



THE CITY OF DAWSON

COUNCIL MEETING #C20-01

AGENDA

WEDNESDAY, JANUARY 22, 2020

7:00 p.m.

Council Chambers, City of Dawson Office

1. CALL TO ORDER

- a) In Camera Matter – *Time Sensitive*

2. ADOPTION OF THE AGENDA

- a) Council Meeting Agenda #C20-01

3. PUBLIC HEARING

4. DELEGATIONS AND GUESTS

- a) Bill Kendrick RE: North End Development

5. BUSINESS ARISING FROM DELEGATIONS

6. ADOPTION OF THE MINUTES

- a) Council Meeting Minutes #C19-25 of December 18, 2019

7. BUSINESS ARISING FROM MINUTES

- a) Council Meeting Minutes #C19-25 of December 18, 2019

8. FINANCIAL AND BUDGET REPORTS

9. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

- a) Request for Direction RE: Wastewater Treatment Process Selection
- b) Request for Direction RE: Dawson Wastewater – Public Engagement Plan
- c) Request for Decision RE: CAO Travel Authorization - 2020 CAMA & FCM Annual Conferences
- d) Request for Decision RE: Midnight Sun Complex & Caley Building: Licence(s) of Occupation
- e) Information Report RE: Regional Landfill Agreements

10. BYLAWS AND POLICIES

- a) *Single Use Plastics Bylaw #2019-10 – Second Reading*
- b) *Single Use Plastics Bylaw #2019-10 – Third and Final Reading*

11. CORRESPONDENCE

- a) RCMP, Dawson Detachment, "M" Division – November 2019 Policing Report
- b) Anne Leckie, Chair Yukon Heritage Resources Board RE: 2019-2019 Annual Report
- c) Committee of Whole Meeting Minutes #CW19-27, CW19-29 & CW19-30
- d) Mayor Kulikowski, Town of Inuvik RE: Letter of Concern – Dempster Highway Conditions
- e) Deborah Apps, President & CEO, Trans Canada Trail RE: The Great Trail
- f) Prospector Road Residents RE: 99-15 Road

12. PUBLIC QUESTIONS

13. INCAMERA

- a) *In Camera Matter – If accepted*

14. ADJOURNMENT

MINUTES OF COUNCIL MEETING #C19-25 of the council of the City of Dawson held on Wednesday, December 18, 2019 at 7 p.m. in the City of Dawson Council Chambers.

PRESENT:	Mayor Councillor Councillor	Wayne Potoroka Stephen Johnson Molly Shore
REGRETS:	Councillor Councillor	Bill Kendrick Natasha Ayoub
ALSO PRESENT:	CAO A/EA Recreation Manager CDO	Cory Bellmore Amanda King Marta Selassie Clarissa Huffman

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-25 to order at 7:04 p.m.

Agenda Item: Agenda

- C19-25-01** Moved by Mayor Potoroka, seconded by Councillor Johnson that the CAO salary be added to the agenda as Item 9d.
Motion Carried 3-0
- C19-25-02** Moved by Mayor Potoroka, seconded by Councillor Johnson add a verbal update regarding AYC.
Motion Carried 3-0
- C19-25-03** Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for council meeting # C19-25 of December 18, 2019 be adopted as amended.
Motion Carried 3-0
-

Agenda Item: Delegations & Guests

- C19-25-04** Moved by Mayor Potoroka, seconded by Councillor Johnson that council move to committee of the whole for the purposes of hearing delegations.
Motion Carried 3-0

a) Lucas Hawkes RE: OCP/ZBL Amendment #19-149

Mr. Hawkes presented council with a verbal proposal to join with Nuway Crushing to develop a subdivision on Yukon Government land currently being mined. Mr Hawkes would like to be given the contract to do the groundwork for the lot development. Council informed Mr Hawkes that they would need to discuss issues raised with YG.

- C19-25-05** Moved by Mayor Potoroka, seconded by Councillor Shore committee of the whole revert to council to proceed with agenda.
Motion Carried 3-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes C19-23 of November 20, 2019

C19-25-06 Moved by Mayor Potoroka, seconded by Councillor Shore that council that the minutes of council meeting #C19-23 of November 20, 2019 be approved as presented.
Motion Carried 3-0

b) Council Meeting Minutes C19-24 of December 4, 2019

C19-25-07 Moved by Mayor Potoroka, seconded by Councillor Shore that council that the minutes of council meeting #C19-24 of December 4, 2019 be approved as presented.
Motion Carried 3-0

Agenda Item: Business Arising from Minutes

Council Meeting Minutes C19-23 of November 20, 2019

Page 2: Council requested an update regarding the Barry Fargey jersey. CAO informed Council that the recreation board meetings were unable to make quorum. Council requested that they would like to see this long-term issue resolved.

Page 2: Council requested an update regarding Riley Brennan's Water and Sewer Permanent Disconnection and the Superintendent's report as discussed in C19-23. CAO informed that she did not have the report.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) *Establish 2020 Regular Meeting Dates of Council and Committee of the Whole*

C19-25-08 Moved by Mayor Potoroka, seconded by Councillor Shore that council establish 2020 regular council and committee of the whole meeting dates as per the 2020 Regular Council and COW Meeting calendar presented
Motion Carried 3-0

b) *Deputy Mayor Appointments*

C19-25-09 Moved by Mayor Potoroka, seconded by Councillor Johnson that council hereby makes the following appointments for the 2020 calendar year with respect to the position of Deputy Mayor:
Councillor Ayoub for the months January, February and March;
Councillor Kendrick for the months April, May, and June;
Councillor Johnson for the months July, August, and September; and
Councillor Shore for the months October, November, and December.
Motion Carried 3-0

c) *Klondike Visitors Association RE: Lease Extension*

C19-25-10 Moved by Mayor Potoroka, seconded by Councillor Shore that council extend the Klondike Visitors Association lease for the Diamond Tooth Gerties building.
Motion Carried 3-0

d) *CAO Salary*

C19-25-11 Moved by Mayor Potoroka, seconded by Councillor Johnson that council advance our CAO's salary to Step 5, retroactive to the CAO's anniversary date.
Motion Carried 3-0

d) *AYC*

Councillor Shore provided Council with an overview of the topics discussed at the recent AYC meeting which included Solid Waste user fees and Protocol 13, changes to CDF, the energy retrofit program and accommodation levies.

C19-25-12 Moved by Mayor Potoroka, seconded by Councillor Shore that council accept Councillor Shore's AYC report as verbally presented.
Motion Carried 3-0

Agenda Item: Bylaws & Policies

a) *Single Use Plastics Bylaw #2019-10 - Second Reading*

C19-25-13 Moved by Councillor Shore, seconded by Councillor Johnson that bylaw #2019-10 being the *Single Use Plastics Bylaw* be given second reading.

C19-25-14 Moved by Mayor Potoroka, seconded by Councillor Shore to move second reading to January 15, 2020 meeting. Motion Carried 3-0

Agenda Item: Correspondence

C19-25-15 Moved by Councillor Johnson, seconded by Mayor Potoroka that council acknowledge receipt of the following correspondence:

- RCMP, Dawson Detachment, "M" Division – October 2019 Policing Report
- Peter Jenkins, Eldorado Hotel RE: Water Outages & Interruptions
- Committee of Whole Meeting Minutes #CW19-28
- Board of Variance Meeting Minutes #BOV19-06
- Heritage Advisory Committee Meeting Minutes #HAC19-18

For informational purposes
Motion Carried 3-0

Council requested further information regarding Water Outages & Interruption as voiced in the letter from Peter Jenkins. CAO informed Council that this issue had been resolved and she would respond to Mr. Jenkins.

Agenda Item: In Camera

- C19-25-16** Moved by Mayor Potoroka, seconded by Councillor Shore that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussing a legal related matter.
Motion Carried 3-0
- C19-25-17** Moved by Mayor Potoroka, seconded by Councillor Johnson That committee of the whole revert to an open session of council to proceed with the agenda.
Motion Carried 3-0
-

Agenda Item: Adjourn

- C19-25-18** Moved by Councillor Johnson, seconded by Mayor Potoroka that council meeting #C19-25 be adjourned at 8:44 p.m. with the next regular meeting of council being January 22, 2020.
Motion Carried 3-0

THE MINUTES OF COUNCIL MEETING C19-25 WERE APPROVED BY COUNCIL RESOLUTION #C__-__-__ AT COUNCIL MEETING #C__-__ OF _____, 2020.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Wastewater Treatment Process Selection	
PREPARED BY:	Mark Dauphinee	ATTACHMENTS: <ul style="list-style-type: none">▪ Dawson Wastewater Treatment Comparison Technical Memo
DATE:	January 15, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">▪ Water and Sewer Services Bylaw #11-03		

RECOMMENDATION

That Council provide direction to Administration to proceed with the siting and conceptual design work on a lagoon based process for the treatment of the City of Dawson's wastewater.

ISSUE / PURPOSE

Administration requires direction on the selection of a wastewater treatment process in order to begin site selection and public engagement.

BACKGROUND SUMMARY

The Community Services Branch has made clear that it would not be fiscally responsible to operate the current WWTP beyond 2026.

The City of Dawson Administration has been working with the Infrastructure Development Branch of Community Services to develop a plan for the replacement of the current Wastewater Treatment Plant.

Administration has completed assessment work on future wastewater treatment options and would like Council's direction to proceed with the siting and conceptual design work on a lagoon based process for the treatment of the City of Dawson's wastewater.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES

Proceeding with the siting and conceptual design work on a lagoon based process for the treatment of the City of Dawson's wastewater will ensure the continuation of the provision of municipal infrastructure is effective and efficient while minimizing the environmental impacts of municipal regulations, programs, services and projects. This process will also enhance the financial sustainability of the municipality over the long-term as stated in the current Official Community Plan.

APPROVAL

NAME:	Cory Bellmore	SIGNATURE:
DATE:	10.01.2020	

Memorandum

Date: September 24, 2019

To: Mark Dauphinee, Public Works Manager
City of Dawson

From: Elise Bingeman, Senior Project Manager
Infrastructure Development, Yukon Government

Subject: Dawson Wastewater Treatment – Comparison of Lagoon vs. Mechanical System

This memo presents a comparison of two types of wastewater treatment solutions for the City of Dawson.

1.0 Background

In the past, the City of Dawson relied upon a screening plant, constructed in 1979, to provide primary treatment of municipal wastewater. Toxicity failures lead to charges against the municipality, and in 2003 a court-ordered requirement to provide secondary treatment of the wastewater.

A Sequencing Batch Reactor, which is a mechanical treatment solution, was seriously pursued before operation and maintenance (O&M) cost estimates indicated that it would be financially infeasible. Yukon Government (YG) and the City next examined an aerated lagoon, and undertook significant work to identify a viable location. A preliminary design was completed and an application was submitted under the Yukon Environmental and Socio-Economic Assessment Act before the community rejected the lagoon option in a referendum, due to the proposed location. Following the referendum, YG and the City considered mechanical treatment plant options, ultimately selecting the VERTREAT system. Construction on the Dawson Wastewater Treatment Plant (WWTP), using the VERTREAT system, began in 2009 and was substantially complete in 2012. YG has been operating the WWTP since 2017, but due to extremely high O&M costs, it is scheduled to close in 2026. An alternative wastewater treatment system must be developed prior to that time.

YG and the City are initiating work to develop a new wastewater treatment solution. At this time, two types of treatment systems are under consideration: mechanical wastewater treatment plants and lagoons. This memo discusses the scope, pros and cons, feasibility, and other considerations for each of these options.

2.0 Lagoons

A sewage lagoon is a set of manufactured ponds constructed to hold and treat wastewater through physical processes, biological activity, and UV light. A lagoon would be located outside of the city's core and would require a large parcel of land. Sewage is conveyed to the lagoon using buried pipes and the facility would accept truck hauled sewage. It generates sludge as a byproduct of its treatment process, which needs to be removed periodically and disposed. Some options for sludge disposal include drying and landfilling, or composting. These options would be considered in design of a lagoon facility.

Lagoons are common in rural and northern communities, including most Yukon communities. The following table highlights the pros and cons of this option.

Pros

- Established technology. Simple to construct, operate, and maintain.
- Reliable and proven in the North.
- Lower capital and O&M costs.

Cons

- Requires large parcel of land.
- Would require upgrades and/or construction of new buried infrastructure and pumping stations to convey wastewater to the lagoon site.

Previous work examining lagoon alternatives in Dawson (AECOM, "Dawson City Sewage Treatment Planning Study for Lagoon Alternatives", 2009) estimated that the upper range of operation and maintenance costs, inflated to 2019 dollars, is \$531/ML (million litres). Capital costs ranged from \$26.7 million to \$45.3 million (\$ 2019).

In the past, finding an appropriate site for a lagoon proved difficult, and the inability to do so lead to the decision to construct a mechanical wastewater treatment plant in the downtown core. Locating an appropriate, publicly-acceptable site remains the biggest risk to pursuing the lagoon option at this time.

3.0 Mechanical Wastewater Treatment Plants

Mechanical treatment systems use a series of tanks, pumps, blowers, and other equipment to treat wastewater using physical, biological, and chemical processes. If pursued for Dawson, it would be centrally located (likely at the same site as the existing WWTP), and have a smaller physical footprint than a lagoon. Its location would likely not require major upgrades to the buried infrastructure or pumping stations.

There are six WWTP's throughout the Canadian North, including Dawson City. The only other mechanical plant in the Yukon is in Carmacks. The pros and cons of this option are highlighted below:

Pros

- Smaller footprint
- Would not require significant changes to existing conveyance infrastructure

Cons

- History of unreliable performance in Dawson
- Public trust in this solution is lower
- Higher capital and O&M costs

The capital cost of the existing Dawson WWTP is in excess of \$30 million, and it costs approximately \$1 million per year to operate and maintain. A cost consulting report produced in 2017 found that these O&M costs translate to \$1,908/ML for the existing Dawson WWTP. Two comparable WWTPs in Alaska cost \$616/ML and \$730/ML.

The public procurement process in 2008 that lead to the construction of the existing WWTP resulted in only one compliant bidder. The risk of conducting another public procurement with few or no feasible proposals is high.

4.0 Discussion and Recommendation

Wastewater treatment in Dawson is a publicly-sensitive topic, due to the history of legal action against the City, an unsuccessful attempt to locate a sewage lagoon, and the high costs and poor performance of the WWTP. There has been significant public and media attention to the issue over the years. There is significant pressure to produce a successful solution to replace the WWTP, which will close in 2026.

A sewage lagoon presents a more conventional, reliable option for Dawson than a mechanical plant. Although it would require a large parcel of land and modifications to offsite infrastructure (such as pump stations and pipes), estimates indicate that it would cost significantly less to operate and maintain.

It is recommended to pursue the design and construction of a lagoon instead of a mechanical wastewater treatment plant.

Thank you,



Elise Bingeman

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Dawson Wastewater – Public Engagement Plan		
PREPARED BY:	Mark Dauphinee	ATTACHMENTS: <ul style="list-style-type: none">▪ Preliminary Public Engagement Plan▪ Presentation to Council – Sewage Lagoon Public Engagement	
DATE:	January 15, 2020		
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">▪ Water and Sewer Services Bylaw #11-03			

RECOMMENDATION

That Council provide direction to Administration to proceed with the Dawson Waste Water Public Engagement Plan as presented in the attached documents.

ISSUE / PURPOSE

To begin public engagement regarding the future wastewater treatment options for the City of Dawson.

BACKGROUND SUMMARY

Administration is prepared to move forward with the identification of future wastewater treatment options and would like to have Council's direction to proceed with the Dawson Waste Water Public Engagement Plan.

ANALYSIS / DISCUSSION

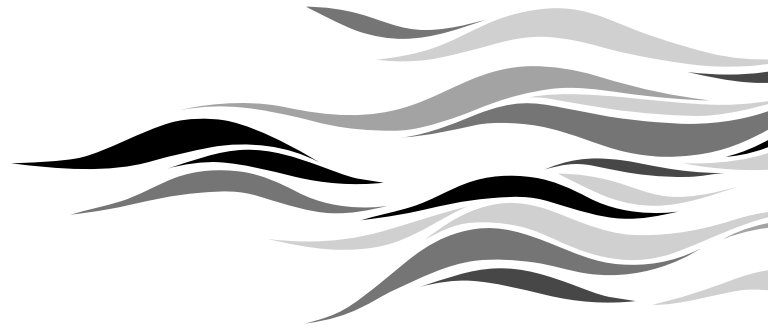
The Community Services Branch has made clear that it would not be fiscally responsible to operate the current WWTP beyond 2026.

The City of Dawson Administration has been working with the Infrastructure Development Branch of Community Services, Yukon Government to develop a Public Engagement Plan for the replacement of the current Wastewater Treatment Plant.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES

Proceeding with the Dawson Waste Water Public Engagement Plan will ensure the continuation of the provision of municipal infrastructure is effective and efficient while minimizing the environmental impacts of municipal regulations, programs, services and projects. This process will also enhance the financial sustainability of the municipality over the long-term as stated in the current Official Community Plan.

APPROVAL		
NAME:	Cory Bellmore	SIGNATURE:
DATE:	10.01.2020	



Preliminary Public Engagement Plan – Dawson Sewage Lagoon

Purpose of the Public Engagement

The City of Dawson needs a sewage lagoon to replace the existing wastewater treatment plant, which is scheduled to close in 2026. City Council needs to decide where to locate the lagoon, by balancing technical constraints with community priorities. Public engagement will help City Council make the best decision in this regard. The construction of a sewage lagoon will require a review under the Yukon Environmental and Socio-economic Assessment Act, which will trigger a duty to consult with affected First Nations. This public engagement does not replace the consultation process, and is intended to occur in addition to that process.

Scope of the Engagement

We are seeking public input for the decision on where to locate the sewage lagoon. Decision-makers need to understand the public's priorities, values and concerns in order to make the best decision on a location for the lagoon. The public's input will inform the criteria used to evaluate options and alternatives for the location of the lagoon, and will also provide local knowledge on potential sites. We will also involve the public in evaluating options using community-based criteria in order to select the best possible option. The public will not influence technical constraints, or the decision to build a lagoon prior to 2026. The public will be involved in balancing technical constraints with community concerns.

Objectives

The following graphic represents a sample decision-making process:



We are proposing to engage the public at two points during this process: during the establishment of decision criteria, and during the evaluation of alternatives.

In theory and in practice, if we engage later in the decision process, we increase the risk of public opposition and outrage. Engaging on decision criteria and again at evaluating options or alternatives will allow us to mitigate this risk and be clearer with the public about their role in decision-making.

Phase 1: Establish decision criteria

We propose for the public to be actively involved in the establishment of decision criteria. This will allow us to evaluate the best possible location for a sewage lagoon with both technical feasibility and community values in mind.

Objectives:

- Determine values-based decision criteria with input from the public that can be used to select the best possible option;
- The public begins to learn and understands the rationale for a sewage lagoon, that a decision must be made, and how the decision-making process will work.
- The public understands that technical constraints must be balanced with community concerns.
- Decision-makers understand public questions and concerns so that they can be mitigated and incorporated into future steps; and
- Decision-makers build trust with the public trust decision-making process.

Phase 2: Evaluate possible options or sites using community-developed criteria

We also recommend that the public be involved once we evaluate options for the lagoon location. We will use the criteria we have developed in phase one to involve Dawson residents in selecting the best possible site for the community.

The objectives for public engagement at this stage include:

- A clear process for evaluating the potential sites is agreed upon and used in the process of selecting a site;
- Each potential site is evaluated using community-based and technical criteria;
- Decision-makers and public gain clarity on which site will meet most technical criteria and be most publically acceptable;
- Project team gains increased knowledge of potential sites;
- The public gains increased knowledge of technical considerations;
- Council gains sufficient knowledge about public interest in each potential site;
- Concerns raised in previous phases of engagement are mitigated through clear information;
- Public understands how the site was selected and feel that they played an appropriate part in making the decision.

Level of engagement

The level of engagement refers to how much influence the public will have over the decision-making process.

Based on the needs of the decision and anticipated expectations from Dawson residents, we recommend engaging on the location of the Dawson City sewage lagoon at the **involve** level. Appendix 1 describes different levels of influence and what they mean.

The level of engagement should be selected based on the needs of the decision and the public's expectations of how much influence they want to have. If this public engagement process shows that the public is expecting more or less influence, we should adjust our process accordingly.

Community context

Public awareness of this issue is relatively high as it has received considerable media attention over the years. The City engaged the public on a location for a sewage lagoon in the mid-2000s, and the site selection process was unsuccessful (a referendum voted against building a lagoon based on the proposed location, which lead to the construction of the wastewater plant in the city's core). The tone of media coverage has generally been negative.

We expect some community members to reject the idea of a sewage lagoon completely, and try to use this process to advertise a new or different form of managing sewage. Others will be keen to see a decision made on a new solution for wastewater in the community. Those who are likely to be directly impacted will require consistent involvement in the engagement process, as well as specific one-on-one meetings.

Risks and Challenges

Risk / Challenge	Mitigation
Public input is polarizing and conflicting, leading to confusion and lack of clarity for decision-makers	<ul style="list-style-type: none">- Be clear about the decision to be made and the areas for public to influence. Build trust by listening and making space for public input.- In case of true conflict, reconsider the level of influence and the process design. Engage earlier in the process and allow for more public influence to mitigate polarization and outrage.- After decision is made, report back to public on why and how a decision was made- Allow polarized members of the public to come together to grapple views with one another rather than responding to them individually.
Some members of the public may leave town seasonally, meaning they are unavailable to participate fully	<ul style="list-style-type: none">- Plan engagement methods to allow for remote participation, such as online engagement.- Plan for multiple phases of engagement at different times of year designed to catch different kinds of people.
Low participation rates in early engagement process	<ul style="list-style-type: none">- Use community contacts to advertise the engagement broadly- Clearly explain how public input will influence future decisions- Readjust level of influence to information-gathering and re-evaluate decision process.

Timeline

If approved by Dawson City Council, the project team will begin planning to implement the public engagement plan, starting the first phase of engagement (on evaluation criteria) in March 2020. The project team will begin designing communications materials, planning public meetings and events.

A consulting report is expected in January 2020, and will propose 3 options for sites that are attractive from a technical standpoint. The establishment of technical criteria should not preclude that report, and that report should not influence the first phase of engagement.

The engagement for evaluation of alternatives will take place in June 2020, after the alternative sites have been proposed by the engineering consultant. These methods will be determined at a later date, and presented to Council for consideration and approval.

Based on what we learn at each stage of engagement, we may have to adjust timelines and the decision process accordingly. Public engagement will work best when thoroughly and thoughtfully planned. We will keep City Council informed should engagement be delayed for planning or project management purposes.

Communications plan

Clear, consistent communication with the public and with all stakeholders will take place at each stage of the decision-making process, not just at the two identified points of engagement.

Communication will take place in the form of posters, social media posts, local advertising, infographics, household mailouts, maps, etc. It will inform the public of information they need to know to participate effectively, as well as each stage of our decision-making process.

Stage in decision process	Information to be shared with public	Communications medium and timing
Define problem and decision to be made	<p>Page in pamphlet describing Dawson's wastewater challenge and why government is making this decision.</p> <p>Clear problem statement and invitation to participate: for example, "What to do with all the poo? Help us decide where to put a sewage lagoon in Dawson" with a more specific invitation for phase 1: "How will we know if we've got it right? Tell us what our goals should be for determining a location for the sewage lagoon."</p>	<p>Available at public meetings and as a household mailer going out ahead of phase 1 meetings.</p> <p>Invitation to participate on posters around town ahead of meetings, as well as local advertising and social media pages.</p>
Gather information	Information about sewage lagoons – what they are, how they work, what they could mean for Dawson.	Available as a poster at public meetings and as a page in a pamphlet household mailer to go out ahead of phase 1 meetings.
Establish decision criteria (Public engagement phase 1)	Clear description of what criteria is, as well as our technical criteria.	Available at public meetings as well as a page in a pamphlet for the household mailer to go out ahead of phase 1 meetings.
	Report back on what we heard during phase 1 engagement	<p>Infographic, mail-out to participants from phase 1 engagement, to be shared with affected governments (YG, City of Dawson, TH).</p> <p>Possibly shared on project page or social media site.</p>

Develop alternatives or options	List of proposed sites that could meet technical and community-based criteria.	<p>Visually presented on a map that could be presented at public meetings.</p> <p>To be included as an update to participants and stakeholders in the form of email, social media post, or household mailout.</p>
Evaluate alternatives or options (Public engagement phase 2)	Proposed sites and community-based criteria presented next to a clear invitation to participate in phase 2 of public engagement. For example: "Tell us which site for the lagoon best meets our shared goals."	<p>Large map posters with areas for ranking each site for public meeting.</p> <p>Poster or pamphlet with invitation to participate going out as household mailer, social media post and local advertising.</p>
	What we heard from phase 2 engagement	Infographic or report to be distributed by email, social media post or local advertising.
Decision making	Clear decision from City of Dawson Council should come with a public statement of what they decided and why, and how public input was considered.	<p>Council may want to consider a news release for local media, as well as a public media event.</p> <p>A decision document outlining what was decided and why should be distributed to participants and stakeholders by email, mailout or social media.</p>

In addition, project-specific communications with various stakeholders and affected governments will take place throughout the process. See appendix 2 for more detail on each stakeholder and specific communications objectives.

How we will engage

Appendix 3 describes of different techniques for engagement that will help us meet our objectives at the two different phases for engagement.

We will finalize specific plans on how we will engage once we get approval from City Council to proceed with the plan. Implementing our engagement techniques may require resources from the project budget like facilitator fees and staff time.

Appendices:

Appendix 1: Levels of engagement

Levels of engagement:	Information gathering	Involving	Partnering
Characteristics of this level of influence	<p>The government needs more information to further understand issues, and uses this information to inform their decision.</p> <p>It involves listening, understanding, keeping people informed and allowing for input.</p> <p>Relationships are developed.</p> <p>The higher the impact, the more concern is likely, and you might want to move to the next level on the continuum.</p>	<p>The government needs to make a decision in a context where there is a high possibility of emotional reactions, conflict, polarization, differing views and controversy.</p> <p>Government makes the decision, but promises to do so in a way that is considerably informed by public input.</p> <p>This level of influence allows people to be part of significantly influencing the decision or outcome, which helps address their concerns.</p>	<p>The government needs to make a decision on an issue that definitely is complex and the impacts are high, both for government and the public.</p> <p>The context for the decision is definitely going to result in polarization, conflict, emotional reactions, or controversy.</p> <p>Ownership, agreement, consensus and collective action might be the only way to move forward.</p> <p>Public, stakeholders and government share the decision-making power.</p> <p>The government and the public are both willing to spend a lot of time and effort on this decision.</p> <p>Government promises to implement what the public decides, or what we decide together with the public.</p>
When should we use this level of influence?	<p>When the decision will have a low impact on the public and low levels of impact and</p>	<p>When there is a higher likelihood of strong reaction, potential opposition or polarization amongst the public.</p>	<p>When you will almost certainly see a high degree of controversy, concern, potential opposition or polarization to the decision.</p>

	<p>controversy are expected.</p> <p>When there is low awareness or interest amongst the public about an issue or decision.</p>	<p>When the public is likely to be highly impacted by a decision (real or perceived impact).</p> <p>When exchanging information, concerns and ideas will lead to greater understanding both for the government and the public.</p>	<p>When there is a low level of trust and strained relationships between government and the public.</p> <p>When there is a high level impact (real or perceived) on the public and / or government.</p>
<p>What are some examples of how we might engage at this level?</p>	<p>Online survey or questionnaires.</p> <p>Public comment forms.</p> <p>Interviews.</p> <p>Town halls or open houses.</p> <p>Q&A sessions with experts.</p> <p>Focus groups.</p>	<p>Tours or field trips.</p> <p>World cafes.</p> <p>Online forums and discussion boards.</p> <p>Card storming.</p> <p>Fishbowl processes.</p> <p>Workshops.</p> <p>Charrettes (map or place-based engagement).</p> <p>Advisory panels.</p> <p>Online prioritization or deliberation tools.</p>	<p>Citizen jury.</p> <p>Future search conferences.</p> <p>Open space meetings.</p> <p>Deliberative forums.</p> <p>Consensus-based decision making.</p>

Appendix 2: Communications Plan

Audience	Messaging	Goal	Method	Frequency	Outcome
Who are the stakeholders?	What info do they need to know?	Why do they need it?	How they receive it?	When will they receive it?	
City of Dawson City Council	Public Engagement Plan	To ensure the plan meets their needs.	Submission by Public Works	Fall 2019	Guide informed decision making.
	Location (Potential Sites)	For evaluation and understanding of public engagement.	Submission by Public Works	Spring 2020	Pick a site for further development.
	Public input on evaluation criteria	To support defensible decision-making.	Public engagement	Spring 2020	Guide informed decision making.
	Project progress updates	To support defensible decision-making.	Submission by Public Works	Every two months	Council is informed and well aware of public engagement process.
	Public input on potential sites	To support defensible decision-making.	Public engagement	Spring / Summer 2020	Guide informed decision making.
	Estimated O&M Costs	For evaluation and decision-making	Design report	Spring 2021	
City of Dawson Public Works	Location (Potential Sites)	For Evaluation.	Planning study report	Spring 2020	To have a continual feedback loop into the project.
	Maintenance Schedule	For Evaluation.	Design report / O&M manual	Spring 2021	
	Estimated O&M Costs	For Evaluation.	Design report	Spring 2021	
Tr'ondek Hwech'in Government	Location (Potential Sites)	To provide informed input and engage with their citizens as needed.	YG / CoD to share planning study report	Spring 2020	TH understands options and decision making process.
	Public engagement plan	To encourage participation amongst citizens.	Submission by City Council	Fall 2019	TH understands decision making process.
	Impacts to traditional land, benefits of the project, and environmental impacts of proposed design	To provide informed input.	YESAB process	Spring / Fall 2021	TH is provided with opportunity to review and provide feedback.
Dawson residents	Understanding of sewage lagoons	To understand impacts, provide informed opinion.	Public engagement	Throughout PE process	Public participates in decision making.
	How to participate	To provide informed opinion throughout.	Public communications / mailbox handout	Throughout PE process	Public participates in decision making.
	Understanding of problem to be solved	To provide informed opinion throughout.	Public engagement plus public communications materials	Fall 2019 - Summer 2020	Public participates in decision making.
	Purpose and definition of criteria	To provide informed opinion in phase 1.	Public engagement	Fall 2019 - Summer 2020	Community will understand what criteria is and how they can contribute
	Location (Potential Sites) for phase 2 engagement	To provide informed public opinion in phase 2.	Public engagement	Spring / Summer 2020	Community will understand why the decision was made and how their input contributed to it.
	What we heard	To build trust, continue participating.	Public communications / mailbox handout	Spring / Winter 2020	Public builds trust in decision process.
	Decision making process	To provide informed public opinion.	Public engagement	Fall 2019 - Summer 2020	Public participates in decision making.

Neighbours in Close Proximity	Location (Potential Sites)	To provide informed public opinion.	Public engagement	Fall 2019 - Summer 2020	Neighbours will understand why site was selected and be accepting of the decision.
	Understanding of sewage lagoons	To understand impacts, provide informed opinion.	Public engagement	Throughout PE process	Public participates in decision making.
	How to participate	To provide informed opinion.	Public communications	Throughout PE process	Public participates in decision making.
	Technical and non-technical evaluation criteria	To understand decision making process and provide informed input	Public engagement	Throughout PE process	Public participates in decision making.
	Benefits and risks of the project, environmental impacts of proposed design, effect on drinking water wells	To understand impacts, provide informed opinion.	Public engagement	Throughout PE process, in particular phase 2	Neighbours will understand why site was selected and be accepting of the decision.
Miner's Claims Affected by Location	Location (Potential Sites)	To provide informed opinion.	Public engagement	Throughout PE process	Mining community will understand how and why a site was selected.
	Benefits and risks of the project, environmental impacts of proposed design, effect on mining claims and mining infrastructure	To understand decision making process and provide informed input.	Public engagement	Throughout PE process	Mining community will understand decision making and impacts on them, and provides informed input.
	Effects of possible mining claims on project implementation	To provide informed input.	Public engagement	Throughout PE process	Robust design that considers impacts to miners

Appendix 3: Techniques to engage

Phase 1: Engagement on decision criteria

Objective: Determine values-based decision criteria with input from the public that can be used to select the best possible option

Level on the public engagement continuum:

☐ Information gathering

☒ **Involve**

☐ Partner

Step in your decision:

☐ Define the scope of the decision

☐ Gather information

☐ **Establish decision**

criteria

☐ Develop alternatives

☐ Evaluate alternatives

☐ Make

decision

Evaluation criteria	Technique option A: Public meeting focused on idea gathering and prioritization (card storming or world café)	Technique option B: Online prioritization and idea-gathering tool (allourideas.org)	Technique option C: Information (posters, ads, household mailers) to describe process and invite participation
How will it meet the objective?	Will gather ideas from people and ask them to share concerns on a values level. Will allow them to see that they share and differ in concerns from their neighbours. Allows people to gather and exchange ideas. Will help us gather ideas, values, and concerns that can be used for decision criteria.	Gathers ideas from people and ranks them in terms of the community's priorities. Allows people to see other people's ideas. Will help generate ideas that can be used for criteria.	Makes sure people are aware of the opportunity to participate in the decision and have enough information to participate meaningfully.

What will it cost and do we have adequate resources to pay for it?	Costs in staff time. We may choose to hire a facilitator.	Explore the allourideas tool, which is free. Other options may cost money to administer.	Costs in staff time, printing, delivery, and advertising.
How effective will this technique be in reaching the right audience?	Will reach an audience that is used to public meetings and prefers to meet face-to-face to discuss issues. May also attract the most concerned stakeholders	Will reach an audience that may be too busy to otherwise participate, or who move out of town seasonally.	Will help ensure that everyone is aware of the process, even if they can't participate.
Do we have access to the tools and personnel needed to implement this technique?	We may need to hire a facilitator or see if YG can offer resources to help this happen effectively.	We may need to learn how to use this tool and set a designated staff member to manage the online tool	We will need to share the work between YG and City staff.
Is there sufficient time to successfully implement this technique?	Yes.	Yes.	Yes.
Does the technique have a proven track record of success in similar situations or with similar audiences?	A face-to-face public meeting is the best way to bring people together and ask them to grapple with difficult questions. Residents of Dawson may expect a public meeting.	Some capacity-building and learning will need to happen as we use this tool.	Yes.

Phase 2: Engagement on decision criteria

Objective: Each potential site is evaluated using community-based and technical criteria, and decision-makers and public gain clarity on which site will meet most technical criteria and be most publically acceptable.

Level on the public engagement continuum:

- Information gathering

 **Involve**

- Partner

Step in your decision:

- Define the scope of the decision criteria

- Gather information

- Establish decision

- Develop alternatives
- decision

- Evaluate alternatives

- Make

Evaluation criteria	Technique option A: Public meeting focused on evaluating potential sites using community-developed criteria, possibly a world café or a charrette	Technique option B: Online ranking tool that allows people to rank each site against community-developed criteria	Technique option C: Information (posters, ads, household mailers) to describe process and invite participation
How will it meet the objective?	Maps will show people potential options for sites and residents will be asked to evaluate each option based on the criteria they developed. This will hopefully show a clear preference towards a specific site, and will allow public to understand complexities in balancing technical	Maps will show people potential options for sites and residents will be asked to evaluate each option based on the criteria they developed. This will hopefully show a clear preference towards a specific site, and will allow public to understand complexities in balancing technical	Makes sure people are aware of the opportunity to participate in the decision and have enough information to participate meaningfully.

	and community-developed criteria.	and community-developed criteria.	
What will it cost and do we have adequate resources to pay for it?	Costs in staff time. We may choose to hire a facilitator.	Explore best options for online tool and see if associated costs will fit in project budget.	Costs in staff time, printing, delivery, and advertising.
How effective will this technique be in reaching the right audience?	Will reach an audience that is used to public meetings and prefers to meet face-to-face to discuss issues. May also attract the most concerned stakeholders	Will reach an audience that may be too busy to otherwise participate, or who move out of town seasonally.	Will help ensure that everyone is aware of the process, even if they can't participate.
Do we have access to the tools and personnel needed to implement this technique?	We may need to hire a facilitator or see if YG can offer resources to help this happen effectively.	We need to choose and evaluate the best possible online tool and set a designated staff member to manage the online tool	We will need to share the work between YG and City staff.
Is there sufficient time to successfully implement this technique?	Yes.	Maybe.	Yes.
Does the technique have a proven track record of success in similar situations or with similar audiences?	A face-to-face public meeting is the best way to bring people together and ask them to grapple with difficult questions. Residents of Dawson may expect a public meeting.	Some capacity-building and learning will need to happen as we use an appropriate online tool.	Yes.

Engaging the public to find a solution for Dawson's wastewater

January 2020

1

Project status update

- The Government of Yukon has decided that a new solution for Dawson's wastewater is necessary.
- We need to find another option for managing the City's wastewater by 2026 or sooner.
- The City of Dawson has the responsibility to manage its wastewater under the Municipal Act.
- The Government of Yukon will support Dawson to find a solution.

2

Project status update

- Site selection for a possible lagoon has not yet been determined.
- A contractor has done a preliminary study on feasible locations for a sewage lagoon.
- We have developed a recommended public engagement plan.

3

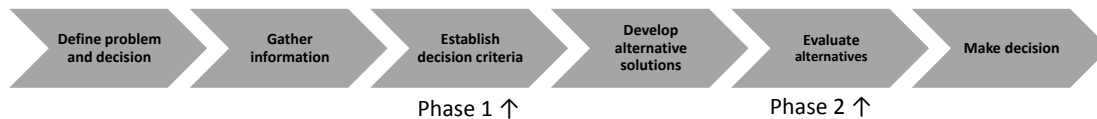
We want to do public engagement because...

According to best practices, we should do public engagement if:

- The public will be concerned about the effects of a decision.
- The level of impact and interest from the public is high.
- People have been highly interested in similar topics in the past.
- No decisions have been made yet and there are a number of possible options.
- The issue is politically sensitive.
- There will be conflicting values and different viewpoints.
- We want to understand what's acceptable to the public and make a decision that will last.

4

How will public engagement help us make a decision?



Above is an example of how a decision-making process works. We are proposing that we ask the public to help us at two distinct phases of decision-making.

1. To determine what criteria we should use to select a sewage lagoon site.
2. To evaluate the options for the sewage lagoon's location using the criteria we've developed.

5

Public engagement plan

Phase 1: Establish criteria for the decision **March 2020**

- We need to balance technical feasibility of a new sewage lagoon with the community's concerns.
- By establishing decision criteria together with the public, we will make sure their concerns are built into selection criteria for the site.
- Engaging early in the decision process (rather than when a preferred site is already selected) will help public input meaningfully influence the outcome.
- This will help mitigate conflict or polarization and ensure people are part of the decision-making process.

6

Public engagement plan

Phase 2: Evaluate options June 2020

- Involve the public in evaluating possible options for a sewage lagoon location using the criteria we've developed together.
- We will ask the public to help us balance technical feasibility criteria with public acceptability criteria.
- Our goal is to show the public the benefits and trade-offs of all possible sites, and ask them to help us select the best possible option.

7

How should we engage?

We recommend public meetings at both Phase 1 and 2.

Public engagement will include:

- Online engagement offered to people who may not be able to come to meetings.
- Meetings that focus on meaningful discussion, gathering input, and deliberating the topic.
- Pamphlets sent to affected residents to inform and encourage participation.
- Social media posts
- Posters around town

8

Timeline - 2020

January / February

- Inform TH of our public engagement plan and seek feedback
- Prepare public engagement materials, plan and schedule Phase 1 public engagement meetings

March

- Phase 1 public engagement meetings

April / May

- Gather input and form community-based criteria
- Establish all technical criteria
- Report back to council and TH with findings from Phase 1 and prepare for Phase 2
- Plan and schedule public meetings

June

- Phase 2 public engagement meetings

July / August

- Report back to council with all findings
- Council makes decision on location for sewage lagoon

9

Roles and responsibilities

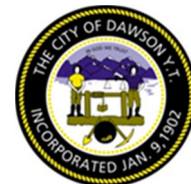
Government of Yukon	City of Dawson
Plan and support of public engagement	Ownership of public engagement process
Engineering and technical feasibility studies	Final decision making on site for new facility
Project management for building a new facility	Operations, maintenance and ownership of new facility
Costs of building the new facility	Costs of operating the new facility
Impartial advice and expertise	Decision-maker on new wastewater solution for the community

10

Checking in...

- Do you approve of our public engagement plan?
- Is there anything else you need before we go ahead with the plan?
- Is there another way you would like us to proceed?

Report to Council



☒ For Decision

☐ For Direction

☐ For Information

☐ In Camera

AGENDA ITEM:	Travel Authorization – Canadian Association of Municipal Administrators (CAMA) Annual Conference & Federation of Canadian Municipalities (FCM) Annual Conference	
PREPARED BY:	CAO	ATTACHMENTS:
DATE:	January 08, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">Travel Policy		

RECOMMENDATION

THAT Council approves travel for CAO Bellmore to attend the 2020 CAMA Conference & Annual General Meeting and the FCM Annual Conference and Trade Show.

ISSUE / PURPOSE

To attend the 2020 CAMA Conference & Annual General Meeting in Huntsville, Ontario June 1 - 3, 2020 and the FCM Annual Conference and Trade Show in Toronto, Ontario June 4 – 7, 2020.

BACKGROUND SUMMARY

As per *Travel Policy* #08-01, 4.c. CAO travel outside the Yukon must be approved by council resolution.

ANALYSIS / DISCUSSION

The Annual CAMA Conference and AGM provides numerous opportunities for networking with municipal peers, learning of best practices, and upcoming policy decisions affecting municipal administration and governance. Attendance at the FCM Conference also provides numerous opportunities for networking as well as access to a very large supplier network for municipal goods and services.

In the past few years, YG has supplemented CAO travel to CAMA through a financial transfer agreement with AYC where each community could supplement this travel. YG Community Affairs is interested in continuing to support CAO's to attend this conference, the value available to each municipality to attend will be based on overall attendance from all the communities. It is not yet known how many CAO's will be attending this year so the total supplement is not yet known.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	18-01-2020	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Midnight Sun Complex & Caley Building: Licence(s) of Occupation		
PREPARED BY:	Libby Macphail. Acting CDO	ATTACHMENTS: 1. Draft Licence of Occupations 2. Survey CLSR 67252	
DATE:	January 10, 2020		
RELEVANT BYLAWS / POLICY / LEGISLATION: Official Community Plan Zoning Bylaw Encroachment Policy			

RECOMMENDATION

It is respectfully recommended that Council:

1. Direct administration to enter into Licences of Occupation with:
 - a. Owners of Lot 14, Block I Ladue Estate for the purposes of allowing Development Permit #19-093 to be approved.
 - b. Owners of Lot 15 & 16, Block I, Ladue Estate for the purposes of allowing approved Development Permit #19-017 to be amended and for the purposes of providing essential services along the back alley.
2. Direct administration to require that a Boundary Adjustment be submitted for Lots 15 & 16 Block I Ladue Estate to address the encroachment of the building mostly located on Lot 16 prior to the signing of the Licence of Occupation.

ISSUE

CLSR 67252 shows that two of the buildings in the Midnight Sun complex and the “Caley Building” are encroaching into the Third Avenue right-of-way. The building mostly located on Lot 16 encroaches onto Lot 15. As well, the City of Dawson alley encroaches onto the back of Lot 15 & 16.

BACKGROUND SUMMARY

During the assessment phase for development permit application #19-093, it was determined that two of the remaining Midnight Sun accessory structures and the “Caley Building” are encroaching into the road right-of-way, as shown in Figure 1.

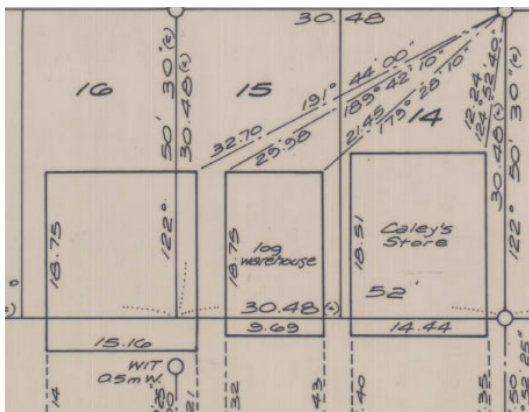


Figure 1. Excerpt of CLSR 67252

Therefore, administration could not approve Development Permit Application #19-093 without first resolving the encroachment. Further, this encroachment also impacts the two adjacent properties, which are the Midnight Sun Annex (now the Dawson Lodge) and the log warehouse. Unfortunately, exterior renovation work has proceeded on the Dawson Lodge under Development Permit 19-017. The development permit was approved because administration was unaware of the extent of the encroachments;

at the time of approval of 19-017 it was thought that only the Caley Building encroached, and only by a small margin. Figure 1 shows that this is not the case. As well, when Development Permit #19-130 for a parking fence was approved for Lots 15 & 16, this cut off the encroachment of the City of Dawson alley. As a result, essential services are unable to get through the alley.

This report does not repeat previous analyses and only discusses the questions raised at the most recent COW meeting.

ANALYSIS / DISCUSSION

Clarification Around the City of Dawson Back Alley Encroachment

The City of Dawson utilizes the back alleys, especially within the Downtown Core, to provide essential services. However, the surveyed alleys are only 10 ft wide, which means that many large vehicles and heavy equipment often have to navigate carefully through these alleys, including the alley behind Lots 14, 15, and 16. An informal encroachment by the City of Dawson has existed upon the back of Lot 15 & 16. Since the approval of Development Permit #19-130 to construct a parking fence, this informal encroachment is no longer able to exist and essential services have been unable to function.

It should be noted that, to the best of administrations ability to ascertain, the Road Right of Way (ROW) for the back alley of 10 ft. is maintained- the alley has not been informally closed or blocked. However, a chokepoint for large vehicles (i.e. the garbage truck) exists due to the parking fence constructed on the back property line and the historical additions to Lowe's Mortuary. Parks Canada removed a protruding metal corner protector from Lowe's Mortuary in order to maintain the alley ROW, and other property owners have moved garbage houses and bins from the alley ROW as well.



In this photo taken from Google Streetview of this alley, it shows how the Alley used to bend slightly and encroach onto Lot 15 & 16, by approximately 1-3 ft.

Figure 2. A photo from Google Streetview from July 2009.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



THE CITY OF DAWSON

Licence of Occupation: Lot 14 Block I Ladue Estate

BETWEEN:

THE CITY OF DAWSON
a municipal corporation
(the "City")

AND:

DOWNTOWN HOTEL GROUP (the "Licensee")

IN RESPECT OF:

The Portion of Third Avenue Adjacent to Lot 14 Block I Ladue Estate
Dawson City, Yukon Territory
Plan # 67252
(the "Land")

NO INTEREST IN THE LAND

This license does not convey any exclusive right, privilege, possession, property or interest with respect to the Land.

USE

The Licensee shall use the Land solely for the following purpose(s):

The "Caley's Store" Building projecting over the front parcel line onto the road right of way, as depicted in Appendix 1.

TERMS

This license shall be for a period of five years (5) years commencing on the First (1st) day of MONTH, YEAR and ending on the Thirty First (31st) day of MONTH, YEAR.

YIELDING AND PAYING THEREFORE, annually, a license fee in the sum of One Dollar (\$1.00) plus GST.

The Licensee shall not use of the Land for any other purpose than use(s) specified in term 2.



THE CITY OF DAWSON

Licence of Occupation: Lot 14 Block I Ladue Estate

The breach of any clause shall be a fundamental breach of the license and may result in termination.

The Licensee shall assume responsibility for ensuring the safety and stability of all improvements and structures at the subject property in the event that the City of Dawson or those contracted by the City of Dawson require access to the surface or subsurface within the road right-of-way.

The Licensee shall not place anything permanent upon, in, or under the Land, except as necessary for the exercise of the rights granted under this license, without the written approval of the City of Dawson. Furthermore, the Licensee will construct, operate and maintain such necessary improvements in a safe manner.

The Licensee shall indemnify and save harmless the City from all claims, judgments, liabilities, damages, causes of action, demands, losses and costs that may arise as against the City by virtue of the operations of the Consultant under this Agreement.

The Licensee shall, at his own expense, maintain insurance in the name of the Licensee and the City including the City as additional insured against liabilities or damages in respect of injuries to persons (including injuries resulting in death) and in respect to damage to property (including the facilities and property of the City) arising out of the performance of this Agreement until completion of this Agreement, including, without limiting the generality of the foregoing, public liability and property damage insurance.

The insurance policies maintained under sub-Section 3.09 above shall:

include the following "Cross Liability" clause: "the insurance as is provided by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not operate to increase the limit of the Insurer's Liability".

cover the cost of defense or adjustment of claims over and above the money limitations of the policies;

be in an amount of not less than \$2,000,000.00 (Two Million Dollars) for any one accident for general public liability to third parties, property damage and automobile, and other vehicular coverage for public liability and property damage if the Licensee is utilizing his equipment;

require the insurers to give thirty (30) days' notice, to the City, prior to cancellation or expiry of the insurance or of any proposed material changes in such policies.

provide proof to the City by way of "Certificate of Insurance" issued by the Insurance Company.

The insurance policies maintained under sub-section 3.10 above may be issued with a deductible amount of not more than \$2,500.00 (two thousand five hundred dollars).

The amount of any loss up to the deductible limit shall be borne by the Licensee.



THE CITY OF DAWSON

Licence of Occupation: Lot 14 Block I Ladue Estate

Upon signing of this agreement, the Licensee shall deposit with the City a Certificate of Insurance verifying the insurance requirements of this contract.

Subject to the Licensee having performed and observed all of the terms and conditions on the part of the Licensee to be performed and observed, and upon a renewal being requested by the Licensee, in writing, at least ninety (90) days prior to the date of expiry of this license, the City of Dawson may grant to the Licensee a renewal of this license for a further term of five (5) years upon essentially the same terms and conditions as are herein contained except as to license fees and this right of renewal.

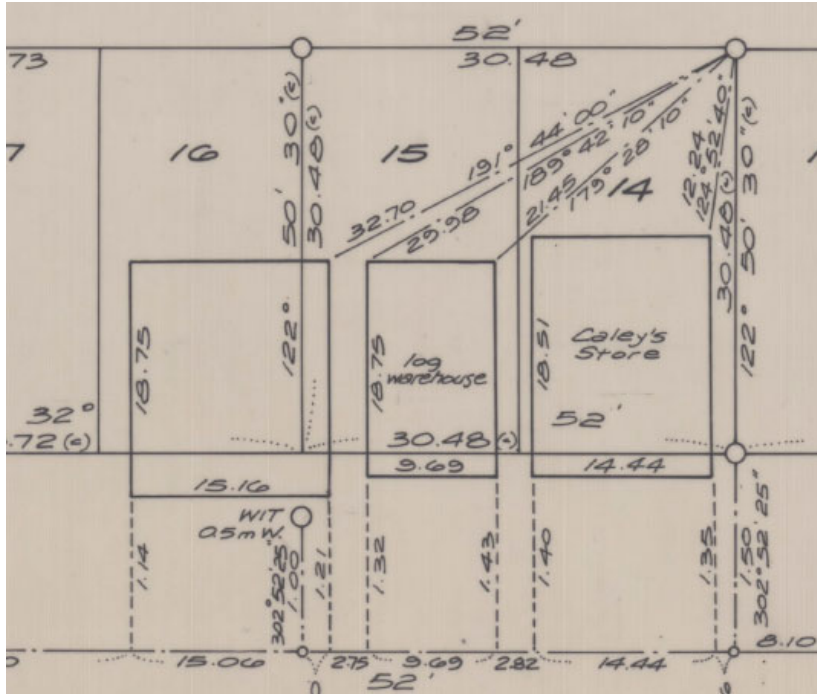
On the termination or expiration of this license, the Licensee will remediate the Land to a condition satisfactory to the City of Dawson. In particular, the City of Dawson may require the Licensee to remove any improvements affixed to or placed on the Land, and otherwise to restore the Land. In the event the Licensee does not carry out such removals and restoration within ninety (90) days of termination of the license, despite being requested to do so, the City of Dawson may carry out the removals and restoration and may recover the cost of so doing from the Licensee.



THE CITY OF DAWSON

Licence of Occupation: Lot 14 Block I Ladue Estate

APPENDIX 1.





THE CITY OF DAWSON

Licence of Occupation: Lot 15 & 16 Block I Ladue Estate

BETWEEN:

THE CITY OF DAWSON
a municipal corporation
(the "City")

AND:

YUKON SPACES (the "Licensee")

IN RESPECT OF:

The Portion of Third Avenue Adjacent to Lot 15 & 16 Block I Ladue Estate
Dawson City, Yukon Territory
Plan # 67252
(the "Land")

NO INTEREST IN THE LAND

This license does not convey any exclusive right, privilege, possession, property or interest with respect to the Land.

USE

The Licensee shall use the Land solely for the following purpose(s):

The "Dawson Lodge" Building and the "Midnight Sun Annex" Building projecting over the front parcel line onto the road right of way, as depicted in Appendix 1.

TERMS

This license shall be for a period of five years (5) years commencing on the First (1st) day of MONTH, YEAR and ending on the Thirty First (31st) day of MONTH, YEAR.

YIELDING AND PAYING THEREFORE, annually, a license fee in the sum of One Dollar (\$1.00) plus GST.

The Licensee shall not use of the Land for any other purpose than use(s) specified in term 2.



THE CITY OF DAWSON

Licence of Occupation: Lot 15 & 16 Block I Ladue Estate

The breach of any clause shall be a fundamental breach of the license and may result in termination.

The Licensee shall assume responsibility for ensuring the safety and stability of all improvements and structures at the subject property in the event that the City of Dawson or those contracted by the City of Dawson require access to the surface or subsurface within the road right-of-way.

The Licensee shall not place anything permanent upon, in, or under the Land, except as necessary for the exercise of the rights granted under this license, without the written approval of the City of Dawson. Furthermore, the Licensee will construct, operate and maintain such necessary improvements in a safe manner.

The Licensee shall indemnify and save harmless the City from all claims, judgments, liabilities, damages, causes of action, demands, losses and costs that may arise as against the City by virtue of the operations of the Consultant under this Agreement.

The Licensee shall, at his own expense, maintain insurance in the name of the Licensee and the City including the City as additional insured against liabilities or damages in respect of injuries to persons (including injuries resulting in death) and in respect to damage to property (including the facilities and property of the City) arising out of the performance of this Agreement until completion of this Agreement, including, without limiting the generality of the foregoing, public liability and property damage insurance.

The insurance policies maintained under sub-Section 3.09 above shall:

include the following "Cross Liability" clause: "the insurance as is provided by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not operate to increase the limit of the Insurer's Liability".

cover the cost of defense or adjustment of claims over and above the money limitations of the policies;

be in an amount of not less than \$2,000,000.00 (Two Million Dollars) for any one accident for general public liability to third parties, property damage and automobile, and other vehicular coverage for public liability and property damage if the Licensee is utilizing his equipment;

require the insurers to give thirty (30) days' notice, to the City, prior to cancellation or expiry of the insurance or of any proposed material changes in such policies.

provide proof to the City by way of "Certificate of Insurance" issued by the Insurance Company.

The insurance policies maintained under sub-section 3.10 above may be issued with a deductible amount of not more than \$2,500.00 (two thousand five hundred dollars).

The amount of any loss up to the deductible limit shall be borne by the Licensee.



THE CITY OF DAWSON

Licence of Occupation: Lot 15 & 16 Block I Ladue Estate

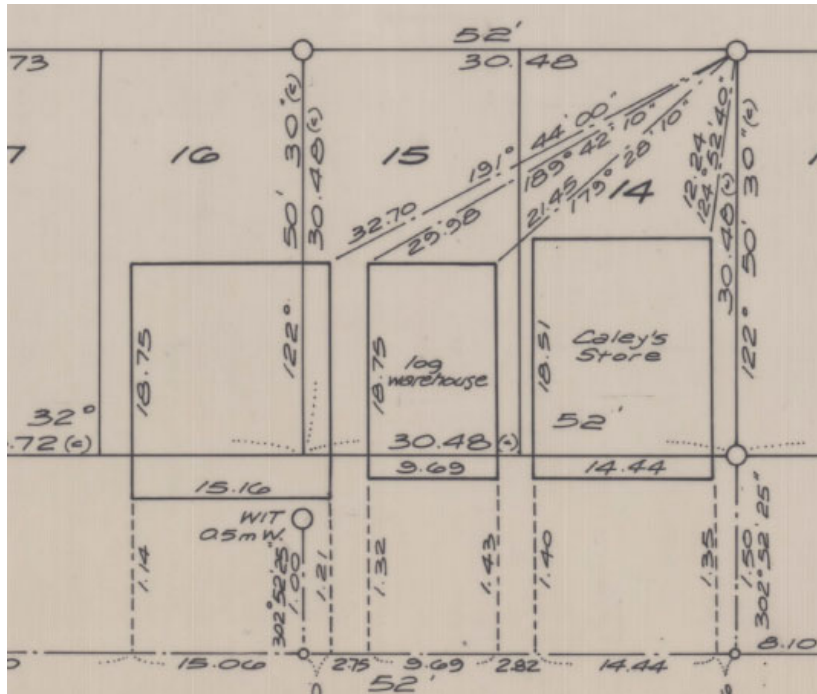
Upon signing of this agreement, the Licensee shall deposit with the City a Certificate of Insurance verifying the insurance requirements of this contract.

Subject to the Licensee having performed and observed all of the terms and conditions on the part of the Licensee to be performed and observed, and upon a renewal being requested by the Licensee, in writing, at least ninety (90) days prior to the date of expiry of this license, the City of Dawson may grant to the Licensee a renewal of this license for a further term of five (5) years upon essentially the same terms and conditions as are herein contained except as to license fees and this right of renewal.

On the termination or expiration of this license, the Licensee will remediate the Land to a condition satisfactory to the City of Dawson. In particular, the City of Dawson may require the Licensee to remove any improvements affixed to or placed on the Land, and otherwise to restore the Land. In the event the Licensee does not carry out such removals and restoration within ninety (90) days of termination of the license, despite being requested to do so, the City of Dawson may carry out the removals and restoration and may recover the cost of so doing from the Licensee.



APPENDIX 1.





THE CITY OF DAWSON

Licence of Occupation: Rear of Lot 15 & 16 Block I Ladue Estate

BETWEEN:

YUKON SPACES LTD. (the "Corporation")

AND:

THE CITY OF DAWSON
a municipal corporation
(the "Licensee")

IN RESPECT OF:

The Portion of Alley Adjacent to Lot 15 & 16 Block I Ladue Estate
Dawson City, Yukon Territory
Plan # 67252
(the "Land")

NO INTEREST IN THE LAND

This license does not convey any exclusive right, privilege, possession, property or interest with respect to the Land.

USE

The Licensee shall use the Land solely for the following purpose(s):

*A **XX** foot portion of the rear of the property to be used to maintain the alley thoroughfare, as depicted in Appendix 1.*

TERMS

This license shall be for a period of five years (5) years commencing on **the First (1st) day of MONTH, YEAR and ending on the Thirty First (31st) day of MONTH, YEAR.**

YIELDING AND PAYING THEREFORE, annually, a license fee in the sum of One Dollar (\$1.00) plus GST.

The Licensee shall not use of the Land for any other purpose than use(s) specified in term 2.



THE CITY OF DAWSON

Licence of Occupation: Rear of Lot 15 & 16 Block I Ladue Estate

The breach of any clause shall be a fundamental breach of the license and may result in termination.

The Licensee shall assume responsibility for ensuring the safety and stability of all improvements and structures at the subject property in the event that the Corporation or those contracted by the Corporation require access to the surface or subsurface within the road right-of-way.

The Licensee shall not place anything permanent upon, in, or under the Land, except as necessary for the exercise of the rights granted under this license, without the written approval of the Corporation. Furthermore, the Licensee will construct, operate and maintain such necessary improvements in a safe manner.

The Licensee shall indemnify and save harmless the Corporation from all claims, judgments, liabilities, damages, causes of action, demands, losses and costs that may arise as against the Corporation by virtue of the operations of the Consultant under this Agreement.

The Licensee shall, at his own expense, maintain insurance in the name of the Licensee and the Corporation including the Corporation as additional insured against liabilities or damages in respect of injuries to persons (including injuries resulting in death) and in respect to damage to property (including the facilities and property of the Corporation) arising out of the performance of this Agreement until completion of this Agreement, including, without limiting the generality of the foregoing, public liability and property damage insurance.

The insurance policies maintained under sub-Section 3.09 above shall:

- include the following "Cross Liability" clause: "the insurance as is provided by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not operate to increase the limit of the Insurer's Liability".

- cover the cost of defense or adjustment of claims over and above the money limitations of the policies;

- be in an amount of not less than \$2,000,000.00 (Two Million Dollars) for any one accident for general public liability to third parties, property damage and automobile, and other vehicular coverage for public liability and property damage if the Licensee is utilizing his equipment;

- require the insurers to give thirty (30) days' notice, to the Corporation, prior to cancellation or expiry of the insurance or of any proposed material changes in such policies.

- provide proof to the Corporation by way of "Certificate of Insurance" issued by the Insurance Company.



THE CITY OF DAWSON

Licence of Occupation: Rear of Lot 15 & 16 Block I Ladue Estate

The insurance policies maintained under sub-section 3.10 above may be issued with a deductible amount of not more than \$2,500.00 (two thousand five hundred dollars).

The amount of any loss up to the deductible limit shall be borne by the Licensee.

Upon signing of this agreement, the Licensee shall deposit with the Corporation a

Certificate of Insurance verifying the insurance requirements of this contract.

Subject to the Licensee having performed and observed all of the terms and conditions on the part of the Licensee to be performed and observed, and upon a renewal being requested by the Licensee, in writing, at least ninety (90) days prior to the date of expiry of this license, the Corporation may grant to the Licensee a renewal of this license for a further term of five (5) years upon essentially the same terms and conditions as are herein contained except as to license fees and this right of renewal.

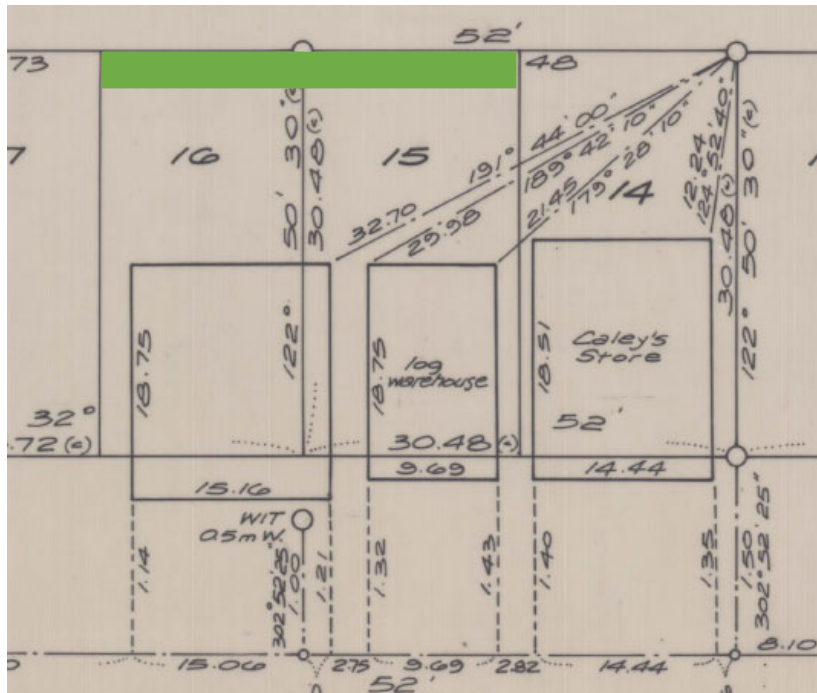
On the termination or expiration of this license, the Licensee will remediate the Land to a condition satisfactory to the Corporation. In particular, the Corporation may require the Licensee to remove any improvements affixed to or placed on the Land, and otherwise to restore the Land. In the event the Licensee does not carry out such removals and restoration within ninety (90) days of termination of the license, despite being requested to do so, the Corporation may carry out the removals and restoration and may recover the cost of so doing from the Licensee.



THE CITY OF DAWSON

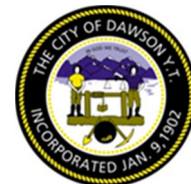
Licence of Occupation: Rear of Lot 15 & 16 Block I Ladue Estate

APPENDIX 1.



License of Occupation Area.

Report to Council



☐ For Council Decision ☐ For Council Direction ☒ For Council Information

☐ In Camera

AGENDA ITEM:		
PREPARED BY:	C Bellmore	ATTACHMENTS: Dawson Draft Regional Agreement
DATE:	Jan 18, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATION

Council receive this information in preparation for discussion at an upcoming COW meeting.

ISSUE / PURPOSE

The Yukon Government and Yukon Municipalities have been working through the Ministerial committee on Solid Waste. Communities and the committee are expecting to meet in February 2020 to discuss the regional agreements.

BACKGROUND SUMMARY


The City of Dawson had a landfill agreement with Yukon Government to assist in the cost of operations at the Quigley Landfill. This agreement has been extended, as it had expired, awaiting the work on the regional agreements. The draft regional agreement attached would replace this agreement.

Communities and Yukon Government have been discussing for many years solutions to solid waste in the Yukon. Servicing all Yukon residents equitably for solid waste has been a main goal and regional agreements are a step in that direction.

ANALYSIS / DISCUSSION

In preparation for administration attending a workshop with all communities on the regional agreements in February, we would like to discuss the draft regional agreement and note any comments or concerns.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Jan 18, 2020	

**City of Dawson
Regional Waste Management Facility
Draft Agreement**

DRAFT

BETWEEN:

THE CITY OF DAWSON, as represented by its Mayor (herein referred to as "DAWSON" or the "MUNICIPALITY")

And

GOVERNMENT OF YUKON, as represented by the Minister of Community Services, herein referred to as "YUKON")

WHEREAS:

1. YUKON has the responsibility to provide solid waste disposal opportunities for residents of unincorporated areas of Yukon for whom they have taxing authority; and
2. Municipal Governments have the responsibility under the Public Health and Safety Act to provide "for the collection and disposal of garbage and refuse" to the residents of their MUNICIPALITY; and
3. YUKON and the MUNICIPALITY agree that the most efficient and cost-effective manner to meet their respective responsibilities is to operate a joint use facility; and
4. Both parties are desirous of establishing, by written agreement, the roles and responsibilities of each partner;

NOW THEREFORE, the parties to this agreement would agree as follows:

1. DEFINITIONS

1.1. In this Agreement;

"Periphery" means unincorporated areas with residential areas within northwest Yukon as defined in the map attached as Appendix 1, titled Regional Waste Facility Boundaries. This includes areas adjacent the Alaska Highway northwest of Stewart Crossing at the McQueston River Bridge to the Yukon/Alaska border and the Dempster Highway to Eagle Plains.

"Funds" means any funding provided by Yukon under or related to this Agreement.

"Records" means any information, data, documents, graphics, or materials that arise out of this Agreement, whether in electronic or written format, and includes, but is not limited to invoices, receipts, financial statements, or any written materials related to revenue or expenditure of the Funds.

"Regional Waste Management Facility" means the DAWSON Solid Waste Facility.

"Solid Waste" means municipal solid waste including household garbage, construction and demolition waste, scrap metal, vehicles, brush, debris and

grubbing/stripping material, and any waste authorized to be accepted under the Regional Waste Management Facility Permit.

2. JOINT USE

- 2.1. The Regional Waste Management Facility shall be equally available, at the same level of service, for use of residents of the MUNICIPALITY and the Periphery of the MUNICIPALITY.
- 2.2. The residential population of the periphery that will utilize the Regional Waste Management Facility is estimated between 468 and 770, with an average of 583 people.
- 2.3. For the purposes of calculating funding in this agreement, the population estimate is set at XXX peripheral users.

3. PERIPHERAL SOLID WASTE FACILITIES

- 3.1. The parties acknowledge that no unincorporated peripheral Facilities near DAWSON that are operated by YUKON shall be closed to public in the near term, however, this may be considered in the future.
- 3.2. Specifically, the parties acknowledge that the Eagle Plains Solid Waste Facility may close at a date in the future.

4. RESPONSIBILITY

4.1. YUKON

- 4.1.1. With respect to the Regional Waste Management Facility, YUKON shall provide resources for upgrading of the Facility in the form of:
A capital contribution of up to \$250,000 from Investing in Canada Infrastructure Plan Fund, Unincorporated Gas Tax and/or other fund that will be used to:
 - i – install landfill gating, fencing, or access control infrastructure, at the entrance of the Facility;
 - ii – implement one or more capital projects that will contribute to
 - a) recycling, composting, materials recovery;
 - b) measurement of waste and recycling quantities; and
 - c) electrification of waste management/recycling facilities.
- 4.1.2. An annual operation and maintenance (O&M) contribution of XXXX based on \$150/peripheral user and a population of peripheral users.
- 4.1.3. Full cost for the transportation from the Facility, and subsequent disposal of any items for which there now is, or in the future may be, a point of sale fee or manufacturing fee collected and provided to YUKON. This currently includes tires, and electronic and electrical waste as defined under the *Designated Materials Regulation* and refundable beverage containers as defined under the *Beverage Container Regulation*.

- 4.1.4. Full cost associated with transportation from the Facility, and subsequent disposal of, special waste items listed here:
- 4.1.5. Household Hazardous Waste (residential products accepted under Community Services' Household Hazardous Waste Program)
- 4.1.6. YUKON shall create appropriate financial agreements (subject to appropriation of funds) to facilitate the provisions described in 4.1 and any other funding provisions resulting from this agreement.
- 4.1.7. YUKON shall be responsible for decommissioning any closed unincorporated Solid Waste Facilities in accordance with all applicable legislated requirements.
- 4.1.8. YUKON shall provide training for waste facility operators and administrators including hazardous waste training, landfill fire management, landfill safety, and conflict resolution.

4.2. MUNICIPALITY

4.2.1. SOLID WASTE PERMIT

- 4.2.1.1. The MUNICIPALITY, as the operator of the Facility, shall ensure all required permits and licenses are maintained.
- 4.2.1.2. The parties agree that the MUNICIPALITY shall take full responsibility for all permitting and license application requirements and shall ensure compliance with relevant legislative and regulatory requirements, including its obligations as a proponent for any prescribed assessments.

4.2.2. ADMINISTRATION, OPERATIONS AND MAINTENANCE

- 4.2.2.1. The parties agree that the MUNICIPALITY shall independently operate, maintain and administer the Facility excepting those items specifically noted in this agreement.
- 4.2.2.2. The parties agree that the MUNICIPALITY shall retain autonomy for decisions relating to 4.2, excepting those items specifically noted in this agreement.
- 4.2.2.3. The parties agree that the MUNICIPALITY will ensure Designated Materials (e.g. tires and electronic / electrical waste) are consolidated at the Facility or other mutually agreeable location.

4.2.3. USER FEES

- 4.2.3.1. The MUNICIPALITY shall implement unit based (by number of units, volume or weight) user fees at the Facility which do not discriminate between residents of the MUNICIPALITY and the Periphery within one year of signing of this agreement.
- 4.2.3.2. The date of implementing user fees shall be agreed upon in writing on or before March 31, 2020.
- 4.2.3.3. The MUNICIPALITY shall retain 100% of the fees collected.
- 4.2.3.4. The MUNICIPALITY shall ensure compliance with the Municipal Act in creating bylaws for any user fees related to the Facility.

DRAFT

4.2.4. REPORTING

4.2.4.1. The MUNICIPALITY agrees to provide YUKON with sufficient reports to describe the impacts and/or use of any Funds and to report on the O&M expenses of the Facility for information purposes. These reports are to provide information for federal gas tax funding reporting requirements, and to assess territorial waste management costs across jurisdictions. The reports should distinguish between Recycling, Waste Management and Waste Collection expenses.

4.2.5. POTENTIAL SIGNIFICANT FUTURE IMPACTS

4.2.5.1. It is hereby acknowledged that should there be a significant impact on the costs related to the Facility as a result of:

- a. regulatory changes,
- b. landfill liability requirements,
- c. any other significant event or initiative that impacts the operation of the Facility,

that YUKON and the MUNICIPALITY shall negotiate in good faith to share the financial implications of those changes.

5. LIABILITY

- 5.1. The MUNICIPALITY shall ensure that operational liability and property damage insurance is in place for the purposes of protecting users from harm.
- 5.2. Both parties do hereby acknowledge that they have liabilities relating to the Regional Landfill,
- 5.3. Both parties acknowledge that a more detailed agreement on liability relating to the Facility will be created independent of this agreement and that any such agreement will take precedence over any conflicts with this agreement.

6. TERM AND FORM OF AGREEMENT

- 6.1. The term of this agreement shall be 1 year from the date of Signing.
- 6.2. This agreement may be amended by consent of the parties at any time.
- 6.3. This agreement may be extended for such a term as may be agreed to by the parties, or this agreement may be replaced by another agreement of a longer term.

7. DISPUTE RESOLUTION

- 7.1. In the interest of maintaining a cooperative and harmonious partnership, the parties agree to use their best efforts to avoid conflict and to settle any disputes arising from or in relation to this agreement.

- 7.2. In the event that the parties fail to resolve matters, the parties shall seek settlement of the conflict by utilizing an agreed upon method of dispute resolution and recourse to the Courts shall be a means of last resort, except where public health and safety is concerned.
- 7.3. The cost of the agreed upon method for dispute resolution shall be shared equally by YUKON and the MUNICIPALITY.

WHEREFORE THE PARTIES HAVE EXECUTED THIS MEMORANDUM OF AGREEMENT BY THEIR DULY ASSIGNED OFFICIALS:

For:

GOVERNMENT OF YUKON

CITY OF DAWSON

Minister of Community Services

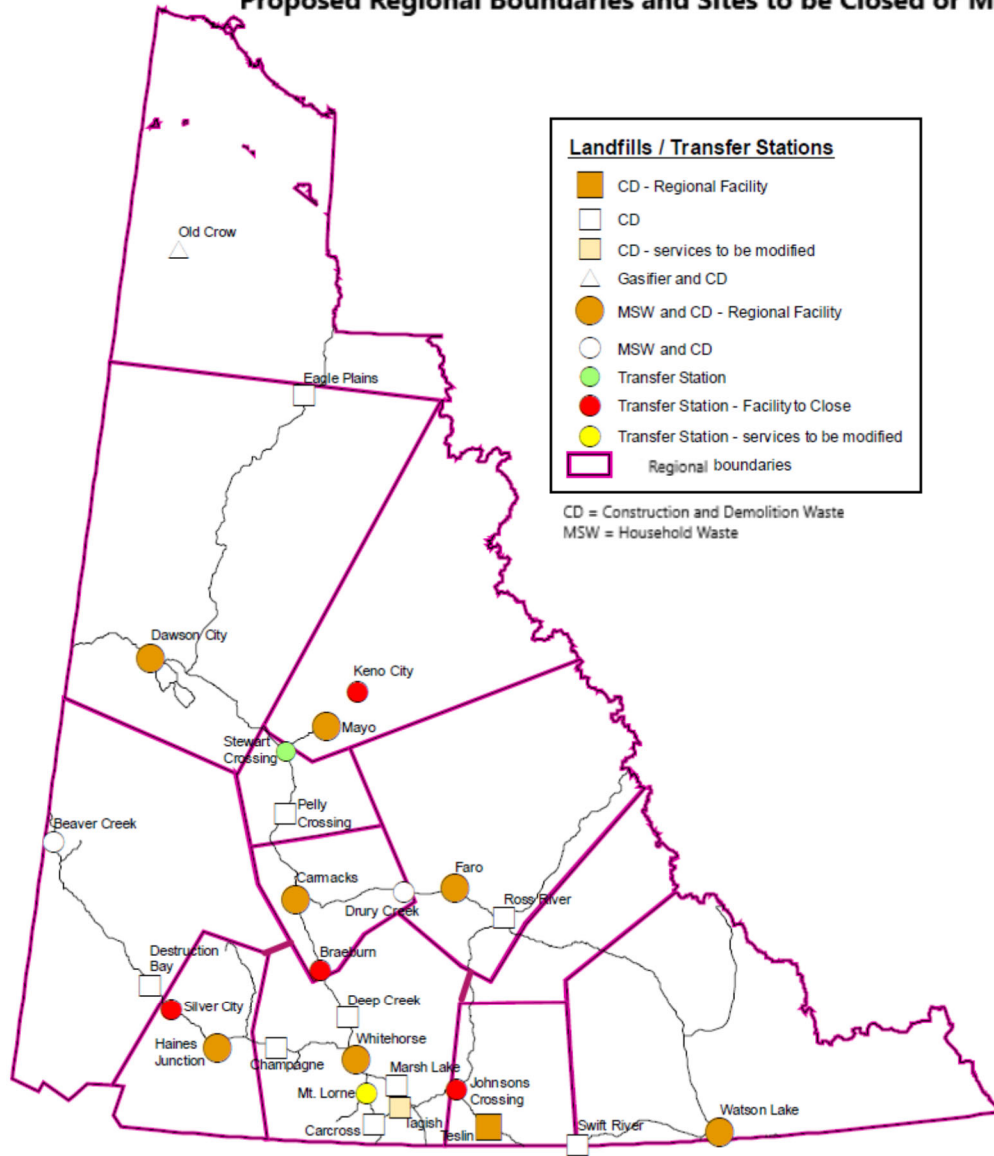
Mayor

Date

Date

APPENDIX 1

Yukon After Regionalization: Proposed Regional Boundaries and Sites to be Closed or Modified





THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes respecting

- (a) Nuisance, unsightly property, noise and pollution and waste in or on public or private property;
- (b) Businesses, business activities and persons engage in business and the enforcement of bylaws

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.02 This bylaw may be cited as the ***Single Use Plastics Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is

- (a) to regulate the business use of single use plastics to reduce the creation of waste and associated municipal costs,
- (b) to better steward municipal property, including sewers, streets and parks, and
- (c) to promote responsible and sustainable business practices that are consistent with the values of the community.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

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THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "business" means
 - I. any commercial, merchandising, or industrial activity or undertaking, or
 - II. any profession, trade, occupation, calling or employment, or
 - III. any activity providing goods or services for the purpose of gain or profit.
- (d) "checkout bag" means:
 - I. any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or
 - II. bags used to package take-out or delivery of food and includes Paper Bags, Plastic Bags, or Reusable Bags;
- (e) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (f) "city" means the City of Dawson;
- (g) "council" means the Council of the City of Dawson.
- (h) "paper bag" means a bag made out of paper and containing at least 40% post-consumer recycled paper content, and displays the words "recyclable" and "made from 40% post-consumer recycled content" or other applicable amount on the outside of the bag but does not include a Small Paper Bag;
- (i) "plastic drinking straw" means a tube made of plastic, including biodegradable or compostable plastics, used to transfer a beverage from a container to the mouth of the individual drinking the beverage by suction;
- (j) "plastic utensils" means cutlery made of plastic provided with the intention of a single use to consume food



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

- (k) “plastic bag” means any bag made with plastic, including biodegradable plastic or compostable plastic, but does not include a Reusable Bag;
- (l) “plastic take-out container” means any container made out of plastic, including biodegradable plastic or compostable plastic intended to transport prepared food and beverages as a takeout container
- (m) “polystyrene foam containers” means single use containers intended to transport prepared food and beverages as a takeout container
- (n) “reusable bag” means a bag with handles that is for the purpose of transporting items purchased by the customer from a Business and is
 - (a) designed and manufactured to be capable of at least 100 uses; and
 - (b) primarily made of cloth or other washable fabric;
- (o) “small paper bag” means any bag made out of paper that is less than 15 centimeters by 20 centimeters when flat.

PART II – APPLICATION

4.00 Checkout Bag and Take-out Container Regulation

- 4.01 Except as provided in the Bylaw, no Business shall provide a customer with any of the following items;
 - (a) plastic bag
 - (b) plastic drinking straw
 - (c) plastic utensils
 - (d) plastic or polystyrene foam take out containers or cups
- 4.02 A Business may provide a Checkout Bag to a customer only if:
 - (a) The customer is first asked whether they need a bag;
 - (b) The bag provided is a Paper Bag or a Reusable Bag
- 4.03 For certainty, no Business may;
 - (a) Sell or provide to a customer a Plastic Bag;
- 4.04 No Business shall deny or discourage the use by a customer of their own Checkout Bag for the purpose of transporting items purchased or received by the customer from the Business or discourage the use of the customer’s own plastic drinking straw.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

- 4.05 A Business may provide a plastic drinking straw if:
- (a) For accessibility reasons, the customer requires a straw to consume a beverage and would not be able to if they were not provided a straw.

5.00 Exemptions

- 5.01 Section 4.00 does not apply to Small Paper Bags used to:
- (a) Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
 - (b) Package loose small hardware items such as nails and bolts;
 - (c) Wrap flowers or potted plants;
 - (d) Protect prepared foods or bakery goods that are not pre-packaged;
 - (e) Contain prescription drugs received from a pharmacy;
- 5.02 Section 4.00 does not apply to Plastic Bags or Plastic Take-Out Containers required to:
- (a) Contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
 - (b) Contain foods as required for general food safe packaging
- 5.03 Section 4.00 does not limit or restrict the sale of bags, including Plastic Bags, intended for use at the customer's home or business, provided that they are sold in packages or multiple bags
- 5.04 Section 4.00 does not limit or restrict the sale of Plastic Drinking Straws intended for use in the customer's home, provided they are sold in packages of multiple straws.

6.00 Offence

- 6.01 A person who commits an offence and is subject to the penalties imposed by this Bylaw if that person,
- (a) Contravenes a provision of the Bylaw, or;
 - (b) Consents to, allows, or permits an act or thing to be done contrary to this Bylaw,
- 6.02 Each instance that a contravention of a provision of the Bylaw occurs and each day that a contravention continues shall constitute a separate offence.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

7.00 Penalties

- 7.01 Any person who fails to comply with the requirements of this bylaw commits an offence and is liable, upon summary conviction, to:
- (a) a voluntary fine under section 20 of the Summary Convictions Act, issued in respect of an offence specified in Appendix "A" attached hereto and forming part of this bylaw;
 - (b) a fine not less than five hundred dollars (\$500.00) where proceedings are commenced pursuant to the Summary Convictions Act of the Yukon.

PART III – FORCE AND EFFECT

8.00 Severability

- 8.02 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Enactment

- 9.01 This bylaw shall come into force April 22, 2020.

10.00 Bylaw Readings

Readings	Date of Reading
FIRST	October 7, 2019
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

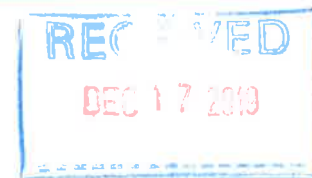
Single Use Plastics Bylaw

Bylaw No. 2019-10

PART IV – APPENDIX (APPENDICES)

Appendix A – Voluntary Fines

Authority	Ticket Description	Fine – 1 st Offence	Fine – 2 nd and each subsequent offence
4.01	Providing a checkout bag, plastic drinking straw, plastic utensils or plastic or polystyrene take-out container to a customer except as provided in this bylaw	\$75	\$150
4.02 (b)	Providing a checkout bag that is not a paper bag or reusable bag	\$75	\$150
4.03	Discouraging the use of a customer's own reusable bag or plastic drinking straw or utensils	\$75	\$150



**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
November, 2019**

**Dawson City RCMP Detachment
“M” Division Yukon**



The Dawson City RCMP Detachment responded to a total of 92 calls for service during the month of November, 2019.

OCCURRENCES	<u>November</u> <u>/2019</u>	Year to Date 2019	<u>November</u> <u>/2018</u>	Year to Date 2018	Year Total 2018
Assaults (including common assault, assault with a weapon, assault causing bodily harm etc.)	3	70	5	68	69
Sexualized Assaults	0	3	0	5	5
Break and Enters	4	34	1	16	16
Thefts (all categories)	6	83	3	40	43
Drugs (all categories)	0	6	1	19	19
Cause Disturbance	7	128	1	48	51
Mischief	14	148	4	110	119
Impaired Driving	1	40	1	47	49
Vehicle Collisions	3	75	4	68	73
False Alarms	2	15	1	18	19
Mental Health Act	5	41	3	24	25
Assistance to General Public	1	41	0	40	43
Missing Persons (including SAR)/Requests to Locate/Well Being Checks	7	87	9	49	57
Other Calls for Service	39	777	17	559	618
Total Calls for Service	92	1548	50	1111	1264

Total Criminal Code Charges laid	7	64	1	58	85
Total Territorial Act Charges ie: Liquor Act/Motor Vehicle Act	0 Liquor Act 2 Motor Vehicle Act	5 Liquor Act 14 Motor Vehicle Act	0 Liquor Act 0 Motor Vehicle Act	1 Liquor Act 15 Motor Vehicle Act	1 Liquor Act 19 Motor Vehicle Act

	November/2019	Year to Date 2019 Total	November/2018	Year Total 2018
Prisoners held locally	1	63	1	80
Prisoners remanded	0	1	0	3
Total Prisoners	1	63	1	83

Justice Reports	November/2019	Year to Date 2019	November/2018	Year Total 2018
Victim Services Referrals Offered	2	43	1	45
Youth Diversions	0	2	n/a	n/a
Adult Diversions	0	1	n/a	n/a



Members participating in Remembrance Day Ceremony with the local chapter of the Canadian Rangers.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events
- (5) Restorative Justice

(1) Substance Abuse

As weather in Dawson has started to dip pretty low, the RCMP members in Dawson have continued to focus on conducting late night and early morning patrols near bars. Police focus on searching out individuals who are inebriated, having difficulties walking and offering safe rides home. The RCMP frequently provide rides home, ensuring public safety in the early hours.

It is good to see so many people finding alternative ways of leaving the bar, whether it be walking home, getting a ride from a sober driver or using the local Great White North Taxi Service.

(2) Road Safety

Dawson City and the North Klondike Highway, have received much more snow this year than in past few years. As such, the snowy and cold conditions can make the travel to and from Dawson less than desirable, especially with the minimal daylight hours that we face this time of year. Take care to drive with a speed appropriate for the conditions and watch for wildlife. The RCMP is reminding people to plan ahead with cold weather bags should you have vehicle issues or should your vehicle end up in the ditch. The north is pretty great at helping their neighbors out in times of need and if someone is stuck it is usually not too long until help arrives. That being said, in extreme weather conditions, a short wait can still feel like a long time if you are under dressed for the weather.

It is also important when travelling on the highway in bad road conditions, to let someone know when you expect to arrive at your destination and have that person ready to contact the police should you not arrive within a reasonable amount of time.

One last thing to mention, is that when travelling around town and on the highway, snow can build up on the back of your vehicle. Take time when you stop to clear your brake lights of the snow. If visibility is already poor and your vehicle needs to slow down to drive at an appropriate speed for the conditions, the vehicle behind you needs to know that you are there, by being able to see your brake lights.

(3) Youth Initiatives

Detachment members in Dawson City actively participate in sporting events with the youth around town. Cst. PERRY continues to coach hockey for the Dawson City Bantam hockey team. Cst. BOYKO assists in coaching the U9 and U7 soccer. Cst. BOYKO plays soccer with youth on Tuesdays and Thursday's, helping get some of them ready to compete in the upcoming Arctic Winter Games.

Cst. TOWER and Cst. PERRY facilitated a video conference at the Robert Service School with a topic of bullying and cyber bullying. Schools from across the country participated in the event. The Grade 5 and 6 classes involved presented a poster on bullying and cyber bullying. The poster had ways for fellow students to seek help. This poster will be displayed in the administration office at the school for all to see. Cst. TOWER attends the Robert Service School every Wednesday at lunch hour to help monitor the kindergarten class.

(4) Attendance at THFN and Community Events

Cst. TOWER and Cst. BOYKO attended the school's Remembrance Day Ceremony. All detachment members also attended the community Remembrance Day Ceremony at Robert Service School.

(5) Restorative Justice

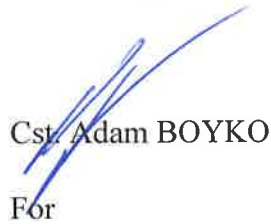
Restorative Justice is a system of criminal justice which focuses on the rehabilitation of offenders through reconciliation with victims and the community at large. Cst. BOYKO is one of the members of our detachment who has been trained on the foundation of understanding restorative justice practices and can assist with facilitating such a program.

Fun Fact

"The police duties in the town of Dawson are provided for by one non-commissioned officer and eight men, and a special constable as cook for the detachment. Four men are on duty during the day, and are relieved at seven in the evening by another four... Considering the extent of ground over which this town is spread and the number of dance halls, etc., it keeps four men well employed to try to cover the ground, and I am pleased to say that they do their work in a most efficient manner, and show no partiality in the performance of their duties."
Supt. P.C.H. Primrose 1899

"Dawson City RCMP respectfully acknowledges that we work and live within the Traditional Territory of the Tr'ondek Hwech'in First Nation."

Kindest regards,



Cst. Adam BOYKO

For

Sgt. Rob MORIN

Dawson City RCMP-GRC
Box 159
Dawson City, Yukon
Y0B 1G0
/am



October 29, 2019

Mayor Wayne Potoroka and Council
City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka and Council:

The Yukon Heritage Resources Board (YHRB) is an independent advisory and decision-making body with mandates under the Yukon First Nation Final Agreements, the Yukon's *Historic Resources Act*, and Yukon First Nation Heritage Acts. The Board makes recommendations to the governments of Yukon, Canada, and Yukon First Nations regarding the management of a wide range of heritage resources and sites in the Yukon, and is mandated to make determinations related to ownership of certain heritage resources.

I am pleased to send you a copy of the 2018-2019 Annual Report for the YHRB. If you have any questions about the Board's annual report or its activities, please do not hesitate to contact our Executive Director at the address listed below.

Thank you very much for your interest in the Yukon Heritage Resources Board and best wishes for the coming year.

Sincerely,

A handwritten signature in black ink that reads "Anne Leckie". The signature is written in a cursive, flowing style.

Anne Leckie, Chair
Yukon Heritage Resources Board

Enclosure



Yukon Heritage Resources Board



Annual Report April 1, 2018 – March 31, 2019

Mandate

Mandates for the Board are set out in the Yukon First Nation Final Agreements, the Yukon's *Historic Resources Act*, and various sections of Yukon First Nation Heritage Acts. Under these pieces of legislation, the mandate of the Yukon Heritage Resources Board is to provide advice on heritage-related issues and make recommendations to Governments regarding management of heritage resources and heritage sites, and to make determinations regarding ownership of heritage resources referred to the Board under sections 13.3.2.1 or 13.3.6 of the Final Agreements.

Guiding Principle

We are committed to providing FAIR, RESPECTFUL, and BALANCED advice, recommendations, and decisions, based on the spirit and intent of the Board's legislated mandates and of the Principles of Reconciliation, as set out by the Truth and Reconciliation Commission of Canada.



Message from the Chair

This report reflects the activities of the final year of our three-year mandate. Many of these activities are seemingly mundane in nature but underlying all of the decisions and recommendations made over the years is a strong passion for highlighting heritage issues and furthering the role YHRB plays in the implementation of Yukon land claims. We have coalesced as a group around the importance of bringing to life our unique Yukon legislative framework and have taken actions to encourage Party-wide discussion on the larger issues that will shape our future. During the tenure of this Board, we adopted the Truth and Reconciliation Commission of Canada's Principles of Truth and Reconciliation and have used that lens, when appropriate, in making recommendations to the Parties.

What has emerged from our time together has been the opportunity to spend time with an amazing collection of thinkers, historians, advocates, philosophers and strategists that made up this incarnation of the YHRB. Our discussions have not always been easy but they have always been respectful, productive, thought provoking and solution oriented. Individually we have pushed our personal comfort zones and grappled with difficult questions. We have made strong recommendations and brought to light issues that are important to the preservation and conservation of our collective heritage.



Photo: Anne Leckie

I am grateful for the hard work and dedication of every single Board member who gave much of themselves and made short work of sometimes tall orders. I would like to particularly thank Vice-Chair Fran Asp who was the yin to my yang, always available, always supportive and always practical! We would not have been as "on track" without her input. Also under-sung, but much appreciated, are the other two members of the Executive, John Firth and Annette Sinclair, who worked between meetings with Fran and me to keep things going in a seamless manner.

Last but not least, the entire Board functions better and thinks harder due to the diligence of our estimable Executive Director Morgen Smith. Many thanks, per usual, for her continued commitment to the work of the Board. We are well served.

It has been my pleasure to Chair the YHRB for this three-year term. I very much appreciate the confidence of the Board in giving me the privilege of that role. I have learned much and continue to be humbled by the experience.

Until we meet again.

Respectfully submitted,
Anne Leckie, Chair



Who We Are

Mandate

The duties and responsibilities of the Yukon Heritage Resources Board (YHRB) are outlined primarily in Chapters 13 and 10 of the Yukon First Nation Final Agreements, in Part 1 the Yukon's *Historic Resources Act*, and in various sections of Yukon First Nation Heritage Acts.

According to its mandates, the Board may make recommendations to the Ministers responsible for heritage and to Yukon First Nations regarding the management of a wide range of heritage resources and heritage sites in the Yukon. The YHRB may also be asked to make determinations related to ownership of some heritage resources, pursuant to Sections 13.3.2.1 and 13.3.6 of the Final Agreements.



Board members and C/TFN staff at Conrad Historic Site. Photo: YHRB

Under the *Historic Resources Act*, the Board is to perform functions that the Final Agreements assign to YHRB and to advise the Yukon's Minister with regard to a variety of issues, including the following: designation of historic sites; appropriate policies and guidelines for the designation and management of historic sites; appropriate policies, guidelines, and standards for the care and custody of historic objects;

making regulations under the Act; use of the Yukon Historic Resources Fund; and any other matter related to historic resources in the Yukon.

Board Composition

The Board comprises ten members who operate in the public interest on issues related to Yukon heritage. The Council of Yukon First Nations nominates five appointees and the Government of Yukon nominates five, with the concurrence of the Government of Canada for one of these selections. All appointments are made by the Yukon Minister of Tourism and Culture for three-year terms. Appointees represent a wealth of knowledge and experience, as well as a shared passion for Yukon's heritage and culture.

Members Anne Leckie (Chair), Fran Asp (Vice Chair), Ron Chambers, Roger Ellis, John Firth, Nancy Pope, Annette Sinclair, Sharon A. Peter and Testloa Smith served on the Board throughout the year. Red Grossinger completed a term in July of 2018, and was reappointed to the Board in December of 2018.



Board Activities

The mandate of the YHRB is to make recommendations to the governments of Yukon, Canada and Yukon First Nations on issues related to the Yukon's heritage resources and sites, and to make determinations regarding ownership of heritage resources referred to the Board under Sections 13.3.2.1 and/or 13.3.6 of the Final Agreements. The Board works with governments, organizations, and individuals across the territory and nationally to fulfil its mandate. Board members are involved in a variety of activities, training, and ongoing education that enable them to continue providing informed and relevant recommendations to all Parties to the Yukon First Nation Final Agreements, and to be prepared in the event they are called upon to make determinations related to heritage resource ownership.

During the 2018-19 fiscal year, the Board made recommendations to governments on a variety of issues, including updating Yukon's formal policies and strategy related to museums and cultural centres; funding amounts for and allocations through the Yukon Historic Resources Fund program; cooperative, intergovernmental management of heritage resources and sites; Canada's stewardship of and regulations for heritage resources; and management of Historic and Heritage Sites.

The Board worked to increase its profile and that of Yukon heritage through participation in and support for heritage community activities and issues. Board members participated in a wide range of training, conferences, and heritage community events and presentations to further their understanding of the board's mandate and of heritage issues in and impacting the Yukon.

In 2018-19, YHRB held four regular Board meetings in Whitehorse, as well as committee meetings to address a variety of issues. The YHRB continued implementation of its current strategic plan and related activities throughout the year.



Board members Nancy Pope and Annette Sinclair at Robinson for Historic Places Day.
Photo: Annette Sinclair



Recommendations to and Engagement with the Final Agreement Parties

As requested and at the Board's discretion, the Board provides input, information, and recommendations to all Parties to the Yukon First Nation Final Agreements, and to Government of Yukon under its mandates in the Yukon's *Historic Resources Act*.

The YHRB submits input and recommendations on the activities of Yukon Government's Cultural Services Branch, as well as on various management planning and intergovernmental processes. The Director of Cultural Services with Government of Yukon's Department of Tourism and Culture acts as liaison to the YHRB and attends Board meetings on a regular basis, providing updates on the activities and programs of the Cultural Services Branch, development of regulations, intergovernmental projects and discussions, and implementation of the Final Agreements. The Yukon's Deputy Minister of Tourism and Culture also met with the Board on several issues during the year.



Board members attend a meeting.

Photo: YHRB

The Board attended the annual roundtable for museums and cultural centres hosted by Government of Yukon's Museum Unit, and subsequently made formal recommendations regarding the updating of the Yukon's Museums Strategy and Policy. The YHRB also participated in the 2018 Summit on Archives in the Yukon and made recommendations to Government of Yukon on issues arising from the symposium. Through presentations to the Board

and attendance at community information and planning sessions, the YHRB was updated on and participated in management planning processes for the Conrad and Fort Selkirk Historic Sites and interpretive planning for the Top of the World Highway. Presentations to the YHRB by representatives from the Peel Land Use Planning process and the Beaver River Land Use Planning Committee provided opportunities for Board input on heritage aspects of these planning processes.

In 2018-19, YHRB received regular updates on intergovernmental heritage management discussions coordinated through the Yukon Forum and participated in related meetings in observer capacity.



The Board reviewed and provided recommendations on the Canada's 2018 management plan for Klondike National Historic Sites, and participates as a member on the Klondike National Historic Site advisory committee. At Canada's request, the YHRB participated in the review of the Standing Committee on Environment and Sustainable Development's Preserving Canada's Heritage: The Foundation for Tomorrow report, providing feedback and recommendations on a variety of issues addressed in the report. The Board hosted a Parks Canada representative for an update on its implementation of Section 13.3.8 of the Final Agreements. The YHRB submitted feedback on and support for Indigenous language legislation and related consultation, provided input in interpretive planning for the S.S. Klondike National Historic Site, and made recommendations related to development of federal regulations for the protection of heritage wrecks.

The Board reviewed heritage management planning components of the proposed Keno Hill silver district closure and reclamation plan and submitted feedback through the Yukon Environmental and Socio-economic Assessment Board review process.

In 2018–19, the YHRB continued communications and sought meetings with the Parties to encourage further clarity on its decision-making mandates, as set out in Sections 13.3.2.1 and 13.3.6 of the Final Agreements, and access to related funding.

Representatives of the Board attended and hosted an exhibitor table at the Council of Yukon First Nations' General Assembly, which provided opportunities to share information about the Board's mandate, activities, and membership. The YHRB also attended a variety of heritage and governmental functions hosted and presented by Yukon First Nations.

Board Member Training

Board members attended a variety of training opportunities, conferences, community events and presentations aimed at broadening their knowledge and competencies and keeping current with heritage community developments. The Board continued to focus on training in the four priority areas identified



Board member Ron Chambers discussing projectile points.
Photo: Anne Leckie



in the Umbrella Final Agreement Implementation Plan, which are board procedures and functions, YHRB mandate, provisions of the Umbrella Final Agreement, and cross-cultural orientation and education.

In 2018–19, the Board focused its training specifically on being better prepared to carry out its mandates under various pieces of legislation. The Board developed and delivered for members directed training in heritage management planning. Board members also accessed general-audience courses in administrative justice pertinent to its decision-making responsibilities under the Final Agreements.



The annual Yukon/Stikine Heritage Fair, at Yukon College in Whitehorse, May 2018.

Photo: Heather Jones

Board members participated in a symposium on land-use planning and the future of land claims implementation in the Yukon. As part of training related to the Board's mandate, YHRB members also participated in and shared updates on a wide range of heritage-related events over the course of the year.

At an Implementation Working Group meeting, the Board presented to the Parties on issues related to Board training and related funding, and anticipates continuing these discussions in the future to ensure that Board members have access to required and relevant training, per the Implementation Plans.

Engagement in the Heritage Community and Public Activities

The Board continued its efforts to increase public awareness about Yukon heritage issues and the profile of heritage in the territory through outreach, partnering, and participation in numerous heritage community and public activities. Public events, conferences, and symposia provided numerous opportunities to share more information about the Board's mandate, activities, and membership, and to discuss issues and concerns with the public and governments.

The YHRB distributed informational and promotional materials, updated its website, and shared its annual report with governments, organizations, institutions and individuals. The Board hosted a table at the 2018 Dawson City International Gold Show, which provided an opportunity for outreach to and



networking with members of the public and representatives of the heritage community, industry and other Final Agreement Boards and Committees.

The YHRB participated in the exceptional 2018 Yukon/Stikine Heritage Fair, working with the organizing committee throughout the year, sponsoring participant gifts, and assisting with judging and events the day of the fair. In July of 2018, Board members participated in Moosehide Gathering, hosted by Tr'ondëk Hwëch'in. The well-attended event included workshops, feasts, performances, demonstrations, and an enjoyable weekend of community at Moosehide. The Board participated in the 2018 Yukon Historical and Museums Association (YHMA) symposium, an opportunity for networking, training, and information sharing among those working in the Yukon heritage field, and participated in observer capacity in the annual Provincial and Territorial Museum Associations meeting.

The YHRB tracks regional and national heritage issues through its membership in Yukon Historical and Museums Association and the Yukon Council of Archives, as well as updates from individuals and organizations involved in various aspects of Yukon heritage. This year, the Board also met with the Yukon's representative to the Historic Sites and Monuments Board of Canada to learn more about its mandate and current activities. The Board continues to follow national heritage news through its membership with the National Trust for Canada and the Canadian Museums Association, as well as participation in the National Trust's annual conference.

Board Operations

During the fiscal year, the YHRB met all the reporting and financial requirements of its Transfer Payment Funding Agreement. The Board continued implementation of its new strategic plan, which will guide activities and budgeting into 2021. Throughout the year, YHRB undertook activities and training in order to meet the goals and objectives outlined in this strategic planning document. The Board continued to update its policies and procedures to streamline internal operations, provide guidance for Board members and staff, facilitate communications, and align activities with the Board's mandate.



Lansing Post Yukon Historic Site.

Photo: Government of Yukon



Yukon Historic and Heritage Sites

The Yukon's *Historic Resources Act* and the Yukon First Nation Final Agreements provide for the recognition and protection of Yukon's Historic and Heritage Sites. The Act defines an Historic Site as "a location at which is found a work or assembly of works of human endeavour or of nature that is of value for its archaeological, palaeontological, prehistoric, historic, scientific or aesthetic features." Designation under the Act is meant for sites that are important to the history of the Yukon as a whole.



Artifacts and specimens at the Yukon Palaeontology Program. Photo: YHRB

Nominations for Historic Site designation are received by the Department of Tourism and Culture on behalf of the Minister responsible for Heritage, reviewed by the Historic Sites Unit, and submitted to YHRB for evaluation and recommendation to the Minister. The Board evaluates a site using criteria specific to the category of the nominated site, including built, archaeological, palaeontological, and landscape sites. When recommending a site for designation, the Board also makes recommendations on future management of the site. Individual First Nation Final Agreements also set out specific Heritage and Historic Sites for designation.

In 2018-19, the YHRB participated in meetings, site visits, and events related to the development or updating of management plans for Fort Selkirk and Conrad Historic Sites. The Board also assisted Yukon College with its Heritage and Culture Certificate program training section on Historic and Heritage Sites.

Listings of Yukon's historic places that have been designated as significant on a municipal, territorial, or national level can be found at the Yukon Register of Historic Places: <http://register.yukonhistoricplaces.ca>.

Yukon Historic Resources Fund Program

The YHRB, in cooperation with the Government of Yukon, reviews and determines the eligibility of applications to the Yukon Historic Resources Fund (YHRF) program on an annual basis. The Board evaluates eligible applications and recommends projects for funding. In 2018, \$17,000 was made available for these projects through the Government of Yukon's Department of Tourism and Culture.



In 2018, the YHRB recommended that the Yukon Minister of Tourism and Culture approve three applications to the YHRF program for funding. The following projects were funded, per the Board's recommendation:

1. Carcross/Tagish Development Corporation: Southern Lakes Interpretation Panels: Toponymy and First Nation Language Preservation
Funding: \$7,500
2. Champagne and Aishihik First Nations: Marge Jackson Big Book Project – Phase 1
Funding: \$5,000
3. Hidden Histories Society Yukon: Yukon Asian History Bibliography
Funding: \$4,500

Directions for the Future

In the coming year, the Board looks forward to continued engagement with the Parties to the Final Agreements, participation in the heritage community, and further training related to its mandate and Yukon heritage.

The Board will continue to consider and make recommendations on the following:

- the designation and management of historic and heritage sites, parks, and other special management areas;
- updating and implementation of heritage-related legislation and regulations;
- implementation of the Final Agreements;
- the development and implementation of cooperative heritage management agreements;
- the objectives, policies, and programs of the Yukon's Cultural Services Branch;
- uses of the Yukon Historic Resources Fund;
- regulations developed pursuant to the Yukon's *Historic Resources Act*; and
- other issues related to Yukon heritage, as requested by the Parties or on the Board's initiative.



YHRB Chair Anne Leckie at the designation ceremony for the Old Log Church and Rectory in 2015. Photo: YHRB



The Board is encouraged that Government of Yukon and Yukon First Nations, through the Yukon Forum, are moving ahead with discussions on the development of cooperative agreements to facilitate appropriate management of heritage resources within the framework of the Final Agreements, and looks forward to continued participation in observer capacity in these discussions during the coming year.

The YHRB will continue to participate in activities intended to assist the Board in its efforts to stay informed about heritage issues in the Yukon and continue providing informed and relevant recommendations to the Parties. Board members will pursue training related to Yukon land claims history, settlements, and implementation; cross-cultural communication and the incorporation of traditional knowledge in Board recommendations; and the YHRB's mandate, specifically its decision-making role.



The Board conducted outreach activities at the Gold Show in Dawson in 2018.

Photo: YHRB

The Board will invite guests and speakers to meetings to provide necessary training and information about the activities of governments, communities, and heritage organizations. In this next year, the YHRB will continue its focus on enhancing communications and engagement with all the Final Agreement Parties, and on clarifying issues around its decision-making mandate. The Board will meet and communicate regularly with governments, organizations, and individuals about a variety of heritage issues and about the YHRB's activities.

The Board continues to support increased public awareness and recognition of the importance of heritage within Yukon's community as a whole. In keeping with this goal, the Board will strive to raise its profile and that of heritage issues by partnering with governments, heritage organizations, and the public on heritage issues important to Yukon people; attending heritage functions; participating in public gatherings and activities of the Parties; and conducting outreach activities. The Board will continue to co-sponsor and participate in the Heritage Fairs program in an effort to foster appreciation for Yukon heritage.

Management responsibility statement

The management of Yukon Heritage Resources Board (“the Board”) is responsible for preparing the financial statements, the notes to the financial statements and other financial information contained in this annual report.

Management prepares the financial statements in accordance with Canadian generally accepted accounting principles. The financial statements are considered by management to present fairly the Board’s financial position and results of operations.

The Board, in fulfilling its responsibilities, has developed and maintains a system of internal accounting controls designed to provide reasonable assurance that management assets are safeguarded from loss or unauthorized use, and that the records are reliable for preparing the financial statements.

The financial statements have been reported on by M. McKay & Associates Ltd., Chartered Professional Accountants, the Board’s auditors. Their report outlines the scope of their examination and their opinion on the financial statements.



Board member

September 3, 2019



M. McKay & Associates Ltd.
Chartered Professional Accountants

*100 - 108 Jarvis Street
Whitehorse, YT Y1A 2G8
Phone: 867-633-5434
Fax: 867-633-5440*

Independent Auditor's Report

To the Members of Yukon Heritage Resources Board

Opinion

We have audited the financial statements of Yukon Heritage Resources Board, which comprise the statement of financial position as at March 31, 2019, and the statements of operations, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with ASNPO.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

M. McKay & Associates Ltd.
Chartered Professional Accountants

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

M. McKay & Associates

M. McKay & Associates Ltd.
Chartered Professional Accountants

Whitehorse, Yukon
September 3, 2019

Statement of operations

For the year ended March 31, 2019

	2019	2018
Revenues		
Government of Yukon	\$ 226,692	\$ 223,843
Miscellaneous income	—	140
Interest income	561	89
	<u>227,253</u>	<u>224,072</u>
Expenses		
Wages and benefits	95,816	90,257
Honoraria	40,147	38,750
Travel	23,098	23,765
Rent	14,760	14,760
Professional services	12,201	16,695
Accommodations	10,609	9,725
Advertising and promotion	10,047	8,709
Training	9,185	5,721
Meals and incidentals	5,072	5,257
Insurance	3,651	3,802
Telephone and internet	3,037	2,986
Office	1,870	2,137
Janitorial	1,133	953
Postage and photocopy	973	296
Office equipment	602	730
Bank charges	551	648
Memberships	378	385
Meeting expense	170	633
	<u>233,300</u>	<u>226,209</u>
Expense recoveries	—	5,942
	<u>233,300</u>	<u>220,267</u>
(Deficiency) excess of revenues over expenses	<u>\$ (6,047)</u>	<u>\$ 3,805</u>

See accompanying notes to the financial statements

Statement of financial position

March 31, 2019

Assets

	2019	2018
Current		
Cash	\$ 45,305	\$ 54,146
Accounts receivable	3,055	1,725
Prepaid expenses	4,069	4,064
Restricted cash (note 3)	15,750	13,054
	<u>68,179</u>	<u>72,989</u>
Capital assets (note 4)	1,634	1,854
	<u>\$ 69,813</u>	<u>\$ 74,843</u>

Liabilities

Accounts payable and accrued liabilities	\$ 14,985	\$ 15,927
Payroll taxes payable	3,656	7,196
Wages payable	22,847	17,129
	<u>41,488</u>	<u>40,252</u>

Net assets

Unrestricted surplus	26,691	32,738
Investment in capital assets	1,634	1,853
	<u>28,325</u>	<u>34,591</u>
	<u>\$ 69,813</u>	<u>\$ 74,843</u>

Approved on behalf of the Board:



Member



Member

See accompanying notes to the financial statements

Statement of changes in net assets

For the year ended March 31, 2019

	Unrestricted Surplus	Investment in Capital Assets	Total 2019	Total 2018
Balance, beginning of year	\$ 32,738	\$ 1,853	\$ 34,591	\$ 34,719
(Deficiency) excess of revenues over expenses	(6,047)	—	(6,047)	3,805
Capital asset additions	—	450	450	748
Authorization of capital assets (note 4)	—	(669)	(669)	(872)
Effects of the change in accounting estimate (note 4)	—	—	—	(3,809)
Balance, end of year	<u>\$ 26,691</u>	<u>\$ 1,634</u>	<u>\$ 28,325</u>	<u>\$ 34,591</u>

Statement of cash flows

For the year ended March 31, 2019

	2019	2018
Operating activities		
Cash receipts from Yukon Government	\$ 226,961	\$ 223,843
Interest income earned	561	89
Miscellaneous income received	—	140
Cash paid to suppliers, board members and staff	<u>(233,667)</u>	<u>(234,151)</u>
Net decrease in cash	(6,145)	(10,079)
Cash, beginning of year	<u>67,200</u>	<u>77,279</u>
Cash, end of year (note 5)	<u>\$ 61,055</u>	<u>\$ 67,200</u>
Cash consists of:		
Cash	\$ 45,305	\$ 54,146
Restricted cash	<u>15,750</u>	<u>13,054</u>
	<u>\$ 61,055</u>	<u>\$ 67,200</u>

See accompanying notes to the financial statements

Notes to the financial statements

March 31, 2019

1. Nature of operations

Yukon Heritage Resources Board was established in March 1995 under the terms of the Umbrella Final Agreement and the enabling settlement legislation, to make recommendations to federal and territorial ministers responsible for heritage and to each Yukon First Nation regarding the management of Yukon heritage resources and First Nation heritage resources. The Board is exempt from taxation under Section 149(1)(l) of the *Income Tax Act*.

2. Significant accounting policies

The Board follows Canadian accounting standards for not for profit organizations.

a. Revenue recognition

The Board follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

b. Management estimates

The preparation of financial statements in conformity with Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

c. Financial instruments

The Board's financial instruments consist of cash, restricted cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted it is management's opinion that the Board is not exposed to significant interest, currency or credit risks.

d. Capital Assets

The Board expenses its capital assets in the unrestricted surplus and subsequently capitalizes the cost to the investment in net assets. During the current year, there were capital asset additions of \$449 (2018 — \$748 additions). The Board amortizes its office furniture and equipment on a straightline basis for a period between 5 and 10 years. The Board does not capitalize items with a value of less than \$300.

Disposals are recorded in the year of disposition. No Gain or loss is recorded in the disposal of capital assets.

e. Related parties

Related party transactions are in the normal course of operations and have been measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

Notes to the financial statements

March 31, 2019

3. Restricted cash

The Board has restricted cash to cover the accrued liability for severance pay.

	2019	2018
Severance	<u>\$ 15,750</u>	<u>\$ 13,054</u>

4. Capital assets

	Cost	Accumulated amortization	2019 Net	2018 Net
Office furniture and equipment	<u>\$ 7,989</u>	<u>\$ 6,355</u>	<u>\$ 1,634</u>	<u>\$ 1,854</u>

5. Lease commitment

The Board entered a five year lease agreement for a monthly rental of \$1,200 (\$14,400 per year) plus GST. The lease ends December 31, 2020.

6. Financial instruments

Financial instruments include bank deposits, accounts receivable and accounts payable. The board is exposed to interest risk from changing market interest rates on bank deposits. The board is also exposed to credit risk in the event of non performance of accounts receivable, and credit risk from maintaining all of its cash in one bank.

a. Credit risk

The Board does have credit risk in accounts receivable of \$3,055 (2018 — \$1,725). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The Board has little credit risk as their receivables are primarily from large senior levels of government.

b. Liquidity risk

The Board does have a liquidity risk in the accounts payable and accrued liabilities of \$14,985 (2018 — \$15,927). Liquidity risk is the risk that the Board cannot repay its obligations when they become due to its creditors. The Board reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due. In the opinion of management the liquidity risk exposure to the Board is low and is not material.

7. Contingent liability

Funding not spent for purposes described in the Transfer Payment Funding Agreement are subject to review and may be refundable to the Yukon Government.

8. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

Yukon's Designated Historic and Heritage Sites

Carcross	Caribou Hotel
Dawson City	Dawson City Telegraph Office Yukon Sawmill Company Office
Fort Selkirk	Fort Selkirk
Lake Laberge	<i>A.J. Goddard</i> shipwreck
Mayo	Lansing Post Mabel McIntyre House Mayo Legion Hall
Watson Lake	Watson Lake Sign Post Forest
Whitehorse	Old Log Church and Rectory

Listings of Yukon's historic places that have been designated as historically significant on a municipal, territorial or national level can be found at the Yukon Register of Historic Places (<http://register.yukonhistoricplaces.ca>).

Header photos:

Page 1. Lansing Post Historic Site. Photo: Government of Yukon.

Page 2. Remains of spool of tramline cable, Conrad Historic Site. Photo: Government of Yukon.

Page 3. The old village near Mayo. Photo: YHRB

Page 4. Robinson Roadhouse. Photo: YHRB

Page 5. YHRB member Roger Ellis at the Moosehide Gathering. Photo: Testloa Smith

Page 6. Working on the sign from the Caribou Hotel in Carcross, a Yukon Historic Site. YHRB photo

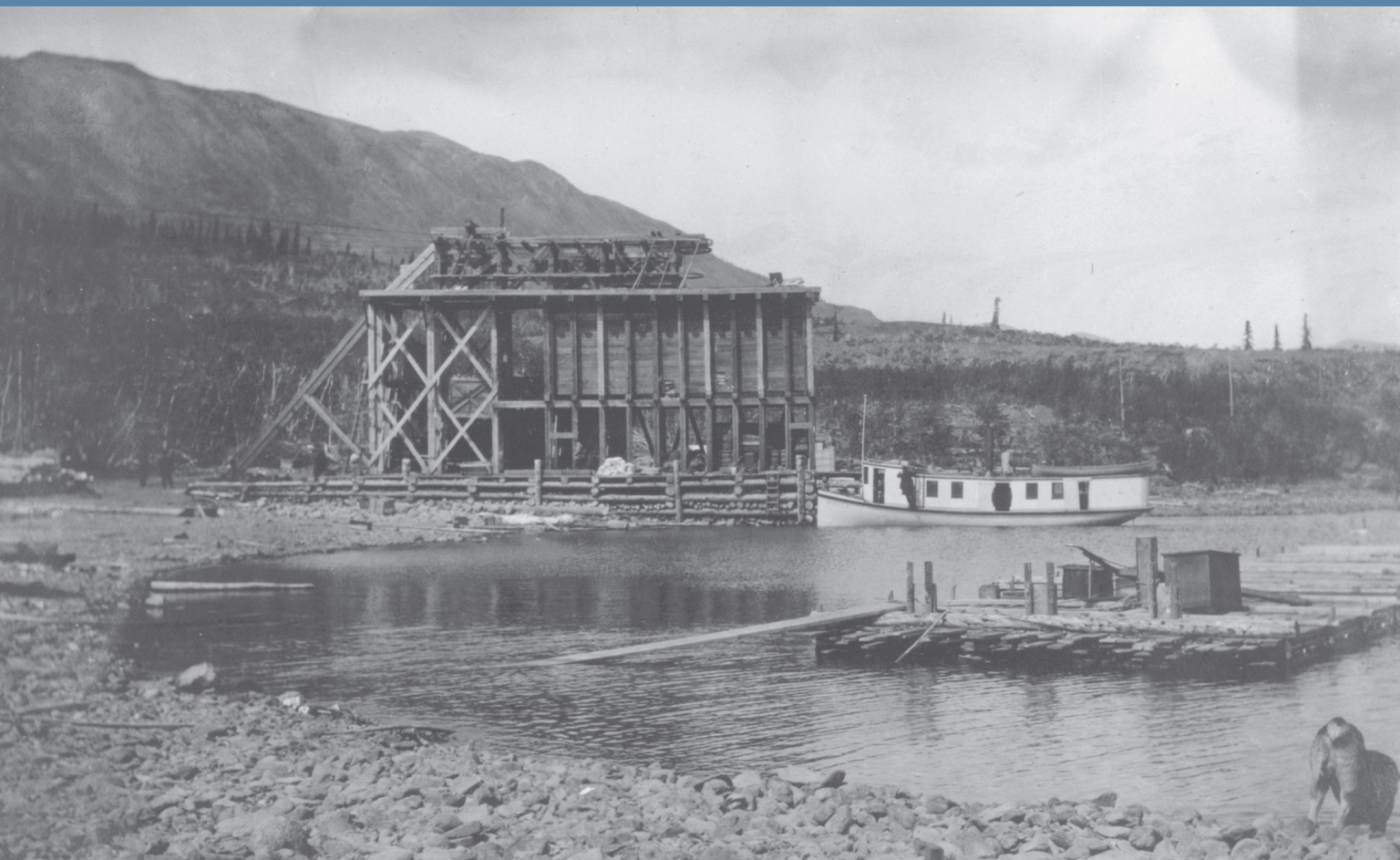
Page 7. Forty Mile, Fort Constantine and Fort Cudahy Historic Site. Photo: Government of Yukon

Page 8. Dakų Nän Ts'èddhyèt dance festival at the Da Kų Cultural Centre. YHRB photo

Page 9. YHRB member Testloa Smith at the Hà Kus Teyea celebration in Teslin. Photo: Anne Leckie

Page 10. Yukon Sawmill Company Office, Dawson. Photo: Government of Yukon

Yukon Heritage Resources Board
P.O. Box 31115, Whitehorse, YT Y1A 5P7
phone 867-668-7150
fax 867-668-7155
e-mail yhrb@northwestel.net
web www.yhrb.ca



Front cover: Remains of tramline terminal, Conrad Historic Site. YHRB

Back cover: The *Mabel F* at tramline terminal, Conrad, 1907. Yukon Archives, John Scott fonds, 89/31 #157

MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-27 of the council of the City of Dawson called for 7:00 PM on Monday, October 28, 2019 in the City of Dawson Council Chambers.

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Natasha Ayoub
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Molly Shore

ALSO PRESENT:	CAO	Cory Bellmore
	Recreation Manager	Marta Selassie

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-27-01 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for special committee of the whole meeting #CW19-27 be accepted as presented. Carried 5-0

Agenda Item: Recreation Centre Facility Planning RE: Draft Plan

Lesley Cabott, Stantec was in attendance to review with council the Draft Dawson City Recreation Facility Pre-Planning Report. The review was completed section by section and the following comments were provided:

Executive Summary

- Add sentence to include the results of October 28th meeting identifying 2 sites for further study.

Background Report

- No revisions

Council Workshop Summary

- Table 2 add under interior design: multiple use – flexible space
- Table 2 add under recreation amenities - Multi-use, flexible space, gym, climbing wall
- Table 2 under community amenities – delete birthday and meeting spaces

Vision

- include all age groups, accessible
 - delete second 'sustainable' and replace with accessible
 - include in the vision that the new centre will meet the recreation needs for as many of our residents as possible
-

Agenda Item: Adjournment

CW19-27-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that special committee of the whole meeting CW19-27 be adjourned at 9:23 p.m. with the next regular meeting of committee of the whole being November 6, 2019. Carried 5-0

**THE MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-27 WERE APPROVED BY
COMMITTEE OF WHOLE RESOLUTION #CW20-01-03 AT COMMITTEE OF WHOLE MEETING
CW20-01 OF JANUARY 15, 2020.**

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-29 of the council of the City of Dawson called for 7:00 PM on Wednesday, November 27, 2019 in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Bill Kendrick
Councillor Molly Shore

REGRETS: Councillor Stephen Johnson

ALSO PRESENT: A/CAO Marta Selassie
A/EA Amanda King
CDO Clarissa Huffman

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-29-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for committee of the whole meeting #CW19-29 be accepted as presented. Carried 3-0

Agenda Item: Delegations

a) Aletta Leitch RE: Yukon Government Draft Climate Change Strategy

Ms. Leitch was in attendance to provide an overview of the Yukon Government's Draft Climate Change Strategy, a project in partnership with Yukon First Nations, transboundary Indigenous groups and Yukon municipalities. Ms. Leitch discussed the following:

Vision - "Our vision is to come together as leaders to address climate change by building thriving, resilient communities powered by clean energy and supported by a sustainable green economy."

Goals - Reduce Yukon's greenhouse gas emissions

Ensure Yukoners have access to reliable, affordable and renewable energy

Adapt to impacts of climate change

Build a green economy

Strategy – to reach goals, the strategy sets out 26 objectives and 142 actions across six areas: transportation, homes and buildings, energy production, communities, innovation and leadership.

Councillor Shore joined Committee of the Whole at 7:31pm.

Agenda Item: Financial and Budget Reports

a) Variance Reports for the period ending September 2019

CW19-29-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of the Whole acknowledges receipt of the Variance Reports to September 2019 for informational purposes.
Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Request for Decision RE: Consolidation Application #19-147: Lots 4 and S1/2 5, Block J, Ladue Estate.

CW19-29-03 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of whole forwards the Request for Decision RE: Consolidation Application #19-147: Lots 4 and S1/2 5, Block J, Ladue Estate to council with a recommendation to approve subject to the conditions presented in the report.
Carried 4-0

- b) Request for Decision RE: Official Community Plan and Zoning Bylaw Amendment #19-149

CW19-29-04 Moved by Councillor Kendrick, seconded by Councillor Ayoub that committee of whole forwards the Request for Decision RE: Official Community Plan and Zoning Bylaw Amendment #19-149 to council with a recommendation to approve subject to the conditions presented in the report.
Carried 4-0

- c) Request for Decision RE: Subdivision Application #19-150: Lot 28 Dredge Pond Subdivision

CW19-29-05 Moved by Councillor Shore, seconded by Councillor Kendrick that committee of whole forwards the Request for Decision RE: Subdivision Application #19-150: Lot 28 Dredge Pond Subdivision to council with a recommendation to approve subject to the conditions presented in the report.
Carried 4-0

Agenda Item: Correspondence

CW19-29-06 Moved by Councillor Shore, seconded by Councillor Ayoub that committee of whole acknowledges receipt of the following correspondence:

- Yukon Government – Draft Climate Change Strategy

Carried 4-0

Agenda Item: Adjournment

CW19-29-07 Moved by Councillor Shore, seconded by Councillor Ayoub that committee of the whole meeting CW19-29 be adjourned at 8:13 p.m. with the next regular meeting of committee of the whole being December 11, 2019. Carried 4-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-29 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW20-01 -04 AT COMMITTEE OF WHOLE MEETING CW20-01 OF JANUARY 15, 2020.

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-30 of the council of the City of Dawson called for 7:00 PM on Wednesday, December 11, 2019 in the City of Dawson Council Chambers.

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Natasha Ayoub
	Councillor	Stephen Johnson
	Councillor	Molly Shore

REGRETS:	Councillor	Bill Kendrick
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ALSO PRESENT:	CAO	Cory Bellmore
	A/EA	Amanda King

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-30-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for committee of the whole meeting #CW19-30 be accepted as presented. Carried 4-0

Agenda Item: Adoption of the Minutes

a) Committee of Whole Meeting Minutes CW19-28 of November 6, 2019

CW19-30-02 Moved by Mayor Potoroka, seconded by Councillor Shore that the minutes of committee of the whole meeting #CW19-28 of November 6, 2019 be accepted as presented. Carried 4-0

Agenda Item: Business Arising from the Minutes

Page 2: Committee requested a push towards Yukon Government being more involved navigating issues regarding their land.

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) 2020 Regular Council & Committee of the Whole Meeting Schedule.

CW19-30-03 Moved by Councillor Ayoub, seconded by Mayor Potoroka that committee of whole recommends council establish regular meeting dates for council and committee of the whole for 2020 as presented in Option #1 with Tuesdays from May to September. Carried 4-0

b) 2020 Deputy Mayor Appointments

CW19-30-04 Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of whole recommends council make the following appointments for the 2020 calendar year with respect to the position of Deputy Mayor:

Councillor Ayoub for months January, February and March,
Councillor Kendrick for the months April, May and June,
Councillor Johnson for the months July, August and September,
Councillor Shore for the months October, November and December.
Carried 4-0

Agenda Item: Bylaws and Policies

a) *Single Use Plastics Bylaw #2019-10.*

Council requested the bylaw come into force on Earth Day - April 22, 2020. Council requested further clarity and simplification of the Ticket Descriptions for fines. Council would like produce bags to be added to the banned items. Council suggested administration reach out to YG regarding food safety to discuss allowing home containers being used as take-out containers.

CW19-30-05 Moved by Councillor Johnson, seconded by Councillor Ayoub that committee of whole forwards the *Single Use Plastics Bylaw #2019-10*, as presented, to council with a recommendation to proceed with second reading.
Carried 4-0

Agenda Item: In Camera Session

CW19-30-06 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole move into a closed session for the purposes of discussing legal and HR related matters as authorized by section 213 (3) of the Municipal Act. Carried 4-0

CW19-30-07 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda.
Carried 4-0

CW19-30-08 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole recommends council advance our CAO's salary to the next "step" of the CAO wage scale retroactive to the CAO's anniversary date. Carried 4-0

Agenda Item: Adjournment

CW19-30-09 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole meeting CW19-30 be adjourned at 9:11 p.m. Carried 4-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-30 WERE APPROVED BY
COMMITTEE OF WHOLE RESOLUTION #CW20-01-05 AT COMMITTEE OF WHOLE MEETING
CW20-01 OF JANUARY 15, 2020.**

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO



TOWN OF INUVIK

2 Firth Street, Box 1160
Inuvik, Northwest Territories
Canada, X0E 0T0
Phone: 867.777.8600 • Fax: 867.777.8601
Email: nkulikowski@inuvik.ca

January 10, 2020

Hon. Katrina Nokleby
Minister of Infrastructure
GNWT PO Box 1320
Yellowknife, NT
X1A 2L9

Dear Minister Nokleby,

RE: LETTER OF CONCERN – DEMPSTER HIGHWAY CONDITIONS

I am writing today to bring forward concerns about the condition of the Dempster Highway this past summer. There are hundreds if not thousands of Inuvik and Beaufort Delta residents who use the Dempster Highway to get to Dawson City and Whitehorse every year for flights, family time, restaurants, sporting events and shopping. There are also thousands of Tourism travelers who use the Dempster to come to Inuvik, and then on to the Inuvik Tuk Highway all the way to the Arctic Coast. This past summer the road conditions on the Yukon side of the boarder specifically near Rock River were terrible. As an example not one but two LNG tankers tipped/went off road in the Rock River area within one week which led to a road closure for multiple days effecting not only the Inuvik fuel supply (NT power corporation – LNG and Inuvik Gas -Propane) but also resident's travel home, grocery delivery, and so on.

A quote from resident Jim McDonald "...The section south of the Eagle Plains Lodge is in the worst condition that I have ever experienced in the thirty-eight years that I have been driving the Dempster Highway. There are rocks/boulders protruding from the base of the highway to the road surface limiting driving to only 40-50 kilometers per hour on this section of highway due to a lack of maintenance. These conditions are not only an inconvenience, they are a major safety concern to the traveling public which needs to be addressed."

I urge that you raise our concern with your counterpart in the Yukon Government for the safety of the traveling public in the 2020 spring and summer seasons.

If you have any questions, I can be reached at (867) 777-8617 or via e-mail nkulikowski@inuvik.ca.

Sincerely,

Natasha Kulikowski
Mayor
Town of Inuvik



TOWN OF INUVIK

2 Firth Street, Box 1160
Inuvik, Northwest Territories
Canada, X0E 0T0
Phone: 867.777.8600 • Fax: 867.777.8601
Email: nkulikowski@inuvik.ca

Cc: Grant Hood, Senior Administrative Officer Town of Inuvik
Cc: Hon. Diane Thom, MLA Inuvik Boot Lake
Cc: Lesa Semmler, MLA Inuvik Twin Lakes
Cc: Hon. Richard Mostyn, Minister Highways and Public Works Gov. of Yukon
Cc: Dan Curtis, Mayor of Whitehorse, YT
Cc: Wayne Potoroka, Mayor of Dawson City, YT



December 12, 2019

Town of Dawson City
Box 308
Dawson City, YT Y0B 1G0

Viceregal Patron

Her Excellency the Right Honourable
Julie Payette
Governor General of Canada

Présidente d'honneur vice-royale

Son Excellence la très honorable
Julie Payette
Gouverneure générale du Canada

**Boards of Directors
Conseil d'administration**

**Trans Canada Trail
Sentier Transcanadien**

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Patrice Ryan
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**Trans Canada Trail Foundation
Fondation du Sentier Transcanadien**

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(Chair/Présidente)
David Cottingham
Kirby Gavelin
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Laureen Harper
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Michael Lindsay
Ian Pearce
Aidan Richardson
Ed Steeves
Neil Yeates

**President & CEO
Présidente et chef de la direction**
Deborah Apps

Dear Friends of the Trail,

After almost 15 years with Trans Canada Trail, I will be leaving to pursue new opportunities, effective March 31, 2020. Before saying goodbye, I wanted to take this opportunity to extend my thanks to all of our donors, friends, partners, volunteers and government supporters for all that has been done in the development of The Great Trail of Canada. This past year, was one of many achievements and continuing progress in ensuring the ongoing sustainability and improvement of our national Trail. We were thrilled to be honoured, in November, with the Canadian Museum of Nature's *Inspiration Award* for Best Non-Profit in Canada and are so grateful for all who played a vital role in getting this accolade. Thank you!

Support for the Trail – Celebrating our Military Connection

This fall, we were proud to fete the Canadian Military Engineers (CME) in Dartmouth, Nova Scotia, and to thank them for their long-standing friendship and collaboration. As part of their 100th anniversary celebrations in 2003, the CME worked on a number of projects over a three-year period and delivered 64 new and restored bridges across the country. Their efforts were instrumental in ensuring that The Great Trail was connected in time for Canada's 150th anniversary celebrations, and in creating a lasting legacy that all Canadians can enjoy for generations to come.

Although the Trail is now connected from coast to coast to coast, bridge maintenance and construction continue to be critical in ensuring the continued connection of and accessibility to the Trail. We look forward to new discussions with the CME on possible future collaborations.

It's Better Together

We continued to grow our audiences, increase our profile, and encourage domestic and international audiences to step out on the Trail. Togetherness – the beauty of doing things in good company – was at the heart of the initiatives we undertook this year.

We successfully piloted three Better Together meet-ups. These guided Trail experiences, along the Trail in British Columbia, Manitoba and Nova Scotia, drew crowds of outdoor enthusiasts. Families of new Canadians were invited to join our meet-ups through our partnership with the Institute of Canadian Citizenship, making for meaningful and memorable experiences with new friends.

Thousands of Canadians took part in The Great Trail Treasure Hunt, and together submitted over 8,000 contest entries. With record-breaking media mentions and participation, the Treasure Hunt has become a cherished public engagement initiative.

**Trans Canada Trail
Sentier Transcanadien**
321, de la Commune Ouest
Suite 300
Montréal, QC H2Y 2E1

Trail Projects

We continue to support many important projects this year, including major repairs to provide safer and easier access to the Trail (Petit Témis, QC); and infrastructure improvements to the Riverfront Bridge (Moncton, NB) and the St. Thomas Elevated Park (ON). In collaboration with our partners in Manitoba, we installed a bridge over Hanson Creek; and we completed a roadway to greenway conversion in Baie-St-Paul, QC. We were thrilled to add a new greenway section – the Pioneer Footpath – the first section of The Great Trail in Labrador.

We also provided technical and financial support for signage projects across the country. In Alberta, we installed signs and wayfinding arrows in Calgary, and on the Trail section from Banff Centre to the Cave and Basin National Historical Site. We also installed a new totem counter in St-Jérôme, QC, and, nature conservation interpretive panels in Yorkton, SK. In recognition of our supporters, we added new panels to six pavilions across the country.

This fall, we received over 150 project requests for financial support through our major funding program, the Capital Improvement Plan. We look forward to supporting as many Trail partners as possible, in their work to develop new and innovative projects in the coming year. With a renewed focus on maintaining the existing greenway sections and increasing their numbers, improving the quality of The Great Trail and being inclusive, next year's projects will support the development of active transportation routes; improvements to accessibility; increased signage; and repairs to sections damaged by natural disasters.


In closing, I'd like to tell you what an honour it has been to lead this organization during both the challenging and the rewarding times. During my tenure, TCT raised over \$120 million in support of the Trail, the most successful initiative of its kind in Canada; the organization acquired national and international recognition through its communications strategies, events and tourism outreach; and we celebrated the full connection of The Great Trail in 2017, as part of Canada's 150th anniversary of Confederation. All of this was accomplished through a passionate team effort among a dedicated staff team, national volunteers and generous donors, as well as support from all levels of government, and Canadians inspired by our vision. Together we achieved a bold, some would say crazy, dream to connect Canada and Canadians, through the development of a national Trail.

It has been a great honour to lead this iconic project toward 2017 and beyond. The memories of the people I met, of the communities visited and of the kilometres travelled will be forever imprinted on my heart. Thank you for having joined me on this great journey.

If you have any questions, or would like additional information on the Trail, please feel free to contact my office at ceo@tctrail.ca or at 800-465-3636 x. 4341.

Thank you for your continued support.

Sincerely,



Deborah Apps
President & CEO

wishing you and yours all the best for the holiday season; may 2020 provide you with many opportunities to spend time on our national Trail with friends and family.

To Mayor and Council

2 January 2020

RE: Committee of the Whole Meeting
18 December 2019

C19-25

C19-23-14, Purchase of local art
for city hall walls.



It has come to my attention that a surplus of \$25,000 has been erroneously designated for purchasing wall decorations instead of providing upgrading of dangerous road conditions, signage, etc. on Prospector Road and 99-15 Road in the Klondike Valley. The reasoning given was that "services had been improved" and that "the complaints from residents was about matching services, standards to town residents' standards, not about spending surplus money."

To further the Letter of 99-15 Road naming by the residents of 99-15 Road received

18 October 2018 from and signed by the residents but not acted upon, 99-15 Road is still not officially named otherwise and any signage provided for residents and emergency and service personnel. 99-15 Road is still only one lane though the actual width is over 8 meters wide. To make matters worse, city's plowing last winter added a hump on the east side of the corner at the junction of 99-15 Road and Prospector Road with the west side corner being dug down approximately 6 inches, almost ripping up the Southeast property peg of lot 1072. Graders apparently can't navigate 99-15 Road safely leaving it less plowed and barely or not accessible for emergency vehicles and residents.

No street light has been added at the corner of Prospector Road and the Klondike Highway or a reflective or highlighted with reflective paint so emergency vehicles and residents can identify the corner's location and any pedestrians



-3-

walking there. Every winter vehicles slide off the Prospector Road within the first dozen or so meters due to poor lighting, the sharp angle and snow and ice build up to avoid pedestrians, dogs and increased traffic.

These upgrades for Prospector Road and 99-15 Road are therefore not requested for comparable "town" services. Callison has corner lighting and adequate signage and snow removal as does Dredge Pond which isn't connected to Prospector Road or 99-15 Road. Prospector Road and 99-15 Road have been ignored since city of Dawson City took over control back in 1998, but this time our safety is judged less important than art for city's walls. The sharp curve was created by closing a road section to create another lot to sell. We can't go any slower around the 90° turn without getting stuck in the snow build up and unsafe slant of the road left at the entrance of Prospector Rd.

We've asked Council to set aside the ruling of 2015 made without the knowledge of the residents of 99-15 Road and give 99-15 Road a more socially acceptable name. We've asked in the past for adequate signage at the corner of 99-15 Road and Prospector Road, but have received no written response or signage to date as to when this will happen.

We have continually asked for the minimum of the 8 meters to be usable on 99-15 Road for safety sake, but received no written response or action to better the 99-15 Road into 2 lanes, adequate for graders, service and emergency vehicles and busses needing to use 99-15 Road.

We've asked for an adequate subdivision name designating Prospector Road and 99-15 Road area so service and emergency vehicles don't drive past over to Dredge Pond searching for us while we watch them drive past until we phone again to talk them into 99-15 Road with landmarks. Prospector Road and 99-15 Road have also

been classed in with Callison a number of years,
and Guggiville a few years. None of these
subdivisions have roads that link 99-15 Road
and Prospector Road with them. So we ask
again the these two roads, and the residents
to the west if they should choose, be given
their own identifying subdivision name.
We ask for a written letter with complete
disclosure of the time frame and details
of your planned actions for these items and
a street lamp on the corner of Prospector
Road and the Klondike Highway.

THE RESIDENTS.

JWEN Lindquist
~~Shudquist~~
JAN 3 2020

Robert King 2020/03/01

Steve Maraden

Charles Sheppard chn lord Jan 03 2020

Maxine Vincent

Maxime Vincent 2020/03/01

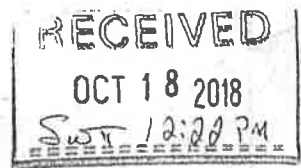
Debbie Beyer DENISE BIZIER 2020/04/01

Lori Haller LOVI HALLER 2020/04/01

JARED VANDERREEST 2020/04/01

Christian Camp CHRISTIANE CAMP 5 JAN 2020

18 October 2018



To Town and Counsel

We, the residents on 99-15 Road
strongly disapprove of the name you've
chosen for our road.

We put forward John Cramp Way, as
he lived on 99-15 Road until his death in
1998 and was a miner, full-time worker
at Parks and local farmer.

We also put LORENZO GRIMOS who was
a miner for 60 years, logger and full-
time resident. He died at MacDonald
Lodge at the age of 102. Lorenzo Way
sounds good to us.

Michel Guent By 548

ANDREW TIMMS, I would go for John Cramp Way.
421 38 Prospect Rd.
CHRISTIANE CRAMP Christian Cramp I prefer John Cramp Way. # 52, 99-15 Rd.

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0

PH: 867-993-7400 FAX: 867-993-7434

www.cityofdawson.ca



December 12, 2018

Christiane Cramp

Box

Dawson City, YT Y0B 1G0

Dear Ms. Cramp,

On behalf of Council, I would like to express our appreciation for you taking the time forward your suggestions and concerns regarding the naming of 99-15 Road.

At a recent meeting of Council, the bylaw to rename 99-15 Road was defeated. The road will not be named Harry Leamon Road.

Thanks again for your letter. If you have any questions, please feel free to get in touch.

Sincerely,

Wayne Potoroka

Mayor