determine the perceived value of the heritage resource under consideration, and serves as a method of ensuring that all historic buildings are not weighted the same when considering demolition applications. For example: a small, derelict, 1970s shed would not be weighted the same as a showpiece, gold rush era residence. As such, Administration recommends the following amendments to s.4.1.1.5:

“Demolition of a structure **40 or more years old or** listed in the Yukon **Government** Historic Sites **Registry Inventory** shall occur only in extenuating circumstances, and must be approved by Council in consultation with the Heritage Advisory Committee and Yukon Government Historic Sites.

- I. Upon receipt of a complete application for the demolition of an undesignated heritage resource listed on the Yukon Historic Sites Inventory, the application shall be subject to a thirty (30) day review period whereby Council shall determine if there is a consensus to commence the process of Municipal Historic Site designation. If there is not, a demolition permit shall be issued.
- II. Council may not designate a site as a heritage resource without the written consent of the owner, if the site proposed for designation is a residence in which its owner resides.
- III. No person shall carry out an activity that will alter the historic character of a site that is designated or where Council has provided notice of intent to designate unless the activity is carried out in accordance with a Historic Resources Permit, as specified in the *Heritage Bylaw*.
- IV. Any person who proposes to carry out an activity that may alter the historic character of a designated historic site or a site that is subject to a notice of intended designation shall, prior to commencing the proposed activity, submit an application for a Historic Resources Permit, as specified in the *Heritage Bylaw*."

Rationale for insertions

- *Dawson City Heritage Management Plan* states "[b]uildings and structures 40 or more years old may be demolished only in exceptional circumstances".
- The City of Dawson's *Heritage Bylaw* defines a Historic Resource as, "a historic site, historic object, or any work or assembly of works of nature or human endeavor listed in the Yukon Historic Sites Inventory". Requiring this 30-day review period for the proposed demolition of all buildings in the YHSI is therefore consistent with the intent of the City's Heritage Bylaw.
- The *Historic Resources Act* provides for the protection and preservation, the orderly development, and designation of historic resources in the Yukon. S.15.5 states, "If the site proposed for designation is a residence in which its owner resides, the Minister may not designate the site as a historic site without the written consent of the owner". Therefore, if a private owner of a residence does not consent, there is no ground for obliging designation.

Question for Council

What role (and how and when) might the HAC play in the procedure? The current language of the Bylaw is not clear on what the HAC's role would be in this process.

'Historic resource' should be defined in s.2.2 for clarity. Administration recommends copying the definition from the *Heritage Bylaw* for consistency.

On September 14th, 2022 at Committee of the Whole meeting #CW22-12, Council suggested that 'tests' be established to ensure consistency in decision making. The City of Whitehorse outlines Evaluation Criteria in the *Heritage Bylaw 2002-10*, which are used to attribute a 'score' to a historic resource based on Architectural History, Cultural History, Context, Integrity, and Age. Higher scoring resources are more likely to be designated. Administration recommends that similar evaluation criteria are used as 'tests' for determining whether a resource should be designated, and ultimately either demolished or protected. As such, Administration recommends the following insertion to s.4.1.1.6:

Council shall establish a Heritage Evaluation Criteria in order to attribute a score to a historic resource based on the five following categories:

Architectural History

- I. The building may embody characteristics of an architectural type valuable for the study of a style or a method of construction of its period or the City or the Yukon. It may also be a notable example of a builder or architect's work.
- II. The building has the strong potential for illustrating the City's heritage to a degree such that it will be possible for the visitor to gain from the building an understanding of the architecture or history with which it is associated.
- III. The building is significant because of the original materials and workmanship remaining.

Architectural criteria may include such attributes as its picturesque quality or functional nature including massing, proportion, scale, layout, material detailing, colour, texture, fenestration, ornamentation or artwork.

Cultural History

- I. A building and/or site that has an association with a person, group, or institution with historical significance to the city. This may include a well-known pioneer, an organization or business, or distinct group of people.
- II. A building and/or site that has an association with an event or activity of historical significance to the City. This may be a unique event or a recurring event.
- III. A building and/or sites association with broad patterns of local area or civic history including ecological, social, political, economic or geographic change. (theme)

Context

The historical context of a building or site refers to the historical relationship between the building's site and its immediate environment.

- I. A notable and historical relationship between a building's site and the street, railway, waterfront, view or other geographic features which were a part of the building's original function. (landscape)
- II. A building's continuity and compatibility with adjacent and surrounding buildings and the building's visual contribution to a group of similar buildings. (urban design/streetscape)
- III. A building's and/or site's visual or symbolic importance as a local landmark.

Integrity

The historical integrity of a building refers to the degree of alteration the building has sustained since its original construction.

- I. The extent and the impact of the changes and alterations that have occurred to the building over time. The items to consider may include style, design and construction.
- II. The structural integrity of the building, the interior, exterior and the site.
- III. The location of the building in relation to its original site.

Age

This category refers only to the age of the building.

Suggestion

Following are some examples of evaluation criteria and scoring systems:

Criteria		Excellent (3)	Good (2)	Fair/Poor (1)
Architectural History	Form and function			
Cultural History	Association			
	Pattern			
Context				
Integrity				
Age (for information only, not to be scored)				
Total				

Planning vs. Protective Services Demolition Processes

There is currently a lack of clarity and transparency in how historic building demolitions are addressed. Application-driven demolitions go through a different process than Protective Services-administered Orders for Demolition.

On September 14th, 2022 at Committee of the Whole meeting #CW22-12 and on October 20, 2022 at the joint HAC/Council meeting, Council discussed the demolition of historic buildings, including what measures could be put in place to improve transparency and equitability in the decision-making process. The following were briefly discussed as possibilities:

- It was suggested that a definition be established for 'unsafe' buildings, to more clearly outline what would deem a building possibly eligible for demolition.
 - At the City of Whitehorse, building safety is not identified as a criterion in considering whether to designate a building, however one of the criteria is 'Integrity', which includes structural integrity, so poor structural integrity could reduce the likelihood of designating a building. The same is recommended, as reflected in s.4.9.6 the 'Evaluation Criteria' above.
- Council has queried whether or not there should be a requirement for a property owner to contract a structural engineer to undertake an official inspection to report on the structural integrity of the building, additionally to the Fire Chief's inspection report when looking to demolish a historic building. This would be context dependent based on the building's context (perceived historic value).

Administration recommends the following options to provide some flexibility to property owners. Instead of requiring an official inspection done by a structural engineer – since this could be a costly imposition on property owners to contract this service, the City of Dawson could require:

- a. an inspection report by the Protective Services Manager, and;
- b. either an inspection report by a Building Inspector or a structural engineer.

The procedure may be referred to as 'de-designation of a historic resource' and may only be initiated for demolition permits.

Questions for Council

1. How many inspection reports should be required, and who should be contracted to undertake them?
 2. At what stage would an official inspection be required?
 3. Is an official inspection a submission requirement that should be required for *all* historic demolition applications? If not, what is the threshold for requiring vs. not requiring an official inspection?
9. Create a new section for 'Demolitions' outside of s.4.1 'Development Permit Required'. Remove s.4.1.1 'Demolitions' and insert its contents into new s.4.9.
10. Amend floor area numbers in Table 9-1 'REQUIRED OFF-STREET PARKING SPACES' to round to the nearest whole number for clarity and consistency among line items. For example: round 99.96m.² to 100m.².
11. It has been observed in practice that the '1 per x seats' metric for determining parking requirements is not applicable in various cases, as some uses do not require physical seating, and the number of seats associated with a use can fluctuate without clear regulation. This has commonly led to difficulty in interpreting parking requirements, and imposes the risk of variable/inequitable decision making. Therefore, it is proposed that a different metric is used to assign parking, reflecting parking requirements other municipalities Zoning Bylaws. Municipalities such as the City of Victoria, the City of Nelson, the City of Kamloops, and the City of Revelstoke assign a number of stalls based on the floor area associated with a use, which have been used as a reference. Administration recommends the following amendments to Table 9-1 'REQUIRED OFF-STREET PARKING SPACES':

Use	Required Parking Spaces	Rationale
Place of public assembly, including arena, assembly halls, auditorium, club, lodge and fraternal building, community centre, convention hall, funeral parlour and undertaking establishment, gymnasium, meeting hall, or theatre, or community recreation facility	1 per 8 seats 1 per 10m ² (108ft ²) of floor area	a) the City of Nelson's Off-Street Parking and Landscaping Bylaw No. 3274 requires 1 space/10m ² of floor area used for assembly purposes. b) the City of Revelstoke requires 1 space/10m ² of floor area for places of public assembly. c) the City of Kamloops requires 10 spaces/100m ² of floor area (also 1 space/10m ² floor area).
Recreational use, including curling rink	1 per 3.5 seats	a) this use group is redundant – similar use as above 'public assembly' uses. Ex: what is the difference between a curling rink and an arena?
Restaurant or eating establishment, lunch counter, diner, beer parlour, cocktail lounge, bar, or other similar establishment for the sale and consumption of food or beverages on the premises	1 per 8 seats 1 per 50m ² (538ft ²) of floor area	a) the City of Nelson's Off-Street Parking and Landscaping Bylaw No. 3274 requires 1 space/30m ² (323 ft ²) of floor area. b) the City of Kamloops Zoning Bylaw No. 55 requires 0.4 spaces per 100m ² (1,076ft ²) of floor area. c) to maintain similarity with other municipalities parking requirements, while being numerically consistent with other parking requirements in our ZBL.

12. Add 'Temporary Shelter Services' to Table 9-1 'REQUIRED OFF-STREET PARKING SPACES' The City of Whitehorse requires 1 parking stall per every 2 sleeping units for Temporary Shelter Services. The same is recommended.
13. Amend floor area numbers in Table 9-2 'REQUIRED OFF-STREET LOADING SPACES' to round to the nearest whole number for consistency among line items. For example: round 2,000.02m² to 2,000m².
14. Remove 'recreation facilities' as a permitted use from s.12.1.1 since 'community recreation facility' was added in 2020 with the intent of replacing it.
15. Administrative numbering edits of C2 zone numbering (change from S.12.0, 12.0.1, and 12.0.2 to S.12.2, 12.2.1, and 12.2.2 to match correct numbering, as reflected in the Table of Contents).

APPROVAL		
NAME:	Dave Henderson	SIGNATURE: <i>David Henderson</i>
DATE:	Feb 10, 2023	



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Zoning Bylaw Amendment No. 21 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A series of text amendments.
- (b) A series of amendments to Table 9-1 'REQUIRED OFF-STREET PARKING SPACES', as shown in Appendix 1.
- (c) Amendments to Table 9-2 'REQUIRED OFF-STREET LOADING SPACES', as shown in Appendix 2.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

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THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendments

- 4.01 Repeal S.5.3 Water and Sewer Facilities from the Table of Contents and insert: “4.8 Water and Sewer Facilities”.
- 4.02 Insert “4.9 Demolitions” to Table of Contents.
- 4.03 Insert the following definition to S.2.2: “HISTORIC RESOURCE means a historic site, historic object, or any work or assembly of works of nature or human endeavor listed in the Yukon Historic Sites Inventory”.
- 4.04 Insert the following definition to S.2.2: “RELIGIOUS ASSEMBLY means development used for worship and related religious, philanthropic or social activities and includes accessory rectories, manses, meeting rooms, food preparation and service facilities, classrooms, dormitories and other buildings. This use does not include Commercial School”.
- 4.05 Repeal the PERSONAL SERVICE ESTABLISHMENT definition in S.2.2 and replace with the following: “PERSONAL SERVICE ESTABLISHMENT means a business which is associated with the grooming or health of persons or the maintenance or repair of personal wardrobe articles and accessories, and may include a barber shop, spa, medical and dental office, beauty parlor, shoe repair shop, self-service laundry or dry-cleaning establishment”.
- 4.06 Repeal ‘PERSONAL SERVICES’ definition in S.2.2.



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Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

- 4.07 Insert the following definition to S.2.2: “TEMPORARY SHELTER SERVICES means the provision of communal, transient accommodation sponsored or supervised by a public authority or nonprofit agency intended to provide basic lodgings for persons requiring immediate shelter and assistance for a short period of time”.
- 4.08 Repeal S.7.9 Visibility at Intersections.
- 4.09 Repeal S.3.2.2 and replace with the following: “by resolution appoint the members of the Heritage Advisory Committee for terms of office, as specified under the *Heritage Bylaw*.”
- 4.10 Repeal S.4.1.1.5 and replace with the following: “Demolition of a structure 40 or more years old or listed in the Yukon Historic Sites Inventory shall occur only in extenuating circumstances, and must be approved by Council in consultation with the Heritage Advisory Committee and Yukon Government Historic Sites.”
- I. Upon receipt of a complete application for the demolition of an undesignated heritage resource listed on the Yukon Historic Sites Inventory, the application shall be subject to a thirty (30) day review period whereby Council shall determine if there is a consensus to commence the process of Municipal Historic Site designation. If there is not, a demolition permit shall be issued.
 - II. Council may not designate a site as a heritage resource without the written consent of the owner, if the site proposed for designation is a residence in which its owner resides.
 - III. No person shall carry out an activity that will alter the historic character of a site that is designated or where Council has provided notice of intent to designate unless the activity is carried out in accordance with a Historic Resources Permit, as specified in the *Heritage Bylaw*.
 - IV. Any person who proposes to carry out an activity that may alter the historic character of a designated historic site or a site that is subject to a notice of intended designation shall, prior to commencing the proposed activity, submit an application for a Historic Resources Permit, as specified in the *Heritage Bylaw*.”
- 4.11 Insert the following to S.4.1.1.6:
“Council shall establish a Heritage Evaluation Criteria in order to attribute a score to a historic resource based on the five following categories:

Architectural History

- I. The building may embody characteristics of an architectural type valuable for the study of a style or a method of construction of its period or the City



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

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or the Yukon. It may also be a notable example of a builder or architect's work.

- II. The building has the strong potential for illustrating the City's heritage to a degree such that it will be possible for the visitor to gain from the building an understanding of the architecture or history with which it is associated.
- III. The building is significant because of the original materials and workmanship remaining.

Architectural criteria may include such attributes as its picturesque quality or functional nature including massing, proportion, scale, layout, material detailing, colour, texture, fenestration, ornamentation or artwork.

Cultural History

- I. A building and/or site that has an association with a person, group, or institution with historical significance to the city. This may include a well-known pioneer, an organization or business, or distinct group of people.
- II. A building and/or site that has an association with an event or activity of historical significance to the City. This may be a unique event or a recurring event.
- III. A building and/or sites association with broad patterns of local area or civic history including ecological, social, political, economic or geographic change. (theme)

Context

The historical context of a building or site refers to the historical relationship between the building's site and its immediate environment.

- I. A notable and historical relationship between a building's site and the street, railway, waterfront, view or other geographic features which were a part of the building's original function. (landscape)
- II. A building's continuity and compatibility with adjacent and surrounding buildings and the building's visual contribution to a group of similar buildings. (urban design/streetscape)
- III. A building's and/or site's visual or symbolic importance as a local landmark.

Integrity



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Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

The historical integrity of a building refers to the degree of alteration the building has sustained since its original construction.

- I. The extent and the impact of the changes and alterations that have occurred to the building over time. The items to consider may include style, design and construction.
- II. The structural integrity of the building, the interior, exterior and the site.
- III. The location of the building in relation to its original site.

Age

This category refers only to the age of the building.”

- 4.12 Repeal S.4.1.1 and insert contents into new S.4.9.
- 4.13 Repeal and replace Table 9-1 with the amendments shown in Appendix 1.
- 4.14 Repeal and replace Table 9-2 with the amendments shown in Appendix 2.
- 4.15 Insert ‘temporary shelter services’ to S.11.1.1.
- 4.16 Insert ‘temporary shelter services’ to S.11.2.1.
- 4.17 Insert ‘personal service establishment’ to S.12.1.1.
- 4.18 Repeal ‘recreation facilities’ from S.12.1.1.
- 4.19 Insert ‘temporary shelter services’ to S.12.1.1.
- 4.20 Administrative numbering edit of S.12.0 ‘C2 Zone (Commercial Mixed Use)’ to S.12.2.
- 4.21 Administrative numbering edit of S.12.0.1 to S.12.2.1.
- 4.22 Administrative numbering edit of S.12.0.2 to S.12.2.2.

PART III – FORCE AND EFFECT



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

5.00 Severability

- 5.01 If any section, subsection, sentence, clause, or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

Bylaw No. 2022-21

8.00 Appendices

Appendix 1. Amended Table 9-1 'REQUIRED OFF-STREET PARKING SPACES':

USE	REQUIRED PARKING SPACES
Residential uses	
Single detached and duplex dwelling (4 bedrooms or less)	1 per dwelling unit
Single detached and duplex dwelling (over 4 bedrooms)	2 per dwelling unit and 1 per additional bedroom over 4
Multi-unit residential	1 per dwelling unit
Bed and breakfast	1 per 2 bedrooms available for rent (in addition to the space required for the residential use)
Secondary suite or garden suite	1 per suite
Temporary shelter services	1 per every 2 sleeping units
Institutional uses	
Hospital	1 per 100m. ² (1,076ft. ²) of floor area
School	1 per classroom
Place of public assembly, including arena, assembly halls, auditorium, club, lodge and fraternal building, community centre, convention hall, funeral parlour and undertaking establishment, gymnasium, meeting hall, theatre, or community recreation facility	1 per 10m. ² (108ft. ²) of floor area
Museum and public library	1 per 50m. ² (538ft. ²) of floor area
Child Care Centres	1 parking stall per 8 children <i>(Bylaw 2021-15 passed on August 3, 2022)</i>
Commercial uses	
Bank, administrative, or professional office	1 per 100m. ² (1,076ft. ²) of floor area
Medical or dental office or clinic	1 per 100m. ² (1,076ft. ²) of floor area
Retail store, personal service establishment, shopping centre, department store, and supermarket	1 per 100m. ² (1,076ft. ²) of floor area
Furniture and appliance sales, automobile and boat sales	1 per 150m. ² (1,615ft. ²) of floor area
Restaurant or eating establishment, lunch counter, diner, beer parlour, cocktail lounge, bar, or other similar establishment for the sale and consumption of food or	1 per 50m. ² (538ft. ²) of floor area



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 21 Bylaw

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beverages on the premises	
Hotel	1 per every 4 dwelling or sleeping unit with bus stall 1 per every 2 dwelling or sleeping unit without bus stall
Motel	1 per dwelling or sleeping unit
Lodging facility, non-permanent or permanent	1 per dwelling or sleeping unit
Billiard and pool hall	1 per playing table
Bowling alley	2 per alley
Laundromat	1 per 4 washing machines
Campground	1 per camping site + 1 space for the operator
Industrial uses	
Contractor or public works yard	1 per 150m. ² (1,615ft. ²) of floor area
Machinery sales and repair	1 per 150m. ² (1,615ft. ²) of floor area
Warehousing or storage	1 per 150m. ² (1,615ft. ²) of floor area
Tire repair	1 per 150m. ² (1,615ft. ²) of floor area + 1 per service bay
Manufacturing and industrial	1 per 150m. ² (1,615ft. ²) of floor area
Contractor or public works yard	1 per 150m. ² (1,615ft. ²) of floor area
Machinery sales and repair	1 per 150m. ² (1,615ft. ²) of floor area

Appendix 2. Amended Table 9-2 'REQUIRED OFF-STREET LOADING SPACES':

CLASS OF BUILDING	REQUIRED LOADING SPACES
Retail store, manufacturing, fabricating, processing, warehousing and wholesaling establishment	
i. Less than 2,000m. ² (21,528ft. ²) in floor area	1
ii. 2,000m. ² (21,528ft. ²) to 4,000m. ² (43,056ft. ²) in floor area	2
iii. Greater than 4,000m. ² (43,056ft. ²) in floor area	3



THE CITY OF DAWSON

2023 Land Sale Bylaw No. 1

Bylaw No. 2023-04

WHEREAS section 265 of the *Municipal Act*, RSY, 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS the City of Dawson is the owner of property described as Alley at Block S, Ladue Estate in the City of Dawson, which property is not needed by the City of Dawson and is not reserved; and

WHEREAS the City of Dawson is desirous of reaching an agreement with the property owners to sell this parcel to them;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2023 Land Sale Bylaw No. 1**.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

(a) the sale of City of Dawson land described as Alley at Block S, Ladue Estate.

PART II – APPLICATION

3.00 Transfer

3.01 The Chief Administrative Officer is hereby authorized on behalf of the City of Dawson to enter into an agreement with the property owner of Lots 9-12, Block S, Ladue Estate.

3.02 The conditions of sale are as follows:

- (a) The property owner shall enter into a contract of sale with the City of Dawson outlining the responsibilities of each party.
- (b) Purchase price for the alley will be \$1.00 per square foot, as per the Sale of Municipal Land Policy.
- (c) The alley to be consolidated with the adjacent lots.



THE CITY OF DAWSON

2023 Land Sale Bylaw No. 1

Bylaw No. 2023-04

PART III – FORCE AND EFFECT

4.00 Severability

- 4.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

5.00 Enactment

- 5.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

6.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson

David Henderson, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2023 Land Sale Bylaw No. 1

Bylaw No. 2023-04

Appendix A. Purchaser and Price Details

Property Owner	Legal Description of Purchase	Purchase Price
CATHOLIC EPISCOPAL CORP	Adjacent to Lots 9-12	\$1,000.00