



# THE CITY OF DAWSON

**COUNCIL MEETING #C19-02**

**AGENDA**

**MONDAY, JANUARY 28, 2019**

**7:00 p.m.**

**Council Chambers, City of Dawson Office**

**1. CALL TO ORDER**

**2. ADOPTION OF THE AGENDA**

- a) Council Meeting Agenda #C19-02

**3. PUBLIC HEARING**

- a) Subdivision 18-107: Lot 1077-1, Dredge Pond Subdivision

**4. DELEGATIONS AND GUESTS**

**5. BUSINESS ARISING FROM DELEGATIONS**

**6. ADOPTION OF THE MINUTES**

- a) Council Meeting Minutes #C19-01 of January 14, 2019

**7. BUSINESS ARISING FROM MINUTES**

- a) Council Meeting Minutes #C19-01 of January 14, 2019

**8. FINANCIAL AND BUDGET REPORTS**

- a) 2018 Accounts Payable Report RE: Cheque Run #53027-53075
- b) 2018 Accounts Payable Report RE: Cheque Run #53076-53257

**9. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**

- a) Request for Decision RE: Subdivision Application #18-107: Lot 1077-1 Klondike Highway
- b) Request for Decision RE: Yukon Quest Vouchers
- c) Request for Decision RE: Deputy Mayor Appointments
- d) Request for Decision RE: CAO CAMA & FCM Attendance
- e) Request for Decision RE: Recreation Board Grants

**10. BYLAWS AND POLICIES**

**11. CORRESPONDENCE**

- a) RCMP Monthly Policing Report – December 2018
- b) Goldcorp RE Newmont Goldcorp Corporation
- c) Recreation Board Meeting Minutes #R18-05 & #R18-06
- d) Committee of the Whole Meeting Minutes #CW18-31

**12. PUBLIC QUESTIONS**

**13. INCAMERA**

**14. ADJOURNMENT**

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	Subdivision Application #18-107: Lot 1077-1 Klondike Highway	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> 1. Subdivision Application #18-107 2. Draft Plan of Subdivision
<b>DATE:</b>	December 4, 2018	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	n/a	

## RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #18-107 subject to the following conditions:
  - 1.1. The application successfully passes through a public hearing.
  - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 1.3. Access easement as identified in plans to be registered on title.
  - 1.4. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.5. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

## ISSUE

Subdivision Application #18-107 was received on September 6, 2018. The applicant is requesting to subdivide Lot 1077-1 Klondike Highway into 3 parcels of approximately 1 acre each.

## BACKGROUND SUMMARY

The proposed subdivision will create 3 lots: Lot 1 (1.20 acres), Lot 2 (1.17 acres) and Lot 3 (1.74 acres). Lots 1 and 3 are previously developed as follows:

Lot 1: 2 Storage containers

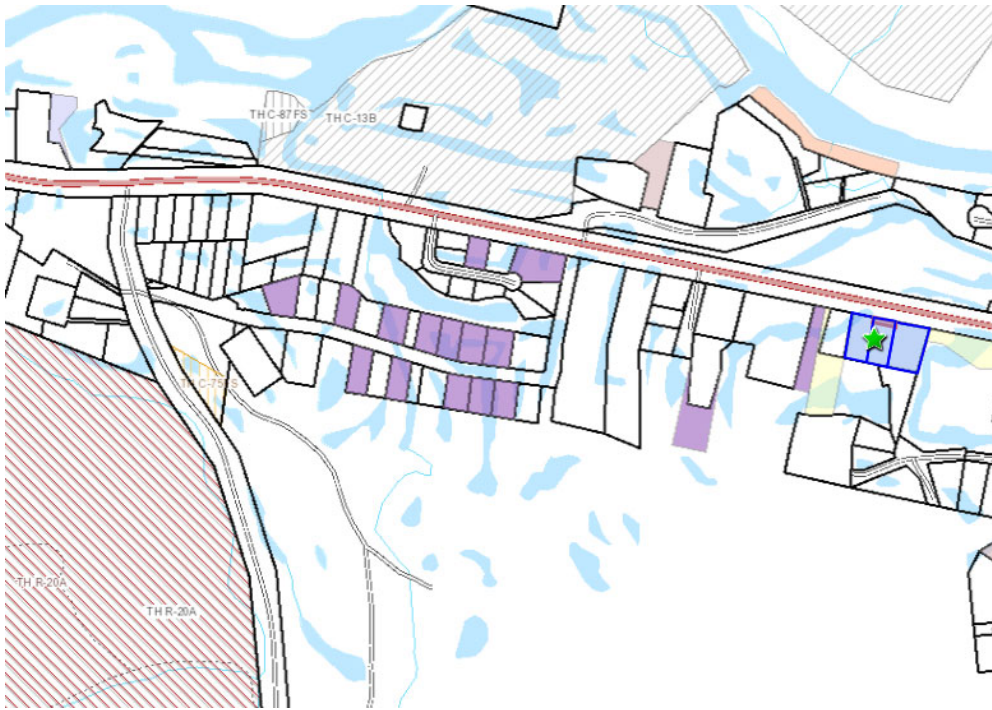
Two accessory buildings exist on Lot 1 and conform to all Zoning Bylaw requirements. While they do not have development permits on file, Zoning Bylaw #80-08 was enacted during time of development which did not include the Valley, Bowl and Confluence area; therefore, the structures are considered legally non-conforming and do not impact this subdivision.

Lot 3: Shop & Residence

Two accessory buildings as well as the shop and residence exist on Lot 3. The exterior side setbacks of the residence and one of the accessory buildings do not meet current Zoning Bylaws. However, due to the construction date listed on the original building permit being November 5<sup>th</sup>, 1987, the construction complied to the Zoning Bylaws enacted during that time as the Valley, Bowl and Confluence area; therefore, the structures are considered legally non-conforming and do not impact this subdivision.



**Figure 1. Proposed Subdivision Configuration**



**Figure 2. Location Map**

### Comments

The application was circulated to all department heads, and no negative impacts were identified. The application will be circulated to every property owner in a 1-kilometer radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.

### Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The

Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

### **Municipal Act**

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. Lot 1077-1 currently has one driveway. If additional driveways were proposed, Yukon Government Highways and Public Works (HPW) would be the approving authority. However, instead of creating new driveways, the applicant is proposing to create an access easement (Pictured in red on Figure 1). To legitimize this access, an access easement will need to be registered on title. The application was circulated to HPW to ensure that they are satisfied with this configuration, and no concerns were raised.


S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

### **Official Community Plan**

The property is currently designated as IND – Industrial. Uses associated with this designation include Industrial businesses such as the storage of materials, manufacturing and industrial support services. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

### **Zoning By-Law**

The property is currently zoned M1 – Multi-Unit Residential. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the M1 zone as per the Zoning By-Law is to permit Industrial businesses such as the storage of materials, cleaning & testing materials and the processing of raw materials. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. As described above, proposed Lots 1 and 3 have existing developments and while not all are compliant with the current zoning bylaw, all have existing legally non-conforming status and do not impact this subdivision. As such, the subdivision can be approved as presented as it currently meets all the requirements for an M1 zone.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Jan 17, 2019	





# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)



OFFICE USE ONLY	
APPLICATION FEE:	330.75
DATE PAID:	SEPT 06/18
PERMIT #:	18-107

## SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

### PROPOSED DEVELOPMENT

CIVIC ADDRESS: 32376 N. Wind. Hwy VALUE OF DEVELOPMENT: \_\_\_\_\_

EXISTING USE OF LAND / BUILDINGS: RESIDENTIAL - Commercial

**PROPOSED DEVELOPMENT:** Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

Subdividing of lot in lo. 3 PARCELS - see map attached.

### APPLICANT INFORMATION

APPLICANT NAME(S): Walter Hinnek / ERICH RAUGUTH 9935365H

COMPANY NAME: eraufuth@gmail.com P01725 DAWSON CITY 9933038A

MAILING ADDRESS: BOX 247 POSTAL CODE: \_\_\_\_\_

EMAIL: WOHINNEK@gmail.com FAX #: \_\_\_\_\_

PHONE #: 9935228 ALTERNATE PHONE #: 8673394006

### OWNER INFORMATION

OWNER NAME(S): Walter Hinnek

MAILING ADDRESS: P0 247 Dawson City POSTAL CODE: \_\_\_\_\_

EMAIL: wohinnek@gmail.com FAX #: \_\_\_\_\_

PHONE #: 9935228 ALTERNATE PHONE #: 8673394006

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

### FURTHER INFORMATION

**ACCESS:** Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

Not required. current access will serve all 3 lots via easement. see map attached

ERICH

8679935365 - 3038

**WATER:** Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

**TOPOGRAPHY:** Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

Flat on dredge tailings

**EXISTING BUILDINGS:** Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

WORKSHOP and storage facility with living space - plus 2  
containers with connecting roof structure.  
all Buildings are located within the Legal Limits after the  
proposed subdividing is completed

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

Sep. 06 2018

DATE SIGNED



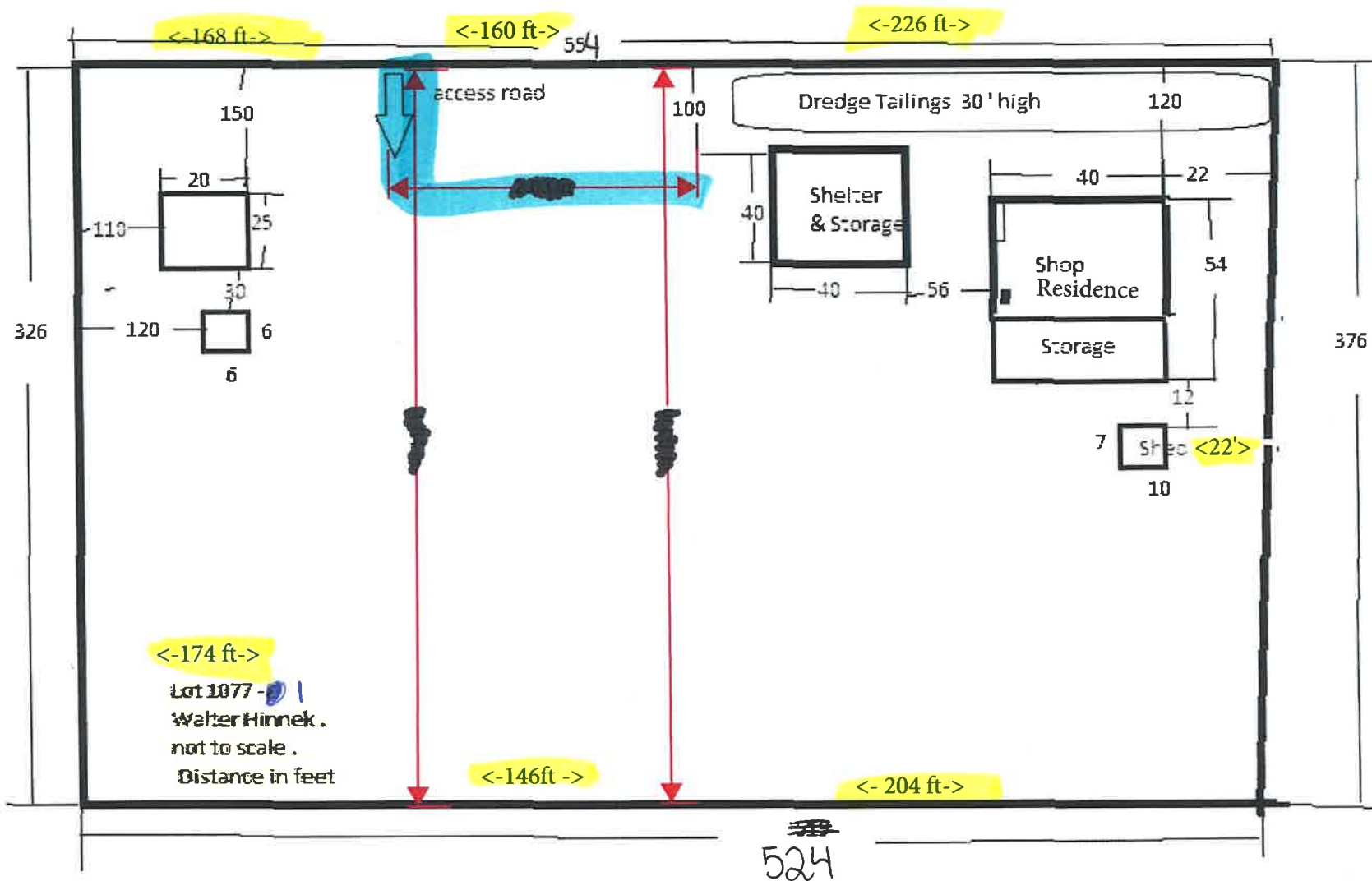
SIGNATURE OF APPLICANT(S)

Sep 06 2018

DATE SIGNED



SIGNATURE OF OWNER(S)





#2 Miles Canyon Road  
Box 5920, Whitehorse  
Yukon Y1A 6S7  
[yukonenergy.ca](http://yukonenergy.ca)

January 24, 2019

The City of Dawson  
P.O. Box 308  
Dawson City, Yukon  
Y0B 1G0

Attn: Clarissa Huffman

**Re: Notice of Public Hearing: Consolidation Application – Subdivision Application #18-107**

In response to the Notice of Public Hearing: Consolidation Application for Lot 1077-1, Klondike Highway, Yukon Energy would like to request a signed, registered easement with the owner of Lot 1077-1, prior to, or as part of the subdivision of this Lot, should it proceed.

Going back to 2002, there is history between Yukon Energy and the Owner of Lot 1077-1, which includes a number of discussions and documentation around an easement agreement, none of which resulted in an easement agreement that could be registered. Yukon Energy constructed a transmission line along the front of this property and is seeking a easement agreement for this power line, which can be registered in the Land Titles office. Yukon Energy is willing to cover the cost of the sketch and prepare the documentation to facilitate this request.

Thank you for your consideration of this request.

Sincerely,

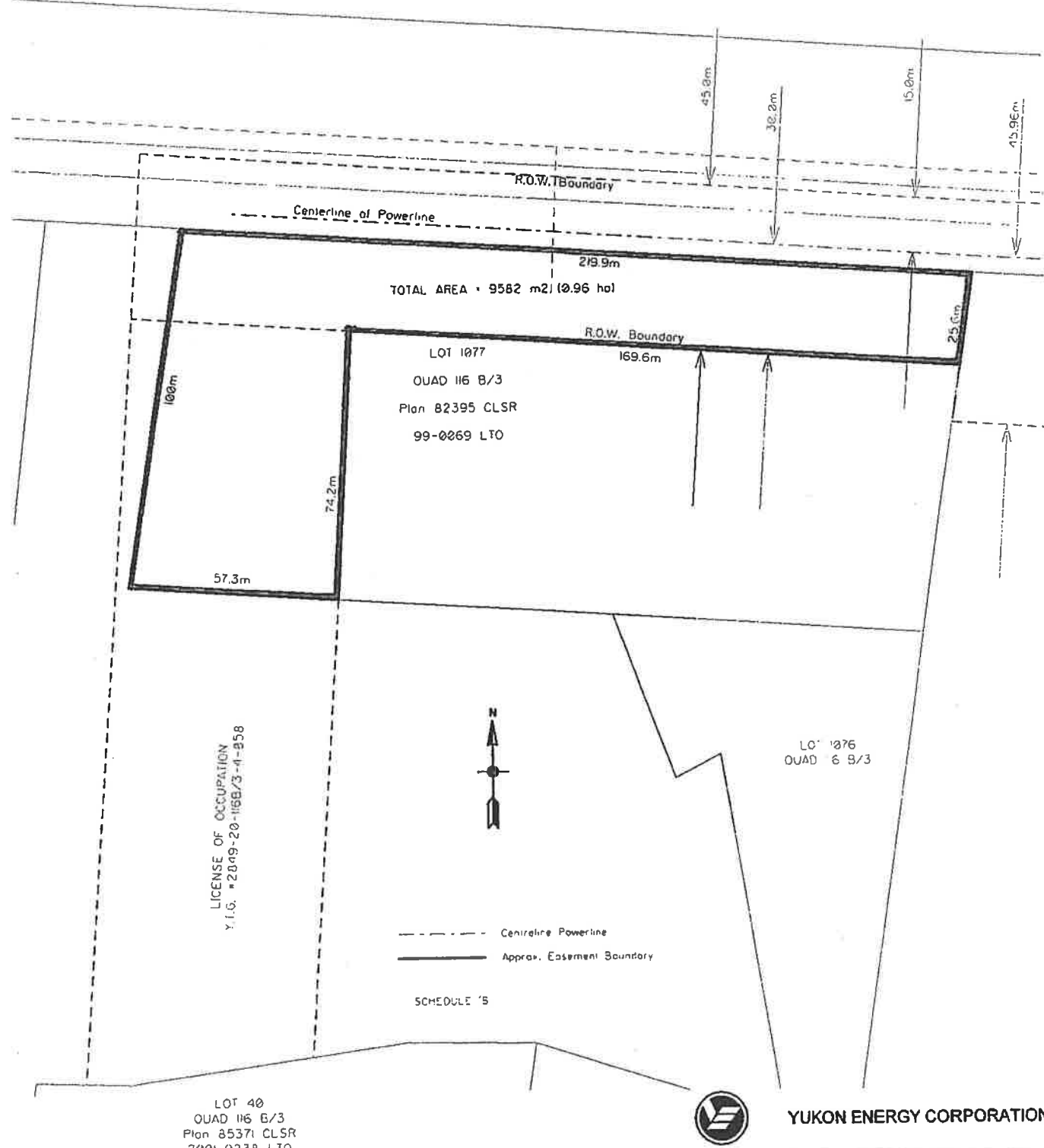
A handwritten signature in black ink, appearing to read "Walter Tindall", written over a horizontal line.

Walter Tindall  
Sr. Powerline Technician  
Dawson City, YT





THIS DRAWING IS THE PROPERTY OF THE YUKON ENERGY CORPORATION AND CONTAINS PROPRIETARY AND CONFIDENTIAL INFORMATION WHICH MUST NOT BE REPRODUCED, COPIED OR DISCLOSED OTHER THAN AS AUTHORIZED BY THE YUKON ENERGY CORPORATION.



LICENSE OF OCCUPATION  
Y.E.C. #2049-20-116B/3-1-258

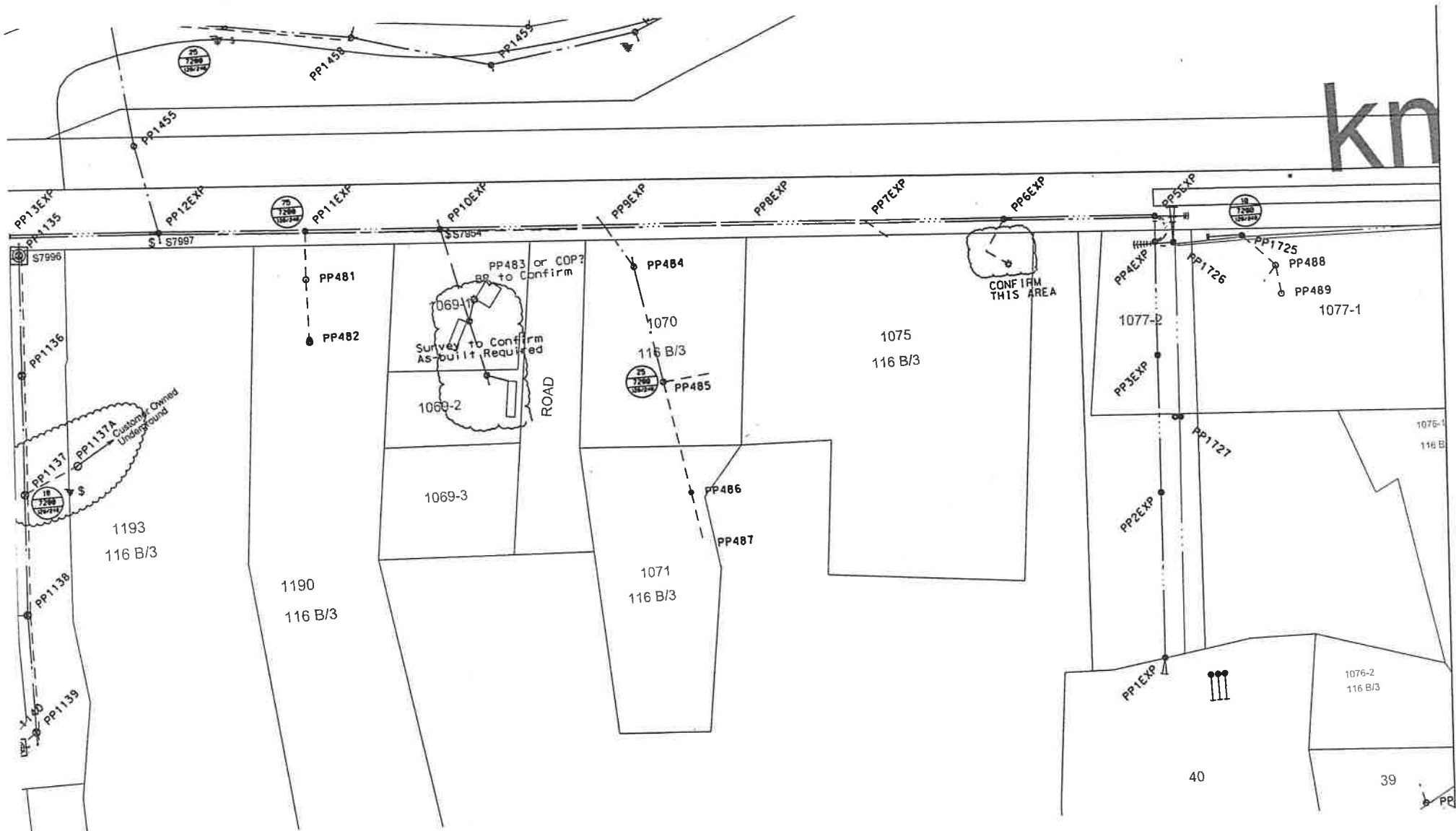
LOT 40  
QUAD 116 B/3  
Plan 85371 CLSR  
2001-2238 LTO

LOT 1076  
QUAD 6 B/3



YUKON ENERGY CORPORATION

REV.	DESCRIPTION:	DATE:	SKETCH SHOWING:		REV. A
A	REVISED LIMITS OF EASEMENT	Apr. 18/92			
			POWERLINE ON LOT 1077 C.L.S.R. no. 82395. Quad 116 B/3, Callison		
DRAWN BY: TARA SCHULTZ		NOV. 29/01	SCALE: 1:500	DRWG. #	



**YUKON  
ENERGY**



**YUKON ENERGY CORPORATION**  
BOX 5920  
WHITEHORSE, YUKON  
Y1A 5L7

**Agreement in Principle**

**Date: May 28, 2002**

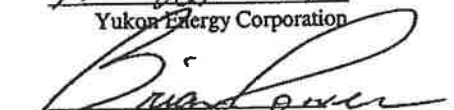
**Between: Walter Hinnek And Tom Debolt for Yukon Energy**

By this memo, Walter Hinnek, owner of Lot 1077, CLSR # 82395, Quad 116 B/3, Callison, and Tom Debolt for Yukon Energy agree to the following process, terms and conditions:

- to execute an easement for .96 ha on Lot 1077 per attached easement agreement so that Yukon Energy has immediate access and right to initiate construction activities on Lot 1077
- to enter into an Agreement For Sale on .53 ha portion at west end of Lot 1077 as indicated on easement drawing for the amount of \$ 20,000
- Yukon Energy is to bear all related legal and survey costs associated in dealing with City of Dawson to arrange for sub-division of Lot 1077
- Yukon Energy to arrange and pay for all related legal costs for Amendment to Agreement For Sale between Walter Hinnek and YTG Lands regarding Lot 1077

This agreement to take effect upon May 28, 2002

  
Yukon Energy Corporation

  
Witness

  
Walter Hinnek

**MINUTES OF COUNCIL MEETING #C19-01** of the council of the City of Dawson held on Monday, January 14, 2019 at 7:00 PM in the City of Dawson Council Chambers.

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<b>PRESENT:</b>	Mayor Councillor Councillor Councillor	Wayne Potoroka Natasha Ayoub Stephen Johnson Molly Shore
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<b>ABSENT:</b>	Councillor	Bill Kendrick
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<b>ALSO PRESENT:</b>	CAO EA	Cory Bellmore Heather Favron
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**Agenda Item:** Call to Order

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The Chair, Mayor Potoroka called council meeting #C19-01 to order at 7:00 PM.

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**Agenda Item:** Agenda

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Agenda items 10 (a) and (b) were removed from the agenda.

**C19-01-01** Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for council meeting # C19-01 of January 14, 2019 be adopted as amended. Motion Carried 4-0

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**Agenda Item:** Public Hearing

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**C19-01-02** Moved by Mayor Potoroka, seconded by Councillor Johnson that council move to cow for the purposes of holding a public hearing. Motion Carried 4-0

a) Consolidation Application: #18-138, Lots 5-8, Block R Ladue

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

**C19-01-03** Moved by Mayor Potoroka, seconded by Councillor Ayoub that cow revert to council to proceed with the agenda. Motion Carried 4-0

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**Agenda Item:** Adoption of the Minutes

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a) Council Meeting Minutes #C18-37 of December 10, 2018

**C19-01-04** Moved by Mayor Potoroka, seconded by Councillor Ayoub that the minutes of council meeting #C18-37 of December 10, 2018 be approved as presented. Motion Carried 4-0

b) Special Council Meeting Minutes #18-38 of December 18, 2018

**C19-01-05** Moved by Mayor Potoroka, seconded by Councillor Ayoub that the minutes of special council meeting #C18-38 of December 18, 2018 be approved as presented. Motion Carried 4-0

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**Agenda Item: Financial and Budget Reports**

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a) Variance Report to November 30, 2018

**C19-01-06** Moved by Councillor Johnson, seconded by Mayor Potoroka that council acknowledge receipt of the Variance Report for the period ending November 30, 2018; provided for informational purposes. Motion Carried 4-0

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**Agenda Item: Special Meeting, Committee, and Departmental Reports**

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a) Request for Decision RE: Council and Committee of the Whole 2019 Regular Meeting Dates

**C19-01-07** Moved by Mayor Potoroka, seconded by Councillor Johnson that council establish 2019 regular council and committee of the whole meeting dates as per Schedule #1, as presented. Motion Carried 4-0

b) Request for Decision RE: KVA Lease Extension Arctic Brotherhood Hall/Jack London Cabin

**C19-01-08** Moved by Councillor Johnson, seconded by Mayor Potoroka that council accept Option 2: negotiate a 1-year extension to the current Arctic Brotherhood Hall Lease and negotiate a 1-year lease for Jack London Cabin in order to gain additional time to research the issue. Motion Carried 4-0

c) Request for Decision RE: Subdivision 18-138 - Lots 5-8, Block R Ladue

**C19-01-09** Moved by Mayor Potoroka, seconded by Councillor Johnson that council approve Subdivision Application #18-138, subject to the conditions presented in the Request for Decision RE: Subdivision Application #18-138, Lots 5-8, Block R, Ladue.

**C19-01-10** Moved by Mayor Potoroka, seconded by Councillor Johnson that council move to committee of the whole for the purposes of holding discussion with Clarissa. Carried 4-0

**C19-01-11** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with agenda. Carried 4-0  
Main Motion Carried 4-0

d) Request for Decision RE: Encroachment Policy

**C19-01-12** Moved by Mayor Potoroka, seconded by Councillor Ayoub that council adopt the Encroachment Policy #2018-05 as amended.

**C19-01-13** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Policy be amended by removing definition "city" and changing spelling "By-law" to "bylaw". Carried 3-1  
Main Motion Carried 4-0

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**Agenda Item: Correspondence**

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**C19-01-14** Moved by Mayor Potoroka, seconded by Councillor Ayoub that council acknowledge receipt of the following correspondence: Minister Streicker, Community Services, Yukon Government RE: Dawson Wastewater; RCMP Monthly Policing Report – November 2018; Barbara Adel, Continuing Care, Yukon Government RE: invite to attend public forum on



“aging in place”; Heritage Advisory Committee Meeting Minutes #HAC18-18 to #HAC18-19; For informational purposes. Motion Carried 4-0

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**Agenda Item: Public Questions**

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**C19-01-15** Moved by Mayor Potoroka, seconded by Councillor Johnson that council revert to committee of whole for the purposes of hearing public questions. Motion Carried 4-0

Dan Davidson requested confirmation regarding Minister Streicker’s letter and that it was not an anticipated event. Council informed Mr. Davidson it was not anticipated.

Dan Davidson asked if Council had any thoughts regarding the ice bridge project? Council noted it’s not looking like it’s going to work but is thankful for the attempt.

**C19-01-16** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of whole revert to council to proceed with agenda. Motion Carried 4-0

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**Agenda Item: Adjournment**

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**C19-01-17** Moved by Mayor Potoroka, seconded by Councillor Johnson that council meeting #C19-01 be adjourned at 7:36 p.m. with the next regular meeting being January 28, 2019. Motion Carried 4-0

**THE MINUTES OF COUNCIL MEETING C19-01 WERE APPROVED BY COUNCIL RESOLUTION #C19-\_\_-\_\_ AT COUNCIL MEETING #C19-\_\_ OF JANUARY 28, 2019.**

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Wayne Potoroka, Mayor

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Cory Bellmore, CAO

The City of Dawson  
 Cheque Run #18-21  
 10/25/2018

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
53027	Advance North Mechanical	\$951.56	\$951.56	PS - Contracted Services
53028	AFD Petroleum Ltd	\$658.65	\$658.65	PW - Heavy Equip. R&M
53029	Air North	\$1,041.77	\$724.95	PW - Freight
			\$316.82	PW - Asbestos Supplies Freight
			\$1,041.77	
53030	All-West Glass Whitehorse Ltd.	\$2,010.75	\$2,010.75	REC - Pool Windows
53031	Arctic Inland Resources Ltd.	\$501.33	\$337.58	PW - Sidewalk Materials
			\$163.75	PW - Operating Supplies
			\$501.33	
53032	Big B Contracting	\$1,039.50	\$189.00	REC - Parks Maintenance
			\$850.50	REC - Building R&M
			\$1,039.50	
53033	Bonanza Klondike Inc.	\$28.00	\$28.00	REC - Equipment Fuel
53034	Bonanza Market	\$138.70	\$125.71	ADM - Office Supplies
			\$12.99	REC - Office Supplies
			\$138.70	
53035	Chief Isaac Incorporated	\$378.66	\$131.25	PS - Contracted Services
			\$247.41	REC - Janitorial
			\$378.66	
53036	CND Landscapes	\$33,495.00	\$11,550.00	REC - Contracted Services
			\$21,945.00	REC - Parks Maintenance
			\$33,495.00	
53037	Dauphinee, Mark	\$271.80	\$271.80	PW - Travel Meals
53038	VOID	\$0.00	\$0.00	VOID
53039	Dawson City General Store	\$119.95	\$39.95	PW - Operating Supplies
			\$80.00	REC - Snacks
			\$119.95	
53040	Dawson Hardware Ltd	\$2,273.17	\$38.72	ADM - Building R&M
			\$29.75	PS - Building R&M
			\$46.29	PW - Garbage Can Pickup
			\$21.72	PW - Non Capital Equipment
			\$26.72	PW - Building R&M
			\$392.76	PW - Operating Supplies
			\$33.06	ADM - Office Supplies
			\$1,557.87	REC - Building R&M
			\$85.04	REC - Community Garden
			\$13.31	REC - Janitorial
			\$27.93	ADM - Janitorial
			\$2,273.17	
53041	Dawson City Golf Association	\$15,000.00	\$15,000.00	REC - Transfer Payment
53042	Ed Repair & Services	\$31,290.00	\$31,290.00	PW - Waste Collection
53043	Gammie Trucking Ltd.	\$14,385.00	\$14,180.25	PW - Contract Service Landfill
53043	Gammie Trucking Ltd.		\$204.75	PW - Contract Waste Diversion
			\$14,385.00	
53044	Gold Rush Inn	\$365.40	\$365.40	M&C - Travel Accomodation
53045	Grenon Enterprises Ltd.	\$2,551.50	\$693.00	PW - Contract Services Water
			\$441.00	PW - Contracted Services Roads
			\$787.50	PW - Contract Services Sewer
			\$157.50	PW - Landfill Outhouse
			\$315.00	PW - Contract Service Drainage

			\$157.50	REC - Building R&M
			<u>\$2,551.50</u>	
53046	Hammerstone Farm	\$262.50	\$262.50	PS - Tower Upgrade
53047	Hazmasters Inc.	\$1,724.02	\$1,724.02	PW - Asbestos Control Supplies
53048	Klondike Sun Newspaper	\$635.25	\$635.25	ADM - Advertising
53049	Kluane Freightlines Ltd	\$216.96	\$185.92	REC - Freight
			\$31.04	PS - Freight
			<u>\$216.96</u>	
53050	Lamerton Land Surveys	\$2,415.00	\$2,415.00	CDO - Contracted Services
53051	Mark's Commercial	\$536.73	\$536.73	PW - Safety Supplies PPE
53052	Melnychuk, Jeff	\$40.00	\$40.00	REC - FOB
53053	Murdoch's Gem Shop	\$193.90	\$35.18	M&C - Office Supplies
			\$100.96	REC - Yard Awards
			\$57.76	REC - Plaque
			<u>\$193.90</u>	
53054	North 60 Petro	\$9,308.86	\$4,495.31	REC - Building Heating
			\$3,508.67	PW - Vehicle Fuel
			\$1,005.46	REC - Vehicle Fuel
			\$299.42	PS - Vehicle Fuel
			<u>\$9,308.86</u>	
53055	Northern Industrial Sales	\$219.70	\$66.67	PW - Operating Supplies
			\$136.38	PW - Safety Supplies
			\$16.65	PW - Tool
			<u>\$219.70</u>	
53056	Northern Superior Mechanical	\$ 107.31	\$25.62	PW - Operating Supplies
			\$58.09	PW - Vehicle R&M
			\$14.62	PW - System R&M
			\$8.98	REC - Pool
			<u>\$107.31</u>	
53057	Northwestel Inc	\$3,731.40	\$822.48	ADM - Telephone & Fax
			\$1,119.74	PS - Telephone & Fax
			\$266.24	CABLE - Telephone & Fax
			\$975.14	PW - Telephone & Fax
			\$547.80	REC - Telephone & Fax
			<u>\$3,731.40</u>	
53057	Northwestel Inc	\$115.45	\$115.45	REC - Contracted Services
53058	Pop Stop Etc.	\$74.00	\$74.00	ADM -Office Supplies
53059	Practica	\$501.52	\$501.52	REC - Greenspace Maintenance
53060	Raven Rescue Ltd.	\$10,172.82	\$10,172.82	PS - Contracted Services
53061	RPAY	\$50.00	\$50.00	REC - Training Kirsten
53062	Small Town Automotive Inc.	\$922.67	\$920.67	PW - Vehicle R&M
53063	Stantec Architecture Ltd.	\$21,525.00	\$21,525.00	CDO - Additional Scope
53064	Staples #251 Whitehorse	\$771.04	\$771.04	REC - Tables Minto
53065	Sunnydale Landscaping	\$1,470.00	\$1,470.00	PW - Wells Landscaping
53066	Superior Propane Inc	\$774.19	\$774.19	REC - AMFRC Kitchen
53067	The Chickweeders	\$4,623.67	\$4,623.67	REC - Garden Contract
53068	TNT Small Engine Repair	\$294.45	\$294.45	PS - Contracted Services
53069	Totaltrac Yukon (2012) Inc.	\$18,312.00	\$18,312.00	REC - Trails Equip. Rental
53070	Trinus Technologies Inc.	\$18,300.29	\$76.13	CDO - Contracted Services
			\$2,990.14	ADM - Equipment Replacement
			\$0.09	ADM - Service Charges
			\$283.50	ADM - Network Support
			\$14,950.43	ADM - Network Upgrades
			<u>\$18,300.29</u>	

53070	Trinus Technologies Inc.	\$0.19	\$0.19	ADM - Service Charge
53071	Tr'ondëk Hwëch'in	\$29.41	\$29.41	PW - Reimburse - W/S Install.
53072	Yukon Energy Corporation	\$21,126.74	\$1,050.28	ADM - Electrical
			\$6,491.73	PW - Electrical
			\$979.06	CABLE - Electrical
			\$374.69	PS - Electrical
			\$12,230.98	REC - Electrical
			\$21,126.74	
53073	Yukon Inn	\$124.95	\$124.95	ADM - Travel Accomodation
53074	Yukon Hospital Corporation	\$645.75	\$645.75	PW - Reimburse Reg. twice serv
53075	Across The River Consulting	\$212.63	\$212.63	PS - Bylaw Contracted Services
EFT	Canadian Cable System Alliance	\$11,283.54	\$11,283.54	CABLE - TV Stations Trans. Fee
<b>TOTAL</b>		<b>\$237,222.68</b>		

The City of Dawson  
Cheque Run #18-22  
1/10/2019

#18-22

Cheque #	Vendor Name	Chq Amount	Distribution	Dept.	Detail
53076	A.H. McElroy Sales	\$ 4,252.50	\$4,252.50	PW-WTR	Training
53077	Air North	\$ 101.69	\$101.69	PW-WTR	Freight
53078	Arctic Inland Resources	\$ 37.63	\$37.63	PW	Contract Serv
53079	Assoc of Yukon Comm's	\$ 600.00	\$600.00	ADM	Election Training
53080	Biernaskie-Kim	\$ 459.83	\$459.83	PW	Reimb. Winter work cloth
53081	Black Press Grp Ltd.	\$ 328.84	\$328.84	ADM	Advertising
53082	Bonanza Klondike	\$ 449.57	\$110.00	REC	Equip Fuel-AMFRAC
			\$339.57	REC	Equip R&M
			\$449.57		
53083					
53084	Conservation Klondike Soc	\$ 13,000.00	\$13,000.00	PW-WST	Diversion Contract
53085	Cotter Enterprises	\$ 6,084.75	\$3,895.50	Cable	Contract Serv
			\$2,189.25	Cable	Contract Serv
			\$6,084.75		
53086	Crain Ventures	\$ 1,208.03	\$1,208.03	ADM	R&M
53087					
53088	DC General Store	\$ 80.03	\$80.03	ADM	Supplies
53089					
53090	Edwards-Shane	\$ 29.00	\$29.00	PW-SWR	Supplies
53091	Fisher's Regalia	\$ 3,489.81	\$3,489.81	ADM	Promo Material
53092	Fletcher-Jessica	\$ 80.00	\$80.00	REC	Deposit Return
53093	VOID				
53094	Grenon Ent. Ltd.	\$ 20,527.27	\$4,772.26	PW-TR-RDS	Contract Serv
			\$6,712.13	PW-SWR	Contract Serv
			\$1,168.13	PW-SWR	Contract Serv
			\$131.25	PW-WTR	Contract Serv
			\$7,586.00	PW-SWR	Landfill Outhouse
			\$157.50	PW-TR-RDS	Contract Serv
			\$20,527.27		
53095	Janus-Graf-Monica	\$ 90.00	\$90.00	REC	Prog 14-
53096	Klondike Bus Soln	\$ 32.55	\$32.55	REC	Supplies
53097	Klondike Sun Npr	\$ 1,480.50	\$582.75	ADM	Advertising
			\$52.50	ADM	Advertising
			\$582.75	ADM	Advertising
			\$210.00	ADM	Advertising
			\$1,428.00		
53098	Kluane Freight	\$ 76.58	\$76.58	PW	Freight
53099	Lawson Lundell LLP	\$ 60.90	\$60.90	ADM	Legal Fees
53100	MacAdam-Cara	\$ 546.25	\$546.25	REC	Rec Grant/Summer Camps
53101	Mic Mac Motors	\$ 3,192.58	\$1,179.61	PW-VEH	R&M
			\$2,012.97	PW-VEH	R&M
			\$3,192.58		
53102	Nordique Fire Protection	\$ 383.25	\$383.25	PW	Supplies
53103	North 60 Petrol	\$ 14,566.71	\$341.88	ADM	Htg-8th Residence
			\$80.40	ADM	Staff Utility Paym
			\$1,439.07	ADM	Htg-Administration
			\$279.21	PW	Common Htg
			\$1,040.45	PW	Waste Htg
			\$3,335.41	PW	Wtr Services Htg
			\$6,482.54	REC	Htg-AMFRC
			\$1,224.39	PW	Vehicle Fuel
			\$343.36	REC	Vehicle Fuel
			\$14,566.71		
53104	Northern Industrial Sales	\$ 1,288.42	\$48.01	PW	Supplies
			\$43.18	PW-WTR	Supplies
			\$242.24	PW	Supplies
			\$161.87	PW	R & M
			\$122.80	PW	R & M
			\$238.56	PW	R & M
			\$431.76	PW	R & M
			\$1,288.42		
53105	Northern Superior Mechanical	\$ 84.70	\$54.59	PW-SWR	OP Supplies
			\$30.11	PW-SWR	OP Supplies
			\$84.70		
53106	Raven's Nook	\$ 717.15	\$75.60	PW	Supplies
			\$194.25	PW-PHSE	Supplies
			\$262.50	PW	Supplies
			\$184.80	PW	Supplies



			\$717.15			
53107	Suarez-Maria Sol	\$	210.94	\$210.94	REC	Com grants/Summer fest.
53108						
53109	TNT Small Engine Rprs	\$	174.82	\$174.82	PS-Fire	Contract Serv
53110						
53111	Total Trac Yukon	\$	134.85	\$134.85	PW-SWR	Supplies
53112	Trinus Technologies Ltd.	\$	1,363.26	\$1,363.26	ADM	IT Support
53113	Van Nostrand-Joanne	\$	9,188.32	\$9,188.32	PW	Overpayment of inventory
53114	Walker-Barbara	\$	853.13	\$853.13	ADM	Professional Fees
53115	Wood-Nate	\$	21.00	\$21.00	PW-SWR	Supplies
53116	WSP Canada	\$	2,247.00	\$987.00	PW	Contract Serv
				\$1,260.00	PW-WTR	Contract Serv
				\$2,247.00		
53117 - 53122 VOID						
53124	Air North	\$	713.58	\$86.35	PW-SWR	Freight
				\$95.39	PW-WTR	Freight
				\$78.29	PW-WTR	Freight
				\$95.39	PW-WTR	Freight
				\$84.59	PW-WTR	Freight
				\$101.69	PW-WTR	Freight
				\$95.39	PW-WTR	Freight
				\$76.49	PW-WTR	Freight
				\$713.58		
53125	Arctic Inland Resources	\$	11.30	\$11.30	PW-SWR	Freight
53126	Bellmore, Cory		\$966.34	\$966.34	ADM	Travel Reimbursements
53127 VOID						
53128	Beveridge-Chad	\$	450.00	\$450.00	ADM	HOG Reimbursement
53129	Bishop Plumbing&Htg	\$	399.00	\$399.00	PW-CAPWKs	O&M
53130	Bonanza Klondike	\$	100.00	\$100.00	REC-AMFRC	Equip Fuel
53131	Bonanza Market	\$	348.09	\$348.09	M&C	Hospitality
53132	Braga-Dale	\$	561.00	\$561.00	REC	Instructor Fees
53133	Brenntag Canada	\$	2,400.75	\$3,240.75	PW-WTR	Chemicals
53134	Buddhakorala, Danny	\$	450.00	\$450.00	ADM	HOG Reimbursement
53135	CDN Freightways	\$	1,116.04	\$283.19	PW-WTR	Freight
				\$832.85	PW-WTR	Freight
				\$1,116.04		
53136						
53137	Chief Isaac Incorp	\$	1,262.64	\$238.88	REC	Janitorial
				\$1,023.76	M&C	Janitorial
				\$1,262.64		
53138	CND Landscapes	\$	346.50	\$346.50	PW-SIDWLK	Contract Serv
53139	Coast Hydrant & Valve Repairs	\$	304.50	\$304.50	PW-SWR	Freight
53140	Curzon-Lambert	\$	700.00	\$700.00	ADM	HOG Reimbursement
53141 VOID						
53142	Dawson Hardware	\$	1,699.01	\$10.38		
				\$30.23		
				\$51.79		
				\$80.18		
				\$4.15		
				\$9.40		
				\$70.18		
				\$35.89		
				\$8.96		
				\$29.94		
				\$17.00		
				\$23.09		
				\$32.10		
				\$24.56		
				\$37.67		
				\$14.25		
				\$57.59		
				\$16.56		
				\$27.20		
				\$21.32		
				\$9.44		
				\$18.88		
				\$274.04		
				\$10.94		
				\$39.27		
				\$93.54		
				\$43.43		
				\$93.53		
				\$20.00		

\*840.00 Credit used on this invoice-KS

\*840.00 Credit used on this invoice-KS

			\$151.19	
			\$64.38	
			\$61.48	
			\$109.54	
			\$32.12	
			\$52.12	
			\$22.67	
			\$1,699.01	
53143 Dawson Trading Post	\$	450.00	\$450.00 FP-EMO	Supplies
53144				
53145 Dewald-Todd	\$	650.00	\$650.00 ADM	HOG Reimbursement
53146 DST Consulting Eng's	\$	14,435.98	\$14,435.98 PS	Contract Serv
53147 Edmonds-Holly	\$	540.00	\$540.00 Planning	Professional Fees
53148 Ed Repair & Services	\$	27,720.00	\$ 27,720.00 PW-WST	Waste Collection
53149 Endurance Automotive	\$	427.97	\$98.28 PW-VEH	R&M
			\$149.64 PW-VEH	R&M
			\$180.05 PW-VEH	R&M
			\$427.97	
53150 EOCP-EnviroOpCertProg	\$	294.00	\$73.50 PW-WTR	AnnDues-Franks-TC
			\$73.50 PW-WTR	AnnDues-Richard-M
			\$73.50 PW-WTR	AnnDues-Procyk-H
			\$73.50 PW-WTR	AnnDues-Dauphinee-M
			\$294.00	
53151 Fraser-Doug & Heinbigner-Jennifer	\$	40.00	\$40.00 REC	Deposit Refund
53152 Government of Yukon	\$	964,068.15	\$ 964,068.15 M&C	Debenture & Interest
53153 Grenon Ent. Ltd.	\$	8,709.76	\$7,092.76 PW-TR-RDS	Contract Serv
			\$1,617.00 PW-TR-RDS	Contract Serv
			\$8,709.76	
53154 Griffiths Htg&ShtMetal	\$	341.25	\$341.25 ADM	Cable-New Installs
53155 Hardie-Gordon	\$	650.00	\$650.00 ADM	HOG Reimbursement
53156 Herbrig-Manual	\$	430.41	\$430.41 ADM	HOG Reimbursement
53157 High Country Inn	\$	312.90	\$312.90 PW-Travel	Accommodation
53158 Huffman-Clarissa	\$	826.45	\$826.45 ADM-M&C	Travel Reimbursements
53159 Johnson-Stephen	\$	815.24	\$815.24 M&C	Travel Reimbursements
53160 Kehoe-Jennifer	\$	857.00	\$857.00 REC	Exercise/Dance Instruct.
53161 Kendrick-William	\$	846.09	\$846.09 M&C	Travel Reimbursements
53162 Kinetic Welding	\$	273.00	\$273.00 REC	R&M
53163 Klondike Bus Solns	\$	59.68	\$59.68 REC	Pcopy Exp
53164 Klondike Inst of Art-KIAC	\$	99.00	\$99.00 REC	Prog 15+
53165 Klondike Sun Nprs	\$	635.25	\$52.50 CABLE	Advertising
			\$582.75 CABLE	Advertising
			\$635.25	
53166 Lawson Lundell LLP	\$	102.90	\$102.90 M&C	Legal Fees
53167 Leonard-Mieke	\$	1,101.70	\$1,101.70 PW	Safety Supplies
53168 MacArthur-Kyla	\$	450.00	\$450.00 ADM	HOG Reimbursement
53169 Maximillian's GR Emporium	\$	36.67	\$36.67 REC	Prog Supplies
53170 McBride-Mark	\$	500.00	\$500.00 ADM	HOG Reimbursement
53171 McClintock-Sandy	\$	450.00	\$450.00 ADM	HOG Reimbursement
53172 North 60 Petrol	\$	10,199.96	\$17.17 REC	Vehicle
			\$132.28 REC	Vehicle
			\$1,086.20 PW-VEH	Vehicle
			\$7.21 PW-VEH	Vehicle
			\$49.29 PW-VEH	Vehicle
			\$63.47 PW-VEH	Vehicle
			\$76.59 REC	Vehicle
			\$185.46 ADM	Htg-8th Residence
			\$1,380.20 ADM	Htg-Fire Hall
			\$2,094.58 REC	Htg-AMFRC
			\$451.44 PW	Htg
			\$3,275.31 REC	Htg-AMFRC
			\$1,380.76 REC	Htg-AMFRC
			\$10,199.96	
53173 Northern Industrial Sales	\$	680.33	\$124.90 ADM	M&C Janitorial
			\$28.92 PW-PpH	Safety Supplies
			\$135.91 REC	R&M
			\$390.60 REC-AMFRC	Janitorial
			\$680.33	
53174 VOID				
53175 VOID				
53176 Pearse-Katie	\$	450.00	\$450.00 ADM	HOG Reimbursement
53177 Peterson-Christopher	\$	450.00	\$450.00 ADM	HOG Reimbursement
53178 Popadynec-Joseph	\$	450.00	\$450.00 ADM	HOG Reimbursement
53179 Provident	\$	4,997.00	\$4,997.00 PS	Insurance/License

53180	Raven's Nook	\$	183.75	\$183.75 PW	Safety Supplies
53181	A Ray of Sunshine	\$	89.13	\$63.14 REC	Prog Supplies
				\$25.99 REC	Prog Supplies
				\$89.13	
53182	Robitaille-Paul	\$	450.00	\$450.00 ADM	HOG Reimbursement
53183	Royal Cdn Legion	\$	50.00	\$50.00 ADM	Hospitality
53184	Schmidt-Stuart	\$	700.00	\$700.00 ADM	Seniors/Cod Seniors HOG
53185	Shore-Molly	\$	505.12	\$505.12 M&C	Travel Reimbursements
53186	Spriggs Financial Svs	\$	6,447.00	\$4,305.00 ADM	Professional Fees
				\$2,142.00 ADM	Professional Fees
				\$6,447.00	
53187	VOID				
53188	Superior Propane	\$	422.31	\$422.31 REC	Fuel-AMFRC
53189	Tetra Tech Canada Inc.	\$	9,784.04	\$9,784.04 PW-WTR	Sampling-Testing
53190	TNT Small Eng Repair	\$	183.74	\$183.74 PS-Fire	Contract Serv
53191	Tr'ondek Hwech'in	\$	193.00	\$193.00 REC	Comm Garden
53192	Unbeatable Printing	\$	420.00	\$420.00 PW	NONCap Equip
53193	Waterstone Products	\$	1,005.32	\$504.00 REC-Pool	Chemicals
				\$501.32 REC-Pool	Chemicals
				\$1,005.32	
53194	Winston-Debbie	\$	700.00	\$700.00 ADM	HOG Reimbursement
53195	Yukon Energy Corp	\$	2,691.88	\$2,691.88 PW-RDS	Street Lights
53196	- 53205 VOID				
53206	Advance North Mechanical	\$	341.89	\$60.64 PS-Vehicle	R&M
				\$281.25 PW-Vehicle	R&M
				\$341.89	
53207	Air North	\$	298.77	\$101.69 PW-WTR	Freight
				\$101.69	Freight
				\$95.39	Freight
				\$298.77	
53208	Arctic Inland Resources	\$	37.72	\$18.86 PW-WTR	Op Supplies
				\$18.86 PW-WTR	Op Supplies
				\$37.72	
53209	Assante In Trust	\$	1,500.00	\$1,500.00 ADM	RRSP Match Prog
53210	Associated Engineers	\$	5,575.50	\$5,575.50 PW-WTR	Professional Fees
53211	Bellmore-C	\$	3,607.41	\$2,651.12 ADM	Utility-8th Ave Res
				\$956.29 ADM	Travel Reimbursements
				\$3,607.41	
53212	Bonanza Klondike	\$	56.00	\$56.00 REC	Equip Fuel
53213	Braga-D	\$	544.00	\$544.00 REC	Instructor
53214	Brunner-C	\$	262.50	\$262.50 ADM	Professional Fees
53215	Chief Isaac Inc	\$	1,371.84	\$1,371.84 REC	Janitorial AMFRC
53216	Cotter Enterprises	\$	4,840.50	\$4,840.50 CABLE	Contract Serv
53217	Davis-K	\$	254.50	\$254.50 REC	Travel Reimbursements
53218	Dawson CofCommerce	\$	2,113.00	\$63.00 REC	Celebration of Lights
				\$2,150.00 M&C	Hospitality
				\$2,213.00	
53219	Dawson Trading Post	\$	15.75	\$15.75 REC	Celebration of Lights
53220	DC Golf Course	\$	430.00	\$430.00 REC	Comm Lottery
53221	Dekra-Lite	\$	4,864.81	\$220.51 REC	Celebration of Lights
				\$4,644.30 REC	Celebration of Lights
				\$4,864.81	
53222	Endurance Automotive	\$	1,359.00	\$1,359.00 PW-Vehicle	R&M
53223	GMP Securities	\$	1,782.60	\$1,782.60 ADM	RRSP Match Prog
53224	Grenon Ent. Ltd.	\$	6,019.13	\$5,247.37 PW-TR-RDS	Contract Serv
				\$157.50 PW-LDFILL	Contract Serv
				\$535.50 PW-TR-RDS	Contract Serv
				\$78.75 PW-SWR	Landfill Outhouse
				\$6,019.12	
53225					
53226	Hawkins-JP	\$	2,088.00	\$2,088.00 REC	Instructor
53227	Huffman-Clarissa	\$	724.00	\$559.00 Planning	Training
				\$165.00 Planning	Training
				\$724.00	
53228	Infosat Communications	\$	40.64	\$40.64 PS-Fire	Communication Chg
53229	Ingenious Software	\$	2,362.50	\$2,362.50 PS-Fire	Contract Serv
53230	Investors Grp	\$	2,438.46	\$2,438.46 ADM	RRSP Match Prog
53231	Kehoe-Jennifer	\$	72.57	\$72.57 REC	Instructor
53232	King-Amanda	\$	478.25	\$478.25 ADM	HR Fund
53233	Kluane Freight	\$	210.63	\$210.63 REC-AMFRC	Freight
53234	MacDougall-M	\$	838.95	\$838.95 REC	Training
53235	MacKenzie Petroleum	\$	200.00	\$200.00 REC	Equip Fuel
53236	Manulife Financial	\$	196.98	\$196.98 ADM	RRSP Match Prog

53237	Maxxam Analytics	\$	164.85	\$164.85	PW-WTR	WTR Sampling-Testing
53238	Morrison Hershfield	\$	12,600.00	\$12,600.00	PW-WST	CAP Prj
53239	Nordique Fire Protect	\$	614.25	\$614.25	PS-Fire	Specialty Clothing
53240	Northern Industrial Sales	\$	328.94	\$328.94	REC-AMFRC	R&M
53241	Northern Superior Mech	\$	911.97	\$26.25	PW-VEH	R&M-Dumptrk
				\$89.01	PW-VEH	R&M
				\$228.95	PW-VEH	R&M
				\$12.82	PW-VEH	R&M
				\$2.92	PW-VEH	R&M
				\$2.06	PW-VEH	R&M
				\$212.85	PW-VEH	R&M
				\$14.61	PW-VEH	R&M
				\$299.11	PW-VEH	R&M-Dumptrk
				\$23.39	PW-VEH	R&M-Dumptrk
				\$911.97		
53242	Potoroka-W	\$	479.63	\$479.63	M&C	Travel Reimbursements
53243	Quadrus Investments	\$	212.76	\$212.76	ADM	RRSP Match Prog
53244	Raven's Nook	\$	262.50	262..50	PW	Safety Supplies
53245	Royal Cdn Legion	\$	500.00	\$500.00	M&C	Community Grants
53246	Scotia Securities	\$	1,425.84	\$1,425.84	ADM	RRSP Match Prog
53247	Selassie-M	\$	1,597.94	\$1,512.99	REC	Travel Reimbursements
				\$84.95	REC	Celebration of Lights
				\$1,597.94		
53248	Shore-Molly	\$	194.80	\$194.80	M&C	Travel Reimbursements
53249	Stretch-Eric	\$	450.00	\$450.00	ADM	HOG Reimbursement
53250	Suttis-J	\$	3,452.00	\$3,452.00	REC	Instructor
53251	Trillium Sales Grp	\$	3,181.45	\$3,181.45	PS-Fire	Promo Mat'l
53252						
53253	Vogt Enterprises	\$	5,040.00	\$5,040.00	PS	Contract Serv
53254	Welchman-L	\$	1,101.65	\$1,101.65	REC	Instructor
53255	Yukon Service Supply	\$	589.89	\$589.89	REC	Janitorial AMFRC
53256	Yukon Highways	\$	30,036.01	\$30,036.01	PW	Gravel
53257	VOID					
Grand Total		\$	1,274,516.97			

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	Subdivision Application #18-107: Lot 1077-1 Klondike Highway	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> 1. Subdivision Application #18-107 2. Draft Plan of Subdivision
<b>DATE:</b>	December 4, 2018	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	n/a	

## RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #18-107 subject to the following conditions:
  - 1.1. The application successfully passes through a public hearing.
  - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 1.3. Access easement as identified in plans to be registered on title.
  - 1.4. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.5. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

## ISSUE

Subdivision Application #18-107 was received on September 6, 2018. The applicant is requesting to subdivide Lot 1077-1 Klondike Highway into 3 parcels of approximately 1 acre each.

## BACKGROUND SUMMARY

The proposed subdivision will create 3 lots: Lot 1 (1.20 acres), Lot 2 (1.17 acres) and Lot 3 (1.74 acres). Lots 1 and 3 are previously developed as follows:

Lot 1: 2 Storage containers

Two accessory buildings exist on Lot 1 and conform to all Zoning Bylaw requirements. While they do not have development permits on file, Zoning Bylaw #80-08 was enacted during time of development which did not include the Valley, Bowl and Confluence area; therefore, the structures are considered legally non-conforming and do not impact this subdivision.

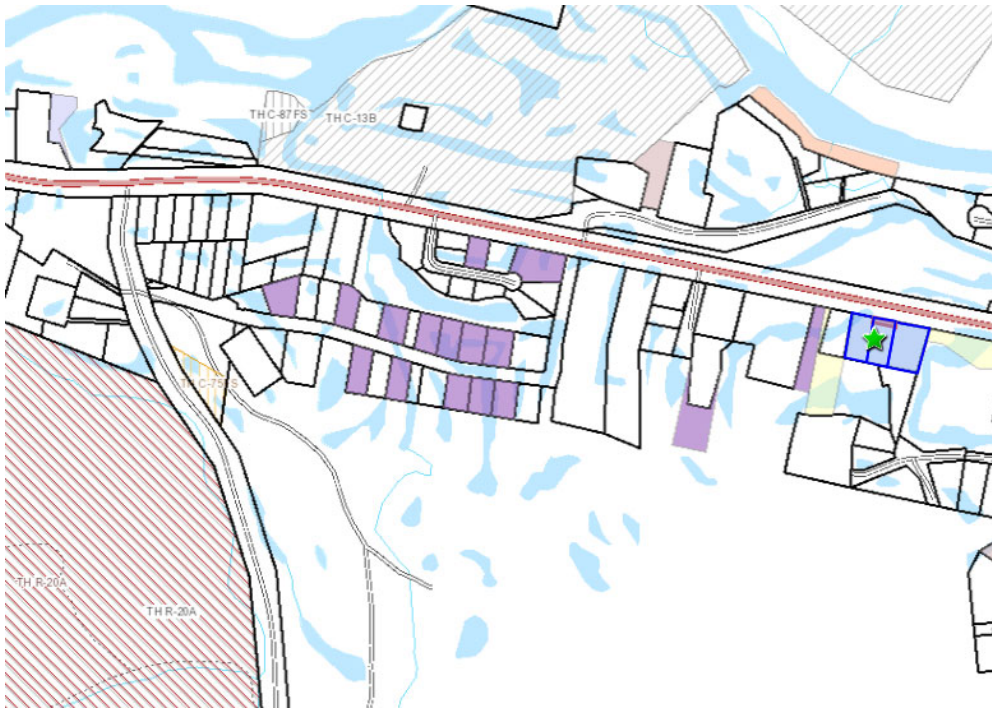
Lot 3: Shop & Residence

Two accessory buildings as well as the shop and residence exist on Lot 3. The exterior side setbacks of the residence and one of the accessory buildings do not meet current Zoning Bylaws. However, due to the construction date listed on the original building permit being November 5<sup>th</sup>, 1987, the construction complied to the Zoning Bylaws enacted during that time as the Valley, Bowl and Confluence area; therefore, the structures are considered legally non-conforming and do not impact this subdivision.





**Figure 1. Proposed Subdivision Configuration**



**Figure 2. Location Map**

### **Comments**

The application was circulated to all department heads, and no negative impacts were identified. The application will be circulated to every property owner in a 1-kilometer radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.

### **Subdivision By-Law**

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The

Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

### **Municipal Act**

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. Lot 1077-1 currently has one driveway. If additional driveways were proposed, Yukon Government Highways and Public Works (HPW) would be the approving authority. However, instead of creating new driveways, the applicant is proposing to create an access easement (Pictured in red on Figure 1). To legitimize this access, an access easement will need to be registered on title. The application was circulated to HPW to ensure that they are satisfied with this configuration, and no concerns were raised.


S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

### **Official Community Plan**

The property is currently designated as IND – Industrial. Uses associated with this designation include Industrial businesses such as the storage of materials, manufacturing and industrial support services. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

### **Zoning By-Law**

The property is currently zoned M1 – Multi-Unit Residential. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the M1 zone as per the Zoning By-Law is to permit Industrial businesses such as the storage of materials, cleaning & testing materials and the processing of raw materials. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. As described above, proposed Lots 1 and 3 have existing developments and while not all are compliant with the current zoning bylaw, all have existing legally non-conforming status and do not impact this subdivision. As such, the subdivision can be approved as presented as it currently meets all the requirements for an M1 zone.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Jan 17, 2019	



# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)



OFFICE USE ONLY	
APPLICATION FEE:	330.75
DATE PAID:	SEPT 06/18
PERMIT #:	18-107

## SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

### PROPOSED DEVELOPMENT

CIVIC ADDRESS: 32376 N. Wind. Hwy VALUE OF DEVELOPMENT: \_\_\_\_\_

EXISTING USE OF LAND / BUILDINGS: RESIDENTIAL - Commercial

**PROPOSED DEVELOPMENT:** Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

Subdividing of lot in lo. 3 PARCELS - see map attached.

### APPLICANT INFORMATION

APPLICANT NAME(S): Walter Hinnek / ERICH RAUGUTH 9935365H

COMPANY NAME: eravguth@gmail.com P01725 DAWSON CITY 9933038A

MAILING ADDRESS: BOX 247 POSTAL CODE: \_\_\_\_\_

EMAIL: WOHINNEK@gmail.com FAX #: \_\_\_\_\_

PHONE #: 9935228 ALTERNATE PHONE #: 8673394006

### OWNER INFORMATION

OWNER NAME(S): Walter Hinnek

MAILING ADDRESS: P0 247 Dawson City POSTAL CODE: \_\_\_\_\_

EMAIL: wohinnek@gmail.com FAX #: \_\_\_\_\_

PHONE #: 9935228 ALTERNATE PHONE #: 8673394006

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

### FURTHER INFORMATION

**ACCESS:** Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

Not required. current access will serve all 3 lots via easement. see map attached

ERICH

8679935365 - 3038

**WATER:** Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

**TOPOGRAPHY:** Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

Flat on dredge tailings

**EXISTING BUILDINGS:** Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

WORKSHOP and storage facility with living space - plus 2  
containers with connecting roof structure.  
all Buildings are located within the Legal Limits after the  
proposed subdividing is completed

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

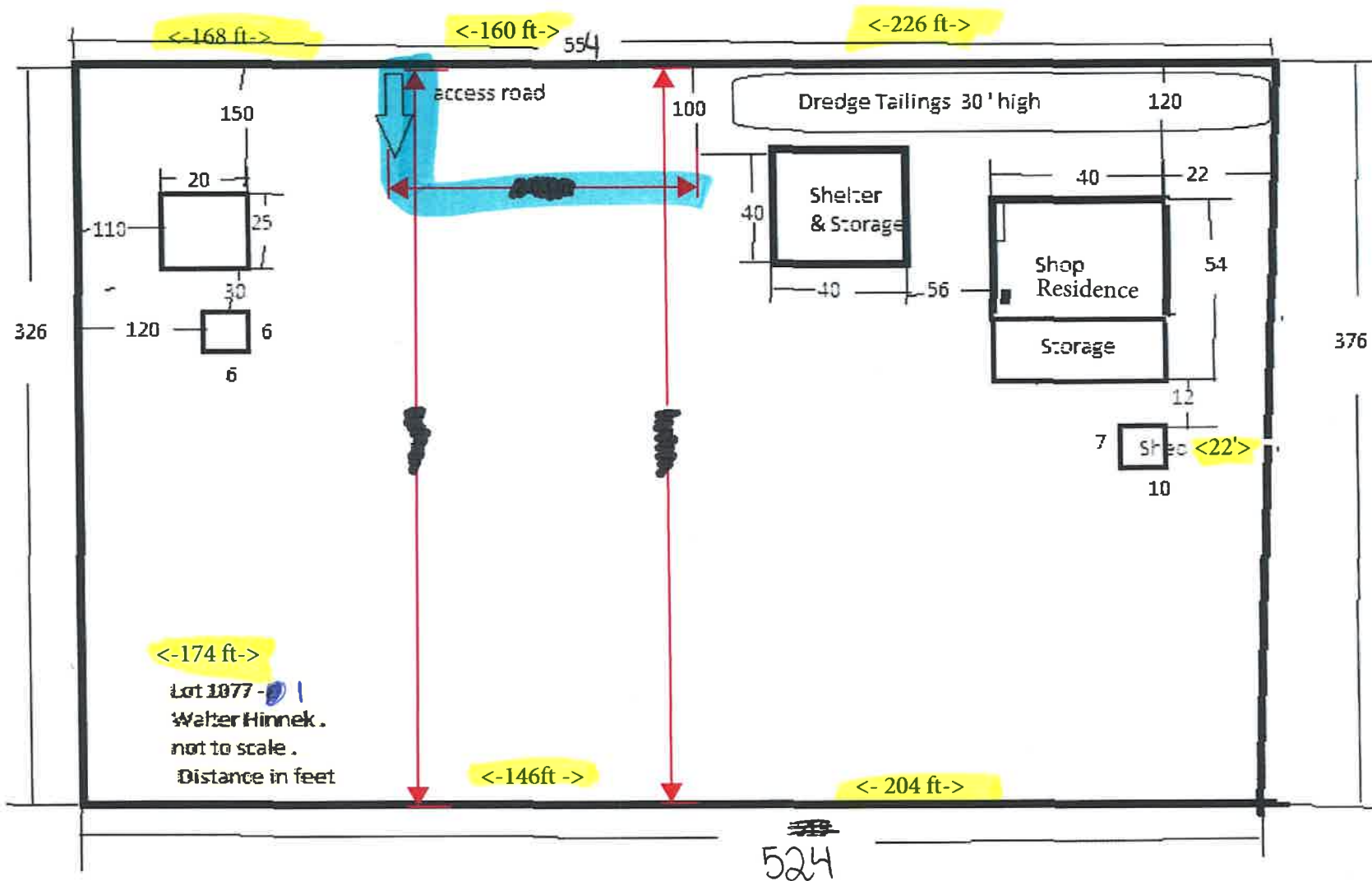
Sept. 06 2018  
DATE SIGNED

  
SIGNATURE OF APPLICANT(S)

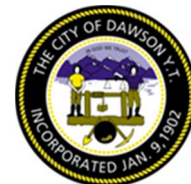
Sept 06 2018  
DATE SIGNED

  
SIGNATURE OF OWNER(S)





# Report to Council



☒ For Council Decision    ☐ For Council Direction    ☐ For Council Information

☐ In Camera

<b>AGENDA ITEM:</b>	Yukon Quest Community Grant	
<b>PREPARED BY:</b>	Cory Bellmore	<b>ATTACHMENTS:</b> <ul style="list-style-type: none"><li>▪ Dawson City Checkpoint – Yukon Quest Community Grant Application</li></ul>
<b>DATE:</b>	January 16, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> <ul style="list-style-type: none"><li>▪ Community Grant Policy #16-01</li></ul>		

## RECOMMENDATION

That Council approve providing 25 Dawson Dollars for the welcome to Dawson package for each Yukon Quest Musher, for a total value of \$775.

## ISSUE / PURPOSE

The Dawson City Checkpoint – Yukon Quest submitted a community grant application for the January 15, 2019 intake to cover the cost of the Dawson Dollars for each musher. However, it is anticipated the next community grant meeting to be delayed due to absences. The Dawson City Checkpoint will be putting the welcome to Dawson packages together on February 5th and they are hoping to include the Dawson Dollars. Administration is therefore bringing the request directly to council due to the time sensitivity. Historically, this has been a grant provided annually for many years.

## APPROVAL

<b>NAME:</b>	Cory Bellmore, CAO	<b>SIGNATURE:</b> 
<b>DATE:</b>	Jan 17, 2019	



# THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434



## APPENDIX "A"

### CITY OF DAWSON GRANT APPLICATION

#### CONTACT INFORMATION

NAME OF ORGANIZATION: Dawson City Checkpoint - Yukon Quest  
CONTACT PERSON: Gaby Sgaga POSITION: Checkpoint Manager  
ADDRESS: Box 1067 Dawson City  
PHONE: 993-3838 FAX: —  
EMAIL ADDRESS: westsidegaby@gmail.com

#### PROJECT INFORMATION

NAME OF PROJECT: City Welcome Package for Quest mushers

PROJECT DESCRIPTION: (Please provide a detailed overview of project; attach additional papers if needed)

31 mushers, their handlers, friends & family  
will be coming to Dawson w/o Feb 5-10...  
a welcome package including \$25 worth of  
Dawson dollars from the City will <sup>feature</sup> ~~the~~ City  
involvement in an annual event & promote spending  
at local businesses

EXPECTED BENEFITS TO THE COMMUNITY: Welcoming and  
good impression of Dawson, promoting potential  
future tourism, & increased patronage  
at local businesses

HOW WILL THE CITY OF DAWSON BE PUBLICLY RECOGNIZED? City's name  
~~is not included in the~~ will be included in the package with  
that, City's name on thank you board at  
checkpoint, & a thank you in the paper.



## PROPOSED BUDGET

### EXPENSES:

**DESCRIPTION OF EXPENSE(S)**

AMOUNT

31 mushrooms x

15/775

\$25 Johnson \$

**TOTAL EXPENSES:**

\$

775. en

**REVENUE / FUNDING SOURCES:**

### DESCRIPTION OF REVENUE SOURCE

AMOUNT

### Funding requested from the City of Dawson

**Funding provided by your organization**

### Funding from fundraising

**Funding from other sources:****TOTAL REVENUES:**

\$

77.5

**Signature**

Date \_\_\_\_\_

**PLEASE RETURN COMPLETED FORM TO**

City of Dawson  
Box 308, Dawson City, YT Y0B 1G0

# Report to Council



☒ For Council Decision    ☐ For Council Direction    ☐ For Council Information

☐ In Camera

<b>AGENDA ITEM:</b>	Deputy Mayor Appointments	
<b>PREPARED BY:</b>	CAO	<b>ATTACHMENTS:</b> ▪
<b>DATE:</b>	January 16, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	▪ <i>Council Proceedings Bylaw #11-12 Section 6</i>	

## RECOMMENDATION


That council hereby makes the following appointments for the 2019 calendar year with respect to the position of Deputy Mayor:

Councillor Shore for the months January, February and March,

Councillor Johnson for the months April, May, and June,

Councillor Kendrick for the months July, August, and September,

Councillor Ayoub for the months October, November, and December.

<b>APPROVAL</b>		
<b>NAME:</b>	Cory Bellmore, CAO	<b>SIGNATURE:</b> 
<b>DATE:</b>	Jan 17, 2019	

# THE CITY OF DAWSON

## Request for Decision



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**TO:** Mayor and Council  
**FROM:** CAO, Cory Bellmore  
**DATE:** Jan 18, 2019  
**SUBJECT:** Travel Authorization – Canadian Association of Municipal Administrators annual conference

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### RECOMMENDATION

THAT Council approves travel for CAO Bellmore to attend the annual CAMA & FCM conferences and Annual General Meetings

### PURPOSE

To attend the CAMA conference and AGM in Quebec City, CAMA May 27 – 29, 2018 and FCM May 30 – June 2

### BACKGROUND

As per Travel policy #08-01, 4.c. CAO travel outside the Yukon must be approved by council resolution.

### CONSIDERATIONS / DISCUSSION

The annual CAMA conference and AGM provides numerous opportunities for networking with municipal peers, learning of best practices, and upcoming policy decisions affecting municipal administration and governance. Attendance at the FCM conference and AGM also provides numerous opportunities for networking as well as access to a very large supplier network for municipal goods and services

### IMPLICATIONS

**General:**

**Staffing:** Staff work load requirements / changes

**Financial:** In the past few years, YG has supplemented CAO travel to CAMA through a financial transfer agreement with AYC where each community could supplement this travel. YG community affairs is interested in continuing to support CAO's to attend this

conference, the value available to each municipality to attend will be based on overall attendance from all the communities. It is not yet known how many CAO's will be attending this year so the total supplement is not yet known.

**Policy / Legislated Requirements:** Travel policy #08-01

**Legal:** none

**Follow up Action:** Timelines / decision making milestones and key products

<b>APPROVAL &amp; CAO COMMENTS</b>
------------------------------------

Cory Bellmore, CAO

Date: Jan 18, 2019

# THE CITY OF DAWSON

## Request for Decision



**TO:** Mayor and Council  
**FROM:** Marta Selassie, Recreation Manager  
**DATE:** January 11, 2019  
**SUBJECT:** Recreation Grant Applications

### RECOMMENDATION

That Council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$1160.00.

### BACKGROUND / STATUS

The Recreation Board dispenses two levels of funding under the Recreation Grant Program. Level 1 is intended for individuals or small groups. Level 2 is for community groups, organizations, non-profits and leagues. The 2018-19 Community Lottery Program total funding provided to the City is \$32,368.

### CONSIDERATIONS / DISCUSSION

The Recreation Board recommends to Council that the amount below be approved by resolution.

Project / Description	# of participants	Applicant	Request	Rec. Grant	Approved for
<b>Yogafit</b> ~ continuing education	1	Marta Selassie	\$500	\$500	Registration fees
<b>Klondike Cricket Association</b> ~ cricket equipment	25	Wayne Potoroka	\$460	\$460	Equipment
<b>Gingerbread Competition</b> ~ refreshments & snacks	75	Megan MacDougall	\$200	\$200	Refreshments & snacks
<b>TOTALS</b>			<b>\$1160.00</b>	<b>\$1160.00</b>	

### APPROVAL & CAO COMMENTS

CAO Date:

**MONTHLY  
MAYOR'S / CHIEF'S  
POLICING REPORT  
December, 2018**

**Dawson City RCMP Detachment  
“M” Division Yukon**



The Dawson City RCMP Detachment responded to a total of 54 calls for service during the month of December, 2018.

<b>OCCURRENCES</b>	<b><u>December/2018</u></b>	<b>Year to Date 2018</b>	<b><u>December/2017</u></b>	<b>Year Total 2017</b>
Assaults (including common assault, assault with a weapon, assault causing bodily harm etc.)	2	33	4	69
Sexualized Assaults	1	5	0	7
Murder (2 <sup>nd</sup> Degree)	0	1	0	0
Break and Enters	0	16	0	20
Thefts (all categories)	3	43	3	63
Drugs (all categories)	0	18	1	9
Liquor Act	2	56	1	76
Cause Disturbance	3	51	3	88
Mischief	9	119	3	92
Impaired Driving	2	49	2	43
Vehicle Collisions	5	73	3	48
False Alarms	1	19	1	23
Mental Health Act	2	25	0	34
Assistance to General Public	3	43	2	32
Missing Persons/Requests to Locate/Well Being Checks	5	57	2	43
Other Complaints	16	499	18	478
Total Charges laid	9	103	8	138
Total Call for Service	54	1107	43	1125

	December/2018	Year to Date 2018	December/2017	Year Total 2017
Prisoners held locally	4	83	2	94
Prisoners remanded	0	3	0	n/a
Total Prisoners	4	83	0	93

Justice Reports	December/2018	Year to Date 2018	December/2017	Year Total 2017
Victim Services Referrals Offered	3	44	1	31
Youth Diversions	0	0	n/a	n/a
Adult Diversions	0	1	n/a	n/a

### **Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved priorities are:

- (1) Substance Abuse
- (2) Traffic Enforcement
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

#### **(1) Substance Abuse**

On December 20<sup>th</sup> Sgt. Rob Morin and Cst. Josh Tower attended a community wellness meeting organized by THFN. Various stakeholders including THFN Health and Wellness, Dawson City Hospital, were represented and talked about various strategies which could be implemented in order to mitigate the effects of drug/alcohol abuse in the community. From a policing perspective, it was explained that Dawson City takes a three-tiered approach; emergency response, education, and enforcement.

Emergency response is responding to calls for service where someone under the influence of alcohol or drugs is posing a danger either to themselves or another member of the public. The police would ensure that there was no longer a danger to the public and then see that the affected person received medical treatment if required. Routine patrols over the holiday season were



stepped up in order to be proactive in identifying persons at risk; particularly during cold weather.

The educational part of the approach consists mainly of school talks and presentations to interested groups in the community. There have been school talks in recent weeks related to substance abuse.

As far as the enforcement part of the approach, this relies heavily on intelligence gathering. This can be quite challenging in a small, close knit community where people don't like to "rat" on other community members. However, all members of the public are encouraged to report knowledge of drug trafficking to the police; the more information we receive, the better equipped we are to take action.

## (2) Traffic Enforcement

December 1<sup>st</sup> to 7<sup>th</sup> was National Safe Driving Week for 2018; with December 1<sup>st</sup> being National Impaired Driving Enforcement Day. National Safe Driving Week's goal is to raise public awareness about the dangers associated with engaging in risky and often illegal driving behaviours. In conjunction with this, Dawson City RCMP members stepped up Traffic Enforcement efforts and conducted checkpoints throughout the Dawson City area. One 24 hour roadside suspension and one impaired driving charge, along with various warnings, were handed out as a result of this initiative.

Another item of note from a road safety perspective; December 18<sup>th</sup> saw Bill C-46 comes into effect. This the reformed Impaired Driving Laws under the Criminal Code of Canada. The part of this Bill that will have the most impact on the public at large is the implementation of the Mandatory Alcohol Screening provisions. This allows for police to make a demand that a driver (or person in care and control of a vehicle) provide a sample of their breath into an approved screening device. The police officer making the demand must be in the lawful execution of their duties, but there is no longer the requirement for the police officer to have reasonable suspicion that the person has consumed alcohol; nor must he need reasonable grounds to believe that an offence has been committed. Lawmakers passed this legislation in hopes that it will further deter motorists from consuming alcohol before getting behind the wheel.

Constables Watson and Perry partnered with the shop teacher Peter Menzies and three Grade 7 students to record several impaired driving Public Service Announcements (PSA) for the local radio station. The 30 second or so PSA's stressed the importance of not drinking and driving or driving high. The PSA's were voiced by RSS students and RCMP members. Overall, the students seemed to enjoy the process; understood the core message/purpose of the PSA's; and recognized how it can assist with reducing impaired driving.

(3) Youth Initiatives

Dawson City detachment members remain committed to getting involved in positive interactions with youth in the community. Members attended open gym nights at the school on a number of occasions and played basketball and volleyball with the youth. One member of the detachment has committed to coaching one of the youth hockey teams. As mentioned above, members also partnered with the youth in order to help get out their message on impaired driving; an experience that was rewarding for all participants.

(4)

Dawson RCMP members attended various open-house events throughout the holiday season, including the one at THFN, the Community Support Centre, and the Christmas Tea at Dawson City hospital. Members and staff also attended MacDonald Lodge to help serve turkey dinner to the residents, and assisted the Women's Shelter deliver food hampers to families in Dawson. Dawson City RCMP members appreciate being welcomed at regular events such as Elders Bingo and Bannock Thursday, as well as just dropping in for a chat at the TH offices and Support Centre.

Dawson City Detachment hosted our annual Christmas open house on December 20<sup>th</sup>. It was well attended and we were very happy to see all who stopped by for a visit and some food.

**Fun Fact**


**Taken from Dawson City mounted Police Arrests and Complaints Log for December 8<sup>th</sup>, 1899:**

*2:45 pm*

*Andrew Grenan arrested for theft of Beef from the Hoffman Restaurant.  
Constable Stutt*

*Sentenced to six months H.L. (Hard Labour) by Superintendent Perry 1899-12-09.*

Regards,



Sgt. Rob MORIN  
N. C. O. In Charge  
Dawson City RCMP-GRC  
Box 159  
Dawson City, Yukon

January 14, 2019

Mayor Wayne Potoroka and Council  
City of Dawson  
1336 Front Street, PO Box 308  
Dawson, YT  
Y0B 1G0

Delivered via email: [wayne.potoroka@cityofdawson.ca](mailto:wayne.potoroka@cityofdawson.ca) ; [potoroka@northwestel.net](mailto:potoroka@northwestel.net)

Dear Mayor Wayne Potoroka and Council,

**RE: Newmont and Goldcorp Combine to Create Newmont Goldcorp Corporation**

I am writing to share some important news. Earlier today, Goldcorp and Newmont of the United States announced that our two world-class companies are combining to create the world's leading gold company. Together as Newmont Goldcorp Corporation, we will sustainably produce more gold annually than any other mining company, today, and we expect for many years to come, in top-tier mining locations around the world. The transaction is subject to shareholder, court and regulatory approvals and is expected to complete in the second quarter of 2019.

If completed, the two companies' operations will combine to bring together Goldcorp's mining operations in Canada and Latin America, with Newmont's mining operations in the United States, South America, Australia and Africa.

In the meantime, existing Goldcorp Coffee Mine Project offices, operations and groups will operate business as usual. This includes mine operations, exploration, development activities, and supplier business relationships.

As Newmont and Goldcorp come together, you may notice that some roles, reporting structures and company systems may change. What doesn't change is our commitment to safety, innovation, sustainability and local benefits. At Goldcorp, we are proud to be a company that mines responsibly. We are dedicated to creating value for the communities where we operate. Newmont Goldcorp Corporation will maintain this dedication and commitment by bringing together the best of our combined talent, technical and social and environmental standards and expertise, and unlocking many new opportunities that partnering with the world's leading gold mining company involves.

You can find more information about the transaction in our news release and at [www.goldcorp.com](http://www.goldcorp.com). We look forward to keeping you informed about developments as we move forward.

In the meantime, I would be pleased to discuss Newmont Goldcorp Corporation and the transaction with you if you have any questions. I can be reached at 604-695-7060.

Sincerely,



Chris Cormier  
Mine General Manager  
604-695-7060

**THE CITY OF DAWSON**  
**RECREATION BOARD MEETING #R18-05**  
**Tuesday, October 9, 2018**  
Recreation Office – Art and Margaret Fry Recreation Centre

**MINUTES**

PRESENT:                      Members                      Dawn Kisoun  
   Catherine McCrystal  
   Paul Robitaille  
   JP Hawkins

   Staff                      Marta Selassie

ABSENT:                      Monna Sprokkreeff  
   Gwyn Williams  
   Peter Menzies

**CALL TO ORDER:**

Paul Robitaille, with the consensus of all members present, called meeting R18-05 to order at 5:35 pm.

**1. AGENDA:**

- a. Moved by Paul Robitaille, seconded by Dawn Kisoun, that Recreation Board Agenda R18-05 be accepted as presented. (R18-05-01)

**CARRIED 4-0**

**2. DELEGATION:**

- a.

**3. MINUTES:**

- a. Moved by Dawn Kisoun, seconded by Catherine McCrystal that Recreation Board minutes R18-04 be accepted as presented. (R18-05-02)

**CARRIED 4-0**

**4. BUSINESS ARISING FROM MINUTES:**

- a.

**5. CORRESPONDENCE:**

- a. Cara MacAdam submitted correspondence that questions the Recreation Board decision to not approve a grant request. The board reviewed the correspondence and the policy and, in the end, decided to recommend approval for the funding request.

**6. FINANCIALS:**

- a.

**7. GRANTS:**

- a. Moved by Paul Robitaille, seconded by Catherine McCrystal that the Recreation Board approve \$236.25 towards registration for Liliana Whalen to attend Equinox Rocks adventure camp (R18-05-03).

**CARRIED 4-0**

- b. Moved by Paul Robitaille, seconded by JP Hawkings that the Recreation Board grant \$685.30 for trail permits for the grade 10 Chilkooot Trail hiking trip (R18-05-04).

**CARRIED 4-0**

**8. RECEIPT APPROVAL:**

- a.

**9. PLANNING:**

- a. The recreation manager provided a verbal report on the two upcoming planning processes within the recreation department, 1. Recreation master plan & 2. Future recreation centre plan.

**10. OTHER BUSINESS:**

- a. Appointments – Paul, JP and Gwyn have been reappointed to the Rec Board for another 2-year term. There is still 1 vacant position.
- b. Minto Park – Dawn raised concerns about the Minto Park kitchen, the service window and the cupboards in front of it. Also, expressed her displeasure with the set-up of the program room, would like a service window that opens towards the field. Dawn requested a step be installed along the bottom of the bleachers so it is not so difficult to climb up. The recreation manager will look into these concerns, the bleachers is an easy fix.

**11. NEXT MEETING:**

- a. Tuesday, October 9, 2018 5:30 pm.

**ADJOURNMENT:** The meeting adjourned at 6:11 pm

Originals signed by \_\_\_\_\_  
Chair Person  
Peter Menzies

Originals signed by \_\_\_\_\_  
Recreation Manager  
Marta Selassie

**THE CITY OF DAWSON**  
**RECREATION BOARD MEETING #R18-06**  
**Monday, December 10, 2018**  
Recreation Office – Art and Margaret Fry Recreation Centre

**MINUTES**

PRESENT:	Members	JP Hawkins Monna Sprokkreeff Peter Menzies
	Staff	Marta Selassie

ABSENT:	Catherine McCrystal Paul Robitaille Dawn Kisoun
---------	---

**CALL TO ORDER:**

Peter Menzies, with the consensus of all members present, called meeting R18-06 to order at 5:35 pm.

**1. AGENDA:**

- a. Moved by Peter Menzies, seconded by Monna Sprokkreeff, that Recreation Board Agenda R18-06 be approved as presented. (R18-06-01)

**CARRIED 3-0**

**2. DELEGATION:**

- a.

**3. MINUTES:**

- a. Moved by Peter Menzies, seconded by JP Hawkins that Recreation Board minutes R18-05 be approved as presented. (R18-06-02)

**CARRIED 3-0**

**4. BUSINESS ARISING FROM MINUTES:**

- a.

**5. CORRESPONDENCE:**

- a.

**6. FINANCIALS:**

- a.

**7. GRANTS:**

- a. Moved by Peter Menzies, seconded by Monna Sprokkreeff that the Recreation Board grant Marta Selassie \$500 towards continuing education credits for yoga instructor certification (R18-06-03).

**CARRIED 3-0**

- b. Moved by Monna Sprokkreeff, seconded by JP Hawkins that \$200 be awarded to Megan MacDougall towards the 2018 Gingerbread House competition (R18-06-04).

**CARRIED 3-0**

- c. Moved by Peter Menzies, seconded by Monna Sprokkreeff that the Recreation Board grant \$460 towards the purchase of new equipment for the Klondike Cricket Association (R18-06-5).

**CARRIED 3-0**

**8. RECEIPT APPROVAL:**

- a. JP Hawkins
- b. Marta Selassie
- c. Klondike Cricket

**9. PLANNING:**

- a. The recreation board had a discussion about future planning and how the board can be involved and what role the board may have.

**10. OTHER BUSINESS:**

- a.

**11. NEXT MEETING:**

- a. Monday, January 14, 2019 5:30 pm.

**ADJOURNMENT:** The meeting adjourned at 6:20 pm

Originals signed by  
Chair Person  
Peter Menzies

Originals signed by  
Recreation Manager  
Marta Selassie

**MINUTES OF COMMITTEE OF WHOLE MEETING CW18-31** of the council of the City of Dawson called for 7:00 PM on Wednesday, December 17, 2018 in the City of Dawson Council Chambers.

---

<b>PRESENT:</b>	Mayor Councillor Councillor Councillor	Wayne Potoroka Natasha Ayoub Stephen Johnson Molly Shore
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<b>ALSO PRESENT:</b>	CAO CDO	Cory Bellmore Clare Huffman
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---

**Agenda Item:** Call to Order

---

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

---

**Agenda Item:** Agenda

---

**CW18-31-01** Moved by Mayor Potoroka, seconded by Councillor Shore that the agenda for committee of the whole meeting #CW18-31 be accepted as presented. Carried 4-0

---

**Agenda Item:** Delegations and Guests

---

a) Drew Mac Neil & Marc Cattet, Department of Environment RE: Animal Care and Control Review

The Department of Environment is seeking feedback on the Review of Animal Protection and Control Framework in Yukon through a Discussion Document & Survey Questions. The purpose is a legislative review of various Acts in Yukon that pertain to animal protection

Would the City of Dawson consider a Service Agreement that would have municipal bylaw staff service areas outside of our municipal boundary?

Would territorial wide legislation regarding animal protection make this easier or better?

The City of Dawson does have mutual aid agreements with other agencies, this possibility would depend on the capacity and resources available. Would need to discuss this first with City of Dawson bylaw staff.

---

**Agenda Item:** Adoption of the Minutes

---

a) Committee of the Whole Meeting Minutes CW18-29 of November 26, 2018

**CW18-31-02** Moved by Mayor Potoroka, seconded by Councillor Ayoub that the minutes for committee of the whole meeting #CW18-29 be accepted as amended. Carried 4-0

Amendments being: resolutions 5-9 and 10-12 are showing Councillor Johnson moving and seconding the motions.

b) Special Committee of the Whole Meeting Minutes CW 18-30 of December 5, 2018

**CW18-31-03** Moved by Mayor Potoroka, seconded by Councillor Shore that the minutes for special committee of the whole meeting #CW18-30 be accepted as amended. Carried 4-0



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**Agenda Item: Special Meeting, Committee and Departmental Reports**

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a) Request for Decision RE: 2019 Meeting Dates

**C18-31-04** Moved by Mayor Potoroka, seconded by Councillor Shore that committee of whole forwards the request for decision RE: Council and Committee of the Whole 2019 Regular Meeting Dates to council with a recommendation to approve Schedule #1 as presented. table Carried 4-0

b) Request for Decision RE: Subdivision Application #18-138: Lots 5-8, Block R, Ladue Estate

**C18-31-05** Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole forwards the request for decision RE: Subdivision Application #18-138: Lots 5-8, Block R, Ladue Estate to council with a recommendation to approve with the following conditions added:

1.6 – the applicant shall receive an approved development permit

1.7 – the passing through 3<sup>rd</sup> and final reading of ZBL 2018-19

1.8 – that council enters into an approved development incentive agreement

Carried 4-0

c) Councillor Report RE: Association of Yukon Communities Update

**C18-31-06** Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of the whole acknowledges the verbal Councillor Report RE: Association of Yukon Communities Update for information purposes. Carried 4-0

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**Agenda Item: Bylaws and Policies**

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a) Request for Decision RE: Draft 2018-05 Encroachment Policy

**C18-31-07** Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole forwards the Draft Encroachment Policy #2018-05 to council with a recommendation to approve.

**C18-31-08** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of whole move in camera for purposes of discussing land related matter Carried 4-0

**C18-31-09** Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of the whole move to an open session of committee of whole. Carried 4-0  
Main Motion Carried 4-0

b) 2018 Official Community Plan Bylaw #2018-18

**C18-31-12** Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole forwards the 2018 Official Community Plan Bylaw #2018-18 to council with a recommendation to approve with proposed changes 1, 2, 4, and 5.2 as presented in the RFD. Carried 4-0

c) 2018 Zoning Bylaw #2018-19

**C18-31-13** Moved by Councillor Shore, seconded by Mayor Potoroka that committee of the whole forwards the 2018 Zoning Bylaw #2018-19 to council with a recommendation to approve with proposed changes 1, 2, 4, and 5.2 as presented in the RFD. Carried 4-0

- C18-31-14** Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole extends meeting CW 18-31 no later than 11 pm.  
Carried 3-1

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**Agenda Item:** In camera Session

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- C18-31-15** Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of the whole move into a closed session for the purposes of discussing a legal related matter and holding a strategic planning session as authorized by section 213 (3) of the Municipal Act.  
Carried 4-0
- C18-31-16** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda.  
Carried 4-0

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**Agenda Item:** Adjournment

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- C18-31-17** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole meeting CW18-31 be adjourned at 10:55 p.m. Carried 4-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW18-31 WERE APPROVED BY  
COMMITTEE OF WHOLE RESOLUTION #CW19-01-02 AT COMMITTEE OF WHOLE MEETING  
CW19-01 OF JANUARY 21, 2019.**

Original signed by:  
Wayne Potoroka, Chair

Cory Bellmore, CAO