

THE CITY OF DAWSON

COMMITTEE OF THE WHOLE MEETING #CW24-08

DATE: Tuesday September 3, 2024

TIME: 7:00 PM

LOCATION: City of Dawson Council Chambers

Join Zoom Meeting

<https://us02web.zoom.us/j/83483121047?pwd=XnAUkAXUrJJBltaWwid8Emfsc7pLt.1>

Meeting ID: 834 8312 1047

Passcode: 208862

1. CALL TO ORDER

2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA

2.1. Committee of the Whole Meeting CW24-08

3. MINUTES

- 3.1. Committee of the Whole Minutes CW24-05 of June 4, 2024
- 3.2. Committee of the Whole Minutes CW24-06 of August 6, 2024
- 3.3. Committee of the Whole Minutes CW24-07 of August 15, 2024

BUSINESS ARISING FROM MINUTES

4. SPECIAL MEETING, COMMITTEE, & DEPARTMENT REPORTS

- 4.1. Dome Road Country Residential Expansion Areas
- 4.2. Travel Reports:
 - 4.2.1. Canadian Association of Municipal Administrators (CAMA) Conference
 - 4.2.2. Federation of Canadian Municipalities (FCM) Conference
- 4.3. Development Grant
- 4.4. City Owned Lots
- 4.5. Dawson City Cable TV Update
- 4.6. CAO Information Update

5. BYLAWS & POLICIES

- 5.1. Remuneration Bylaw Review

6. CORRESPONDENCE

- 6.1. RCMP Monthly Policing Report – June
- 6.2. Heritage Advisory Committee Minutes #24-08, #24-09, #24-10, #24-12
- 6.3. Brian Lewthwaite RE: Derelict Buildings

BUSINESS ARISING FROM CORRESPONDENCE

7. PUBLIC QUESTIONS

8. ADJOURNMENT



MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-05 of the Council of the City of Dawson held on Tuesday, June 4, 2024 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Kendrick
Councillor Lister
Councillor Patrik Pikálek
Councillor Somerville
Councillor Spriggs

REGRETS:

ALSO PRESENT:

A/CAO: Paul Robitaille
MC: Elizabeth Grenon
PDM: Farzad Zarringhalam
PRJM: Owen Kemp-Griffin
PWM: Jonathan Howe

1 CALL TO ORDER

The Chair, Councillor Somerville called Committee of the Whole meeting CW24-05 to order at 7:00 p.m..

CW24-05-01 2 ADOPTION OF AGENDA
Moved By: Councillor Spriggs
Seconded By: Councillor Lister

That the agenda for Committee of the Whole meeting CW24-05 of June 4, 2024 be adopted as presented.

Name	Yes	No	Abstained	Absent
William Kendrick		✓		
Brennan Lister	✓			
Patrik Pikálek	✓			
Alexander Somerville	✓			
Julia Spriggs	✓			
CARRIED 4-1				

3 DELEGATIONS & GUESTS

3.1 Guest: Rec Board RE: Dawson City Recreation Centre Project-Initial Considerations

Peter Menzies, Chair of the Recreation Board, presented an overview of the Recreation Boards' role with regards to the planning and design of the New Recreation Centre.

	4	MINUTES
CW24-05-02	4.1	<p>Committee of the Whole Meeting Minutes CW24-04 of May 7, 2024 Moved By: Councillor Somerville Seconded By: Mayor Kendrick</p> <p>That the minutes of Committee of the Whole Meeting CW24-04 of May 7, 2024 be postponed until the next Committee of the Whole meeting.</p> <p>CARRIED UNANIMOUSLY</p>
	5	SPECIAL MEETING, COMMITTEE, & DEPARTMENTAL REPORTS
CW24-05-03	5.1	<p>Canadian Bank of Commerce Project Restoration Direction Moved By: Councillor Somerville Seconded By: Councillor Pikálek</p> <p>That Committee of the Whole direct administration to proceed with the proposed restoration plan as described in the report and attached drawings.</p> <p>CARRIED UNANIMOUSLY</p>
CW24-05-04	5.1.1	<p>Canadian Bank of Commerce End Use Plan Moved By: Councillor Somerville Seconded By: Councillor Spriggs</p> <p>That Committee of the Whole request administration to bring a plan to determine end use for the CBC building to a future meeting of Committee of the Whole.</p> <p>CARRIED UNANIMOUSLY</p>
CW24-05-05	5.2	<p>New Recreation Centre Update Moved By: Mayor Kendrick Seconded By: Councillor Pikálek</p> <p>That the Recreation Centre Project Update Report be accepted in Committee of the Whole, for informational purposes.</p> <p>CARRIED UNANIMOUSLY</p>
CW24-05-06	5.3	<p>Interim Landfill Agreement 2024 Renewal Moved By: Councillor Somerville Seconded By: Councillor Spriggs</p> <p>That Committee of the Whole forward the recommendation to Council to authorize the renewal of the Interim Regional Waste Management Facility Agreement for 2024.</p> <p>CARRIED UNANIMOUSLY</p>

CW24-05-07	5.4	Recess Moved By: Councillor Somerville Seconded By: Councillor Spriggs That Committee of the Whole take a four-minute recess. CARRIED UNANIMOUSLY
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6 BYLAWS & POLICIES		
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CW24-05-08	6.1	Council Remuneration Bylaw Review Moved By: Councillor Pikálek Seconded By: Mayor Kendrick That Committee of the Whole review Bylaw #2021-10, being the Council Remuneration Bylaw. CARRIED UNANIMOUSLY
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CW24-05-09	6.2	Extend Meeting Moved By: Mayor Kendrick Seconded By: Councillor Pikálek That Committee of the Whole Meeting CW24-05 be extended not to exceed one hour. CARRIED UNANIMOUSLY
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CW24-05-10	7	CORRESPONDENCE Moved By: Mayor Kendrick Seconded By: Councillor Pikálek That Council acknowledge receipt of the following correspondence: <ol style="list-style-type: none"> 1. Recreation Board Minutes #24-01-April 2, 2024 2. Faro Census Report 3. Heritage Advisory Committee Minutes #24-05 and #24-06 4. Kim Melton RE: Waste Diversion & Management 5. RCMP RE: 2024-2025 Annual Policing Priorities 6. RCMP Monthly Policing Report- January, February & March 7. Kim Biernaskie RE: Concerns Regarding Agenda Item Targeting Mayor's Septic System 8. Prospector Road Residents RE: Subdivision Application for Lots 1073-1, 1073-2, 1073-3, & 1073-4, Quad 116B/03 9. Stephen Johnson RE: Kendrick Property and Licenses of Occupation ("LOO"), for informational purposes. CARRIED UNANIMOUSLY
<hr/>		
8 PUBLIC QUESTIONS		
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CW24-05-11 **8.1** **Waste Management Implementation Plan Update Request**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs

That Committee of the Whole direct administration to provide an information update about the process being used to create the waste management implementation plan, with specific reference to public engagement, at the next Council meeting.

CARRIED UNANIMOUSLY

CW24-05-12 **9** **ADJOURNMENT**
Moved By: Councillor Spriggs
Seconded By: Mayor Kendrick

That Committee of the Whole Meeting CW24-05 be adjourned at 10:25 p.m. with the next regular meeting of Committee of the Whole being September 3, 2024.

CARRIED UNANIMOUSLY

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-05 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW24-08-XX AT COMMITTEE OF THE WHOLE MEETING CW24-08 OF SEPTEMBER 3, 2024.

Alexander Somerville, Chair

Paul Robitaille, A/CAO

MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-04 of the Council of the City of Dawson held on Tuesday, May 7, 2024 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

- Mayor Kendrick
- Councillor Lister
- Councillor Patrik Pikálek
- Councillor Somerville

REGRETS:

- Councillor Spriggs

ALSO PRESENT:

- CAO: David Henderson
- MC: Elizabeth Grenon
- PDM: Farzad Zarringhalam
- CFO: David Ni

	1	CALL TO ORDER	
		The Chair, Councillor Somerville called Committee of the Whole meeting CW24-06 to order at 7:03 p.m..	
	2	ADOPTION OF AGENDA	
CW24-06-01	2.1	Amendment of Motion Moved By: Mayor Kendrick Seconded By: Councillor Pikálek That Committee of the Whole accept a time sensitive item and add the letter from the Klondike World Gold Panning Championships 2028 Committee RE: Request for Letter of Support to Host the World Gold Panning Championships in Dawson City in 2028, to the agenda as item 6.5. CARRIED UNANIMOUSLY	
CW24-06-02	2.2	Main Motion Moved By: Mayor Kendrick Seconded By: Councillor Pikálek That the agenda for Committee of the Whole meeting CW24-06 of August 6, 2024 be adopted as amended. CARRIED UNANIMOUSLY	
	3	DELEGATIONS & GUESTS	

	3.1	Guest Presentation: Stantec Re: Official Community Plan & Zoning Bylaw – 10 Year Review Amanda Haeusler from Stantec presented an overview of the Official Community Plan and Zoning Bylaw 10 Year Review Project.
	4	BUSINESS ARISING FROM DELEGATIONS & GUESTS
	5	ACCOUNTS PAYABLES & FINANCIAL REPORTS
CW24-06-03	5.1	Budget Variance Report – January – June 2024 Moved By: Councillor Pikálek Seconded By: Mayor Kendrick That Committee of the Whole receive the Budget Variance Report January-June 2024, for informational purposes. CARRIED UNANIMOUSLY
CW24-06-04	5.2	Cashflow Forecast on June 30, 2024 Moved By: Councillor Somerville Seconded By: Councillor Lister That Committee of the Whole receive the Cashflow Forecast June 30th Report, for informational purposes. CARRIED UNANIMOUSLY
CW24-06-05	5.3	Accounts Payable Cheque Runs 24-12 to 24-15 (Cheques #60852 to #61101) Moved By: Councillor Pikálek Seconded By: Mayor Kendrick That Committee of the Whole acknowledges receipt of the Accounts Payable Cheques #60852 to #61101 (Cheque Runs 24-12 to 24-15), provided for informational purposes. CARRIED UNANIMOUSLY
CW24-06-06	5.4	Visa Expenses lists January – June 2024 Moved By: Mayor Kendrick Seconded By: Councillor Somerville That Committee of the Whole acknowledges receipt of the Visa statements for January to June 2024, provided for informational purposes. CARRIED UNANIMOUSLY
	6	BYLAWS & POLICIES
		Councillor.Pikálek.declared.a.conflict.of.interest.and.left.the.meeting;

CW24-06-07	6.1	<p>Development Incentive Policy Update</p> <p>Moved By: Councillor Somerville</p> <p>Seconded By: Councillor Lister</p> <p>That Committee of the Whole review the draft Development Incentive Policy, consider options for Incentives, and forward the draft Policy to the next Council meeting for adoption.</p> <p>CARRIED 3-1</p> <p>Councillor.Pikálek.returned.to.the.meeting;</p>
CW24-06-08	6.2	<p>2024 Municipal Election Bylaw (2024-09)</p> <p>Moved By: Councillor Somerville</p> <p>Seconded By: Councillor Pikálek</p> <p>That Committee of the Whole review the 2024 Municipal Election Bylaw (#2024-09) and forward to the next Council meeting for third and final reading.</p> <p>CARRIED 3-1</p>
CW24-06-09	6.3	<p>Correspondence Policy (2024-02)</p> <p>Moved By: Councillor Somerville</p> <p>Seconded By: Councillor Pikálek</p> <p>That Committee of the Whole review Correspondence Policy #2024-02 and forward to Council for adoption.</p> <p>CARRIED 3-1</p>
CW24-06-10	6.4	<p>Extend Meeting</p> <p>Moved By: Councillor Somerville</p> <p>Seconded By: Councillor Pikálek</p> <p>That Committee of the Whole Meeting CW24-06 be extended not to exceed one hour.</p> <p>CARRIED UNANIMOUSLY</p>
CW24-06-11	7	<p>CORRESPONDENCE</p> <p>Moved By: Councillor Somerville</p> <p>Seconded By: Councillor Pikálek</p> <p>That Committee of the Whole acknowledge receipt of the following correspondence: 1. RCMP Monthly Policing Reports-April and May 2. Sue Lancaster RE: Concerns 4. Kim Biernaskie RE: Correspondence Policy (staff response included) 5. David Millar, Chair, Klondike World Gold Panning Championships 2028 Committee RE: Request for Letter of Support to Host the World Gold Panning Championships in Dawson City in 2028, for informational purposes.</p> <p>CARRIED 3-1</p>

8 BUSINESS ARISING FROM CORRESPONDENCE

9 PUBLIC QUESTIONS

Cud Eastbound had a question regarding the Correspondence Policy.

Kim Biernaskie had questions regarding cost and budgeting of the Official Community Plan (OCP) and Zoning Bylaw 10 Year Review and what are considered "basic services" with regards to municipal boundary expansion.

Sue Lancaster had questions regarding if childcare support is being reflected in the OCP.

Brian Stethem had questions regarding municipal boundary expansion and criteria to run in the City of Dawson municipal election.

10 CLOSED MEETING- Section: 213 (3)(e)-Regarding a Matter Still Under Consideration

CW24-06-12

10.1 Move into Closed Session of Committee of the Whole

Moved By: Mayor Kendrick

Seconded By: Councillor Somerville

That Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3)(e) of the Municipal Act, for the purposes of discussing a matter still under consideration.

CARRIED UNANIMOUSLY

CW24-06-13

10.2 Revert to Open Session of Committee of the Whole

Moved By: Mayor Kendrick

Seconded By: Councillor Somerville

That Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda.

CARRIED UNANIMOUSLY

CW24-06-14

11 ADJOURNMENT

Moved By: Councillor Pikálek

Seconded By: Mayor Kendrick

That Committee of the Whole Meeting CW24-06 be adjourned at 10:43 p.m. with the next regular meeting of Committee of the Whole being September 3, 2024.

CARRIED UNANIMOUSLY

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-06 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW24-08-XX AT COMMITTEE OF THE WHOLE MEETING CW24-08 OF SEPTEMBER 3, 2024.

Alexander Somerville, Chair

David Henderson, CAO

CHAIR

CAO

MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-07 of the Council of the City of Dawson
held on Thursday, August 15, 2024 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Kendrick
Councillor Lister
Councillor Somerville

REGRETS:

Councillor Spriggs
Councillor Patrik Pikálek

ALSO PRESENT:

CAO: David Henderson
MC: Elizabeth Grenon
RECM: Paul Robitaille

	1	CALL TO ORDER The Chair, Councillor Somerville called Committee of the Whole meeting CW24-07 to order at 7:00 p.m..
CW24-07-01	2	ADOPTION OF AGENDA Moved By: Mayor Kendrick Seconded By: Councillor Lister That the agenda for Committee of the Whole Meeting CW24-07 of August 15, 2024 be accepted as presented. CARRIED UNANIMOUSLY
	3	DELEGATIONS & GUESTS
	3.1	Guest Presentation: Rec Centre Project Team RE: Dawson City Recreation Centre Project Members of the Rec Centre Project Team (City of Dawson, Rec Board, Yukon Government, Stantec, Wildstone, s.no Architecture) presented an overview of the progressive design build process, building footprint, amenities, and next steps.
	4	PUBLIC QUESTIONS
CW24-07-02	5	ADJOURNMENT Moved By: Mayor Kendrick Seconded By: Councillor Lister

That Committee of the Whole Meeting CW24-07 be adjourned at 8:44 p.m. with the next regular meeting of Committee of the Whole being September 3, 2024.
CARRIED UNANIMOUSLY

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW24-07 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW24-08-XX AT COMMITTEE OF THE WHOLE MEETING CW24-08 OF SEPTEMBER 3, 2024.

Alexander Somerville, Chair

David Henderson, CAO



City of Dawson

Report to Council

Agenda Item	Dome Road Country Residential Expansion Areas
Prepared By	Planning and Development
Meeting Date	September 3, 2024
References (Bylaws, Policy, Leg.)	OCP
Attachments	None

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole accept this report for informational purposes.

Executive Summary

YG Land Development Branch and the City of Dawson intend to collect information on the areas represented in Figure 1 for possible country residential development.

Background

These areas were being considered for development in 2010. Staff are trying to figure out why development never proceeded.



Figure 1: areas for potential development

Discussion / Analysis

These areas are designated as *FRP: Future Residential Planning* in the OCP. An initial examination has found the areas hold some promising conditions as future country residential infill areas. Lot concepts from 2010 showed approximately 20 country residential lots total in both areas.

Currently, we are searching for the following information:

- Existence of trails and recreational areas
- Compatibility with other plans
- Considerations for new and existing accesses
- Existing conditions
- Housing needs according to the Housing Needs Assessment

Fiscal Impact

NA

Alternatives Considered

NA

Next Steps

Reviewing previous information. Following the review, undertaking feasibility and planning work as future country residential areas.

Approved by	Name	Position	Date
	<i>David Henderson</i>	<u>CAO</u>	<u>Aug 30, 2024</u>



City of Dawson

Report to Council

Agenda Item	CAO Travel Report For Council
Prepared By	David Henderson CAO
Meeting Date	Aug 30, 2024
References (Bylaws, Policy, Leg.)	08-01 Travel Policy
Attachments	

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council receive this report for Information purposes

Executive Summary

CAO David Henderson was authorized by Council to attend CAMA 2024 in June of 2024

CAMA (Canadian Association of Municipal Administrators) is the organizational and educational body for Municipal Administrators across Canada. The organization hosts an annual conference for professional development and networking with conference speakers and focus discussions on municipal management issues and trending topics .

The Conference ran from Sunday June 2nd to Wednesday June 5th in Banf Alberta.

A key area is the Conference tradeshow offering a chance to review products and services geared to municipalities including meeting management software, audio visual hardware and software, engineering companies, construction products geared to the North, Water and wastewater engineering companies etc. The tradeshow was subject to ongoing discussions throughout the conference. The Face-to-Face discussion with suppliers is a critical connection.

Conference discussions/seminars covered a wide range of topics including Identifying Unconscious Bias, Mastering Key relationships in local government, fostering Municipal -Indigenous working partnerships, cultivating a positive work culture, promoting psychological safety in the workplace, and conducting successful organizational reviews.

Conference culminated with recognition of various municipalities for excellence in several management areas and projects.

Background

The CAO is encouraged to attend professional development opportunities including several conferences throughout the year to stay abreast of industry trends, information, and opportunities.

Typically, the CAO will attend the AYC conference in a Yukon municipality, the FCM Conference and the CAMA conference. These conferences are budgeted for in the annual budget process.

Discussion / Analysis

Ongoing Professional education is critical to ensure the municipality maintains a competitive position

Fiscal Impact

CAMA Conference Attendance is budgeted for in the annual operating budget. Total cost to the City of Dawson for 2024 is \$5,583

Costs include Conference Registration, Travel, Accommodation, Meals

Alternatives Considered

This year the CAO did not budget for or attend FCM.

Next Steps

na

Approved by	Name	Position	Date
	David Henderson	CAO	Aug 30, 2024



City of Dawson

Report to Council

Agenda Item	Travel Report For Council
Prepared By	Councillor Patrik Pikálek
Meeting Date	Aug 31, 2024
References (Bylaws, Policy, Leg.)	08-01 Travel Policy 14-06 Councillor Convention Attendance Policy
Attachments	

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council receive this report for Information purposes

Executive Summary

Councillor Patrik Pikálek attended the 2024 FCM annual conference in Calgary, Alberta on June 6th-9th, 2024.

FCM (Federation of Canadian Municipalities) is the Canadian-wide municipal organization with the annual conference focussed on a trade show showcasing services to Municipalities, seminars on municipal issues, trending municipal discussions, Federal programs and funding plans. The annual conference is attended by approx. 1,000- 1,500 elected municipal officials plus provincial, territorial, and Federal elected officials. The conference offers opportunities to connect with other elected officials and understand how they deal with infrastructure, funding, climate change, emergency planning, etc. Seminars offer learning opportunities around best practices and the experience of other municipalities. The conference also offers the chance to connect directly to Federal elected officials and indirectly through the FCM Board of Directors and focus groups to influence pending federal policies that affect local municipalities.

The 2024 Conference was hosted by the City of Calgary, Alberta and held in Calgary Telus Convention Centre. The scope of events had to be scaled down – as the conference coincided with a major water line break in Calgary and an emergency was announced. Therefore, multiple planned study tours were cancelled. Councillor attended several receptions hosted by different groups (Dinner for Territories and Northern, Rural and Remote Reception) and other events and used the opportunity for networking and informal learning. He cherished the time to share the experiences of the challenges the City of Dawson is facing with many other elected officials and CAOs from different parts of the country and received valuable feedback and information, some of which he has already shared with YG Community Services (regarding the possible future amendments to the Yukon Municipal Act). The councillor attended a speech given by the prime minister of Canada, followed by a Q&A. He also engaged in discussions with multiple companies at the connected Trade Show. (The most interesting information shared by representatives of Rogers is about the soon-to-be-rolled out satellite-to-cellphone service provided in the entire Canada, including the Yukon.)

He also attended the study group Future-Ready Municipalities – the workshop which explored strategic foresight, emerging change, scenarios and artifacts of the future. Participants left with new ideas of what the future may bring and ways of thinking to apply to their own work so that their municipal strategies and plans would be more resilient and robust.

Background

City of Dawson Councillor Convention Attendance Policy 14-06 identifies the responsibility of members of the council, as per the Municipal act, to develop and evaluate policies, services, and programs and doing so requires that they educate themselves and be informed of municipal issues and possible solutions with attendance at Municipal conferences being an important educational process.

Policy 14-06 identifies that all council members are approved to attend the annual Federation of Canadian Municipalities conference a minimum of once per term of council. The municipality will cover the expenses incurred for attendance, including registration, travel, accommodation, and incidentals, and budget for them in the annual budget.

Discussion / Analysis

Ongoing Councillor education and professional development is critical to ensure the municipality maintains a competitive position.

Fiscal Impact

FCM Conference Attendance is budgeted for in the annual operating budget. The total cost to the City of Dawson for 2024 is \$664.93 + travel, hotel, and conference registration.

Costs include Conference Registration, Travel, Accommodation, Meals

Alternatives Considered

NA

Next Steps

na

Approved by	Name	Position	Date
		CAO	



City of Dawson

Report to Council

Agenda Item	Development Grant
Prepared By	Planning and Development
Meeting Date	September 3, 2024
References (Bylaws, Policy, Leg.)	Development Incentive Policy #2024-03
Attachments	None

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole direct Administration to allocate \$80,000 from HAF funding for Development Grant in 2025 budget.

Executive Summary

The Development Grant is a new form of incentive established in the revised Development Incentive Policy. The policy states that the amount should be determined annually through the budget approval process. Staff seeks to issue a call for applications for this incentive to encourage multi-unit construction as soon as feasible, but cannot do so until the amount has been determined by Council. To be able to issue a call for applications, staff is asking direction from the Committee of the Whole to fund \$80,000 in the 2025 budget.

Background

Council adopted the revised Development Incentive Policy during its meeting on August 20, 2024. The Policy defines Development Grant as one of the incentive types for multi-unit developments, with a maximum of \$40,000 and granted as a one-time payment to the applicant upon completion of construction in accordance with a Development Permit. The development must provide a minimum of four units.

Discussion / Analysis

The City will receive the second advance of HAF funds in March 2025, totaling about \$260,000. It is recommended that Council provide \$80,000 from this sum to the Development Grant to encourage multi-unit construction. This sum has been determined based on the current projects being processed as part of the HAF application, as well as future projects that the City expects to complete by 2026. The Policy limits the value of the Development Grant to a maximum of \$40,000. It is recommended that Council provide this incentive for two qualified applications, each valued at \$40,000.

Applications for Development Incentives will be considered on a first-come, first-served basis. The Development Grant will be given after construction is completed. If applications are accepted this year, the construction is likely to be completed by 2025 or 2026. If the construction is not completed by 2025, the funds will be transferred to the Reserve and reallocated in 2026 for approved applications.

Fiscal Impact

The \$80,000 Development Grant will be funded by the HAF.

Alternatives Considered

- 1) The Committee of the Whole direct Administration to allocate \$40,000 in the 2025 budget for only one qualifying Development Grant application.
- 2) The Committee of the Whole direct Administration to allocate less than \$80,000 for the Development Grant and determine the amount and number of applications (e.g., \$60,000 for three applications). Given the cost of multi-unit construction, amounts less than \$40,000 per application may not be an incentive for these types of developments.
- 3) The Committee of the Whole do not direct Administration to allocate funding at this time. The amount will be established by Council in 2025. This means that the City will be unable to approve any applications for this type of incentive until around March 2025. Due to Dawson's short building season, the development may not be completed until 2027.

Approved by	Name	Position	Date
	David Henderson		Aug 30, 2024



City of Dawson

Report to Council

Agenda Item	Disposition of two City-owned lots
Prepared By	Planning and Development
Meeting Date	September 3, 2024
References (Bylaws, Policy, Leg.)	Sale of Municipal Land Policy
Attachments	None

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

1. That Committee of the Whole direct Administration to prepare an Agreement for Sale for the lot adjacent to the York Lift Station to Klondike Development Organization (KDO) for the total value of \$1.00 for a 6-plex construction upon finalizing Subdivision Application #24-082 and enter into negotiations with KDO to secure 1 or 2 units as dedicated rotating short-term housing for incoming City staff and to disqualify KDO from receiving monetary incentives (including tax-based incentives and Development Grant) as conditions of the Agreement for Sale.
2. That Committee of the Whole direct Administration to issue an Expression of Interest for multi-unit development on Lot 3, Block H, Ladue Estate.

Executive Summary

The City of Dawson is working to dispose of City-owned lands within the historic townsite for future development. The lot next to the York Lift Station and Lot 3, Block H, Ladue (next to the Palace Grande parking area) have been identified as appropriate sites for multi-unit development. While staff works to determine the best uses for the remaining city-owned lands, these two lots may be disposed of to alleviate Dawson's housing shortage.

Background

Subdivision application #24-082, authorized by Council on August 20, 2024, creates a 50' by 100' parcel adjacent to the York Lift Station and will be titled to the City of Dawson. The area is zoned C1: Core Commercial and multi-unit residential is among the permitted uses in this zone.



The parcel adjacent to the York Lift Station

Lot 3, Block H Ladue Estate is a 50' by 100' lot owned by the City of Dawson. The lot is zoned R2: Multi-unit Residential.



Lot 3, Block H, Ladue Estate

Discussion / Analysis

While staff is working to identify the best potential uses of a few City-owned lots within the historic townsite to ensure that adequate land is set aside for infrastructure, commercial, and public uses, the above two lots within the downtown core have been identified for multi-unit developments for a variety of reasons:

- According to the OCP, “there is a small stock of existing housing in the community and a limited amount of developable residential land available.” An OCP’s long-term goal is also to “minimize the amount of vacant or underutilized residential land in the historic townsite”. As a result, the City’s disposition of these lands for housing development is following the OCP’s goals and strategies.
- These parcels are properly zoned for multi-unit development. Therefore, the proposed developments are in line with the Zoning Bylaw.
- The multi-unit residential development is compatible with the surrounding uses.
- The new Development Incentive Policy allows for increasing interest in multi-unit development in a shorter period of time.

After thoroughly analyzing the disposition of a lot to KDO at the minimal value and consulting with other staff and departments, Administration determined that this is a favourable disposition for the City, the public, and KDO. However, the City of Dawson’s Sale of Municipal Land Policy prohibits the disposition of a full lot at the lowest possible value. Because the City and KDO collaborate on separate initiatives, and KDO’s proposal benefits Dawson citizens and the City, staff sought legal advice on the topic. The response, in summary, was that administrative decision makers (such as municipal councils) are free to depart from existing policies and practices, as long as they provide written reasons for doing so. The grounds behind this decision are summarized below:

- The City and KDO are collaborating on several projects.
- KDO is a nonprofit organization.
- KDO provides affordable housing, therefore the disposition benefits the public.
- The city will get one or two units for its employees. Given the challenges in employing staff owing to a lack of housing, this is extremely beneficial to the City.
- KDO will be ineligible for monetary Development Incentives for this project, leaving more room for other developments to receive tax-based incentives in the future.
- KDO has plans and grants to construct the 6-plex immediately, but they are having difficulties obtaining a suitable site for development. This disposition will ensure that new housing in Dawson becomes accessible quickly.

The disposition of Lot 3, Block H, Ladue Estate will adhere the Sale of Municipal Land Policy.

Fiscal Impact

Lot 3, Block H, Ladue Estate will be sold at a value per square foot that is equivalent to the average assessed value per square foot of each adjacent property, based on the current Assessment Roll in effect. The proposed development will be eligible for Development Incentives.

Alternatives Considered

NA

Next Steps

Preparing an Agreement for Sale and issuing an REOI.

Approved by	Name	Position	Date
	David Henderson		Aug 30, 2024



City of Dawson

Report to Council

Agenda Item	Dawson City TV DCTV
Prepared By	David Henderson
Meeting Date	Aug 30, 2024
References (Bylaws, Policy, Leg.)	Bylaw 10-11 Cable System Bylaw
Attachments	Jan 30, 2024, RFD to council Original Cable Bylaw 10-11 Consolidated Cable System Canadian Report on transition to Streaming Globe & Mail report on Ketchikan Alaska

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole adopts and forwards the following motion to the next Council meeting:

Whereas, the cable TV industry has been experiencing a significant decline in customers due to the shift towards internet-based streaming services; and

Whereas, the Municipality of the City of Dawson has been incurring ongoing financial operating losses in providing cable TV services to its residents; and

Whereas, the capital requirements to maintain and upgrade cable TV infrastructure are unsustainable with the current fiscal projections; and

Whereas, the Municipality of the City of Dawson lacks the technical resources necessary to adequately manage and advance the cable TV infrastructure; and

Whereas, residents of the City of Dawson have access to multiple commercial alternatives that offer diverse and comprehensive media services, including internet-based streaming platforms that provide competitive pricing and content availability; and

Whereas, the Dawson City Council reviewed these issues and DCTV's future during the 2024 Budget deliberations and concluded that the City of Dawson should not be in the business of providing Cable TV services;

Therefore, be it resolved that the Municipality of the City of Dawson shall:

1. Discontinue the Dawson City TV services, effective Dec 31st, 2024, allowing the municipality to redirect resources and focus on essential municipal services and infrastructure.
2. Provide service transition assistance for current subscribers, including:
 - Notification of service discontinuation to be issued by Sept 30, 2024
 - A public information session providing
 - detailed information regarding alternative service providers, including available discounts and special offers through partnerships with these providers.
 - assistance for residents who may face difficulties in transitioning to new service providers.
 - Specific information to Hotel or commercial operators alternative options

And Conduct a public question and answer session on Sept 10th at Dawson City Hall to discuss the implications of this resolution and to gather feedback from the community.

Executive Summary

Dawson City TV (DCTV) has been operating since 1984. Today it is a cable tv service for residents and businesses offering a variety of program packages, administered out of City Hall and serviced by a local contractor on a part time basis.

Cable subscribers across North America have been “cutting the cable” for over 10 years as households and businesses switch to internet based streaming services. This transition has made cable services increasingly uncompetitive with declining subscriber bases and increasing costs.

The provision of cable services requires technical resources and redundancy which the Municipal corporation does not have and are in limited supply within the community. The service requires significant ongoing capital investment which is not financially justified given the systems financial operating performance and continuing subscriber decline. Ongoing financial losses are absorbed by the municipal operating budget and thus a subsidy from property taxes. Television broadcasting and distribution services are not considered an essential municipal service and multiple competing services currently provide commercial “TV” alternatives .

For these reasons City Council directed administration during the 2024 Budget discussions to develop a plan to exit the Cable TV Business.

The City of Dawson has previously hired consultants to assist in selling the Cable TV Business and put out requests for proposals - these efforts were unsuccessful given the state of the industry.

The potential for a nonprofit organization to operate the Cable service in a similar manner to the local FM radio and Klondike Sun Newspaper has been floated at different times but to date the conclusion has been that a cable system is more complicated with extensive capital requirements, servicing, and administration.

The remaining option is to shut down the Dawson City TV system and facilitate the transition of subscribers to alternative commercial services where possible. Doing so will stop ongoing operating losses and allow the municipality to focus resources on municipal services.

The existing DCTV assets will be disposed of for minimal recoverable value with associated write-offs of undepreciated book value. Final shut down costs related to disposal of assets and clean up of sites are subject to ongoing review.

Currently, Yukon Energy is transitioning power lines on primary poles to new poles on approx. 25% of the poles in Dawson. DCTV lines on these poles must be transitioned over the next year along with Northwestel lines. This transition represents a significant capital cost to continue operation of the system.

Shutting down the system will require the removal of lines from the poles across Dawson - the cost of scrapping the existing lines from all poles is estimated to be roughly equivalent to the investment required to transfer the lines where required – Discussions are in process with Yukon Energy and Northwestel on how best to undertake line removal.

Northwestel has tentatively agreed to work with the city to transition customer to Northwestel services where the service is available, and customers are interested in doing so. Northwestel will assist in a public information session and technology setup assistance.

Background

- Please see the attached RFD from January 30, 2024.
 - The city of Dawson adopted a 10% rate increase for 2024 subscribers. Budgeted loss
 - Subscribers can shut down service in the off season with no line charges
 - Winter multi unit rates are reduced
 - As of July 2024, DCTV Subscriber Base
- | | | | |
|--------------------------|-----|------------------------|---|
| Non senior residents | 71 | Multi unit subscribers | 8 |
| Senior residents | 64 | | |
| Total single subscribers | 135 | | |

Discussion / Analysis

Capital.

Cable TV Services are described by the CRTC as capital intensive – requiring ongoing investments in assets and necessitating financial operating returns that enable the necessary capital investments. DCTV produces a net operating loss without factoring in asset depreciation. Thus, the necessary ongoing capital investments must come from upper government grant programs, which do not identify Cable TV services as a priority municipal service, or from Municipal reserves or operating budgets – which depend on Municipal property Taxes.

Operating

As shown by the trend analysis in the RFD to Council of Jan 30, 2024, the subscriber base continues to decline, revenues continue to decline while related operational costs continue to increase . Industry trends suggest this will continue as subscribers “cut” the cable and transition to internet based streaming options.

The administration of DCTV currently is handled by finance staff in the City Hall front office. The same staff are currently involved in testing / adjusting / launching of the water metering program over the next year. The water metering program is a significant financial and operational investment for the city . The staff time and focus that was applied to DCTV will now be applied to the Water Metering program

2024 Operating budget , forecasts an operating loss with no allocation for depreciation or reserves

Available services

DCTV was launched at a time when City of Dawson residents had no other television options. Today there are multiple competing commercial options locally including Northwestel Fibre services, Starlink satellite services, and more traditional satellite services.

Transition

Transition away from DCTV will not be painless as the current subscribers may be very comfortable with the service they currently receive, the technology, and the rates. Introducing change can be challenging and uncomfortable and will always have some unforeseen challenges.

City staff have been in discussions with the primary alternative local supplier, Northwestel, to identify steps to help residents transition to alternative suppliers. Northwestel will work with the city to host an information session to identify how to transition and to supply technical assistance to individuals to make the change.

Existing assets

DCTV assets are primarily Lines on Poles owned by Yukon Energy and computer equipment located at the Dish receiving site.

Yukon Energy is currently in a process to transition their power lines on approx. 100 poles. This changeover would require DCTV to transition Cable lines over the next year which represents a substantial investment to maintain the current system. Scrapping the lines on these poles will be a significantly lower cost. Scrapping the cable lines on the remaining poles is being reviewed to identify the lowest cost to do so over an extended period.

Receiving dishes and related computer equipment will be disposed of in the most economically viable manner and may be made available to the local school or a nonprofit organization .

The undepreciated Asset value would be written off and represent a noncash accounting transaction.

Fiscal Impact

- The City will not face annual operating losses and will not face capital reinvestment costs into the system.
- The City will not face line transition costs to the new Yukon Energy poles
- The City will incur disposal costs to scrap the existing cable lines from the Yukon Energy poles
- City administrative labour costs currently allocated to Cable will be reallocated to Water Services

Alternatives Considered

The only available option is to maintain the Status Quo which represents a current and increasing financial burden on the taxpayer for a noncore service serving a small portion of the community with a service that is commercially available.

Next Steps

1. If this motion is adopted and forwarded to council, it will be considered by council at the Sept 17th Council Meeting
2. An information / - question and answer / Feedback session will be set up for Tuesday Sept 10 at City Hall
3. If adopted on Sept 17th notice will go out by the end of Sept that the DCTV will be discontinued effective Dec 31, 2025.
4. The City will work with Northwestel to set up a public session to assist transitions

Approved by	Name	Position	Date
	David Henderson	CAO	Aug 30, 2024



City of Dawson

Report to Council

Agenda Item	Dawson City Cable Television Services
Prepared By	David Henderson CAO
Meeting Date	Jan 30, 2024
References (Bylaws, Policy, Leg.)	
Attachments	

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

Option 1 –

That council authorize staff to adjust the Dawson Cable TV rates and rate structure within the following parameters prior to 3rd reading of the Rates and fees bylaw in order to recover costs to the extent possible.”

1. Increase Overall rates up to 35%
2. Continue phase out of senior rates.
3. Implement a seasonal service suspension monthly overhead charge.
4. Begin moving commercial winter rates to a common summer rate.
5. Increase reconnection fees.
6. Adjust bundle packages to bulk up revenues and eliminate unwanted channels.

And that staff continue to review exit and /or wind down options.

Option 2 -

1. Increase Overall rates by **10%** (currently in the Operating Budget)
2. Continue phase out of senior rates.
3. The cable deficit for the year be covered by the contingency reserve.

And that staff continue to review exit and /or wind down options.

Executive Summary

The subscriber base for Dawson Cable TV (DCTV) has been trending downward for the past ten years and there is no reason to believe this trend will change. The Dawson trends reflect National trends for Cable/Satellite subscriptions and a general movement towards internet-based services.

DCTV rates have increased with overall DCTV revenues declining as subscriber numbers decline. Over the same period DCTV expenses are trending upward.

DCTV financial performance has consistently been insufficient to support the capital costs of the system with a typical life span for equipment in this sector being in the 10-year range. The telecom industry is Capital intensive and requires extensive technical skills and resources. These requirements lead to the industry being dominated by larger companies covering large markets with the scale necessary for access to capital and extensive technical and administration resources. DCTV serves a small market with a single, part time technical service provider and is administered by City administration staff who are not focussed on the telecom business.

The trends identified above are now producing operating losses and the need for rate increases which increase the loss of subscribers. Further Capital investments by the city must come at the expense of Capital investments in core City infrastructure with no real probability of a return on investment or a return sufficient to sustain the service.

Based on the trends in the Cable business in general and DCTV specifically and the fact that Cable TV is not a core municipal service it is advisable that the City exit the Cable TV Business and focus on core Municipal services.

If Dawson transitions out of the Cable business:

- Various business agreements will have to be reviewed. Some will be subject to in camera discussions.
- Approx. \$35,000 of administrative wages are allocated to DCTV annually. These charges will be absorbed by future administration budgets and these resources will be reallocated to other areas such as water metering.
- DCTV owns Fibre Optic Cables as part of its system and has agreements with TH and Parks Canada.

Both options presented will accelerate the current declining subscription base. Exiting the business will result in Write-offs

Background

In 2001 construction was completed on the Dawson Television system upgrade at a cost of \$1,546,235 (Forensic Audit review). The system was a fibre optic backbone with coaxial cable connections to the door. The system was upgraded with urgency due to the potential loss of an existing system, the perceived need to discourage growth of historically inaccurate satellite dishes and the perceived need to discourage Northwestel from providing cable TV service in Dawson (Forensic Audit review). The planning, construction and financing of the project was plagued with mismanagement and a "Build it and they will come" attitude (Forensic Audit Report). The system was originally intended to provide 3 services.

- Cable TV
- ISP (Internet Service Provider) services
- Water metering services

The Cable TV service came online first and as of 2006 it was identified that the Cable TV service essentially covered its Operation and Maintenance costs but not the capital costs (Trondek Informatics report 2006)

The city of Dawson acted as an Internet Service Provider from 2002 to 2005. Two reasons were cited in 2006 for the demise of the ISP services:

- Lack of technical support via the Whitehorse based technical service and inhouse.
- Unavailability of competitively priced wholesale telecom services for resale

Water metering services based on TCP/IP meters were investigated in 2003 but determined to be cost prohibitive.

In 2006 a proposal was put forward to partner with Trondek Informatics to better utilize the installed infrastructure. It appears that this partnership did not move past the proposal stage.

In 2015 – 2016 several discussions on the future status of the Cable system were undertaken by the City of Dawson resulting in the City hiring a consulting firm specializing in telecoms / cable systems to review the Dawson Cable business and recommend options. A decision was made to review the possible sale of the business and assets. A request for Interest was issued with three parties expressing interest – Doug Cotter, an Inuvik Company, and an Ontario based company. A decision was then made to negotiate with a combined entity of Doug Cotter and the Inuvik company. The Sale did not happen.

In 2020 Notice to customers was given indicating that the system was transitioning to new technology due to legacy equipment no longer being supported or repairable – notice identified frustration among customers and technical challenges faced by the system.

In 2023 one of the two satellites the system sources channels from reached the end of its life and extensive equipment investments were required to maintain the service. Approx \$112,000 was utilized from the Cable reserve, emptying the reserve account. The transition was technically challenging and caused service disruptions resulting in the crediting of the entire month of September and significant customer unhappiness. Service Contract billing was approx. 50% higher than average and the year will show a significant operating loss.

The number of Cable TV subscribers across Canada is declining as customers move away from cable and increasingly access content via streaming services and the internet. Young people in particular are less likely to subscribe to cable.

Multiple commercial internet providers are now available in the city of Dawson which provide competing TV services via the Internet. These service providers are large corporations with the scale of operations to dedicate technical and administration staff to the business as well as the Capital funding and management necessary.

Dawson City Cable TV (DCTV) has faced financial and technical challenges since it was established in 2001. The capital costs of approx. \$1.5 Million required the city to take on debt of approx. \$1 million. In conjunction with other Capital projects taken on by the City at the same time the cumulative debt load and extensive operating costs pushed the City into insolvency and trusteeship.

The 2006 Report of Forensic Audit and Financial Review identified various areas of mismanagement and poor decisions in the establishment of the Service including the fact that technology and assets related to such services generally have a depreciation rate in the area of 10% or a 10-year lifespan. The annual financial performance of DCTV has generally covered operating and maintenance expenses but seldom contributed to capital reserves for capital reinvestment requirements.

**Percentage of Canadian households with cable or satellite television service
(2012-2017, and 2019 data from Statistics Canada; 2018 and 2022 numbers from ARI)**

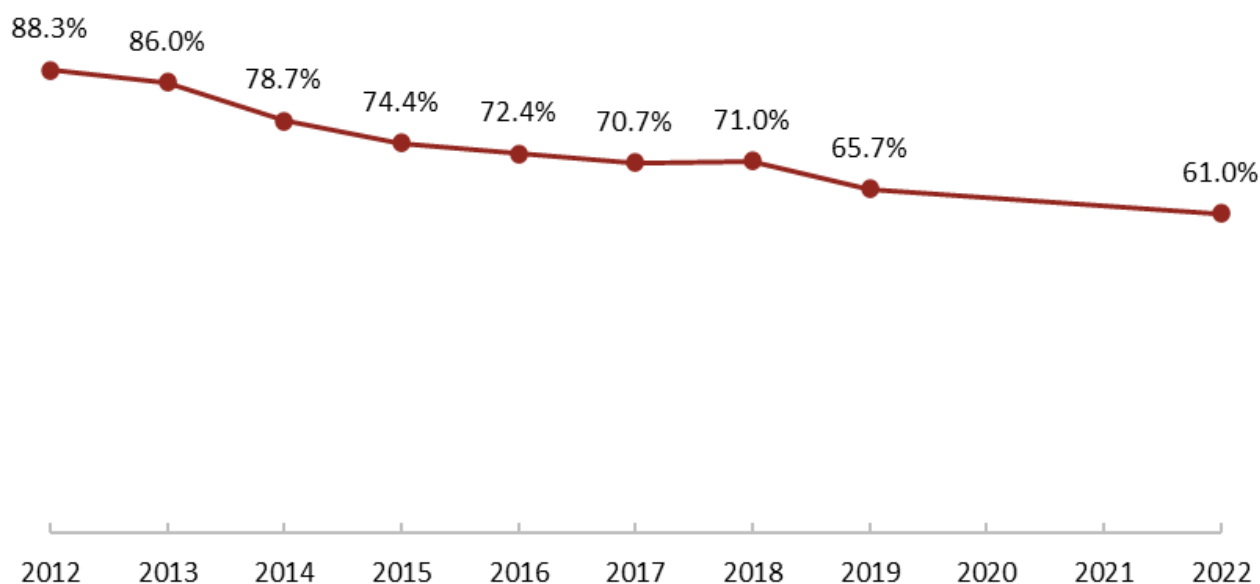


Figure 1 Angus Reid Institute – National Cable Trends

**The Canadian cable/satellite TV landscape
2018 vs. 2022**

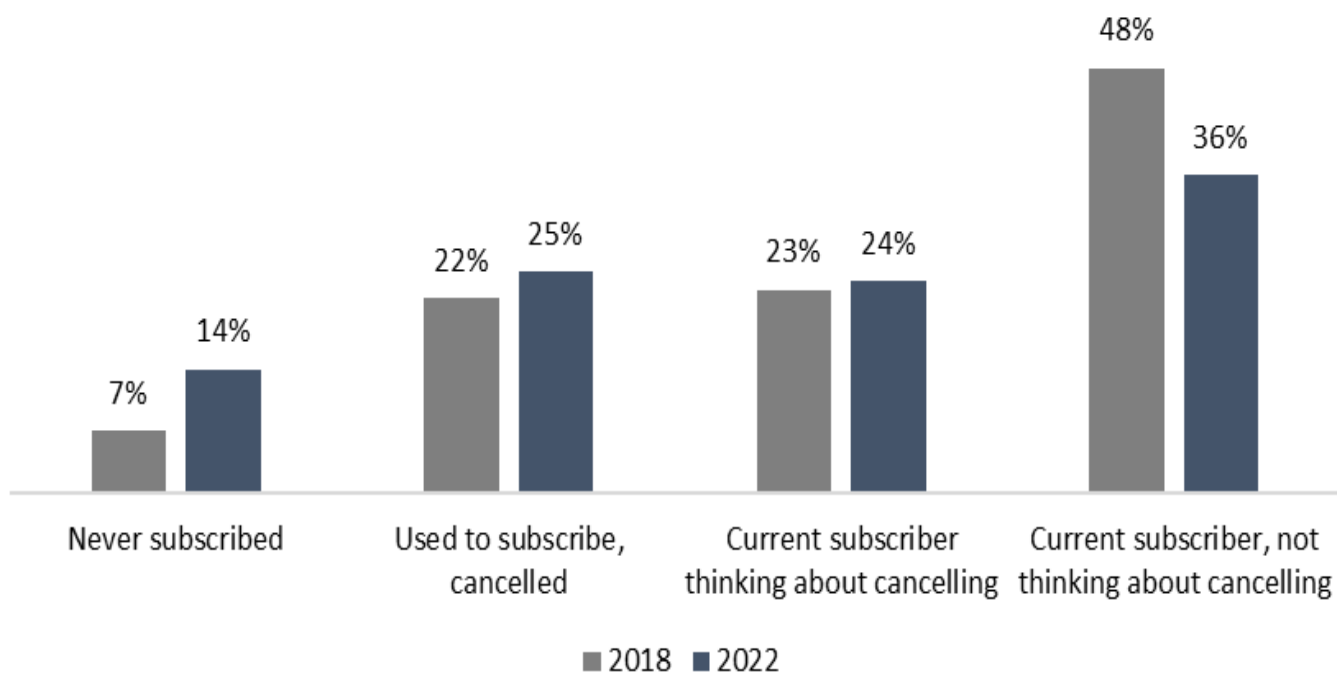
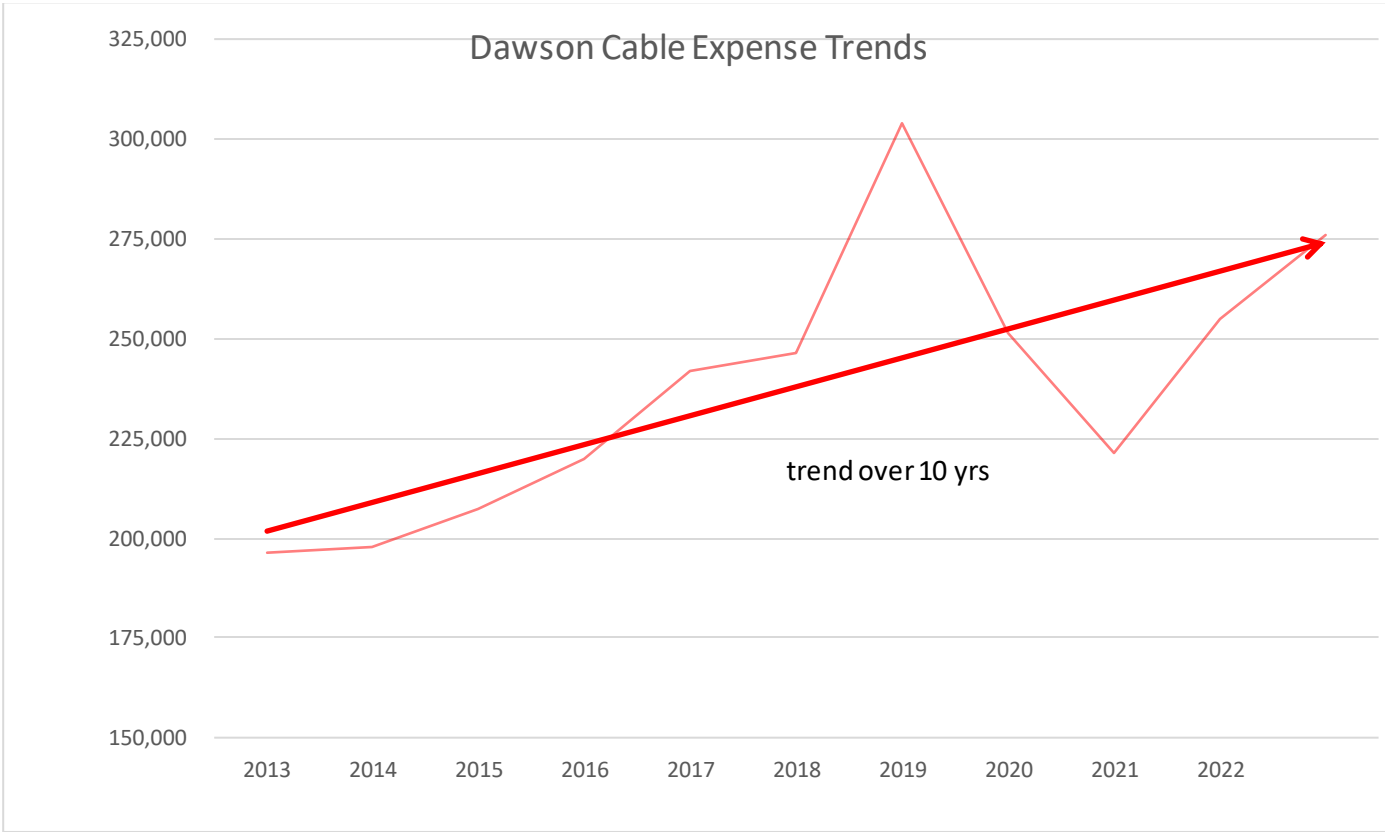
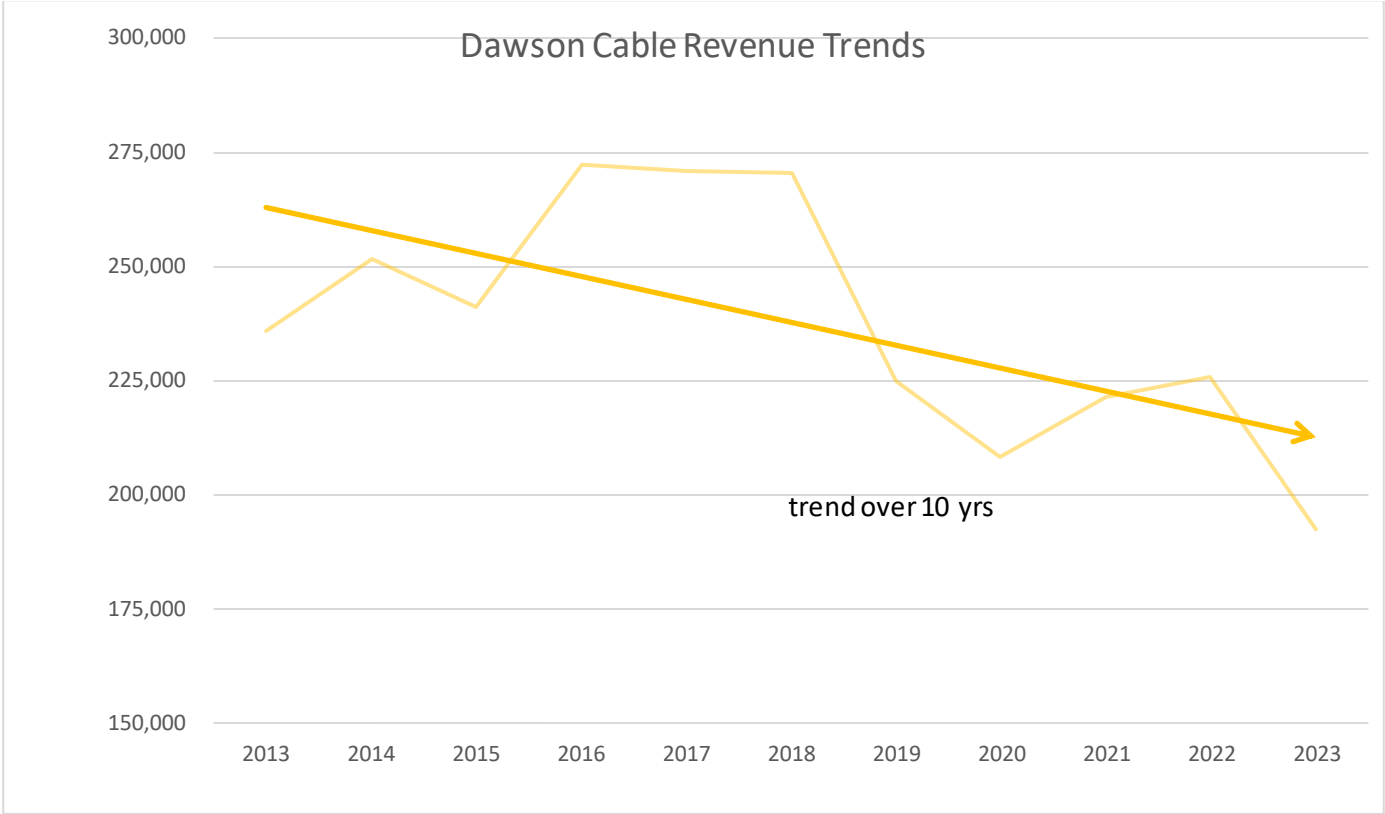
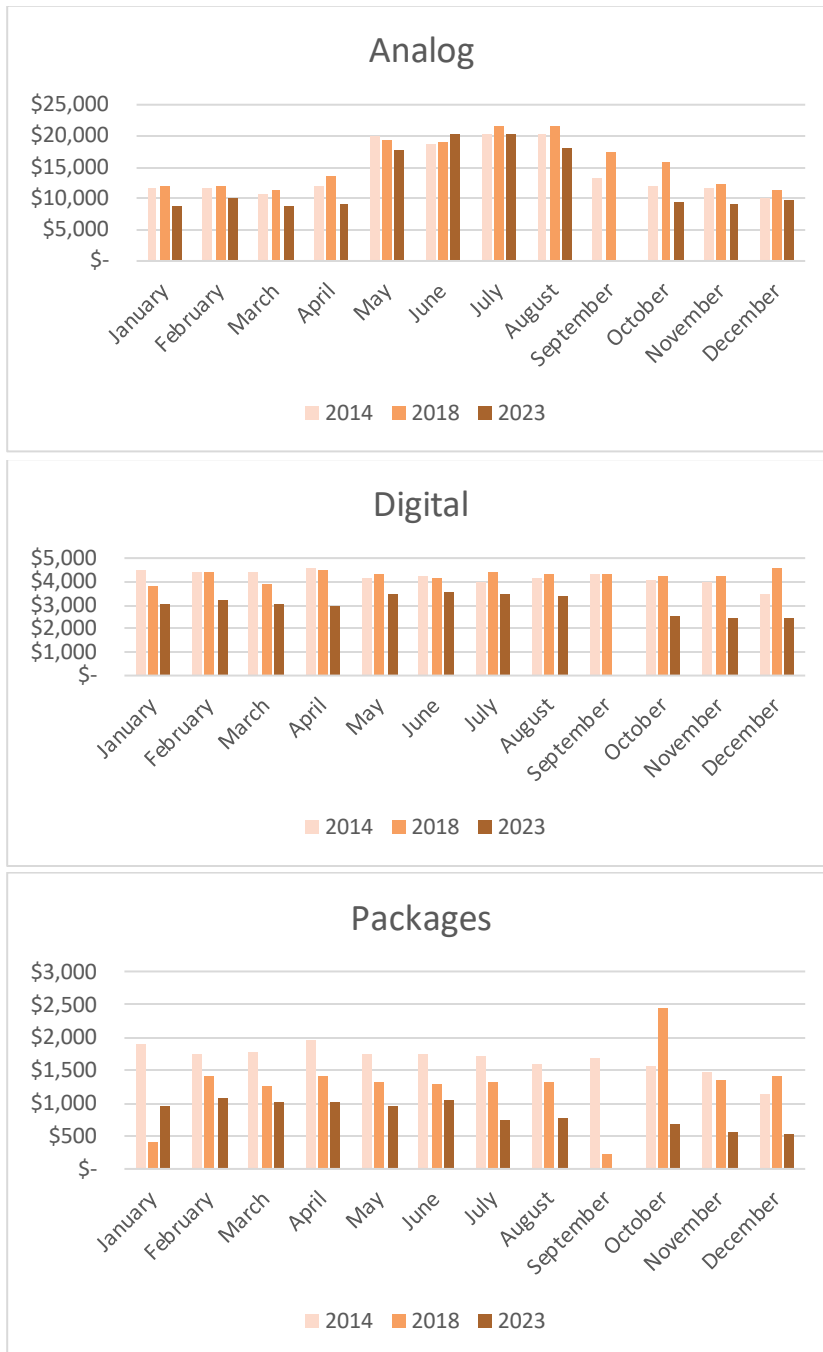


Figure 2 - Angus Reid Institute – National Age Subscriber Trends

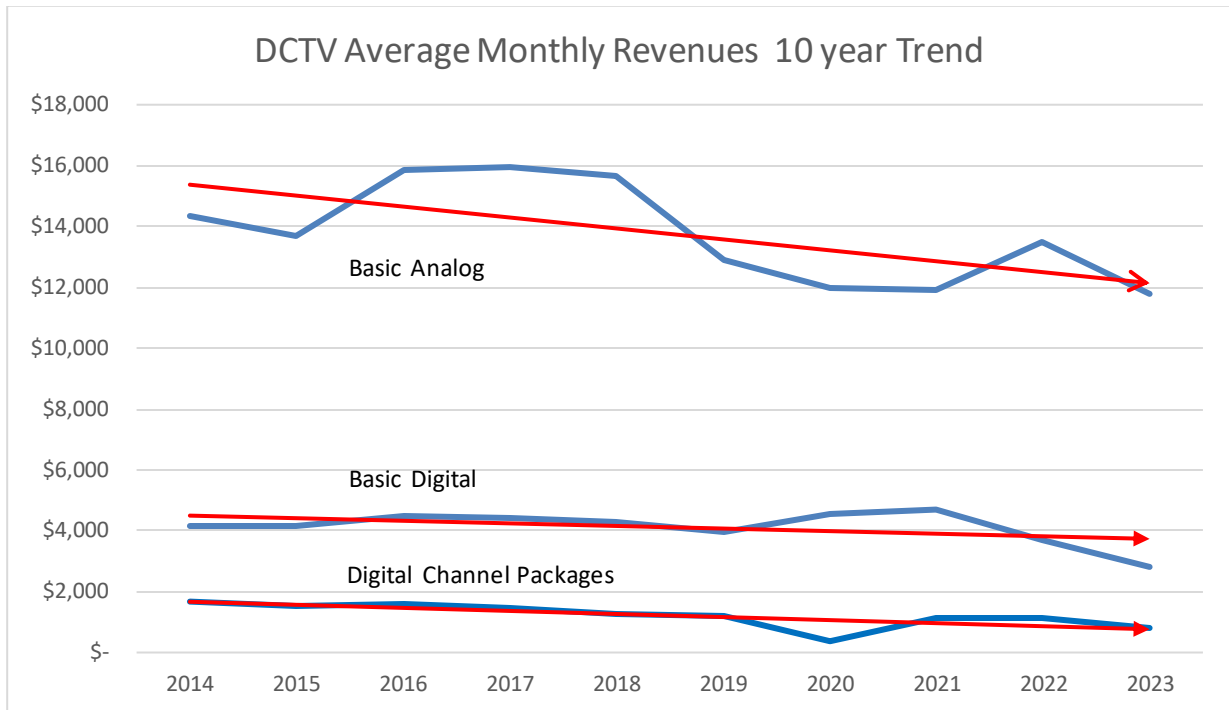


Trends in DCTV service sector revenues -



- Revenues from Analog services have declined slightly year over year (with rate increases compensating for subscriber decline)
- Digital services have seen a significant revenue drop.
- Channel package revenues have suffered the biggest decline.
- Analog services are the most price competitive versus commercial alternatives. Digital services can be competitively provided by internet service providers and TV Packages via streaming services are the fastest growing commercial sector.

Further review of Revenue trends DCTV



Fiscal Impact

Option 1 - will mitigate financial loss in the short run but accelerate subscriber loss the greatest and involve a great deal of resources to fully implement.

Option 2 - will marginally mitigate the loss in the short run with continuing subscriber loss and a deficit at year end..

The Cable Capital Reserve is empty so going forward capital investment will have to come at the expense of other Municipal capital needs and is not recommended. Lack of capital reinvestment leads to customer dissatisfaction and subscriber loss.

If the City moves forward with a transition or shutdown option the City Administration budget will increase by approx. 35,000 per year, and the City will have other wind down costs .

The city will likely have a capital write off but will reduce future operating losses.

Alternatives Considered

1. Maintain the status quo with fee increases in the 3-5 % range – estimated operating losses are in the 50 – 80,000 annually. The City can not provide adequate service or reinvestment.
2. Raise rates 10 % - Operating losses are estimated to be in the \$30 – 55,000 range. Pursue an exit strategy.
3. Shutdown the system - Admin will assume an increased cost allocation of \$35,000 , plus various interim shutdown costs.

Next Steps

Adjust Fees schedule prior to 3rd reading, communicate issues and path forward, continue review of exit and or wind down

Approved by	Name	Position	Date
	David Henderson	CAO	30-Aug-2024

THE TOWN OF THE CITY OF DAWSON

BYLAW #10-11

As amended by #12-06 & #13-05

A Bylaw to provide the rates, terms, and conditions relating to the cable system of the City of Dawson.

WHEREAS the Municipal Act, (R.S.Y 2002), provides that the Council may by bylaw provide for rates, terms, conditions, and charges relating to the cable system of the City of Dawson, and provide for the enforcement thereof;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon Territory, the Trustee of the Town of the City of Dawson, HEREBY ENACTS AS FOLLOWS:

1.00 SHORT TITLE

1.01 This Bylaw may be cited as the "**CABLE SYSTEM BYLAW**".

2.00 DEFINITIONS

In this Bylaw wherever the male gender is specified it shall be interpreted as including both male and female as applicable; and

In this Bylaw and the schedules attached hereto, unless the context requires otherwise:

2.01 **BUSINESS** means

- (1) a commercial, merchandising, or industrial activity or undertaking,
- (2) a profession, trade, occupation, calling or employment, or
- (3) an activity providing goods or services.

2.02 **CABLE SERVICE** means those lines installed by the City and used or intended to be used for supplying cable services.

2.03 **CABLE TELEVISION** means a system of television reception and distribution.

2.04 **CABLE UTILITY** means the systems of cable supply owned and operated by the City, including all cable lines, nids and all other accessories and appurtenances, thereto.

2.05 **CITY** means the Town of the City of Dawson.

2.06 **CITY SERVICE** means the portion of cable service from the main cable lines up to and including the nid.

- 2.07 **CONNECT** means to provide a service on the system.
- 2.08 **CONSUMER** means any real property owner or tenant who receives cable services supplied by the City, or a private sector supplier who has contracted to use the City cable system.
- 2.09 **COUNCIL** means the Municipal Council of the Town of the City of Dawson.
- 2.10 **DAWSON CITY TV** is the name of the cable utility of the City.
- 2.11 **DIGITAL SERVICE** television programming service available through DCTV
- 2.12 **DIGITAL SERVICE RECIEVER** electronic equipment required to decode digital tv signal
- 2.11 **DISCONNECT** means to discontinue a service.
- 2.12 **HIGH DEFINITION (HD)** video system of higher resolution than standard definition video
- 2.13 **HIGH DEFINITION RECIEVER** electronic equipment required to decode and display HDTV through DCTV
- 2.12 **INSTITUTION** is defined as Robert Service School, Yukon College, McDonald Lodge, and Fairview Manor.
- 2.13 **INSTALL** means to provide a physical cable connection to a building or part thereof.
- 2.14 **MAIN LINES** is defined as those lines installed by the City for the conveyance of cable services throughout the City.
- 2.15 **MANAGER** means the Chief Administrative Officer of the City or his authorized representative.
- 2.16 **MULTI-COMMERCIAL UNIT** means hotels, motels, bed and breakfasts, and RV campgrounds and similar commercial enterprises.
- 2.17 **NID** means the drop or service box unit connecting the City cable service to the interior wiring of a building.
- 2.18 **NON PROFIT** as defined in the societies act.

- 2.19 **PERSON** includes an individual, a partnership, a firm, or a body corporate.
- 2.20 **PRIVATE SERVICE** means the portion of cable lines located from the mid to the building, including the cable lines located inside the building, and which is not owned by the City.
- 2.21 **RATE SCHEDULE** means the rate schedule attached hereto as Appendix "A" and forming part of this bylaw.
- 2.22 **RESIDENTIAL UNIT** means a single-family residence or equivalent (e.g. one side of a duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room but does include a non-profit organization.
- 2.23 **SENIOR CITIZEN** means a person who has reached the age of sixty (60) years.
- 2.24 **SENIOR RESIDENTIAL UNIT** means an owner occupied single family residence or equivalent (one side of duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room, of which the owner is a senior citizen.
- 2.25 **SINGLE COMMERCIAL UNIT** means a principal building or segregated portion of a building in which a licensed business is operated.
- 2.26 **SPECIALTY PACKAGE** a selection of channels grouped together and offered as an additional service package - not included in basic service package
- 2.27 **STAND ALONE CHANNEL** a digital channel offered as a single additional subscription channel – not included in basic service package
- 2.26 **UNINSTALL** means to remove a physical cable connection from a building or part thereof.

3.00 GOVERNANCE

- 3.01 The cable utility of the City, together with the cable television services shall be owned and operated by the City and administered by the Manager.
- 3.02 The Manager shall exercise the powers and perform the duties with respect to the cable utility as conferred and placed upon him by this and any other bylaw of the City applicable thereto, and any other direction of Council with respect thereto.

- 3.03 The Manager has the authority to disconnect cable services for any consumer or consumers, when in the opinion of the Manager it is necessary to do so to properly maintain, repair, renovate or operate the cable utility, provided that the Manager shall, when it is practical to do so, give due notice of such disconnection.
- 3.04 Council may, by resolution, establish and appoint members to an advisory board for the purpose of providing advice on channel selections and other services for the cable television portion of the cable system.

4.00 ACCESS, AND DISTRIBUTION

- 4.01 No person shall operate, use, interfere with, obstruct or impede access to the cable utility or any portion thereof in any manner not expressly permitted by this bylaw or approved by the Manager.
- 4.02 No person shall sell, distribute or otherwise supply cable services on this utility without the express written consent of the City.

5.00 SERVICE INSTALLATIONS

- 5.01 Any person who desires a new cable service installation or connection from the City shall apply in writing to the City on a form supplied by the City for that purpose, not less than five working days prior to requiring the service. The City reserves the right to perform any of the required work with respect to the cable system or cable service connection within the confines of the private property to which the service is being provided and in accordance with a schedule to be determined by the City.
- 5.02 The full cost of every cable service installation from the main lines to the nid on the building receiving service shall be as set out in the Fees and Charges Bylaw.
- 5.03 All new installations include the City service but do not include the private service.
- 5.04 All installations approved and permitted shall be made under the direction and supervision of the City Manager.

6.00 INTERRUPTION OF SERVICE

- 6.01 Any consumer complaining of a failure or interruption of cable service, the investigation of which complaint concludes the failure or interruption was caused by a defect in the private service, or was a result of misuse or negligence on the

part of the consumer as determined by the technician, shall pay the actual cost of such work, and such cost shall be collectible in the same manner as cable television and Internet rates.

7.00 GENERAL PROVISIONS

- 7.01 The provision of cable service to every consumer shall at all times be subject to the terms and conditions set out in this bylaw and the charges designated in the rate schedule.
- 7.02 Following written notice of a consumer or property owner to discontinue service, the City shall shut off the supply of cable services as soon as reasonably practical and the consumer or property owner shall pay all the rates and charges payable up to the date of disconnection, including the cost of such disconnection, as designated in the Fees and Charges Bylaw.
- 7.03 All applications for reconnect or disconnect shall allow a minimum of 5 working days before such application is to become operative.
- 7.04 The supply of cable services to any consumer may be shut off for any of the following reasons:
- 1) repair
 - 2) want of supply
 - 3) non-payment of account
 - 4) defective cable lines
 - 5) breach of this bylaw where specified
 - 6) for any other reason necessary for the proper operation of the cable system as determined by the City Manager.
- 7.05 If a consumer requires the supply of cable services to be shut off or turned on for his own purposes, he shall pay therefore the amount specified in the Fees and Charges Bylaw.

8.00 RATES, TERMS & CONDITIONS FOR CABLE SYSTEM

- 8.01.1 Each consumer shall pay for all cable services supplied as set out in the Fees and Charges Bylaw.
- 8.02 All cable service accounts, including interim accounts, shall be due on the first day of the month for which the service is invoiced and if payment is not received by the fifteenth of that month, the service may be disconnected. All service accounts for other cable services shall be due in accordance with the negotiated agreement for the service.

- 8.03 Any automatic credit card payment declined at point of sale will be subject to a fee as set out in the Fees and Charges Bylaw.
- 8.04 Any account unpaid after the respective due date may be disconnected from the cable service without notice. Such an account shall not be reconnected until an application for reconnect is made in writing AND the City is in receipt of the outstanding balance, reconnect fee and one months subscription fee.
- 8.05 In any case in which the City has rendered an account based upon an estimate, the City shall, upon determining the correct amount in respect of which the estimate was made, credit all amounts received from the consumer in respect of such estimated account, and render an account or issue a refund for the difference, as appropriate.

9.00 APPENDICES

- 9.01 Refer to Fees and Charges Bylaw

10.00 CONTRAVENTION

- 10.01 Every person who violates any of the provisions of this Bylaw, who fails to comply with an order made pursuant to this Bylaw, or who suffers or permits any act or thing to be done in violation of any of the provisions of this Bylaw, commits an offence and is liable on summary conviction to a fine not exceeding five hundred dollars (\$500.00) or to imprisonment for a term not exceeding six (6) months, or to both fine and imprisonment.
- 10.02 Where an offence is committed or continued on more than one (1) day, it shall be deemed to be a separate offence for each day on which the offence is committed or continued.
- 10.03 A Judge before whom any person is convicted of an offence under this Bylaw may, in addition to assessing a penalty, order that any noncompliance with this Bylaw or the Code be corrected within such time as the Judge in his discretion may allow, at the expense of the person so convicted.

11.00 VALIDITY AND CONFLICT

- 11.01 The invalidity of any section, clause, sentence, or provisions of this Bylaw shall not affect the validity of any other part of this Bylaw, which can be given effect without such invalid part or parts.

11.02 Where any provision or provisions of this Bylaw conflict with any provisions of any other Bylaw of the Municipality, this Bylaw will prevail.

12.00 REPEAL

12.01 05-12 is hereby repealed

13.00 EFFECTIVE DATE

13.01 This Bylaw shall be deemed to have been in full force and effect upon the final passing thereof.

Read a first time this 28th day of April, 2010

Read a second time this 12th day of May, 2010

Read a third and final time this 9th day of June, 2010

Originals Signed by

Peter Jenkins,
Mayor

Jeff Renaud
Chief Administrative Officer

All prices are subject to GST

Connection Type	Per Month - ANALOG		Per Month - DIGITAL	HIGH DEFINITION
RESIDENTIAL	40.00		65.00	Must subscribe to Digital Cable Service PLUS Purchase your own HD Decoder. DCTV will supply a list of retailers and suitable models.
RESIDENTIAL SENIOR	36.00		58.50	
SINGLE UNIT COMMERCIAL	40.00		not available at this time	
MULTI UNIT COMMERCIAL OR INSTITUTION	250.00 plus	15.00 per rental room/site from May 1st to August 31st inclusive	Residential Only \$5.00 per each additional receiver	
DIGITAL RECEIVER PURCHASE			(One Year Warranty) 75.00	
PACKAGES				
Digital				
Basic Package	5.00 per Package		Pkg # 1, 2, 3, 4, 5, 6, 7, 13 & 16	
Premium Movies	20.00 per package		Pkg #8	
Super Channels	15.00 per Package		Pkg #24	
High Definition				
Entertainment	10.00 per Package			
Sports	5.00 per Package			
Network				
Movie				
Adult Channel	18.00 ea.			
Service	Fee		Additional Costs	
New Service Installation	Full cost of materials & labour plus 15% Administration fee		none	
Connection Fee	45.00		Plus payment of service to next billing date.	
Late Penalty & Disconnection	10% of Monthly Levy		Disconnection for non payment: 30 days after payment due date.	
RE-Connection for arrears	90.00		Re-connection fee, arrears plus One month service in advance	
Transfer (Name change only - same location)	20.00		none	
Disconnection	No Charge		none	

More Canadians ditch traditional TV as streamers are 'winning the battle': report



A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator considers new rules to help level the playing field across the sector. A television remote control shows buttons to access streaming services Netflix and Amazon Prime, in a photo illustration made in Toronto, Friday, March 22, 2024. THE CANADIAN PRESS/Giordano Ciampini

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Sammy Hudes, The Canadian Press
Published Monday, March 25, 2024 6:25PM EDT

A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator is considering new rules to help level the playing field across the sector.

The annual Couch Potato Report released Monday by Convergence Research says 42 per cent of Canadian households did not have a TV subscription with a traditional provider by the end of last year. It forecasts that by the end of 2026, half of all households won't be traditional TV watchers.

Meanwhile, the report says more than 80 per cent of Canadian households subscribe to a streaming service, while 70 per cent subscribe to both TV and one or more streaming services.

RELATED STORIES

- [Creeping price points: A look at the rising cost of Canada's streaming TV services](#)
- [Rising prices, shrinking libraries: How streaming TV is shaking down in Canada](#)
- [Disney's strong streaming growth dispels Netflix gloom](#)

Last year saw 2.6 per cent of Canadian TV subscribers cut the cord, as the revenue brought in by traditional TV providers declined three per cent to \$7.2 billion — a pace the report predicts will continue through 2026.

Meanwhile, streamers' Canadian subscription revenue rose 14 per cent in 2023 to \$3.73 billion and is forecast to reach \$4.24 billion this year.

"It's kind of a no-brainer that the alternative is going to be, and continues to be, the Netflixes and the Amazons and the Apples of the world. This is where your content lives," said Convergence Research president Brahm Eiley.

"This is where the big spending is happening for programming. These guys are obviously kind of winning the battle at the end of the day."

The continued growth of streaming in Canada came despite the average price of those services rising 12 per cent last year across the 10 largest providers.

The report noted Canadians found "significant" savings associated with streaming packages that require the viewer to watch advertisements. Customers with these packages paid an average of 42 per cent less than those subscribed to ad-free alternatives.

Streaming customers pay for an average of 2.5 platforms per household.

The report estimates just four in ten U.S. households had a subscription to a traditional provider at the end of 2023 — a figure it forecasts will decline to one-quarter by 2026.

Eiley said the shift from TV to streaming platforms is happening less rapidly in Canada than in the U.S.

He added one of the reasons that decline has been less severe in Canada is due to the high number of new people moving to the country each year, which is fuelling Canada's population growth.

"On the TV side, it's kept things from really falling off the cliff," he said.

But the struggles felt by Canada's broadcasting sector have been significant enough to prompt calls for reform — and help — from the CRTC.

The federal regulator held a 15-day hearing late last year that focused on modernizing the regulatory framework for broadcasters.

It was part of a public consultation in response to the Online Streaming Act, which received royal assent last April and is meant to update federal legislation to require digital platforms to contribute to and promote Canadian content.

The commission is exploring whether foreign streamers should be asked to make an initial contribution to the Canadian content system. It has said that could help balance the scales for local television and radio companies that are already required to support Canadian content.

Major Canadian broadcasters and telecom giants, such as Rogers Communications Inc., BCE Inc., Telus Corp. and Quebecor Inc., had urged the CRTC to amend the regulatory framework to account for subscribers and revenues shifting from the traditional system to foreign streaming services.

Meanwhile, streamers largely encouraged the regulator to hold off on imposing such contributions. Netflix argued the CRTC should recognize the role it already plays in helping fund Canada's broadcasting industry and reject calls to mandate an additional payment from the company.

The CRTC is aiming to develop and implement its new regulatory framework by the end of this year.

Eiley said it's unsurprising that the popularity of streaming continues to grow, noting there are dozens of options available to Canadians, when accounting for the many smaller services that offer niche programming.

"It's not just the big players, Eiley said. "There's specific movie offerings, there's sports offerings, there's horror offerings, there's everything. There's quite a diversity on the streaming side."

In coastal Alaska, Ketchikan prepares for the day cable TV goes dark

[NATHAN VANDERKLIPPE](#) INTERNATIONAL CORRESPONDENT

KETCHIKAN, ALASKA

Published March 28, 2024

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Dan Lindgren, pictured on March 15, is a general manager with Ketchikan Public Utilities, which will shut down its cable television service to the Alaskan community later this year. NATHAN VANDERKLIPPE/THE GLOBE AND MAIL

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Charlotte Glover is, by her own admission, an enthusiast of the small screen.

But she is now counting down the months until the cable television package that brings the world to her Alaska doorstep – including the CBC content she depends on for its news and figure-skating coverage – disappears.

On Sept. 15, Ketchikan Public Utilities will, in the language of its engineers, “sunset” its cable television service, ending a seven-decade history in which this small outpost in southeastern Alaska once numbered among the first in the United States to deliver video through lines affixed to utility poles.

STORY CONTINUES BELOW ADVERTISEMENT

It’s now preparing to be among the first to abandon it.

An island settlement built on forestry and fishing, Ketchikan, whose surrounding borough counts a population of 13,948, is a distant afterthought in the universe of televised entertainment. But it stands at the forefront of the tumultuous change upending the way small-screen content is delivered.

“I hate it,” Ms. Glover, who owns a bookstore in Ketchikan, said of the coming change. “I was an only child, latchkey kid. I love television. And I love having all the channels.”

It doesn’t help that her husband, Dave Kiffer, is the mayor of the city, which owns the utility, and is himself not particularly adroit with a remote control. She worries about his ability to navigate the MLB App.

STORY CONTINUES BELOW ADVERTISEMENT

“I have two challenges: I have to figure that out for him, and I have to figure out how we can stream CBC and be honorary Canadians.”

What’s happening in Ketchikan is a seemingly unavoidable sign of the times. In 2022, cord cutters – the people who abandoned pay-TV packages for Netflix, Hulu and a dozen other services – for the first time made up more than half of U.S. households, according to market research company Insider Intelligence. Now, some of those who once provided the cable packages are deciding it’s no longer worth delivering the service at all.

In the coming years, “there’s going to be a lot of Ketchikans,” said Craig Moffett, a telecommunications analyst who follows cord cutting for MoffettNathanson Research.

“The pace of decline for the traditional distributors is now getting close to 10 per cent a year.”

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The withering in subscriber ranks has been accompanied by other changes. Media companies have begun to preserve some of their best shows for their own streaming services, leaving cable channels “increasingly impoverished with weaker and weaker programming,” Mr. Moffett said. At the same time, they have hiked prices to compensate for fewer cable viewers.

“So you have this perverse cycle where the cost is spiralling higher, and the quality is spiralling lower. The math just doesn’t work for a lot of consumers – and the distributors recognize that.”

In Ketchikan, the public utility came to city council last year warning it would have to double or triple cable fees to keep up, recalled Mr. Kiffer, the mayor. The number of subscribers has already fallen to roughly 3,000, from nearly 5,000 at its peak, he said. The service is barely breaking even. Some channels now charge cable providers more for wholesale access than they do to viewers who subscribe to their streaming product. A required encryption update to set-top boxes would have meant a large investment in new technology that was hard to justify.

“Cable here is not cheap to begin with. We’re looking at a combination of jacking up rates and seeing more people cut the cable,” he said.

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Mr. Kiffer is a former journalist whose family traces five generations to Ketchikan; in his 20s, he was called to sign away the mining leases established by his great-grandfather. Family history and professional acumen have nurtured an interest in local history, including the advent of cable television in Ketchikan, which arrived in late 1953 thanks to the efforts of a pair of local entrepreneurs. One was a former Coast Guard captain who built a marine instruments business, the other a navy veteran with radio repair skills.

Before they strung cables to nine local bars, the dawn of the television age had meant little to Ketchikan, which was too distant from other population centres to receive a broadcast signal. The fledgling Ketchikan Alaska Television solved the problem by shipping in reels of 16-millimetre film and piping content through its cables on tape delay – one week late for news, two for other programming.

Live television didn’t arrive until 1967, with the installation of an antenna capable of receiving broadcasts from Prince Rupert, B.C., located 140 kilometres away. That signal was then redistributed through the cable system, and a Ketchikan generation with few other choices became fond of CBC content. “We all grew up on Mr. Dressup and The Friendly Giant and The Beachcombers,” Mr. Kiffer said.

Ketchikan Public Utilities still carries the CBC, but it will vanish from most screens alongside the other channels in September. People in Ketchikan have other television options – satellite service is available and state provider GCI Communication offers an internet streaming box.

But the utility expects most people to replace its cable service with the myriad of available streaming options, a thicket of choice sufficiently confusing that the utility has held public information sessions to educate viewers. At one, they set up a half-dozen televisions and guided people through what they could find not just on Netflix, but

FuboTV, Sling and Frndly TV. AT&T flew in a representative to pitch its DirecTV Stream. People lined up to get in.

STORY CONTINUES BELOW ADVERTISEMENT

Ketchikan Public Utilities itself films local events such as high-school basketball and baseball games. Those, too, are available through internet streaming.

Leaving cable is “definitely a mindset change,” said Dan Lindgren, the utility’s general manager. Cable television comes to the viewer. Streamed content needs to be sought out: accounts created, apps downloaded.

“But I don’t necessarily think it’s a bad thing,” Mr. Lindgren said. Often a scan through the cable lineup yields little of interest. “Usually you go through the guide and go: ‘I don’t really want to watch any of this stuff anyways,’ ” he said. For the utility, it’s no big loss. “I’d say our service has not been profitable,” he said.

In many ways, the decision to turn off Ketchikan’s cable service is a sign of the times, an expected moment in the progression of technological change. But it will also relegate to history a form of content delivery that, for better or worse, helped connect people to the world around them.

Jeff Lund, a Ketchikan writer and high-school teacher, remembered his own childhood, when the dinnertime news was always on.

STORY CONTINUES BELOW ADVERTISEMENT

“I just accidentally learned so much,” he said.

News delivered by internet stream – or TikTok – is no replacement. “I’m lamenting the loss of that sort of passive involvement in world events.”



City of Dawson

Report to Council

Agenda Item	CAO Information Update
Prepared By	David Henderson , CAO
Meeting Date	Sept 3, 2024
References (Bylaws, Policy, Leg.)	
Attachments	

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council receive this report for Information purposes

Report

Bylaw Enforcement.

The city employs one bylaw officer who reports to the Municipal Clerk. In 2024 the Bylaw officers work schedule has been adjusted such that he is out and about outside of regular work hours and on busy weekends when events are happening in the City.

The Bylaw officer is responsible for animal control within the city limits, working with the Yukon Animal Protection and Control Officer, Conservation officers, and RCMP, depending on the situation. The city's approach to dogs and cats at large is a pro active approach (as well as complaint driven), recognizing that most pet owners are responsible, with safety of the animals as well as residents a primary concern. The Bylaw Officer deals with urban Hen and Apiary permits, kennel permits, animal neglect cases, dangerous and aggressive dogs, and nuisance animals.

Additionally, the bylaw officer deals with parking and traffic control, civic addressing, business licencing, vehicle for hire permitting, unauthorized camping and assists other departments with enforcement of zoning bylaws and Safety related issues where possible.

Derelict Properties - A particular concern was raised at a recent council meeting regarding dilapidated properties which would fall under the Property maintenance and nuisance abatement bylaw. Enforcing issues under this bylaw can be very time consuming, expensive, and complicated. In some situations property owners do not have the financial resources to meet compliance – sometimes a property owner is resistant to being told what they must do on their property – and sometimes beauty is in the eye of the beholder. Enforcement is prioritized by public safety, resident complaints, the degree of contravention, the impact on other residents.

The City has tried to be more proactive on property nuisance issues with the Bylaw Officer and the Fire Chief working together and identifying properties that contravene the bylaw, then reaching out to the property owner in a positive manner to encourage compliance. This approach produced a number of positive responses, and the Bylaw Officer and Fire Chief are undertaking the same process again this year.

Along with this proactive approach there are properties that have received a more concentrated enforcement effort – the identified **old post office** building is an example of this - where compliance orders have been issued in the past and the work contracted out by the city and charged back to the property - and more recently where compliance orders issued by the city and representatives of the property owner have complied with the compliance order.

Cemeteries

Following up on an information request from a member of council staff reviewed the status of the primary Cemetery property on Mary McLeod, identifying that:

- The cemetery lands are owned by the City of Dawson
- The City administers plots in the public section of the cemetery area
- Segregated Denominational cemeteries are administered and maintained by their identified denominations or associations.
- Additional space for expansion of cemetery areas exists within the Cemetery lands

Escribe

The City will be moving to Escribe meeting management software over the coming months. The software is a Canadian meeting management software that has been widely adopted by municipalities and more recently by the Yukon Government. The package will include a more user-friendly agenda package and document management function.

Adopting the software will have a few growing pains as staff get up to speed on it and comfortable with it.

Emergency Planning

As previously identified the Emergency Response plan is a living document that is undergoing updates currently while at the same time being the guiding document for emergency planning and response locally. Additional appendices work is being developed now based on the Sunnyside Slide monitoring and review currently underway and the receipt of the After-Action Review of the 2023 spring flooding that was released by Stantec on behalf of the Yukon Government.

New Recreation Centre

The Project team is working to develop the ICIP Funding application for Councils consideration at a special council meeting on Sept 19th. The plan was discussed at the August 15th Committee meeting focussed on the New recreation Centre.

Official Community Plan and Comprehensive Zoning Bylaw update

The OCP update was publicly tendered as per the City's procurement process and awarded to Stantec. The project is budgeted at 160,000 with \$80,000 funded from the City of Dawson's Federal Housing Accelerator Funds and \$80,000 funded from City Reserves.

The City of Dawson is currently setting up an Advisory Committee for this project. A hands-on planning charrette and public information session are scheduled for November. City of Dawson Planning is working closely with the TH Council and the Natural Resources Department to determine TH's level of involvement.

Heritage Management Plan (HMP) and Heritage Bylaw (HB)

The HMP, which includes the Design Guidelines for Historic Dawson, is the City of Dawson's local guiding document for overseeing development in Dawson. The HB outlines the duties and obligations of the Heritage Advisory Committee, the designation and protection of municipal historic resources, and the framework of a Heritage Fund program.

The HMP was last updated in 2008 and is now being updated to reflect practical and forward-thinking strategies and policies to improve heritage conservation initiatives, while actively involving and engaging the wider community.

The project's budget is \$150,000. The City has received \$40,000 from YG and \$10,000 from Parks Canada for this initiative. \$100,000 is provided by the City of Dawson's Federal Housing Accelerator Funds.

The project was publicly tendered and awarded to a heritage planning team comprised of Giaimo, Narratives and M.R. Letourneau and Associates Inc. The consultant was in Dawson from August 27 to 29. During the site visit, a public meeting was held, and City administration scheduled several tours and meetings (with various TH departments, organizations, and members of the public) to help the consultant understand the Dawson City history, context, and needs and desires of its residents.

An Advisory Committee of ten members of the public has been formed for this project.

Road Survey Issue

The City continues to deal with what we call the "Road Survey Issue". The YG Land Titles Office mandates that roads in Dawson City be surveyed before they may be sold. The majority of Dawson's roadways were surveyed in 1898 and formed a single parcel. In 1995, the City of Dawson acquired jurisdiction of Dawson's roads. New laws were enacted in 2015 under the Land Titles Act, requiring the City to survey the roadways before carving up and selling segments of the roads and lanes.

City staff are running into the situation with greater frequency as frustrated property owners are told they need to take significant and costly steps to process land transactions, and they often think it is a decision of City staff.

To fully fix the problem the city is facing a multi year surveying process and possibly a bill in the 2-3 million range. City staff are taking steps to identify the best solution, the costs of the best solution, and possible funding of said solution – in the meantime development projects are facing delays and costs.

GIS System

The City has obtained an ArcGIS license for Planning, Public Works, and Bylaw with HAF funds. The base maps have already been prepared, and Planning staff is actively adding the information associated with each property, such as zoning, designations, uses, civic addressing, permit history, etc. These maps are excellent resources for future assessments (such as identifying ideal development sites and opportunities for infill development), as well as assisting staff in expediting the development permitting process.

E-permitting System for Development Permits

The e-permitting system has been completely established. Planning will no longer accept paper applications, and payments are collected online. This has considerably accelerated permitting processes and facilitated the circulation of applications to other departments. Mandatory fields at the time of submission have significantly decreased application back-and-forth, saving both staff and applicants' time.

Subdivision Bylaw

The City's current Subdivision Bylaw was adopted in 1995. This Bylaw is so outdated that it cannot be applied to new subdivision applications. Previous Planning staff began working on a new Subdivision Bylaw, but due to the workload, it was never completed, therefore it has been put on hold for years. Staff is now working on finalizing the draft Bylaw, which specifically tackles the current challenges (such as metes and bounds, spot land applications, etc.). The goal is to present a draft Bylaw for Council consideration and first reading before the end of the year.

Relationship Agreement

This Relationship Agreement allows for the COD and TH planning and developments to work together effectively and efficiently by outlining expectations and processes for them to engage on projects and applications together. Staff is now working closely with the Natural Resources Department on the draft Agreement.

Housing Needs Assessment (HNA)

Staff is collaborating with a research group called HART (Housing Assessment Resource Tools) to establish a new Housing Needs Assessment, as needed by the HAF program. This document will provide information for the OCP and Heritage Management Plan renewal projects.

Solid Waste

Work continues at the staff level to take in the feedback from the public sessions along with working Group discussions and developments in Yukon waste management around EPR (extended Producer Responsibility) to revise and continue developing recommendations to council .

KDO 6 Plex

The City of Dawson is in discussions the Klondike Development Organization to partner on the development a new 6 plex housing project in the City.

Housing Developments

Dredge Pond II, Klondike Highway Subdivision, North End, Upper Dome Road, Callison East

Dawson City TV

During the 2024 City of Dawson Budget deliberations Council directed City Staff to develop an exit plan to get the city of Dawson out of the Cable TV Business - please see other reports in this meeting package for a detailed report on this issue

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Aug 30, 2024



City of Dawson

Report to Council

Agenda Item	Council Remuneration Bylaw Review
Prepared By	David Henderson, CAO
Meeting Date	Sept 3, 2024
References (Bylaws, Policy, Leg.)	Council Remuneration Bylaw 2021-10 Travel policy #08-01
Attachments	RFD from May 7 Council remuneration in other communities Council Remuneration Bylaw 2021-10 Travel Policy #08-1

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole Review Bylaw 2021-10, And direct staff as to recommended changes for Council consideration

Executive Summary

As per bylaw 2021-10 , during the final year of Council's term, council shall schedule a review of the bylaw and proceed to amend it as deemed advisable at the time.

Directions from Council at committee will determine if changes are made to the bylaw.

The Attached spreadsheets identifies the practice in other Yukon communities. The monetary values identified for the other communities were effective 2021. Staff have reached out to the other communities for current information which is not yet available and will be shared when available.

Background

The City of Dawson has a history of revising the remuneration bylaw every three years prior to a municipal election. As Council reviews the bylaw, it is reasonable for Council to consider the cost to the City, the ability to attract elected officials to run for office, and the changing taxation environment.

Discussion / Analysis

The cost of Council remuneration to the City is an important and necessary cost of ensuring good government and perceived as good value for taxpayers' dollars. Cost of living increases are included in the current bylaw, the time commitment involved in being a Councillor has increased over time and with increased funding and regulatory changes federally, territorially, and municipally, it isn't likely that the time commitment will be reduced.

The attached summary of remuneration practices in other Yukon communities provides an idea of how each community compensates members of council. As Noted above, the figures for other communities are for 2021 and are awaiting updated figures.

Dawson currently provides.

- A base remuneration for Mayor and Council which is adjusted annually for inflation, with increases capped at 2.5%
- Plus, a per diem for half or full days a member of council spends either travelling to/from or attending meetings.
- Plus, travel and accommodation for such meetings or events.

Over the current term there has been some discussion regarding:

- What is fair compensation for the Mayors role.
- What are the expectations of the Mayors role within the base compensation?
- What are the expectations of Council with regard to the additional half or whole day pay for members of council.

Fiscal Impact

2024 budgeted expense for Mayor and Council Wages & honoraria & benefits	\$76,055
2024 budgeted expense for Mayor and Council Training/Conferences/Travel/Accommodation	\$26,138

Alternatives Considered

Consider adjusting the Base Remuneration Rate beyond the current rate. The current rate was arrived at through previous comparisons to other communities plus annual CPI related adjustments.

1. Consider increasing the Base Rate and removing per diems.
2. Assign the Mayor a specific annual travel/accommodation budget and the Mayor would be responsible for determining which meetings/events should be attended.
3. As per discussions at Committee in June,
 - (a) Consider identifying in the remuneration bylaw funding for Childcare costs while a council member is attending a municipal function or meeting. Possibly identifying that each member may be reimbursed for up to \$3,000 in childcare costs annually while the member is attending a function or meeting with reimbursement based on\$100 per function (need discussion on details)
 - (b) Consider availability of benefit plan for Council members – Health plan or RRSP contribution - HR is reviewing possibility of benefit plan with our benefit plan provider. The staff RRSP plan matches an individuals RRSP contribution up to a maximum amount
4. Non financial Benefits - if the goal is to encourage members of the public to run for office and serve if elected then a holistic approach may be beneficial and identifying where the municipality can ensure that a councilors experience is productive and positive, through such actions as :
 - (a) Ensuring that meetings do not go late at night and interfere with a councilors ability to work
 - (b) Ensuring that meetings are focused and limited in quantity
 - (c) Ensuring that when lunch meetings are called or early evening meetings that lunch or dinner is provided
 - (d) ...

Next Steps

If council determines through resolution that it would like to amend the existing bylaw to include an increase or addition, then such amendments will be built into the an amended bylaw and forwarded to Council for a 1st reading

Approved by	Name	Position	Date
	David Henderson	CAO	8/30/2024

Mayor and Councillor Renumeration 2021 Review

Village of Carmacks	\$	12,600.00	Mayor - annually
2012	\$	6,600.00	Deputy Mayor - annually
	\$	6,600.00	Councillors - annually
			By resolution may approve payment of travel, meals, accommodation & per diem (at YG rates)
	\$	100.00	Mayor - per diem, meetings 3 hours or less
	\$	75.00	Councillors - per diem, meetings 3 hours or less
	\$	200.00	Mayor - per diem, meetings 3+ hours
	\$	150.00	Councillors - per diem, meetings 3+ hours
	\$	200.00	Mayor & Councillors - per diem, meetings in other communities
	\$	100.00	Mayor & Councillors, per travel day separate from meeting days, 250km or less, within Yukon
	\$	200.00	Mayor & Councillors, per travel day separate from meeting days, 250km or greater, within Yukon
	\$	200.00	Mayor & Councillors, per travel day separate from meeting days, outside Yukon
	\$	600.00	Mayor - annually, meetings with visitors to the community, to be reimbursed upon presentation of receipts
	\$	25.00	Deputy Mayor - per diem if the mayor is absent and the DM is required to perform Mayor duties
	\$	50.00	Deputy Mayor - per diem to chair a regular or special meeting of council if the Mayor is absent from the meeting
City of Dawson	\$	17,500.74	Mayor - annually - adjusted to 2024
2024	\$	11,667.26	Councillors - annually - adjusted to 2024
			Adjusted annually by applying a factor equal to the CPI, not to exceed 2.5% in any given year and no adjustment if the CPI is negative
	\$	150.00	Councillors - per diem, 4 hours or less when representing the City at any training session, event or meeting that has been approved by council
	\$	200.00	Councillors - per diem, more than 4 hours
			Travel expenses reimbursed in accordance with the City of Dawson Travel Policy
Town of Faro	\$	1,818.93	Mayor - monthly (21,827.16 annually as at 2024)
2024	\$	1,081.59	Councillors - monthly (\$12,979.08 annually as at 2024)
			Adjusted annually based on the CPI
Village of Haines Junction	\$	14,666.00	Mayor - annually
2021	\$	11,733.00	Councillors - annually
			Adjusted annually based on CPI
			Travel reimbursed on the same basis as YG employees on travel status
Village of Mayo	\$	200.00	Mayor - attendance at regular and joint council meetings
2024	\$	150.00	Councillors - attendance at regular and joint council meetings
	\$	150.00	Mayor - attendance at non-council meetings inside community less than 2 hours
	\$	100.00	Councillors - attendance at non-council meetings inside the community less than 2 hours
	\$	200.00	Mayor - attendance at non-council meetings inside community more than 2 hours
	\$	150.00	Councillors - attendance at non-council meetings inside community more than 2 hours
	\$	250.00	Mayor - full day meeting
	\$	200.00	Councillors - full day meeting
	\$	250.00	Mayor - attendance at meeting outside community, per day
	\$	200.00	Councillors - attendance at meeting outside community, per day
	\$	40.00	Mayor and Councillors - hourly rate for hours spent travelling to and from meetings outside the community within Yukon
			For travel to meetings outside Yukon the daily rate will apply (Mayor and Councillors)
			Travel expenses paid out per Village of Mayo travel expense policy
			added reimbursement to council member if preapproved for special work at \$50/hr
Village of Teslin	\$	8,000.00	Mayor - annually. \$3,750 base and additional \$125 per regular or special meeting of Council attended
2024	\$	7,300.00	Councillors - annually. \$3,000 base and additional \$125 per regular or special meeting of Council attended
			per day while attending meetings or performing other duties on behalf of the municipality in capacity of Mayor or Councillor outside of regular or special meetings
	\$	200.00	of council
	\$	150.00	half day, as immediately above
			Mayor and Councillors shall receive an honourarium when appointed as members of committees over and above their council indemnity (amount not specified)
Town of Watson Lake	\$	15,000.00	Mayor - annually to attend Regular & Special Council Meetings or other meetings called by Mayor & Council
2024	\$	10,000.00	Councillors - annually to attend Regular & Special Council Meetings or other meetings called by Mayor & Council
	\$	150.00	Per Diem for Mayor & Council to attend approved meetings, courses, or conventons for 4 hours or less, as required in the course of their duties
	\$	200.00	Per Diem for Mayor & Council to attend approved meetings, courses, or conventons over 4 hours, as required in the course of their duties
			Travel expenses reimbursed as set out in the travel expense policy (follow YG Travel rates)
City of Whitehorse	\$	115,569.69	Mayor - annually (to be adjusted for 2023 CPI)
2024	\$	41,605.42	Councillors - annually (to be adjusted for 2023 CPI)
			Adjusted annually based on CPI
			Mayor - benefit plan including health, dental, life insurance, AD&D, WI/LTD, time off with pay, EAP
			Councillors - benefit plan, same as Mayor, except for time off with pay, and additionally child care allowance (for care during council meetings)
	\$	10,500.00	Mayor - annual, to reimburse for expenses incurred while performing duties
	\$	4,750.00	Councillors - annual, to reimburse for expenses incurred while performing duties
			Budgeted fund - to reimburse councillors for expenses incurred when an invitation or obligation of the entire council is delegated to one or more of its members.
	\$	6,000.00	This \$6,000 is collective, not \$6,000 for each councillor.
			Travel expenses in accordance with the Travel Expense Administrative Directive.
			Councillors - daily, when representing City at a business function or event, attending non-regular meetings, or participating in training related to City business, 1-4
	\$	150.00	hours
	\$	200.00	Councillors, as above, 4 hours or more
			Reimbursement for travel/meeting a representative on the AYC board



City of Dawson

Report to Council

Agenda Item	Council Remuneration Bylaw Review
Prepared By	David Henderson, CAO
Meeting Date	May 7, 2024
References (Bylaws, Policy, Leg.)	Council Remuneration Bylaw 2021-10 Travel policy #08-01
Attachments	Council remuneration in other communities Council Remuneration Bylaw 2021-10 Travel Policy #08-1

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole Review Bylaw 2021-10, being the Council Remuneration Bylaw , and move forward to council for 1st reading .

Executive Summary

As per bylaw 2021-10 , during the final year of Council's term, council shall schedule a review of the bylaw and proceed to amend it as deemed advisable at the time.

Directions from Council at committee will determine if changes are made to the bylaw prior to 1st reading.

The Attached spreadsheets identifies the practice in other Yukon communities. The monetary values identified for the other communities were effective 2021. Staff have reached out to the other communities for current information which is not yet available and will be shared when available.

Background

The City of Dawson has a history of revising the remuneration bylaw every three years prior to a municipal election. As Council reviews the bylaw, it is reasonable for Council to consider the cost to the City, the ability to attract elected officials to run for office, and the changing taxation environment.

Discussion / Analysis

The cost of Council remuneration to the City is an important and necessary cost of ensuring good government and perceived as good value for taxpayers' dollars. Cost of living increases are included in the current bylaw, the time commitment involved in being a Councillor has increased over time and with increased funding and regulatory changes federally, territorially, and municipally, it isn't likely that the time commitment will be reduced.

The attached summary of remuneration practices in other Yukon communities provides an idea of how each community compensates members of council. As Noted above, the figures for other communities are for 2021 and are awaiting updated figures.

Dawson currently provides.

- A base remuneration for Mayor and Council which is adjusted annually for inflation, with increases capped at 2.5%
- Plus, a per diem for half or full days a member of council spends either travelling to/from or attending meetings.
- Plus, travel and accommodation for such meetings or events.

Over the current term there has been some discussion regarding :

- What is fair compensation for the Mayors role.
- What are the expectations of the Mayors role within the base compensation?
- What are the expectations of Council with regard to the additional half or whole day pay for members of council .

Fiscal Impact

2024 budgeted expense for Mayor and Council Wages & honoraria & benefits	\$76,055
2024 budgeted expense for Mayor and Council Training/Conferences/Travel/Accommodation	\$26,138

Alternatives Considered

1. Consider adjusting the Base Remuneration Rate beyond the current rate. The current rate was arrived at through previous comparisons to other communities plus annual CPI related adjustments.
2. Consider increasing the Base Rate and removing per diems.
3. Assign the Mayor a specific annual travel/accommodation budget and the Mayor would be responsible for determining which meetings/events should be attended.

Next Steps

Bylaw must go through three readings of Council . Depending on the position of council the bylaw included in this package will go to Council for 1st reading to effectively introduce it.

Approved by	Name	Position	Date
	David Henderson	CAO	5/31/2024

Mayor and Councillor Remuneration 2021 Review

Village of Carmacks	<p>\$12,600.00 Mayor - annually</p> <p>\$6,600.00 Deputy Mayor - annually</p> <p>\$6,600.00 Councillors - annually</p> <p>By resolution may approve payment of travel, meals, accommodation & per diem (at YG rates)</p> <p>\$100.00 Mayor - per diem, meetings 3 hours or less</p> <p>\$75.00 Councillors - per diem, meetings 3 hours or less</p> <p>\$200.00 Mayor - per diem, meetings 3+ hours</p> <p>\$150.00 Councillors - per diem, meetings 3+ hours</p> <p>\$200.00 Mayor & Councillors - per diem, meetings in other communities</p> <p>\$100.00 Mayor & Councillors, per travel day separate from meeting days, 250km or less, within Yukon</p> <p>\$200.00 Mayor & Councillors, per travel day separate from meeting days, 250km or greater, within Yukon</p> <p>\$200.00 Mayor & Councillors, per travel day separate from meeting days, outside Yukon</p> <p>\$600.00 Mayor - annually, meetings with visitors to the community, to be reimbursed upon presentation of receipts</p> <p>\$25.00 Deputy Mayor - per diem if the mayor is absent and the DM is required to perform Mayor duties</p> <p>\$50.00 Deputy Mayor - per diem to chair a regular or special meeting of council if the Mayor is absent from the meeting</p>
City of Dawson	<p>\$17,500.74 Mayor - annually- adjusted to 2024</p> <p>\$11,667.26 Councillors - annually- adjusted to 2024</p> <p>Adjusted annually by applying a factor equal to the CPI, not to exceed 2.5% in any given year and no adjustment if the CPI is negative</p> <p>\$150.00 Councillors - per diem, 4 hours or less when representing the City at any training session, event or meeting that has been approved by council</p> <p>\$200.00 Councillors - per diem, more than 4 hours</p> <p>Travel expenses reimbursed in accordance with the City of Dawson Travel Policy</p>
Town of Faro	<p>\$1,490.00 Mayor - monthly (\$17,880 annually)</p> <p>\$886.00 Councillors - monthly (\$10,632 annually)</p> <p>Adjusted annually based on the CPI</p>
Village of Haines Junction	<p>\$14,666.00 Mayor - annually</p> <p>\$11,733.00 Councillors - annually</p> <p>Adjusted annually based on CPI</p> <p>Travel reimbursed on the same basis as YG employees on travel status</p>
Village of Mayo	<p>\$200.00 Mayor - attendance at regular and joint council meetings</p> <p>\$150.00 Councillors - attendance at regular and joint council meetings</p> <p>\$150.00 Mayor - attendance at non-council meetings inside community less than 2 hours</p> <p>\$100.00 Councillors - attendance at non-council meetings inside the community less than 2 hours</p> <p>\$200.00 Mayor - attendance at non-council meetings inside community more than 2 hours</p> <p>\$150.00 Councillors - attendance at non-council meetings inside community more than 2 hours</p> <p>\$250.00 Mayor - full day meeting</p> <p>\$200.00 Councillors - full day meeting</p> <p>\$250.00 Mayor - attendance at meeting outside community, per day</p> <p>\$200.00 Councillors - attendance at meeting outside community, per day</p> <p>\$40.00 Mayor and Councillors - hourly rate for hours spent travelling to and from meetings outside the community within Yukon</p> <p>For travel to meetings outside Yukon the daily rate will apply (Mayor and Councillors)</p> <p>Travel expenses paid out per Village of Mayo travel expense policy</p>
Village of Teslin	<p>\$8,000.00 Mayor - annually. \$3,750 base and additional \$125 per regular or special meeting of Council attended</p> <p>\$7,300.00 Councillors - annually. \$3,000 base and additional \$125 per regular or special meeting of Council attended</p> <p>\$200.00 per day while attending meetings or performing other duties on behalf of the municipality in capacity of Mayor or Councillor outside of regular or special meetings of council</p> <p>\$150.00 half day, as immediately above</p> <p>Mayor and Councillors shall receive an honourarium when appointed as members of committees over and above their council indemnity (amount not specified)</p>
Town of Watson Lake	<p>\$10,000.00 Mayor - annually</p> <p>\$7,500.00 Councillors - annually</p> <p>\$125.00 Mayor and Councillors - per diem for attendance at out of town meetings, courses and conventions as required in the discharge of the duties of their office</p> <p>Travel expenses reimbursed as set out in the travel expense policy</p>
City of Whitehorse	<p>\$104,552.00 Mayor - annually</p> <p>\$37,639.02 Councillors - annually</p> <p>Adjusted annually based on CPI</p> <p>Mayor - benefit plan including health, dental, life insurance, AD&D, WI/LTD, time off with pay, EAP</p> <p>Councillors - benefit plan, same as Mayor, except for time off with pay, and additionally child care allowance (for care during council meetings)</p> <p>\$10,500.00 Mayor - annual, to reimburse for expenses incurred while performing duties</p> <p>\$3,750.00 Councillors - annual, to reimburse for expenses incurred while performing duties</p> <p>\$6,000.00 Councillors - to reimburse councillors for expenses incurred when an invitation or obligation of the entire council is delegated to one or more of its members.</p> <p>This \$6,000 is collective, not \$6,000 for each councillor.</p> <p>Travel expenses in accordance with the Travel Expense Administrative Directive.</p> <p>\$100.00 Councillors - daily, when representing City at a business function or event, attending non-regular meetings, or participating in training related to City business, 1-4 hours</p> <p>\$150.00 Councillors, as above, 4 hours or more</p> <p>Reimbursement for travel/meeting a representative on the AYC board</p>

Please note: this is for the 2021-2024 term



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

WHEREAS section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for remuneration to be paid to the Mayor and Councillors.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

PART II – APPLICATION

4.00 Annual Remuneration

- 4.01 The base annual remuneration for the Mayor for the 2021—2024 term of office shall be \$17500.74 effective from November 1st, 2021 to October 31, 2024.
- 4.02 The base annual remuneration for each Councillor during the 2021—2024 term of office shall be \$11667.26 effective from November 1st, 2021 to October 31st, 2024.
- 4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov.- Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:
- I. annual increase shall not exceed 2.5% in any given year; and
 - II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.
- (b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.
- 4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

5.00 Remuneration Review

- 5.01 During the final year of council's term of Office, council shall schedule a review of the *Council Remuneration Bylaw* and proceed to amend it as deemed advisable at that time.

6.00 Additional Payments

- 6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation has been approved in advance by council resolution. The per diem shall be prorated as follows:



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$200.00
4 hours or less	½ Day	\$150.00

- 6.02 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:
- (a) represents the City at an approved training session, event or meeting; or
 - (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.

7.00 Expenses

- 7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.
- 7.02 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.

PART III – FORCE AND EFFECT

8.00 Severability

- 8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Bylaw Repealed

- 9.01 Bylaw 2018-10, and amendments thereto, are hereby repealed.

10.00 Enactment

- 10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

11.00 Bylaw Readings

Readings	Date of Reading
FIRST	July 13, 2021
SECOND	August 3, 2021
THIRD and FINAL	August 31, 2021

Original signed by:

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



Town of the City of Dawson

TRAVEL POLICY

#08-01

1. This travel policy shall apply to Members of Council; Members of City Boards and Committees; and City Employees.
 2. Where a conflict exists between this policy and a Bylaw or Statute, the Bylaw or Statute shall have precedence.
 3. City of Dawson Travel Policy 06-01 is hereby rescinded.
 4. Travel Approval
 - a. For travel budgeted for in Council approved budgets, the Chief Administrative Officer (CAO) shall be the approval authority.
 - b. For CAO travel, trips within the Yukon where travel budgets exist in Council approved budgets, the Senior Finance Officer may sign travel claim forms.
 - c. For CAO travel outside the Yukon, all travel must be approved by Council resolution.
 - d. For Mayor or Council travel within the Yukon not exceeding 5 days, CAO shall be the approval authority
 - e. For Mayor or Council travel within the Yukon exceeding 5 days, all travel must be approved by Council Resolution.
 - f. For Mayor & Council travel outside the Yukon all travel must be approved by Council Resolution
 - g. All travel claims shall be numbered and filed.
 5. Responsibilities of Person Traveling
 - a. Prior to the trip, a completed "Travel Authorization/Claim Form" attached hereto as Appendix "A", must be submitted to the appropriate approval authority.
 - b. Where more than one person is traveling to the same event, car-pooling shall be used whenever practicable.
 - c. Where car-pooling is practicable but declined, travel allowances will be prorated.
 7. Responsibilities of Approval Authority
 - a. The approval authority shall check that the trip has been budgeted for.
 - b. Where the trip has not been budgeted for, the approval authority shall:
 - ensure the trip is necessary for the good of the municipality
 - ensure that enough funds exist in approved budget account.
 - c. The approval authority shall approve/not approve trip as appropriate and sign the travel authorization form accordingly. If the trip is not approved, the approval authority shall indicate in writing the reasons for non – approval.
 8. Hotels

Hotels rooms shall be single rooms. Where the person traveling wishes a larger room or travels with a spouse or companion, the difference in rates shall be paid by the person traveling. When a stay exceeds two days a housekeeping room may be requested subject to approval as described in Section 4.
-

9. Airlines
Where travel is by air, office staff will book the tickets taking advantage of any reduced fares available based on consultation with traveler.
10. Child Care
Child Care will be provided to members of Council and City employees in instances where travel outside the City of Dawson is required.
11. Taxi / Buses
Travel to and from airports and as otherwise required, may be claimed.
12. Rates
As defined in Appendix "A", and consistent with Yukon Territorial Government Rates.
Appendix "A" will be amended from time to time to remain consistent with Yukon Territorial Government Rates.
13. Claims
 - a. Hotels/airlines booked by the office shall be paid for directly by the City through normal City procedures.
 - b. Travel Claim forms will be processed according to the payable schedule.
 - c. Except for meals, private accommodation and mileage, no reimbursement will be provided for expenses not accompanied by a receipt.
14. Reporting
After completion of the trip, a summary report must be submitted to Approval Authority, which includes:
 - Details of the trip.
 - An evaluation of the benefits the travel provided to person traveling, to the City and to the community.
 - Any other report upon which approval was contingent;
 - Final cost of trip
15. Appendixes
 - i. Appendix "A" – Travel Authorization & Claim Form

POLICY TITLE:	Travel Policy
POLICY #:	08-01
EFFECTIVE DATE:	June 17, 2008
ADOPTED BY COUNCIL:	Resolution # C08 14-15 on June 17, 2008
AMENDED BY RESOLUTION:	C09 12-15 on May 19, 2009

Original signed by:
Mayor, John Steins

CAO, Eldo Enns

**MONTHLY
POLICING REPORT
JUNE, 2024**

**Dawson City RCMP Detachment
“M” Division
Yukon**

The Dawson City RCMP Detachment responded to a total of 143 calls for service during the month of June, 2024.

OCCURENCES	June, 2024	Year to date 2024	June, 2023	Year to date 2023	Year Total 2023
Assaults (all categories)	5	24	3	21	46
Sexual Assault	0	3	0	0	7
Break and Enter	1	15	4	8	12
Thefts (all categories)	10	31	14	47	92
Drugs (all categories)	1	2	1	3	4
Cause a Disturbance	13	24	13	29	62
Mischief	16	53	20	63	111
Impaired Driving	3	13	2	6	23
Vehicle Collisions	7	23	5	26	67
Mental Health Act	1	13	8	27	49
Assistance to General Public	2	18	4	34	71
Search and Rescue	1 Land 1 Marine	2 Land 1 Marine	1 Land	4 Land	9 Land
Missing Persons	1	4	2	5	8
Wellbeing Checks	7	43	10	37	98
Check Stops (represents the actual number of check stops)	0	0	0	3	5
Other Calls for Service	74	327	74	399	738
Total Calls for Service	143	592	161	712	1402
Criminal Code Charges / (CDSA)	13 Criminal Code	40 Criminal Code	6 Criminal Code	29 Criminal Code	61 Criminal Code
Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)	11 Motor Vehicle Act	38 Motor Vehicle Act	1 Motor Vehicle Act	12 Motor Vehicle Act	40 Motor Vehicle Act 1 Liquor Act

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or changing the scoring on a file. Numbers as at/corrected to 2024.06.30



	June, 2024	Year to Date 2024 Total	June, 2023	Year Total 2023
Prisoners held locally	13	36	10	64
Prisoners remanded	0	1	0	2
Totals	13	36	10	66

Justice Reports	June, 2024	Year to Date 2024	June, 2023	Year Total 2023
Victim Services Referrals Offered	3	34	5	77
Youth Diversions	0	0	0	0
Adult Diversions	0	0	0	2
Restorative Justice Offered Total	0	0	0	3

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice

(1) Substance Abuse

The Dawson City detachment saw a significant increase in call volume, which is expected at this time of the year. We also had several warm days, which led to more people drinking. This created a heavier workload for our members who have dealt with numerous calls involving alcohol and drugs. Members have seized illicit drugs incidental to arrest and ensure proper disposition of the substances.

(2) Road Safety

Members continue to be proactive in search of impaired drivers. A few more drivers were charged for operating a vehicle while impaired for alcohol and a few more with driving while disqualified. Road safety is a top priority for the Dawson Detachment. Members are issuing daily "Mandatory Alcohol Screening" demands to users of the road. Ensuring that we are visible has a positive effect on the community and its drivers.

(3) Youth Initiatives

Cpl. Penk and Cst. Tremblay assisted with the bike rodeo. Members also partook in the City of Dawson recreations camps that are on-going throughout the summer. Members ensured that the school out and grad was supervised to ensure a proper event flow.

(4) Attendance at THFN, City of Dawson and Community Events

Sgt. Wallace and Cpl. Penk continue to liaise and attend THFN council meetings. Members ensure that they are available to partake in local events and are always eager to do more, if time allows. Cst. Le Gresley assisted with the "Commissioner's Ball" and acted as "Aide-de-Camp" for the Honourable Adeline Webber. Cst. Premerl, Cst. Tremblay and Cpl. Penk all attended the ball as well. Cst. WEEDMARK also attended the Commissioner's BBQ Picnic which was held the next day.

Sgt. Wallace and Cst. Weedmark attended R22 to call bingo and have dinner with the elders.

(5) Restorative Justice

There are currently no restorative justice initiative.

Kindest regards,



Cst. Chris LE GRESLEY

for

Sgt. David WALLACE
N. C. O. In Charge - RCMP
Box 159
Dawson City, Yukon
Y0B 1G0

/am

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Committee Minutes

Wednesday 17th April, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-08

Facilitators: Pahdee Poolkasem, PDA

Attendees: Megan Gamble (Chair), Aaron Woroniuk, Mike Ellis, Rebecca Jansen

Regrets: Kayla Goodwin

Meeting Called to order at 7:01PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Mike Ellis

Resolution: 24-08-01

Second: Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 24-08 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 24-08-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

- None

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 24-08-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes

Presenter: Megan Gamble

Resolution: 24-08-04

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-06 as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications

Resolution: 24-08-05

Presenter: Aaron Woroniuk

Second: Megan Gamble

THAT the Heritage Advisory Committee APPROVE WITH CONDITIONS development permit #22-089 amendment.

Discussion:

- HAC noted the increased asymmetry of the first floor
- HAC suggested that the window next to the door on the first floor could be adjusted to be different from the rest of the windows
- HAC suggested that the first floor window on the left side could be repositioned slightly to the right for balance
- HAC remarked that the muntin and mullions (especially on the north and south side) that they have requested for are not present in the new design

Conditions:

- Windows must either have muntin and mullions added or be in the “double hung” style

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: 24-08-06

Presenter: Mike Ellis

Second: Megan Gamble

THAT the Heritage Advisory Committee APPROVE WITH CONDITIONS development permit #24-024.

Discussion:

- HAC stated that the standard approach that they usually take is for the sign to be painted
- HAC stated that they prefer a matte finish to a glossy finish
- HAC discussed how the proposed sign is a projecting sign which is rare on 5th avenue

Conditions:

- 1) Designs must be painted
- 2) Signs must be mounted with a wood frame

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business**Resolution:** n/a**Discussion:** None.

Agenda Item: Adjournment**Resolution:** 24-08-07**Presenter:** Aaron Woroniuk**Seconded:** Mike Ellis

That Heritage Advisory Committee meeting HAC 24-08 be adjourned at 7:14 on April 17th, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: May 1st, 2024

Committee Minutes

Wednesday 1st May, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-09

Facilitators: Pahdee Poolkasem, PDA

Attendees: Megan Gamble (Chair), Aaron Woroniuk, Mike Ellis, Kayla Goodwin

Regrets: Rebecca Jansen

Meeting Called to order at 7:21PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Mike Ellis

Resolution: 24-09-01

Second: Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 24-09 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 24-09-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

DP# 24-029 – Patrik Pikalek and Greg Dumka

- The delegates confirmed with HAC that the materials used in their design will be board and batten for the siding and corrugated tin for the roof
- The delegates stated that they are unsure whether they will be keeping the diamond window in their design

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 24-09-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes**Resolution:** 24-08-03**Presenter:** Megan Gamble**Second:** Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-08 as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications**Resolution:** 24-09-04**Presenter:** Aaron Woroniuk**Second:** Megan Gamble

THAT the Heritage Advisory Committee APPROVE WITH CONDITIONS development permit #24-029.

Discussion:

- HAC stated that the elements of the design conforms to the heritage guidelines

Conditions:

- The diamond window must be removed

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business**Resolution:** N/a

Discussion: None.

Agenda Item: Unfinished Business**Resolution:** n/a

Discussion: None.

Agenda Item: Adjournment**Resolution:** 24-09-05**Presenter:** Aaron Woroniuk**Second:** Mike Ellis

That Heritage Advisory Committee meeting HAC 24-09 be adjourned at 7:32 on May 1st, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: 15/05/24

Committee Minutes

Wednesday 15th May, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-10

Facilitators: Pahdee Poolkasem, PDA

Attendees: Megan Gamble (Chair), Aaron Woroniuk, Mike Ellis, Kayla Goodwin

Regrets: Rebecca Jansen

Meeting Called to order at 7:04PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Aaron Woroniuk

Resolution: 24-10-01

Second: Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 24-09 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 24-10-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

DP# 24-031 – Nathaniel Jones

- The delegate described that an additional window is proposed so that there are three windows
- The delegate stated that proposed window will match the existing windows

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 24-10-03

Second: Aaron Woroniuk

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes
Resolution: 24-10-03

Presenter: Megan Gamble
Seconded: Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-09 as presented.

Discussion: None.

Votes For: 3 Votes Against: 0 Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications
Resolution: 24-10-04

Presenter: Aaron Woroniuk
Seconded: Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #24-031.

Discussion:

- HAC stated that the proposed window conforms to the heritage guidelines

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: Applications
Resolution: 24-10-05

Presenter: Aaron Woroniuk
Seconded: Megan Gamble

THAT the Heritage Advisory Committee TABLE development permit #24-036.

Discussion:

- Overall, the HAC suggested that the design be more aligned with the [Heritage Design Guidelines](#)
- The HAC mentioned that the **roof material** is non-conforming and suggested corrugated tin instead
- They stated that the multipitch and double-angled roof is non-conforming and requested for a **gable roof**
- The committee stated that the ratio of the dual **cladding** is uncommon and should either be split between floors or at the roof
- HAC requested that the uneven staggering of the two units should be aligned to be even
- HAC suggested that the **garage** be removed because they were not seen historically in Dawson. They stated that if a garage were to exist, significant design changes should be made.
- HAC stated that the location of the duplex is very prominent. Because of this, HAC suggested for the design to be “grander” and must conform historically at all angles.
- HAC suggested that the delegate attend the next meeting (scheduled on June 5th)
- HAC would like the delegate to confirm the siding profile of the design

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: New Business
Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 24-10-6

Presenter: Aaron Woroniuk

Second: Mike Ellis

That Heritage Advisory Committee meeting HAC 24-10 be adjourned at 7:21 on May 15th, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: 19/06/24

Committee Minutes

Wednesday 19th June, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-12

Facilitators: Pahdee Poolkasem, PDA

Attendees: Megan Gamble (Chair), Aaron Woroniuk, Mike Ellis, Kayla Goodwin

Regrets: Rebecca Jansen

Meeting Called to order at 7:03PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Mike Ellis

Resolution: 24-012-01

Second: Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 24-12 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 24-12-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion: None

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 24-12-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes

Presenter: Megan Gamble

Resolution: 24-12-04

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-11 as presented.

Discussion: None.

Votes For: 3 Votes Against: 0 Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications **Presenter:** Aaron Woroniuk
Resolution: 24-12-05 **Second:** Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #23-065.

Discussion:

- HAC stated that the elements of the design conforms to the heritage guidelines

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: Applications **Presenter:** Mike Ellis
Resolution: 24-12-06 **Second:** Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #23-066.

Discussion:

- HAC stated that the elements of the design conforms to the heritage guidelines

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: Applications **Presenter:** Aaron Woroniuk
Resolution: 24-12-07 **Second:** Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #23-036.

Discussion:

- HAC confirmed that the garage of the design opens overhead but will be fully clad in wood

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: Applications **Presenter:** Aaron Woroniuk
Resolution: 24-12-08 **Second:** Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #23-051.

Discussion:

- HAC stated that the elements of the design conforms to the heritage guidelines.

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 24-12-09

Presenter: Aaron Woroniuk

Second: Mike Ellis

That Heritage Advisory Committee meeting HAC 24-12 be adjourned at 7:09 on June 19, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: July 17, 2024

From: [Finance Administration](#)
To: [Municipal Clerk](#)
Subject: FW: Derelict Buildings
Date: August 26, 2024 4:40:36 PM

From: Brian & Clara Lewthwaite <lewthwaite@xtra.co.nz>
Sent: Monday, August 26, 2024 4:04 PM
To: info <info@cityofdawson.ca>
Cc: helen.mccullough@yukon.ca
Subject: Derelict Buildings

Dear City of Dawson, Mayor and Council,

I note that in this month's Council meeting there was a delegation addressing the derelict buildings in town. Chris MacIntyre, with CBC, recently advanced a call-out for opinions regarding these and I contacted him by phone to give my perspective on the matter based upon my time as Principal at RSS from 2019-2023. I felt it was important to provide you with the same, although I did file a letter of concern to the City back in the fall of 2019. In my view, there has been an ongoing community 'culture of ignor(e)ance' around these buildings and this needs to be interrupted and addressed.

In brief, over my tenure as principal there were approximately 15 'incidents' involving the Old Post Office (OPO) that needed a school, police, Fire Department response. I'll outline these:

1. A common concern (about 5 incidents) was raised by people living in the row housing on 6th Avenue, which backs onto the OPO. Most of these tenants were employed at the hospital and voiced their concern about people entering or loitering around the building and engaging in loud and illegal behaviour, at anytime of day. Because the tenants identified the trespassers as youth they contacted the school hoping the behaviour could be rectified. This often was associated with activity during the summer months, when school was not in session. The tenants were frustrated because they often worked shift work, and their sleep was interrupted. On one occasion I was approached by the hospital administration about this ongoing concern, as they expressed how this was impacting on the tenant's work satisfaction. My inspection of the building on a few occasions found the back door open and upon inspection finding evidence of people being in it, possibly even squatting for several days.

2. The back-side of the OPO has traditionally been a 'gathering place' for youth that smoke/vape (including cannabis) in between classes, at lunchtime and before and after school. It's not on school property and provides youth with discreteness for 'consumption'. In

2019 it was common for this gathering to include 10 students often meeting frequently during the day. Currently it is rare to see students gathering, but it becomes a gathering that as a Principal I had to monitor. On two occasions I was concerned that this site was also a place for drug distribution - both during and out of school time - as it wasn't uncommon for a vehicle to show up and there'd be evidence of a transaction. I interrupted these on a few occasions and on at least three occasions I called the RCMP to presence the site, which they did.

3. There were about 5 incidents where I had to deal with young students (as young as Grade 4) being in the building, typically out of school time. Parents were contacted to inform them of this trespass and on two occasions the Fire Department/ Police needed to help out students that had climbed into the building but couldn't get out.

4. Finally, I often engage with tourists as they pass by the school and take photos, as it is a colourful spectacle. This has happened scores of time, and it's not uncommon for the same tourists to mention the spectacle in contrast - the OPO. Several comment on a building being allowed by the community to be in such a state, especially so close to the school.

In all, this building is an ongoing huge liability. It contributes only negatively to our school and community, and we are fortunate that there has not been a major mishap involving the OPO. I told Chris I was glad there has been public discussion and disapproval as there has been a 'culture of ignor(e)ance' around this building for decades.

I trust there will be some action.

I include Helen McCullough, current Principal, who may have further accounts.

Thank-you,

Brian