

CITY OF DAWSON
AGENDA-BUDGET MEETING #C25-01
DATE: Tuesday January 14, 2025
TIME: 7:00 PM
LOCATION: City of Dawson Council Chambers

Join Zoom Meeting

<https://us02web.zoom.us/j/83169125483?pwd=1tpj6se4VfKE0RGpt05IMLmv2pob2J.1>

Meeting ID: **831 6912 5483**

Passcode: **216754**

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA**
 - 2.1. Budget Meeting C25-01
- 3. DELEGATIONS, GUEST PRESENTATIONS, PUBLIC QUESTIONS & COMMENTS**

(Delegation by pre-notice, Guest Presentation by Invitation, Public Q & Comment 2 min ea. with max limit at discretion of Chair (testing...))
- 4. BUDGET & FINANCIAL REPORTS**
 - 4.1. Budget Presentation
 - 4.2. Questions From Council
 - 4.3. Directions and/or amendments from Council
 - 4.4. Resolutions
 - 4.4.1. Cable TV
 - 4.4.2. CBC Building Capital Budget Carryover
 - 4.4.3. Tipping Fees
- 5. BYLAWS & POLICIES**
 - 5.1. Fees and Charges 2025 Amendment Bylaw (2025-03)-Second Reading
- 6. PUBLIC QUESTIONS**
- 7. ADJOURNMENT**

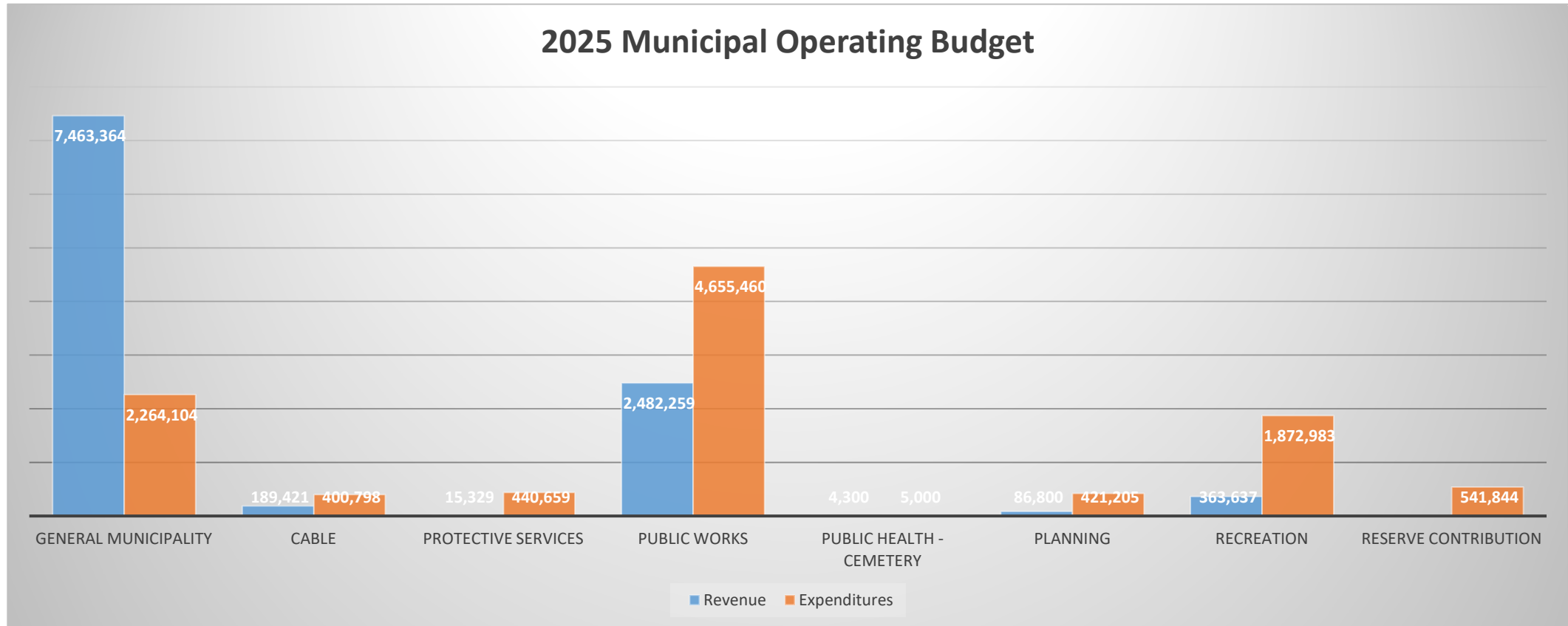




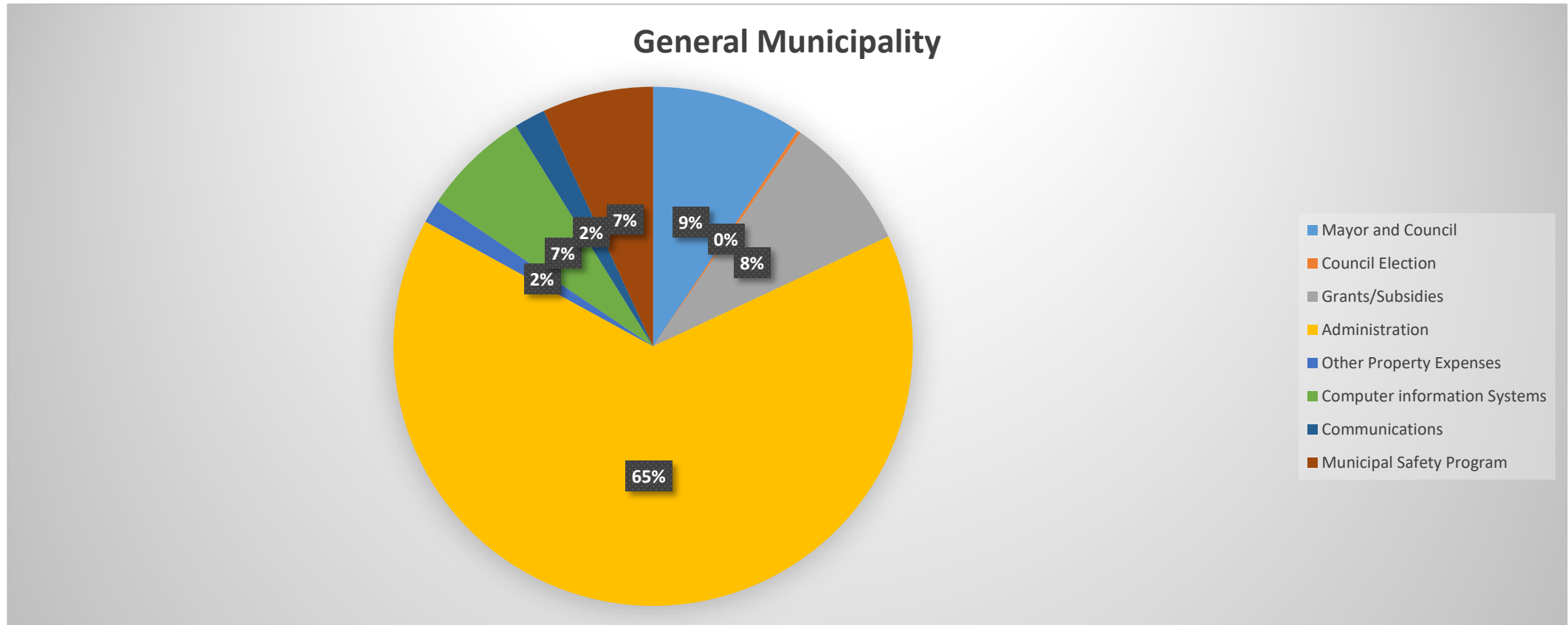
2025 Budget Departmental Overview

CITY OF DAWSON

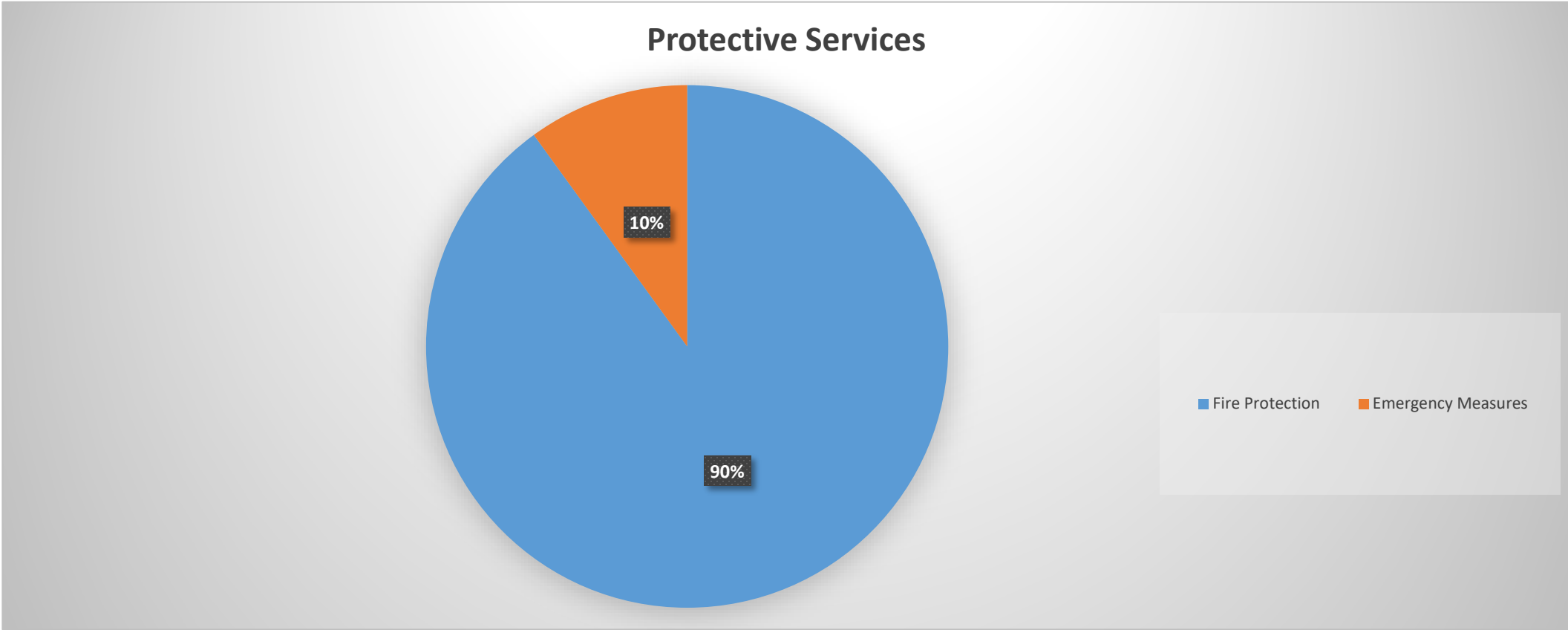
2025 Municipal Operating Budget



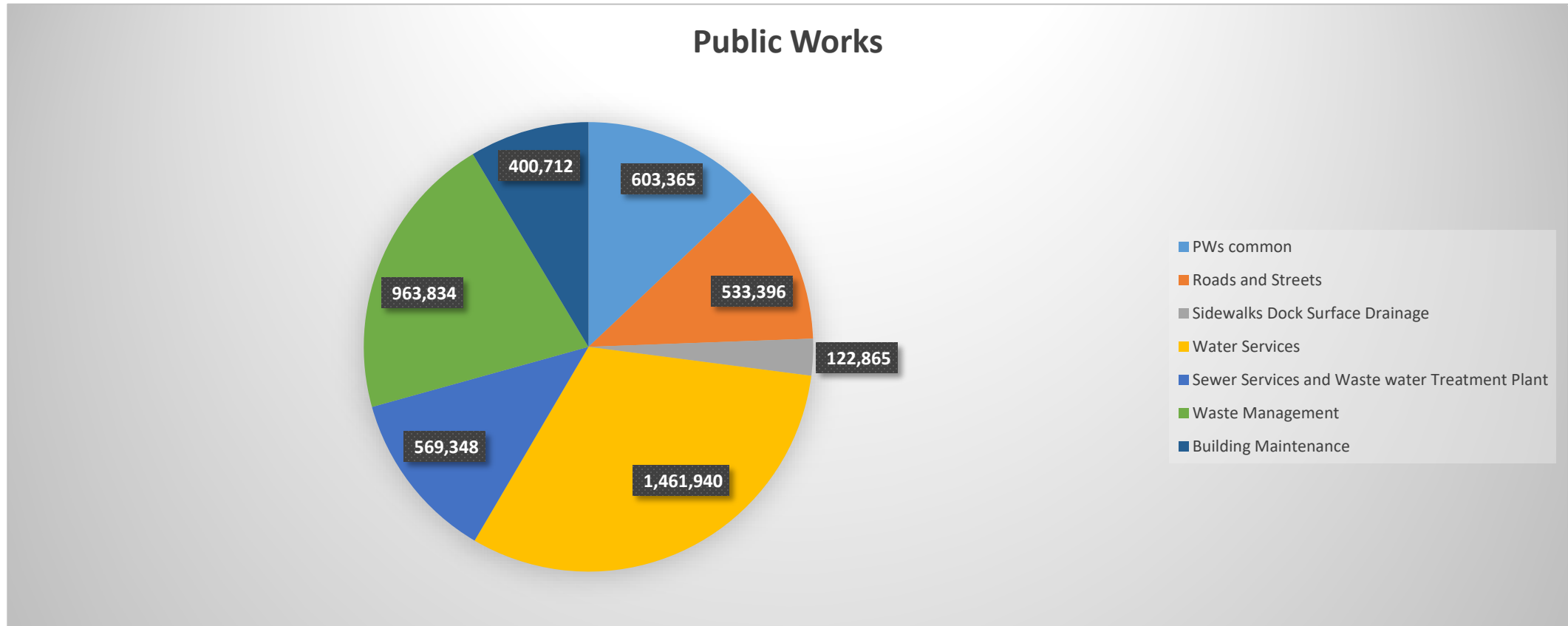
General Municipality Operating Expenditure Projection



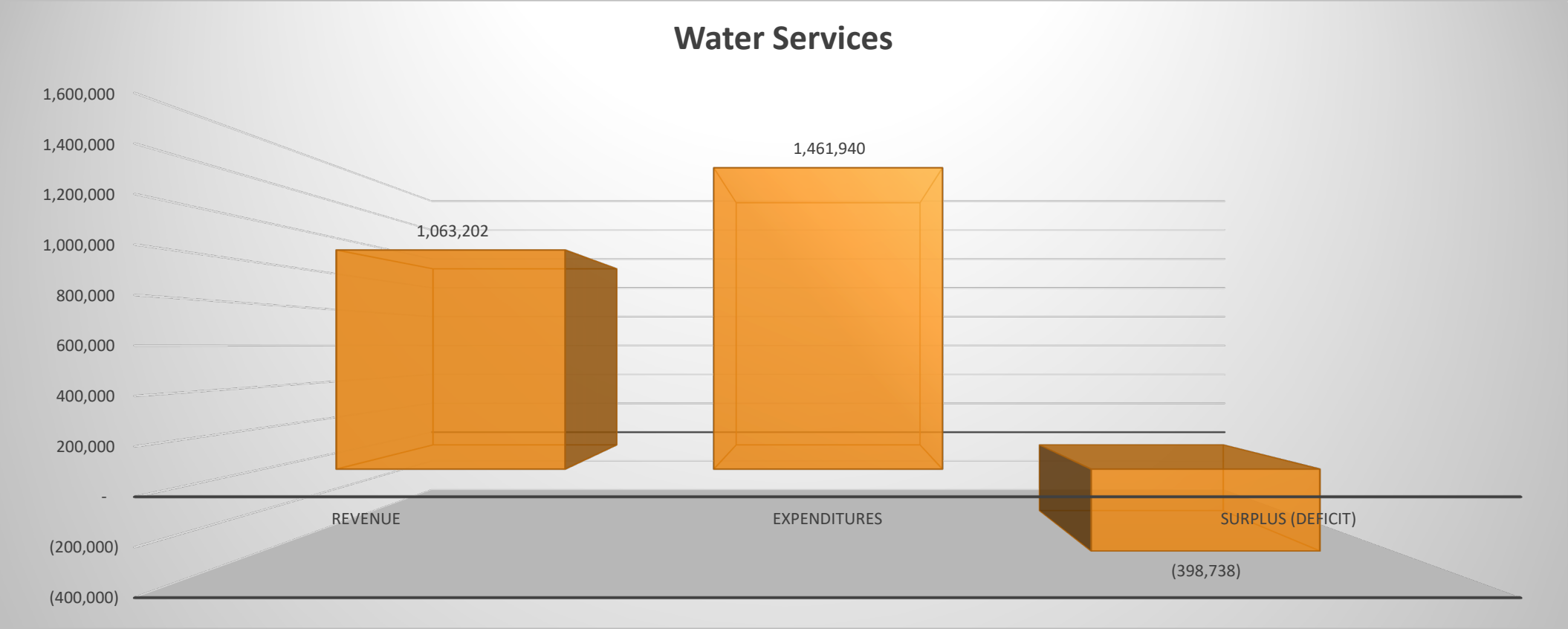
Protective Services Operating Expenditure Projection



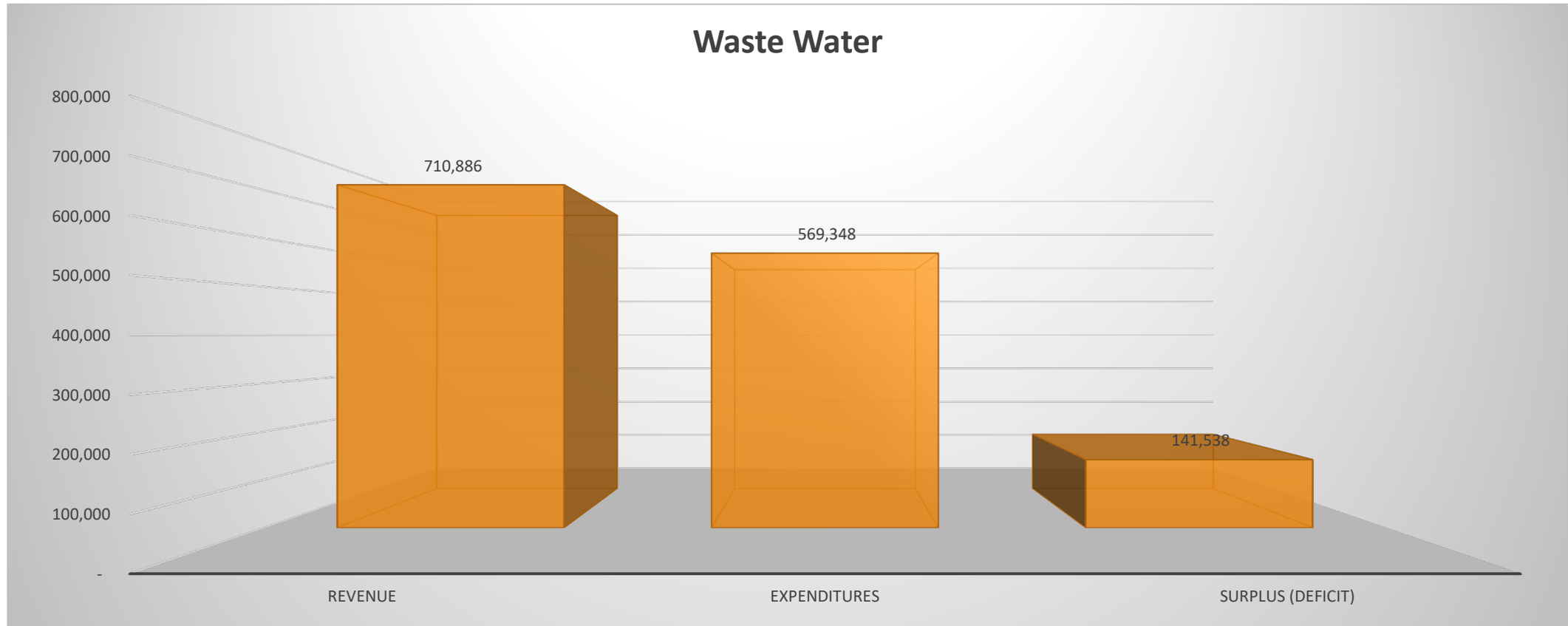
Public Works Operating Expenditure Projection



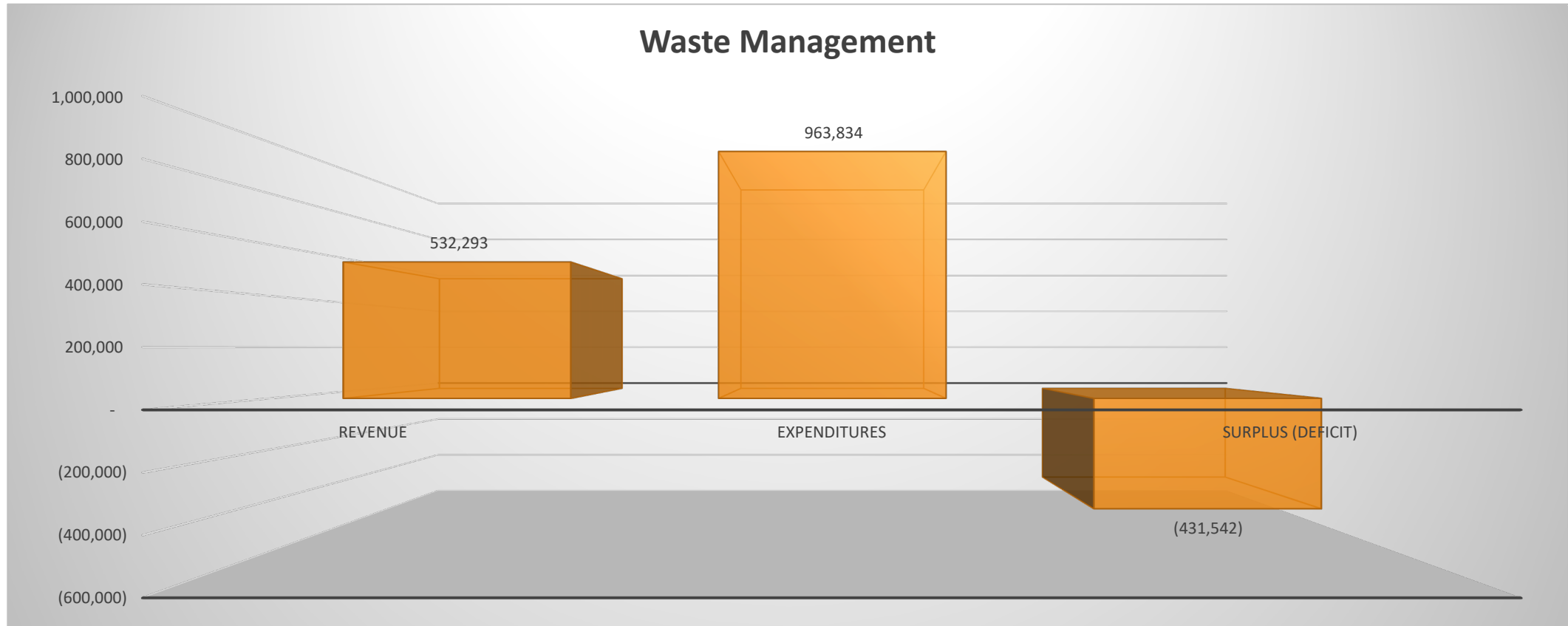
Water Services Revenue & Expenditure Projection



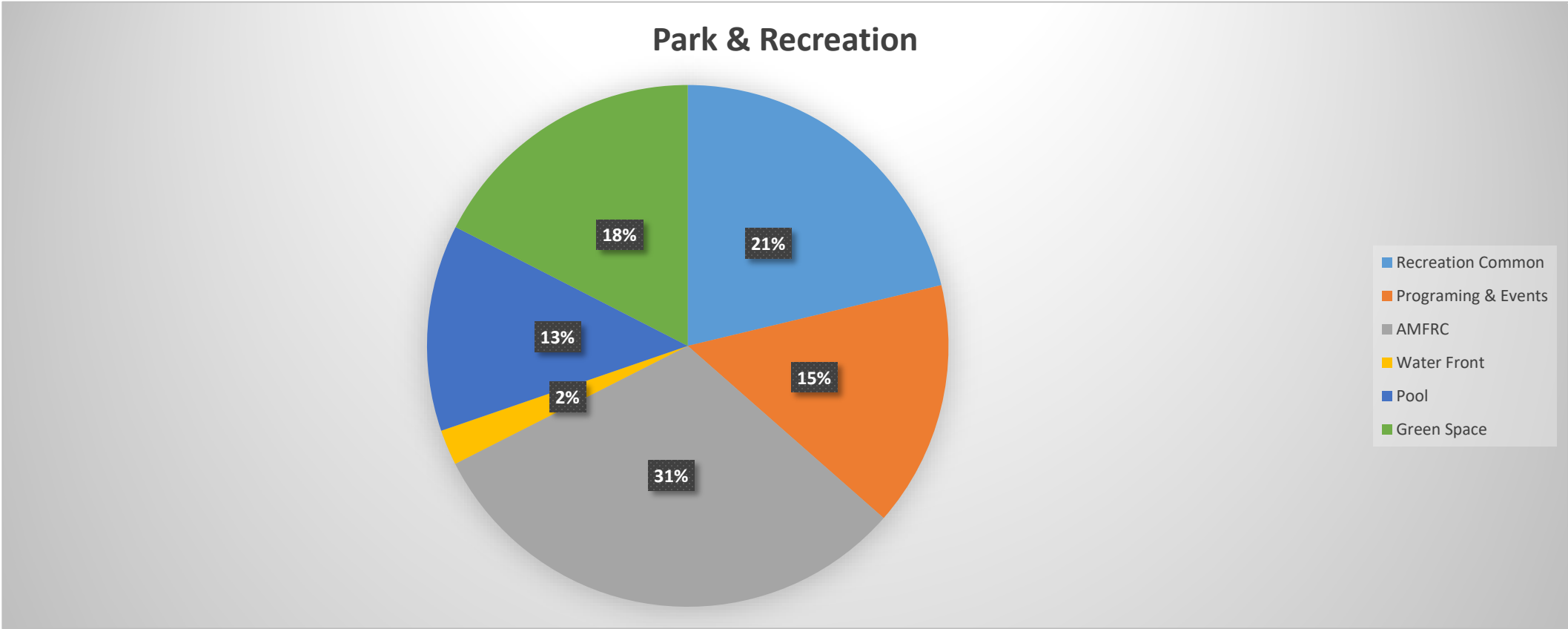
Waste Water Revenue & Expenditure Projection



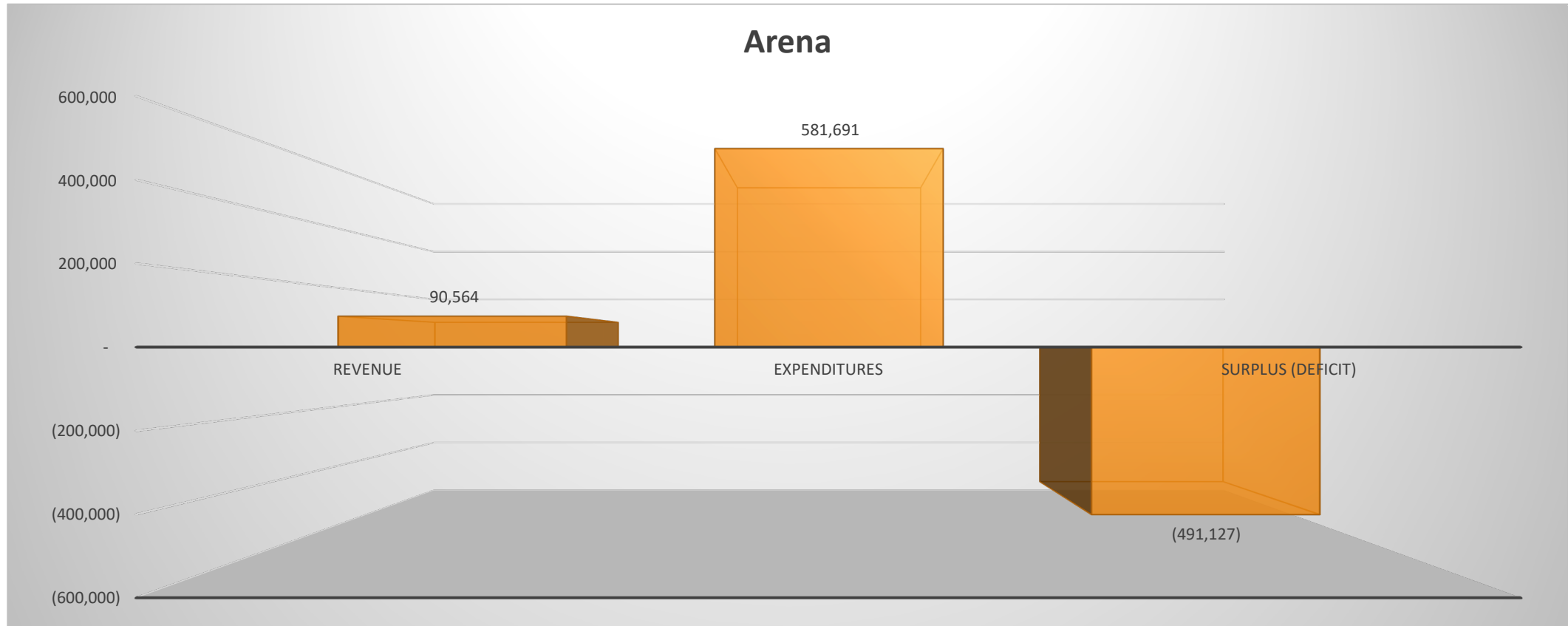
Waste Management Revenue & Expenditure Projection



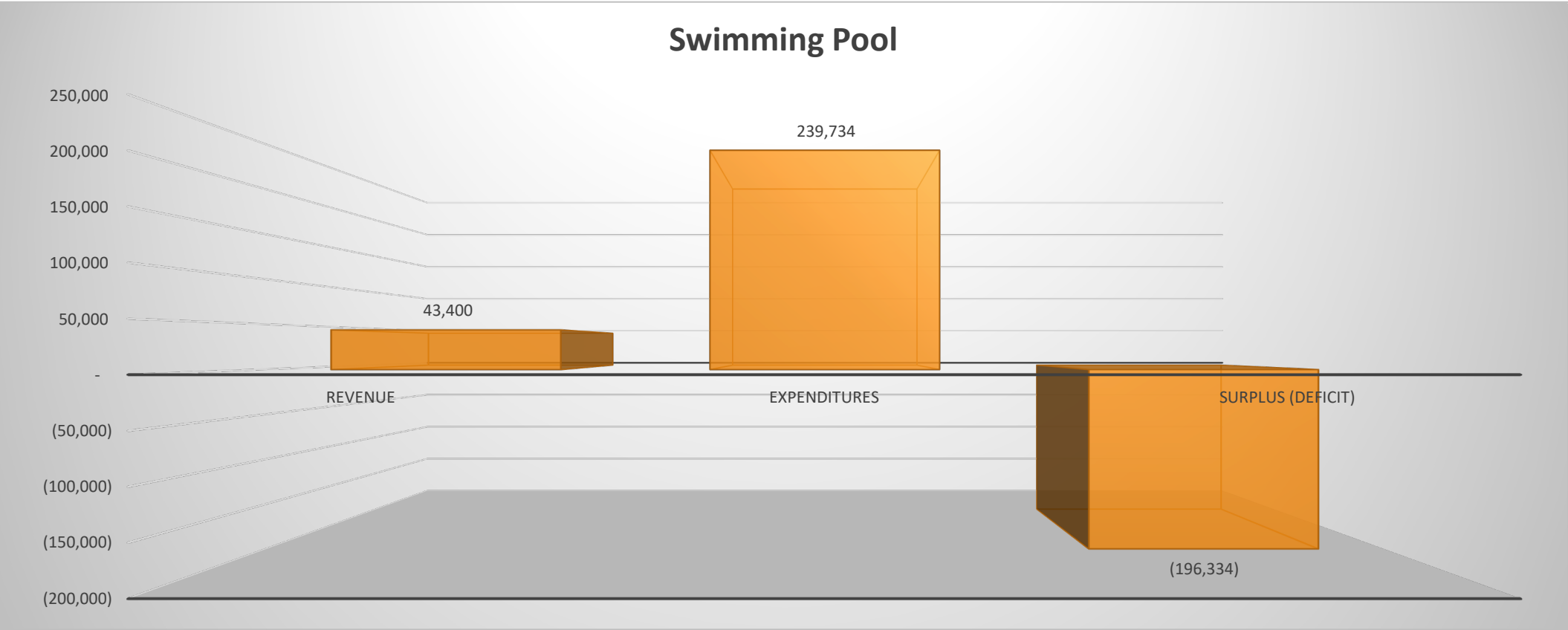
Park & Recreation Operating Expenditure Projection



Arena Revenue & Expenditure Projection



Swimming Pool Revenue & Expenditure Projection



Capital/Project Items Rationale Changes

~~Bylaw Vehicle~~ Estimated Cost : ~~\$60,000~~

~~Rec F150~~ Estimated Cost ~~\$45,000~~

Fund Source : Equipment Reserve.

Rationale

The Bylaw Vehicle replacement was targeted at acquiring the city's first Electrical vehicle . The purchase has been pulled forward over multiple years as the current vehicle is in relatively good operating condition and research locally suggests that EV technology is not yet at a stage where it is recommended for City operations due to cold weather conditions in Dawson. Upon review by staff it is not currently recommended

The Recreation Department F150 has been on the capital budget list for some time– In 2024 the City rationalized our fleet management under Public Works with the goal to monitor vehicle mtce and repair costs to better plan and validate fleet operations and purchase costs - upon review by staff the F150 purchase is not recommended at this time.

Picnic Tables (Project)

Estimated Cost : \$15,000

Fund Resource: Equipment Reserve / Downtown Improvement Fund

Rationale

Our goal is to add to our inventory of tables, and start to replace our aging picnic tables, most of which are 10+ years old. Our current stock are of varying sizes; mostly heavy. We plan to create a standardized template for our tables, which will improve park maintenance by standardizing the tables for easier repairs and movement. The current variety of sizes makes repairs time-consuming, so building standardized tables will save on future labor and maintenance costs. Additionally, there is a demand for more picnic tables in public spaces, providing better seating for visitors and accommodating growing community needs. The cost may seem high but contracting and carpentry is expensive. We have not gotten quotes but expect to receive quotes for around \$2000 per table. We would like to build 20 tables over the next few years. The funding for this year would be to purchase 5-10, depending on the quotes we receive, with a plan to purchase more next year or the year after. We could look to utilize our Downtown Revitalization budget for these, as we would mainly use them in our downtown parks.

Snowdog Grooming Machine (Project)

Estimated Cost : \$10,000

Fund Source: Community Lottery Program

Rationale

The Snowdog grooming machine provides a cost-effective solution for maintaining our narrow winter trails, which snowmobiles cannot access. Currently, KATTS is used for grooming but only on the main trail, costing \$500 per session. By purchasing the Snowdog, the community will have year-round access to trails for winter sports, such as fat biking, a growing activity in the area. This machine can be used by trained staff and volunteers, reducing the reliance on external rentals and enhancing the recreational options available. Utilizing Lottery Funding for this purchase makes it an affordable investment to meet community demands for improved winter trail access. This purchase would result in a new activity for staff, but could be accommodated with a weekly rink closure to groom, or the utilization of eager volunteers in the community. (We currently have one volunteer who is putting in countless hours grooming our trails by snowshoe to provide a fat biking event, which is bringing 25+ visitors here on January 17-18 to utilize our trails, and she is willing to use this device for grooming of trails as a volunteer).

Fitness Equipment (Project)

Estimated Cost : \$15,000

Fund Source: Equipment Reserve.

Rationale

We have approximately 160 members regularly using the fitness center. This results in a lot of wear and tear to our commercial-grade equipment. There is a need to maintain, replace, or add equipment annually. We do perform maintenance, but we require a dedicated budget for annual replacements and upgrades to keep the facility modern and fully operational. Well-functioning equipment is the primary driver for fitness center visitors and keeping it in good condition ensures continued member satisfaction and retention. While commercial equipment is costly, investing in regular updates ensures the facility remains a valuable resource for the community's health and fitness needs. Our cardio equipment is the main equipment that requires replacement. We expect to need a treadmill (\$10,000 + Shipping), elliptical (\$8000 + Shipping), and stair climber (\$8000 + Shipping), within the next 3 years. Our weight benches (likely \$3-4k to replace them all) are also reaching end of life, and will need replacement in the next two years. We tend to replace the equipment as it fails, or when cost of repair gets too high. We never know which piece of equipment can break next, so we prefer to be vague in the request for equipment, to expedite the procurement process.

IT Services (Operating)

Estimated Cost : \$151,739 2023 actual - 117,732 2024 budgeted – 106,600

Funding Source: Municipal Operating Budget

Rationale: Computer and Network Technology Annual subscription and service costs have risen faster than inflation Neptune/ Escribe / Munisight / IT Network require additional service for install / upgrades/training / maintenance. 2024 underbudgeted from 2023

- | | | |
|-----|---------------------------------|---|
| 1. | Tangerine | IT Network, workstations, |
| 2. | Central Square | Finance System, Cemetery , Asset Management |
| 3. | Univerus | Recreation booking system |
| 4. | Flowpoint Environment System | Water service system |
| 5. | Munisight | Website |
| 6. | Escribe | Council meeting system – replaces Munisoft module |
| 7. | Neptune | Water meter |
| 8. | Adobe | Document software |
| 9. | Maintrax | PW Building Maintenance Requests and tracking |
| 10. | WhenIwork / Roadpost/Bannerbuzz | Rec department scheduling, graphic design |
| 11. | GIS and Cloud Permitting | Planning |

Phone system (Project)

Estimated Cost : \$40,000

Fund Resource: Equipment Reserve.

Rational

Current Phone system was purchased in 2013 and is serviced under annual mtce contract

- Manufacturer has discontinued software updates to this model
- Server failure and issues are happening more frequently – down for 2 days in 2024
- Desktop sets are failing more frequently requiring ordering of new sets individually
- Preliminary pricing received to update equipment and software
- Admin will investigate feasibility further of transferring to VOIP System and saving phone line costs

- Question was raised as to possibility of moving fully to cell phone services.
- Upon review there are concerns about capital costs, replacement rates, phone numbers

In-Town Backhoe(Project)

Estimated Cost : \$175,000

Fund Source: Equipment Reserve.

Rationale: The City owns and operates 2 backhoes ,

1. 420E at Public Works , approx. 10 yrs old and
2. 420F at the Landfill site , older model

The PW Backhoe is considered a critical piece of machinery that must be available in the event of a waterline or sewage break and needs to be in good running condition. The Current machine is experiencing increasing maintenance and repairs - the plan is to rotate it to the Landfill and sell the existing Landfill Backhoe.

The City contracts services to local companies – these companies are required by contract to respond within 24 hours. City crews and Equipment must be able to respond immediately if required, depending on the nature of the situation. The equipment available must be in good shape and dependable condition

Municipal Dock install

Estimated Cost : \$5 – 10,000 to install, \$ maintenance being investigated

Fund Source: Associated revenue.

Rationale: Administration has been approached by the owner of the Triple J hotel who has indicated they plan to have the tour boat in the water for 2025 and wish to work with the City to get the dock in the water.

Staff are reviewing

- previous documents and agreements ,
- the physical condition of the dock and possible repairs or maintenance needed.
- Requirements and available resources to put in and take out the dock.
- Ideally we will be able to add to the budget on a net cost neutral basis and recognizing the tourism value that the tour boat adds to the City

2025 Reserves Projection

Reserves	2021	2022	2023	2024	2024	2024	2025	2025	2025
(as at year end)	actual	actual	actual	Actual+Forecast additions	Actual + Forecast subtractions	Actual+Forecast	Projected additions	Projected subtractions	Budget
Facilities (new build)	1,788,905	2,033,478	2,331,874	390,000	150,000	2,571,874	331,442	90,000	2,813,316
Water & Sewer	1,146,977	1,120,966	1,147,645		215,000	932,645		10,000	922,645
Load Capacity (wat & Sewer)	181,137	182,490	186,833		-	186,833			186,833
Development Incentive Reserve						-	50,000		50,000
Equipment	991,624	980,530	1,003,866		303,500	700,366		405,000	295,366
Contingency	534,094	538,085	550,891		-	550,891			550,891
Roads	336,104	338,615	346,674		15,000	331,674		15,000	316,674
Solid Waste	275,377	277,434	284,037		80,000	204,037			204,037
Land Dev	217,879	219,507	234,031		80,000	154,031	56,800	80,000	130,831
Heritage	180,866	182,217	186,554		-	186,554			186,554
Cable	123,076	123,996	14,102		-	14,102			14,102
Green Initiative	47,944	48,302	49,451		-	49,451	103,602		153,053
Parking	28,357	28,569	29,249		-	29,249		-	29,249
total Reserv funds	5,852,340	6,074,189	6,365,207	390,000	843,500	5,911,707	541,844	600,000	5,853,551
unrestricted surplus	2,754,165	2,126,717	1,932,691		-	1,932,691		-	1,932,691
Reserves + Unrestricted	8,606,505	8,200,906	8,297,898			7,844,398			7,786,242

Administration Operating Budget

GENERAL MUNICIPAL	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual at Nov 20 2024	2025 Budget
Administration						
Wages - Administration	501,646	542,709	592,008	568,875	504,173	578,547
Benefits - Administration	100,182	127,235	80,287	85,331	76,014	90,189
Professional Fees	24,294	1,331	4,000	2,000	1,180	10,000
Audit	22,000	22,000	22,000	22,000	2,684	22,440
Legal	64,798	66,180	60,168	100,000	37,987	75,000
Human Resource	14,329	14,732	13,019	15,375	9,742	20,000
Membership/Conference	290	1,295	1,183	2,563	1,073	2,614
Training	2,792	4,760	-	6,500	4,222	6,630
Travel - Accommodation and Meals	1,014	1,731	3,819	8,000	654	8,160
Travel - Transportation	2,526	2,452	6,007	10,250	5,314	10,455
Advertising - Administration--Advertising					9,229	-
Promotional Material/Hosting Events	1,960	7,479	398	30,000	20,560	15,000
Subscriptions & Publications	3,890	-	425	-	263	-
Postage ALL DEPTS	8,691	13,596	11,948	13,500	6,620	13,770
Freight	1,583	1,219	783	1,700	244	1,734
Supplies - Office ALL DEPTS	28,143	19,616	23,869	25,920	16,218	26,438
Non Capital Equipment	1,994	3,202	5,481	4,000	1,060	4,080
Photocopier Expense - ALL DEPTS	8,800	13,205	9,179	9,000	8,703	9,180
Building Repairs and Maintenance	34,021	15,449	94,532	15,000	2,836	15,300
Electrical	11,307	11,064	11,446	12,000	13,022	12,240
Heating	15,825	21,995	23,552	27,675	14,387	28,229
Insurance - ALL DEPTS	267,765	266,914	311,213	374,268	326,370	412,695
Telephone and Fax	31,190	31,442	33,242	33,825	23,616	34,502
Bank Charges	3,903	3,424	5,618	4,300	4,339	4,386
Payroll Fees	4,420	5,498	6,638	7,000	5,037	7,140
Bad Debt Expense	500	65	(18,219)	500	-	510
Assessment Fees	37,932	40,318	40,756	40,000	43,377	44,245
Tax Liens/Title Searches (now in planning)	-	150	-	-	-	-
Partnerships	-	-	-	15,000	-	15,000
Intermunicipal Business Licence	-	680	595	1,500	-	1,500
Contribution to Reserve	-	-	-	-	-	-
TOTAL ADMINISTRATION EXPENSES	1,195,795	1,239,741	1,343,946	1,436,081	1,138,924	1,469,982

Fire Protection Operating Budget

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual at Nov 20 2024	2025 Budget
Protective Services						
Fire Protection Expenses						
Wages - Fire Protection	81,143	105,228	107,735	111,725	94,909	109,497
Benefits - Fire Protection	29,192	12,099	11,301	16,759	12,104	12,689
Fire Fighter Call Outs	35,760	24,655	30,640	30,750	26,910	31,365
Benefits - Fire Fighter WCB	18,509	25,868	28,493	30,000	28,054	30,600
Professional Fees (medical fees)	522	234	1,802	2,050	1,218	2,091
Membership	150	590	985	1,000	377	1,020
Training/Certificates	40,502	25,584	37,529	35,875	27,570	36,593
Travel - Accommodation and Meals	5,582	1,170	4,781	5,000	-	4,651
Travel - Transportation	211	-	4,095	4,000	-	4,080
Promotional Material	5,085	3,044	2,944	2,050	2,605	2,091
Special Events		2,984		3,000	2,605	3,060
Subscriptions & Publications	236	765	-	-	-	-
Freight	1,462	2,453	748	1,000	1,306	1,669
Supplies Office - PS Fire Protection--Supplies Off					86	-
Non Capital Equipment	2,332	5,159	800	2,000	67	1,089
Building Repairs and Maintenance	3,184	1,859	2,117	2,000	2,039	2,152
Electrical	5,492	5,799	4,895	5,000	3,089	5,100
Heating	6,967	8,666	10,094	9,994	6,934	10,194
Insurance (FF additional)	4,262	4,716	-	5,125	-	5,228
Telephone and Fax	7,613	5,641	3,857	6,663	3,366	9,074
Contracted Services	22,388	14,155	6,915	53,050	42,343	58,390
Supplies - Operating and safety	19,245	28,878	17,076	25,000	18,668	25,500
Supplies - Specialty Clothing/other	12,600	15,292	5,792	20,500	5,417	15,725
Supplies - Safety	-	-	-	-	510	520
Smoke/CO Detector Campaign	323	-	-	5,125	-	5,228
Training facility	-	-	-	2,000	-	2,040
Vehicle Fuel	2,586	4,267	3,647	4,613	3,145	4,705
Vehicle Repairs and Maintenance	1,902	993	160	2,563	576	2,093
Heavy Equipment Fuel	873	1,494	992	1,538	5,364	6,042
Heavy Equipment Repairs and Mai	2,585	280	3,883	7,688	2,246	3,821
Equipment Lease	-	-	-	-	248	330
					-	-
Total Fire Protection Expenses	310,706	301,873	291,282	396,065	291,757	396,634

Dawson City Cable

Estimated Cost : \$5 – 10,000 to install, \$ maintenance being investigated

Fund Source: Associated revenue.

Rationale: Administration has been approached by the owner of the Triple J hotel who has indicated they plan to have the tour boat in the water for 2025 and wish to work with the City to get the dock in the water.

Staff are reviewing

- previous documents and agreements ,
- the physical condition of the dock and possible repairs or maintenance needed.
- Requirements and available resources to put in and take out the dock.
- Ideally we will be able to add to the budget on a net cost neutral basis and recognizing the tourism value that the tour boat adds to the City

Q&A



2025 Operating Budget First Reading

	2021	Actual	2022	Actual	2023 Actual	2024 Budget	2024 Actual at Nov 20 2024	2025 Budget
REVENUE								
General Municipality:								
General Taxation		2,234,823		2,373,675	2,507,050	2,672,363	2,656,526	2,738,319
Grants in Lieu of Taxes		1,011,280		1,075,535	1,149,270	1,214,929	1,211,667	1,270,946
Grants		2,600,224		2,668,245	2,732,173	3,002,102	3,035,704	3,171,749
Penalties and Interest		23,917		28,942	27,610	25,600	41,878	30,600
Other Revenue		29,634		10,771	84,222	45,000	125,103	121,250
Bylaw Enforcement		3,025		7,601	3,180	6,000	2,190	5,500
Sale of Services		156,154		129,952	115,932	130,000	88,733	125,000
General Municipality:		6,059,057		6,294,721	6,619,438	7,095,994	7,161,801	7,463,364
Cable		221,460		225,933	192,034	200,586	167,191	189,421
Protective Services:								
Fire Protection		21,380		30,650	66,109	25,379	11,013	15,329
Emergency Measures		-		1,184	-	-	-	-
Protective Services:		21,380		31,834	66,109	25,379	11,013	15,329
Public Works:								
Water Services		914,873		930,713	1,012,027	1,027,286	966,649	1,063,202
Sewer Services		622,012		624,559	673,340	696,947	641,009	710,886
Waste Management		363,896		426,030	424,791	601,461	464,205	532,293
Other Revenue		51,724		70,405	102,535	97,625	171,682	175,879
Public Works:		1,952,505		2,051,707	2,212,692	2,423,319	2,243,545	2,482,259
Public Health - Cemetery		2,400		4,300	7,800	4,300	36,397	4,300
Planning		71,715		22,516	34,166	56,400	20,744	86,800
Recreation:								
Recreation Common		54,759		62,619	61,480	65,166	4,702	61,937
Programing & Events		66,453		54,140	71,694	66,579	41,743	72,936
AMFRC		77,645		48,495	87,460	72,500	80,018	90,564
Water Front		42,279		62,230	64,636	62,232	60,500	72,600
Pool		10,087		17,970	26,147	21,624	42,079	43,400
Green Space		6,125		20,730	6,305	17,040	38,184	22,200
Recreation:		257,348		266,184	317,722	305,140	267,228	363,637
TOTAL REVENUE:		8,585,865		8,897,195	9,449,961	10,111,118	9,907,918	10,605,110
EXPENDITURES:								
General Municipality:								
Mayor and Council		157,223		171,381	186,897	197,485	156,956	212,629
Council Election		8,370		8,492	-	20,000	11,700	5,000
Grants/Subsidies		185,463		169,028	159,499	215,241	90,010	191,037
Administration		1,195,795		1,239,741	1,343,946	1,436,081	1,138,924	1,469,982
Other Property Expenses		2,668		9,911	19,018	21,000	21,261	33,000
Computer information Systems		115,589		91,527	117,732	106,600	131,321	151,739
Communications		24,541		68,177	22,560	44,180	12,068	44,180
Municipal Safety Program		103,491		118,867	125,850	145,413	110,487	156,537
General Municipality:		1,793,140		1,877,123	1,975,502	2,186,000	1,672,727	2,264,104
Cable		221,146		255,116	303,411	241,323	157,382	400,798
Protective Services:								
Fire Protection		310,706		301,873	291,282	396,065	291,757	396,634
Emergency Measures		22,301		24,278	25,276	38,085	24,087	44,025
Protective Services:		333,007		326,151	316,559	434,150	315,845	440,659
Public Works:								
Common		371,015		491,092	607,093	519,946	517,967	603,365
Roads and Streets - Summer		127,460		121,369	131,950	129,611	166,199	138,296
Roads and Streets - winter		293,376		357,117	267,984	417,995	158,597	395,101
Sidewalks		35,775		12,384	17,897	18,479	47,233	71,116
Dock		258		1,309	3,374	150	150	150
Surface Drainage		32,161		81,870	59,710	80,290	20,507	51,599
Water Services		1,150,399		1,213,957	1,589,868	1,471,038	905,320	1,461,940
Sewer Services		239,860		218,989	262,793	262,161	207,040	322,276
Waste Water Treatment Plant		221,031		221,534	218,897	232,000	56,058	247,071
Waste Management		494,409		488,637	1,238,468	691,643	440,926	648,251
Building Maintenance		352,788		374,410	389,263	398,110	327,013	400,712
Waste Diversion		-		197,330	263,083	404,575	403,056	315,583
Public Works:		3,318,531		3,779,998	5,050,381	4,625,997	3,250,066	4,655,460
Public Health - Cemetery		-		3,265	1,250	8,000	-	5,000
Planning		196,525		286,753	375,325	414,500	269,694	421,205
Recreation:								
Recreation Common		229,745		243,844	352,439	275,746	325,329	398,144
Programing & Events		291,116		254,682	309,189	286,633	227,941	284,977
AMFRC		596,855		595,975	675,960	682,020	512,513	581,691
Water Front		45,495		35,915	26,237	39,911	15,357	41,146
Pool		184,627		233,896	240,238	225,330	209,599	239,734
Green Space		249,698		286,491	447,090	308,138	321,403	327,290
Recreation:		1,597,536		1,650,802	2,051,153	1,817,776	1,612,144	1,872,983
Contribution to Reserves					259,300			541,844
TOTAL EXPENDITURES:		7,459,885		8,179,209	10,332,881	9,727,747	7,277,857	10,602,054
OPERATING SURPLUS (DEFICIT)		1,125,980		717,986	(882,920)	383,370	2,630,061	3,056
TOTAL WAGES AND BENEFITS		3,474,907		3,923,846	4,180,289	4,268,855	3,608,089	4,273,219

2025 Operating Budget First Reading

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual at Nov 20 2024	2025 Budget
Property Taxes / Pmt in Lieu	3,246,103	3,449,210	3,656,320	3,887,292	3,868,192	4,009,265
Comprehensive Municipal Grant	2,562,359	2,600,592	2,655,851	2,922,102	2,922,102	3,058,147
	5,808,462	6,049,802	6,312,171	6,809,394	6,790,294	7,067,412
Departmental Expenses Net of Department Revenue						
Gen Gov	(1,540,145)	(1,631,169)	(1,661,685)	(1,903,100)	(1,264,823)	(1,868,852)
Public Works	(1,366,026)	(1,728,291)	(2,837,689)	(2,202,678)	(1,006,520)	(2,173,201)
Planning	(124,810)	(264,237)	(341,159)	(358,100)	(248,950)	(334,405)
Fire	(311,627)	(294,317)	(250,450)	(408,772)	(304,832)	(425,331)
Recreation	(1,340,188)	(1,384,618)	(1,733,430)	(1,512,636)	(1,344,916)	(1,509,346)
Cable	314	(29,183)	(111,377)	(40,738)	9,809	(211,377)
Contribution to Reserves			(259,300)			(541,844)
Net Expenses	(4,682,482)	(5,331,816)	(7,195,091)	(6,426,024)	(4,160,233)	(7,064,356)
Net Operating Surplus	1,125,980	717,986	(882,920)	383,370	2,630,061	3,056

Project Name	2025	2026	2027
Fleet			
PW Van (2016)		50,000	
Landfill Truck (1997)		50,000	
Rec Ford F150 Passenger Van		90,000	
PW On Call truck (2018)			45,000
Rec Toyota Tacoma			60,000
	-	190,000	105,000
Public Works			
Weigh Scales (COF)		400,000	
Household Collection Bins	150,511		
Metal removal (landfill)	200,000		
Hydrological Assessment		50,000	
In-Town Backhoe (Caterpillar)	175,000		
Dump Truck			120,000
Backhoe (Rubber Tire)			20,000
Snow Removal Equipment			15,000
Street Signs	15,000		
Solid Waste Management	40,000		
Solid Waste Diversion Center Electronic, Beller	450,000		
	1,030,511	450,000	155,000
Water and Wastewater			
Water Meter Supply and Installation RFP	400,000		
Phase 2 - Reservoir Construction (COF)	4,000,000		
North End Service Construction	500,000	2,308,426	
Mobile Generator (Bonanza Gold Lift Station)	10,000		
Upsize Loop 4 Water Main		4,000,000	
Vactor Truck		160,000	
	4,910,000	6,468,426	-
Administration			
Phone System	40,000		
Records Management CP14	20,000		
CBC Restoration Design Phase 2	96,534		
CBC Restoration Phase 2	1,120,000		
	1,276,534	-	-
Recreation			
New Recreation Centre	60,000	10,000	65,000,000
Trail -Dome Uptrack	100,000		
Trail management & Safety plan	40,000		
Trail Signs	10,000		
Wayfinding Maps	10,000		
Garbage Bin Replacement	10,000		
Minto Park Upgrades	137,500		
pool - Feasibility & structural study	50,000		
Pool & Arena unexpected opening Requirements	50,000		
Crocus Bluff Storage Shed Repairs	17,500		
	485,000	10,000	65,000,000
Planning			
Surveying "parts" and "roads" (COF)		500,000	
GIS system (COF)	25,000		
OCP Review	160,000		
Heritage Management Plan	150,000		
	335,000	500,000	-
Fire / Emergency Services			
Command Vehicle			60,000
Fire Engine	450,000		
Jordair Air Compressor	75,000		
Upgrades to Training Facility	50,000		
Extrication Equipment	12,000		
SCBA Gear	80,000		
Ladder Truck Upgrades	25,000		
Space Needs assessment PW & Fire)	40,000		
Drone Equipment & Training	30,000		
	762,000	-	60,000
Minor Equipment Plan			
Communications			
Council Computers		15,000	
Server System			
General Server		25,000	
Backup Server		25,000	
Workstations and Computers			
CAO / Clerk /HR/PS/By	10,000		
Finance (4)	10,000		
Public Works (2)	5,000		
Recreation (7)	14,000		
Fire (3)	6,000		
Fire - Other Equipment			
Helmets	3,000		
Recreation			
Picnic tables	15,000		
Rowing Machine		8,000	
Precor Bike		5,000	
Fitness Equipments	15,000		
Snow dog - Single Track Groomer	10,000		
Spin Bike		3,000	
Benches		5,000	
Benches			5,000
	88,000	91,000	5,000
total	8,887,045	7,709,426	65,325,000

Project Name	2025													
	2025	Facilities Reserve	Equipment Reserve	Water/ Sewer Reserve	Waste Reserve	Road Reserve	Land Deve. Reserve	Other Reserves	CCBF	Other Funders	Borrowing	OP Surplus	Taxes	Others
Fleet														
Public Works														
Household Collection Bins	150,511								150,511					
Metal removal (landfill)	200,000								200,000					
In-Town Backhoe (Caterpillar)	175,000		175,000											
Street Signs	15,000					15,000								
Solid Waste Management	40,000								40,000					
Solid Waste Diversion Center Electronic, Beller	450,000								450,000					
	1,030,511	-	175,000	-	-	15,000	-	-	800,511	40,000	-	-	-	-
Water and Wastewater														
Water Meter Supply and Installation RFP	400,000								400,000					
Phase 2 - Reservoir Construction (COF)	4,000,000									4,000,000				
North End Service Construction	500,000									500,000				
Mobile Generator (Bonanza Gold Lift Station)	10,000			10,000										
	4,910,000	-	-	10,000	-	-	-	-	400,000	4,500,000	-	-	-	-
Administration														
Phone System	40,000		40,000											
Records Management CP14	20,000									20,000				
CBC Restoration Design Phase 2	96,534								96,534					
CBC Restoration Phase 2	1,120,000								1,120,000					
	1,276,534	-	40,000	-	-	-	-	-	1,216,534	20,000	-	-	-	-
Recreation														
New Recreation Centre	60,000	10,000								50,000				
Trail -Dome Uptrack	100,000								100,000					
Trail management & Safety plan	40,000									40,000				
Trail Signs	10,000							10,000						
Wayfinding Maps	10,000							10,000						
Garbage Bin Replacement	10,000							10,000						
Minto Park Upgrades	137,500							12,500		125,000				
pool - Feasibility & structural study	50,000							5,000		45,000				
Pool & Arena unexpected opening Requirements	50,000								50,000					
Crocus Bluff Storage Shed Repairs	17,500							17,500						
	485,000	10,000	-	-	-	-	-	65,000	150,000	260,000	-	-	-	-
Planning														
GIS system (COF)	25,000									25,000				
OCP Review	160,000						80,000			80,000				
Heritage Management Plan	150,000									150,000				
	335,000	-	-	-	-	-	80,000	-	-	255,000	-	-	-	-
Fire / Emergency Services														
Fire Engine	450,000									450,000				
Jordair Air Compressor	75,000		75,000											
Upgrades to Training Facility	50,000										50,000			
Extrication Equipment	12,000									12,000				
SCBA Gear	80,000		80,000											
Ladder Truck Upgrades	25,000		25,000											
Space Needs assessment PW & Fire)	40,000									40,000				
Drone Equipment & Training	30,000											30,000		
	762,000	-	180,000	-	-	-	-	-	-	502,000	-	80,000	-	-
Minor Equipment Plan														
Workstations and Computers														
CAO / Clerk /HR/PS/By	10,000											10,000		
Finance (4)	10,000											10,000		
Public Works (2)	5,000											5,000		
Recreation (7)	14,000											14,000		
Fire (3)	6,000											6,000		
Fire - Other Equipment														
Helmets	3,000									3,000				
Recreation														
Picnic tables	15,000		15,000											
Fitness Equipments	15,000		15,000											
Snow dog - Single Track Groomer	10,000		10,000											
	88,000	-	40,000	-	-	-	-	-	-	3,000	-	45,000	-	-
total	8,887,045	10,000	435,000	10,000	-	15,000	80,000	65,000	2,567,045	5,580,000	-	125,000	-	-

2025 to 2027 Capital Expenditure Program First Reading

Project Name	2026	2026												
		Facilities Reserve	Equipment Reserve	Water/ Sewer Reserve	Waste Reserve	Road Reserve	Land Deve. Reserve	Other Reserves CCBF	Other Funders	Borrowing	OP Surplus	Taxes	Others	
Fleet														
PW Van (2016)	50,000		50,000											
Landfill Truck (1997)	50,000		50,000											
Rec Ford F150 Passenger Van	90,000		90,000											
	190,000	-	190,000	-	-	-	-	-	-	-	-	-	-	
Public Works														
Weigh Scales (COF)	400,000								400,000					
Hydrological Assessment	50,000							50,000						
	450,000	-	-	-	-	-	-	50,000	400,000	-	-	-	-	
Water and Wastewater														
North End Service Construction	2,308,426								2,308,426					
Upsize Loop 4 Water Main	4,000,000								4,000,000					
Vactor Truck	160,000								160,000					
	6,468,426	-	-	-	-	-	-	-	6,468,426	-	-	-	-	
Recreation														
New Recreation Centre	10,000	10,000												
	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	
Planning														
Surveying "parts" and "roads" (COF)	500,000								500,000					
	500,000	-	-	-	-	-	-	-	500,000	-	-	-	-	
Minor Equipment Plan														
Communications														
Council Computers	15,000		15,000											
Server System														
General Server	25,000		25,000											
Backup Server	25,000		25,000											
Other required Hardware	10,000		10,000											
Recreation														
Rowing Machine	8,000								8,000					
Precor Bike	5,000								5,000					
Spin Bike	3,000								3,000					
	91,000	-	75,000	-	-	-	-	-	16,000	-	-	-	-	
total	7,709,426	10,000	265,000	-	-	-	-	-	50,000	7,384,426	-	-	-	

2025 to 2027 Capital Expenditure Program First Reading

Project Name	2027	2027												
		Facilities Reserve	Equipment Reserve	Water/Sewer Reserve	Waste Reserve	Road Reserve	Land Deve. Reserve	Other Reserves	CCBF	Other Funders	Borrowing	OP Surplus	Taxes	Others
Fleet														
PW On Call truck (2018)	45,000		45,000											
Rec Toyota Tacoma	60,000		60,000											
	105,000	-	105,000	-	-	-	-	-	-	-	-	-	-	-
Public Works														
Dump Truck	120,000							120,000						
Backhoe (Rubber Tire)	20,000								20,000					
Snow Removal Equipment	15,000								15,000					
	155,000	-	-	-	-	-	-	120,000	35,000	-	-	-	-	-
Recreation														
New Recreation Centre	65,000,000								65,000,000					
	65,000,000	-	-	-	-	-	-	-	65,000,000	-	-	-	-	-
Fire / Emergency Services														
Command Vehicle	60,000								60,000					
	60,000	-	-	-	-	-	-	-	60,000	-	-	-	-	-
Minor Equipment Plan														
Recreation														
Benches	5,000								5,000					
	5,000	-	-	-	-	-	-	-	5,000	-	-	-	-	-
total	65,325,000	-	105,000	-	-	-	-	-	120,000	65,100,000	-	-	-	-



City of Dawson

Report to Council

Agenda Item	Dawson City TV DCTV
Prepared By	David Henderson
Meeting Date	Jan 14, 2025
References (Bylaws, Policy, Leg.)	Bylaw 10-11 Cable System Bylaw
Attachments	Sept 16, 2025 RFD To Council Original Cable Bylaw 10-11 Consolidated Cable System Canadian Report on transition to Streaming Globe & Mail report on Ketchikan Alaska

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council motion to the next Council meeting:

Whereas, the cable TV industry has been experiencing a significant decline in customers due to the shift towards internet-based streaming services; and

Whereas, the Municipality of the City of Dawson has been incurring ongoing financial operating losses in providing cable TV services to its residents; and

Whereas, the capital requirements to maintain and upgrade cable TV infrastructure are unsustainable with the current fiscal projections; and

Whereas, the Municipality of the City of Dawson lacks the technical resources necessary to adequately manage and advance the cable TV infrastructure; and

Whereas, residents of the City of Dawson have access to multiple commercial alternatives that offer diverse and comprehensive media services, including internet-based streaming platforms that provide competitive pricing and content availability; and

Whereas, the City of Dawson Council reviewed these issues and DCTV’s future during the 2024 Budget deliberations and concluded that the City of Dawson should not be in the business of providing Cable TV services;

Therefore, be it resolved that the Municipality of the City of Dawson shall:

1. Discontinue the Dawson City TV services, effective May 31st, 2024, allowing the municipality to redirect resources and focus on essential municipal services and infrastructure.
2. Provide service transition assistance for current subscribers, including:
 - Notification of service discontinuation upon decision of Council.
 - A public information session providing
 - detailed information regarding alternative service providers, including available discounts and special offers through partnerships with these providers.
 - Technical assistance via alternative suppliers for residents who may face difficulties in transitioning to new service providers.
 - Specific information to Hotel or commercial operators regarding alternative options

Executive Summary

Dawson City TV (DCTV) has been operating since 1984. Today it is a cable tv service for residents and businesses offering a variety of program packages, administered out of City Hall and serviced by a local contractor on a part time basis.

Cable subscribers across North America have been “cutting the cable” for over 10 years as households and businesses switch to internet based streaming services. This transition has made cable services increasingly uncompetitive with declining subscriber bases and increasing costs.

The provision of cable services requires technical resources and redundancy which the Municipal corporation does not have and are in limited supply within the community. The service requires significant ongoing capital investment which is not financially justified given the systems financial operating performance and continuing subscriber decline. Ongoing financial losses are absorbed by the municipal operating budget and thus a subsidy from property taxes. Television broadcasting and distribution services are not considered an essential municipal service and multiple competing services currently provide commercial “TV” alternatives .

For these reasons City Council directed administration during the 2024 Budget discussions to develop a plan to exit the Cable TV Business.

Sale of assets and system.

The City of Dawson has previously hired consultants to assist in selling the Cable TV Business and put out requests for proposals - these efforts were unsuccessful given the state of the industry.

The potential for a nonprofit organization to operate the Cable service in a similar manner to the local FM radio and Klondike Sun Newspaper has been floated at different times but to date the conclusion has been that a cable system is more complicated with extensive capital requirements, servicing, and administration.

The remaining option is to shut down the Dawson City TV system and facilitate the transition of subscribers to alternative commercial services where possible. Doing so will stop ongoing operating losses and allow the municipality to focus resources on municipal services.

The existing DCTV assets will be disposed of for minimal recoverable value with associated write-offs of undepreciated book value. Final shut down costs related to disposal of assets and clean up of sites are subject to ongoing review.

Currently, Yukon Energy is transitioning power lines on primary poles to new poles on approx. 25% of the poles in Dawson. (approx. 100 of 400 poles.) DCTV lines on these poles must be transitioned over the next year along with Northwestel lines. This transition represents a significant capital cost to continue operation of the system.

Shutting down the system will require the removal of lines from the poles across Dawson - the cost of scrapping the existing lines from all poles is estimated to be roughly equivalent to the investment required to transfer the lines where required – Discussions are in process with Yukon Energy and Northwestel on how best to undertake line removal.

The city will request pricing through the procurement process for options to remove the lines from existing poles.

Northwestel has tentatively agreed to work with the city to transition customer to Northwestel services where the service is available, and customers are interested in doing so. Northwestel will assist in a public information session and technology setup assistance.

Background

- Please see the attached RFDs from Sept 16, 2024
 - The city of Dawson adopted a 10% rate increase for 2024 subscribers. Budgeted loss
 - Subscribers can shut down service in the off season with no line charges
 - Winter multi unit rates are reduced
 - As of July 2024, DCTV Subscriber Base
- | | | | |
|--------------------------|-----|------------------------|---|
| Non senior residents | 71 | Multi unit subscribers | 8 |
| Senior residents | 64 | | |
| Total single subscribers | 135 | | |

Discussion / Analysis

Capital. Cable TV Services are described by the CRTC as capital intensive – requiring ongoing investments in assets and necessitating financial operating returns that enable the necessary capital investments. DCTV produces a net operating loss without factoring in asset depreciation. Thus, the necessary ongoing capital investments must come from upper government grant programs, which do not identify Cable TV services as a priority municipal service, or from Municipal reserves or operating budgets – which depend on Municipal property Taxes.

Operating As shown by the trend analysis in the RFD to Council of Jan 30, 2024, the subscriber base continues to decline, revenues continue to decline while related operational costs continue to increase . Industry trends suggest this will continue as subscribers “cut” the cable and transition to internet based streaming options.

The administration of DCTV currently is handled by finance staff in the City Hall front office. The same staff are currently involved in testing / adjusting / launching of the water metering program over the next year. The water metering program is a significant financial and operational investment for the city . The staff time and focus that was applied to DCTV will now be applied to the Water Metering program

Approx \$30,000 in annual operating administrative costs currently allocated to Dawson Cable TV will be allocated to Water Services with the administration of the Water meter Billing program .

Services DCTV was launched at a time when City of Dawson residents had no other television options. Today there are multiple competing commercial options locally including Northwestel Fibre services, Starlink satellite services, and more traditional satellite services.

Transition Transition away from DCTV will not be painless as the current subscribers may be very comfortable with the service they currently receive, the technology, and the rates. Introducing change can be challenging and uncomfortable and will always have some unforeseen challenges.

City staff have been in discussions with the primary alternative local supplier, Northwestel, to identify steps to help residents transition to alternative suppliers. Northwestel will work with the city to host an information session to identify how to transition and to supply technical assistance to individuals to make the change.

Assets DCTV assets are primarily Lines on Poles owned by Yukon Energy and computer equipment located at the Dish receiving site.

Yukon Energy is currently in a process to transition their power lines on approx. 100 poles. This changeover would require DCTV to transition Cable lines over the next year which represents a substantial investment to maintain the current system. Scrapping the lines on these poles will be a significantly lower cost. Scrapping the cable lines on the remaining poles is being reviewed to identify the lowest cost to do so over an extended period.

Receiving dishes and related computer equipment will be disposed of in the most economically viable manner and may be made available to the local school or a nonprofit organization.

The undepreciated Asset value would be written off and represent a noncash accounting transaction.

Fiscal Impact


- The City will not face annual operating losses and will not face capital reinvestment costs into the system.
- The City will not face line transition costs to the new Yukon Energy poles
- The City will incur disposal costs to scrap the existing cable lines from the Yukon Energy poles
- City administrative labour costs currently allocated to Cable will be reallocated to Water Services

Alternatives Considered

1. Maintain current operations – This will require investment of funds to transfer cable lines on approx. 100 Yukon Energy poles, ongoing operational funding shortfalls, and intermittent capital funding sourced from operating budgets.
2. Transfer System assets and operations to a local non profit - This idea has been discussed on and off over the past ten years with no substantive proposals, arguably due to the capital and technology intensive nature of the business and operational requirements

Next Steps

1. If this resolution is adopted the City will issue note to users advising of the anticipated shutdown date
2. The 2025 Operating and Capital Budgets will be adjusted accordingly
3. The City will solicit proposals to remove lines from poles and proceed.
4. The City will work with Northwestel to set up a public session to assist transitions

Approved by	Name	Position	Date
		CAO	Jan 10, 2025



City of Dawson

Report to Council

Agenda Item	Dawson City Cable Television Services
Prepared By	David Henderson CAO
Meeting Date	Jan 30, 2024
References (Bylaws, Policy, Leg.)	
Attachments	

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

Option 1 –

That council authorize staff to adjust the Dawson Cable TV rates and rate structure within the following parameters prior to 3rd reading of the Rates and fees bylaw in order to recover costs to the extent possible.”

1. Increase Overall rates up to 35%
2. Continue phase out of senior rates.
3. Implement a seasonal service suspension monthly overhead charge.
4. Begin moving commercial winter rates to a common summer rate.
5. Increase reconnection fees.
6. Adjust bundle packages to bulk up revenues and eliminate unwanted channels.

And that staff continue to review exit and /or wind down options.

Option 2 -

1. Increase Overall rates by **10%** (currently in the Operating Budget)
2. Continue phase out of senior rates.
3. The cable deficit for the year be covered by the contingency reserve.

And that staff continue to review exit and /or wind down options.

Executive Summary

The subscriber base for Dawson Cable TV (DCTV) has been trending downward for the past ten years and there is no reason to believe this trend will change. The Dawson trends reflect National trends for Cable/Satellite subscriptions and a general movement towards internet-based services.

DCTV rates have increased with overall DCTV revenues declining as subscriber numbers decline. Over the same period DCTV expenses are trending upward.

DCTV financial performance has consistently been insufficient to support the capital costs of the system with a typical lifespan for equipment in this sector being in the 10-year range. The telecom industry is Capital intensive and requires extensive technical skills and resources. These requirements lead to the industry being dominated by larger companies covering large markets with the scale necessary for access to capital and extensive technical and administration resources. DCTV serves a small market with a single, part time technical service provider and is administered by City administration staff who are not focussed on the telecom business.

The trends identified above are now producing operating losses and the need for rate increases which increase the loss of subscribers. Further Capital investments by the city must come at the expense of Capital investments in core City infrastructure with no real probability of a return on investment or a return sufficient to sustain the service.

Based on the trends in the Cable business in general and DCTV specifically and the fact that Cable TV is not a core municipal service it is advisable that the City exit the Cable TV Business and focus on core Municipal services.

If Dawson transitions out of the Cable business:

- Various business agreements will have to be reviewed. Some will be subject to in camera discussions.
- Approx. \$35,000 of administrative wages are allocated to DCTV annually. These charges will be absorbed by future administration budgets and these resources will be reallocated to other areas such as water metering.
- DCTV owns Fibre Optic Cables as part of its system and has agreements with TH and Parks Canada.

Both options presented will accelerate the current declining subscription base. Exiting the business will result in Write-offs

Background

In 2001 construction was completed on the Dawson Television system upgrade at a cost of \$1,546,235 (Forensic Audit review). The system was a fibre optic backbone with coaxial cable connections to the door. The system was upgraded with urgency due the potential loss of an existing system, the perceived need to discourage growth of historically inaccurate satellite dishes and the perceived need to discourage Northwestel from providing cable TV service in Dawson (Forensic Audit review). The planning, constructions and financing of the project was plagued with mismanagement and a "Build it and they will come" attitude (Forensic Audit Report) The system was originally intended to provide 3 services.

- Cable TV
- ISP (Internet Service Provider) services
- Water metering services

The Cable TV service came online first and as of 2006 it was identified that the Cable TV service essentially covered its Operation and Maintenance costs but not the capital costs (Tr'ondek Informatics report 2006)

The city of Dawson acted as an Internet Service Provider from 2002 to 2005. Two reasons were cited in 2006 for the demise of the ISP services:

- Lack of technical support via the Whitehorse based technical service and inhouse.
- Unavailability of competitively priced wholesale telecom services for resale

Water metering services based on TCP/IP meters were investigated in 2003 but determined to be cost prohibitive.

In 2006 a proposal was put forward to partner with Trondek Infomatics to better utilize the installed infrastructure. It appears that this partnership did not move past the proposal stage.

In 2015 – 2016 several discussions on the future status of the Cable system were undertaken by the City of Dawson resulting in the City hiring a consulting firm specializing in telecoms / cable systems to review the Dawson Cable business and recommend options. A decision was made to review the possible sale of the business and assets. A request for Interest was issued with three parties expressing interest – Doug Cotter, an Inuvik Company, and an Ontario based company. A decision was then made to negotiate with a combined entity of Doug Cotter and the Inuvik company. The Sale did not happen.

In 2020 Notice to customers was given indicating that the system was transitioning to new technology due to legacy equipment no longer being supported or repairable – notice identified frustration among customers and technical challenges faced by the system.

In 2023 one of the two satellites the system sources channels from reached the end of its life and extensive equipment investments were required to maintain the service. Approx \$112,000 was utilized from the Cable reserve, emptying the reserve account. The transition was technically challenging and caused service disruptions resulting in the crediting of the entire month of September and significant customer unhappiness. Service Contract billing was approx. 50% higher than average and the year will show a significant operating loss.

The number of Cable TV subscribers across Canada is declining as customers move away from cable and increasingly access content via streaming services and the internet. Young people in particular are less likely to subscribe to cable.

Multiple commercial internet providers are now available in the city of Dawson which provide competing TV services via the Internet. These service providers are large corporations with the scale of operations to dedicate technical and administration staff to the business as well as the Capital funding and management necessary.

Dawson City Cable TV (DCTV) has faced financial and technical challenges since it was established in 2001. The capital costs of approx. \$1.5 Million required the city to take on debt of approx. \$1 million. In conjunction with other Capital projects taken on by the City at the same time the cumulative debt load and extensive operating costs pushed the City into insolvency and trusteeship.

The 2006 Report of Forensic Audit and Financial Review identified various areas of mismanagement and poor decisions in the establishment of the Service including the fact that technology and assets related to such services generally have a depreciation rate in the area of 10% or a 10-year lifespan. The annual financial performance of DCTV has generally covered operating and maintenance expenses but seldom contributed to capital reserves for capital reinvestment requirements.

**Percentage of Canadian households with cable or satellite television service
(2012-2017, and 2019 data from Statistics Canada; 2018 and 2022 numbers from ARI)**

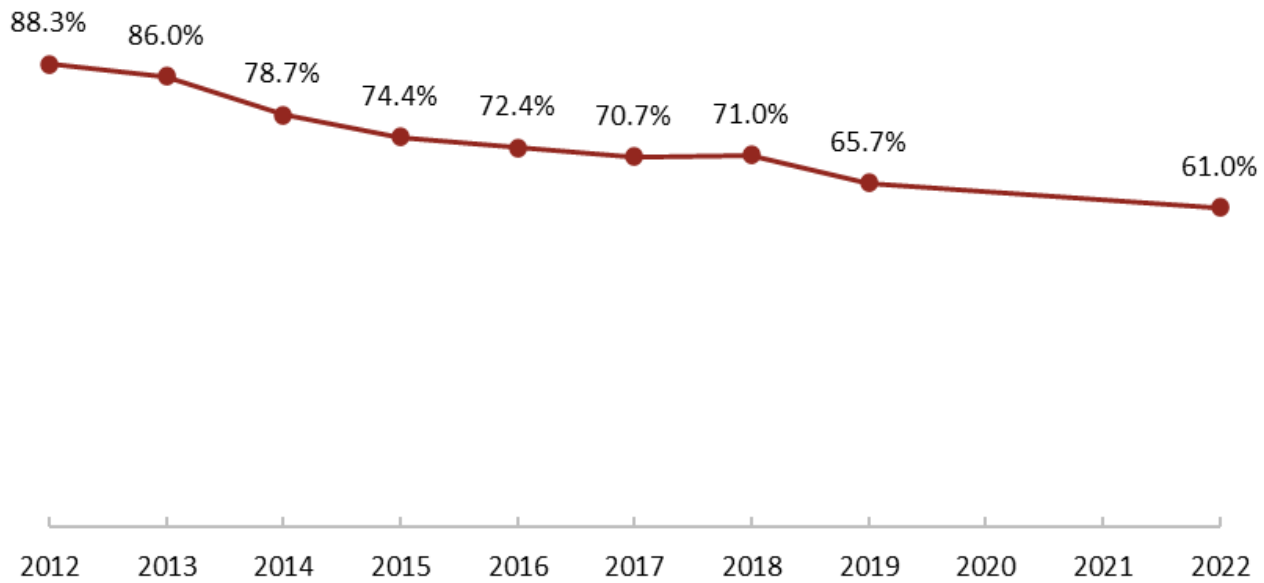


Figure 1 Angus Reid Institute – National Cable Trends

**The Canadian cable/satellite TV landscape
2018 vs. 2022**

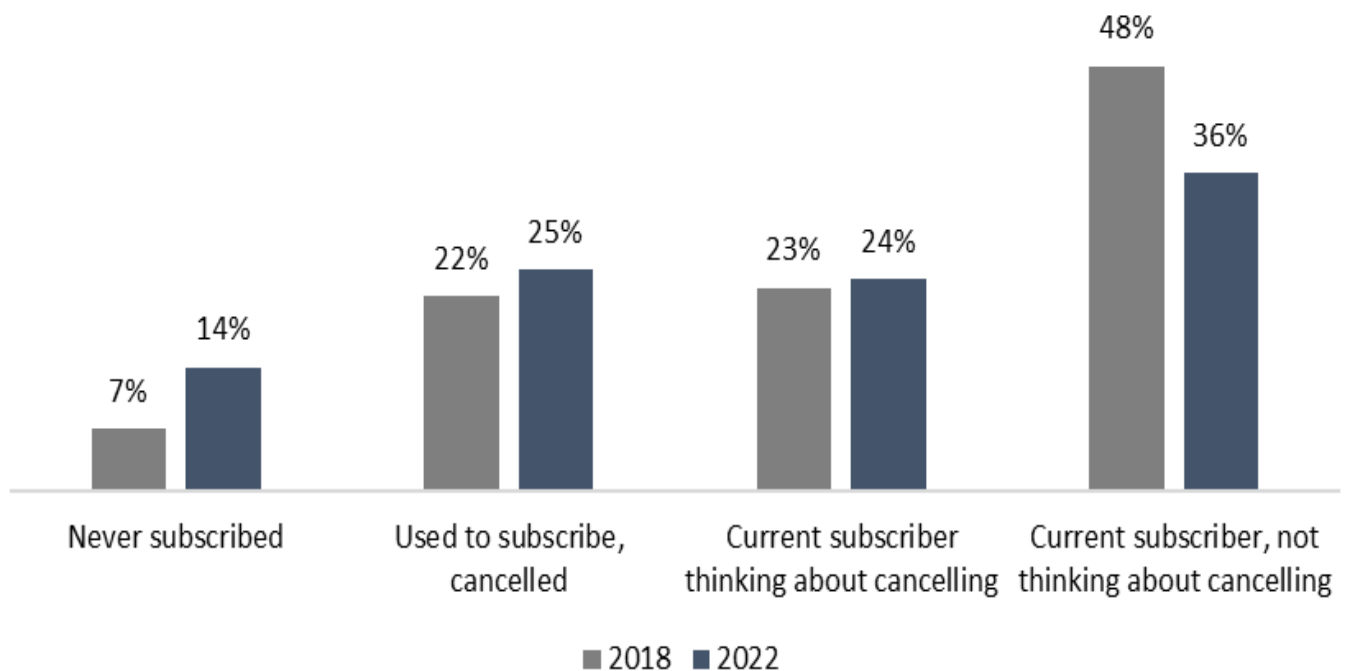
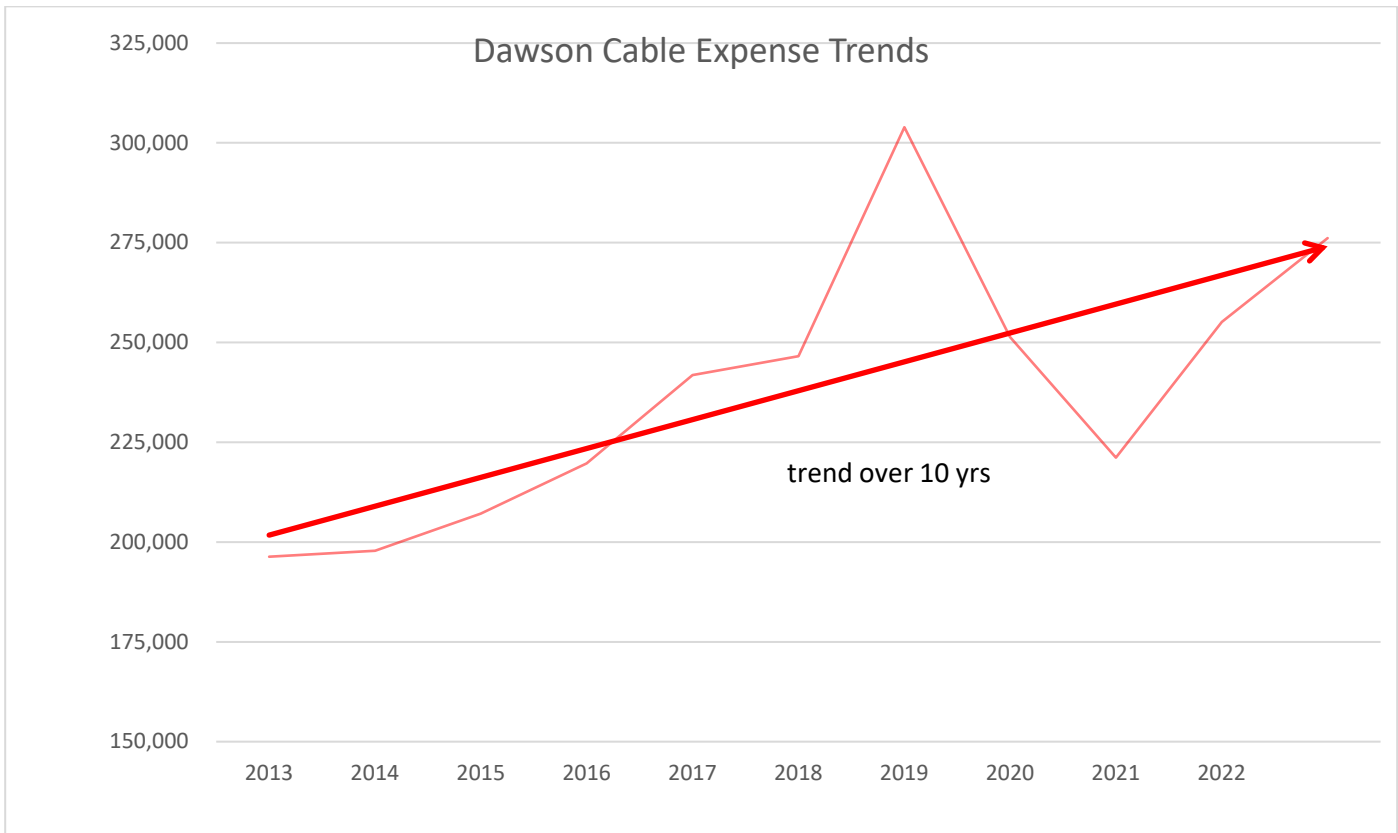
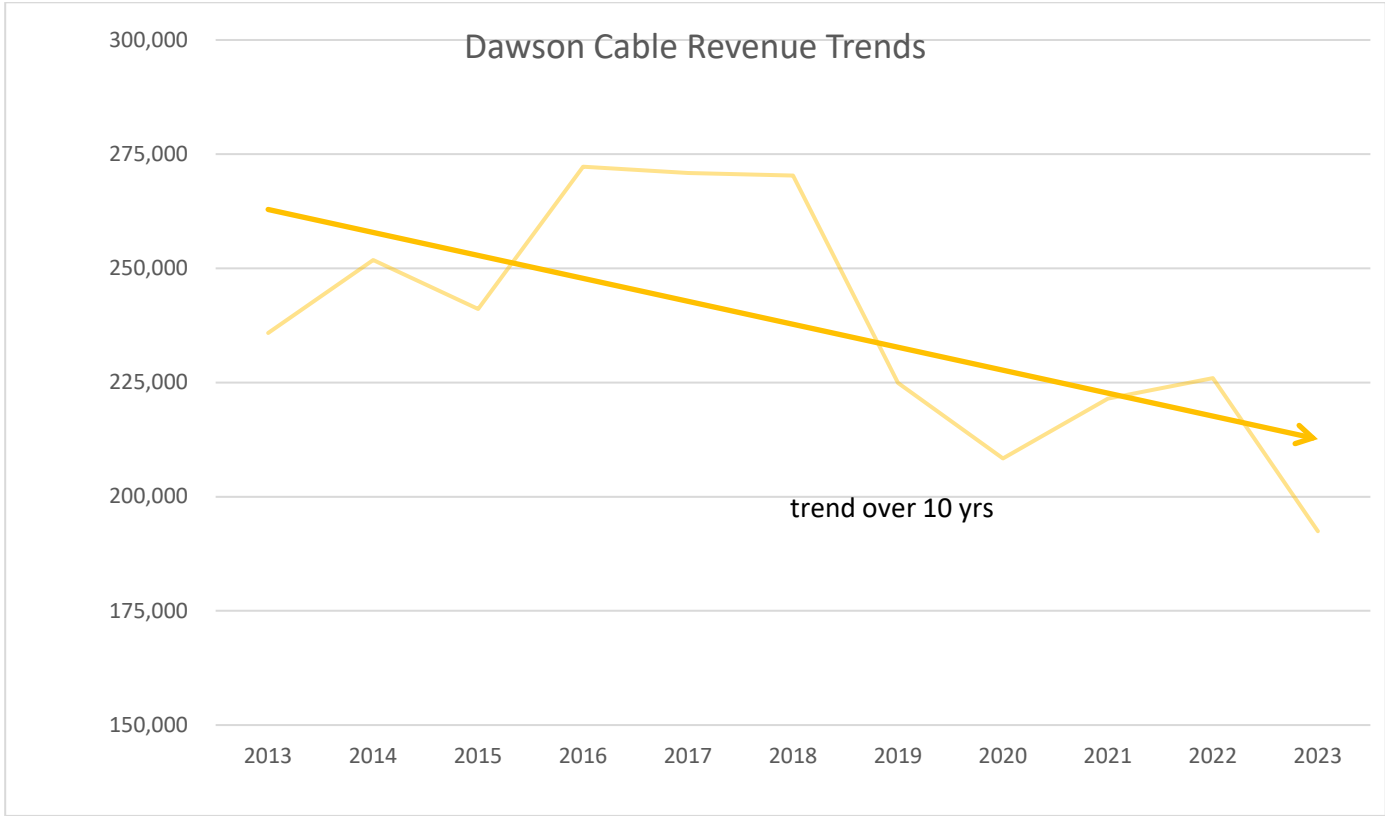
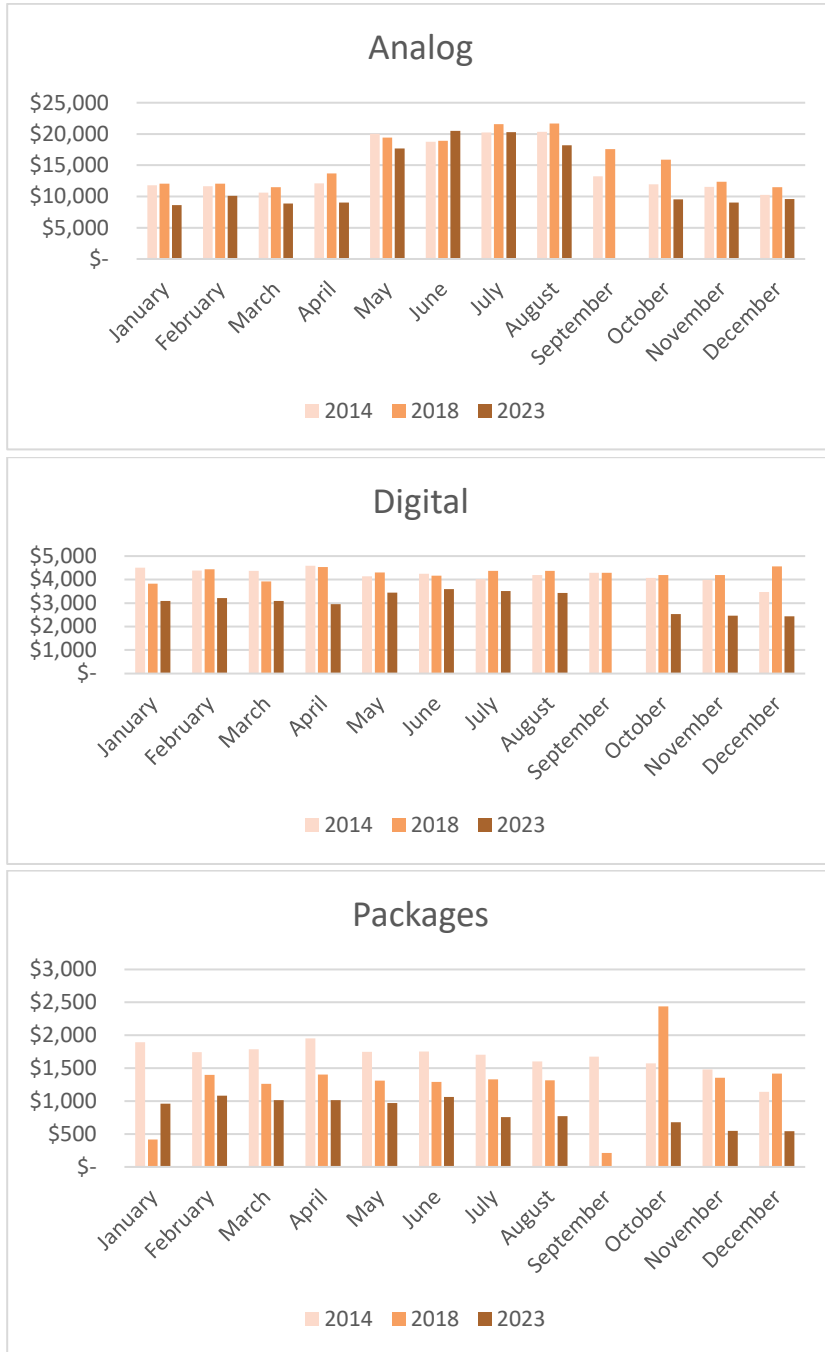


Figure 2 - Angus Reid Institute – National Age Subscriber Trends

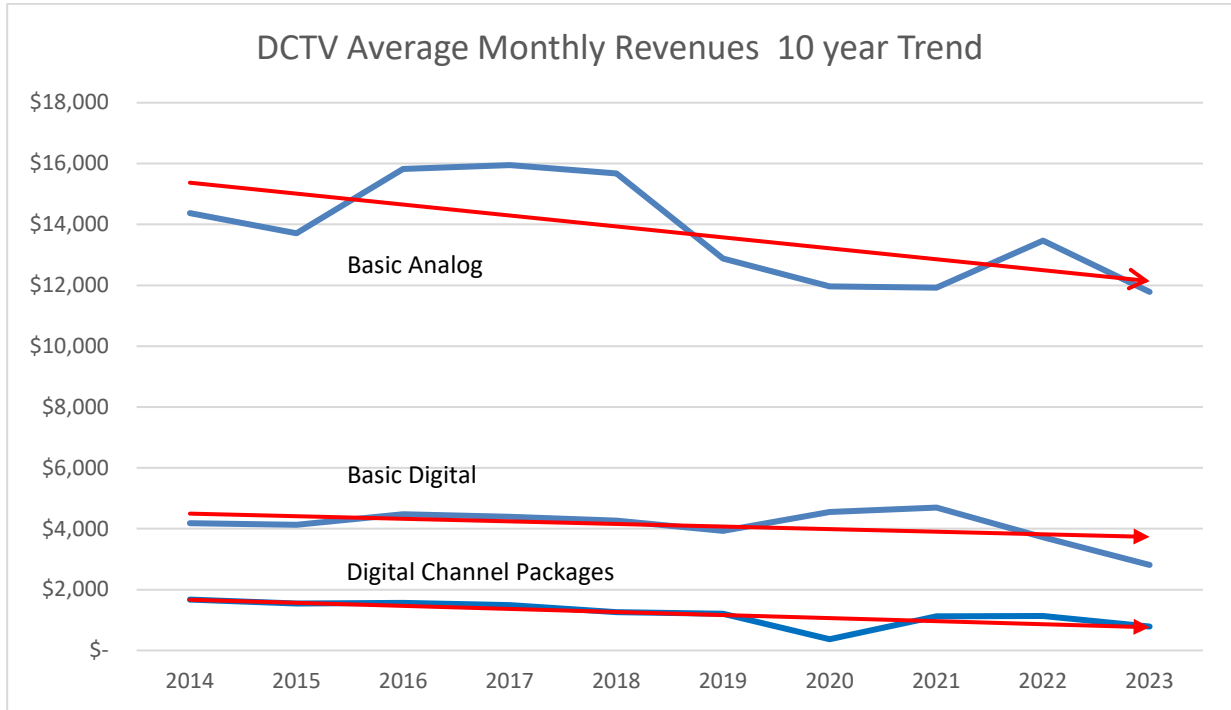


Trends in DCTV service sector revenues -



- Revenues from Analog services have declined slightly year over year (with rate increases compensating for subscriber decline)
- Digital services have seen a significant revenue drop.
- Channel package revenues have suffered the biggest decline.
- Analog services are the most price competitive versus commercial alternatives. Digital services can be competitively provided by internet service providers and TV Packages via streaming services are the fastest growing commercial sector.

Further review of Revenue trends DCTV



Fiscal Impact

Option 1 - will mitigate financial loss in the short run but accelerate subscriber loss the greatest and involve a great deal of resources to fully implement.

Option 2 - will marginally mitigate the loss in the short run with continuing subscriber loss and a deficit at year end..

The Cable Capital Reserve is empty so going forward capital investment will have to come at the expense of other Municipal capital needs and is not recommended. Lack of capital reinvestment leads to customer dissatisfaction and subscriber loss.

If the City moves forward with a transition or shutdown option the City Administration budget will increase by approx. 35,000 per year, and the City will have other wind down costs .

The city will likely have a capital write off but will reduce future operating losses.

Alternatives Considered

1. Maintain the status quo with fee increases in the 3-5 % range – estimated operating losses are in the 50 – 80,000 annually. The City can not provide adequate service or reinvestment.
2. Raise rates 10 % - Operating losses are estimated to be in the \$30 – 55,000 range. Pursue an exit strategy.
3. Shutdown the system - Admin will assume an increased cost allocation of \$35,000 , plus various interim shutdown costs.

Next Steps

Adjust Fees schedule prior to 3rd reading, communicate issues and path forward, continue review of exit and or wind down

Approved by	Name	Position	Date
	David Herdson	CAO	10-Jan-2025

THE TOWN OF THE CITY OF DAWSON

BYLAW #10-11

As amended by #12-06 & #13-05

A Bylaw to provide the rates, terms, and conditions relating to the cable system of the City of Dawson.

WHEREAS the Municipal Act, (R.S.Y 2002), provides that the Council may by bylaw provide for rates, terms, conditions, and charges relating to the cable system of the City of Dawson, and provide for the enforcement thereof;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon Territory, the Trustee of the Town of the City of Dawson, HEREBY ENACTS AS FOLLOWS:

1.00 SHORT TITLE

1.01 This Bylaw may be cited as the "**CABLE SYSTEM BYLAW**".

2.00 DEFINITIONS

In this Bylaw wherever the male gender is specified it shall be interpreted as including both male and female as applicable; and

In this Bylaw and the schedules attached hereto, unless the context requires otherwise:

2.01 **BUSINESS** means

- (1) a commercial, merchandising, or industrial activity or undertaking,
- (2) a profession, trade, occupation, calling or employment, or
- (3) an activity providing goods or services.

2.02 **CABLE SERVICE** means those lines installed by the City and used or intended to be used for supplying cable services.

2.03 **CABLE TELEVISION** means a system of television reception and distribution.

2.04 **CABLE UTILITY** means the systems of cable supply owned and operated by the City, including all cable lines, nids and all other accessories and appurtenances, thereto.

2.05 **CITY** means the Town of the City of Dawson.

2.06 **CITY SERVICE** means the portion of cable service from the main cable lines up to and including the nid.

- 2.07 **CONNECT** means to provide a service on the system.
- 2.08 **CONSUMER** means any real property owner or tenant who receives cable services supplied by the City, or a private sector supplier who has contracted to use the City cable system.
- 2.09 **COUNCIL** means the Municipal Council of the Town of the City of Dawson.
- 2.10 **DAWSON CITY TV** is the name of the cable utility of the City.
- 2.11 **DIGITAL SERVICE** television programming service available through DCTV
- 2.12 **DIGITAL SERVICE RECIEVER** electronic equipment required to decode digital tv signal
- 2.11 **DISCONNECT** means to discontinue a service.
- 2.12 **HIGH DEFINITION (HD)** video system of higher resolution than standard definition video
- 2.13 **HIGH DEFINITION RECIEVER** electronic equipment required to decode and display HDTV through DCTV
- 2.12 **INSTITUTION** is defined as Robert Service School, Yukon College, McDonald Lodge, and Fairview Manor.
- 2.13 **INSTALL** means to provide a physical cable connection to a building or part thereof.
- 2.14 **MAIN LINES** is defined as those lines installed by the City for the conveyance of cable services throughout the City.
- 2.15 **MANAGER** means the Chief Administrative Officer of the City or his authorized representative.
- 2.16 **MULTI-COMMERCIAL UNIT** means hotels, motels, bed and breakfasts, and RV campgrounds and similar commercial enterprises.
- 2.17 **NID** means the drop or service box unit connecting the City cable service to the interior wiring of a building.
- 2.18 **NON PROFIT** as defined in the societies act.

- 2.19 **PERSON** includes an individual, a partnership, a firm, or a body corporate.
- 2.20 **PRIVATE SERVICE** means the portion of cable lines located from the mid to the building, including the cable lines located inside the building, and which is not owned by the City.
- 2.21 **RATE SCHEDULE** means the rate schedule attached hereto as Appendix “A” and forming part of this bylaw.
- 2.22 **RESIDENTIAL UNIT** means a single-family residence or equivalent (e.g. one side of a duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room but does include a non-profit organization.
- 2.23 **SENIOR CITIZEN** means a person who has reached the age of sixty (60) years.
- 2.24 **SENIOR RESIDENTIAL UNIT** means an owner occupied single family residence or equivalent (one side of duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room, of which the owner is a senior citizen.
- 2.25 **SINGLE COMMERCIAL UNIT** means a principal building or segregated portion of a building in which a licensed business is operated.
- 2.26 **SPECIALTY PACKAGE** a selection of channels grouped together and offered as an additional service package - not included in basic service package
- 2.27 **STAND ALONE CHANNEL** a digital channel offered as a single additional subscription channel – not included in basic service package
- 2.26 **UNINSTALL** means to remove a physical cable connection from a building or part thereof.

3.00 GOVERNANCE

- 3.01 The cable utility of the City, together with the cable television services shall be owned and operated by the City and administered by the Manager.
- 3.02 The Manager shall exercise the powers and perform the duties with respect to the cable utility as conferred and placed upon him by this and any other bylaw of the City applicable thereto, and any other direction of Council with respect thereto.

- 3.03 The Manager has the authority to disconnect cable services for any consumer or consumers, when in the opinion of the Manager it is necessary to do so to properly maintain, repair, renovate or operate the cable utility, provided that the Manager shall, when it is practical to do so, give due notice of such disconnection.
- 3.04 Council may, by resolution, establish and appoint members to an advisory board for the purpose of providing advice on channel selections and other services for the cable television portion of the cable system.

4.00 ACCESS, AND DISTRIBUTION

- 4.01 No person shall operate, use, interfere with, obstruct or impede access to the cable utility or any portion thereof in any manner not expressly permitted by this bylaw or approved by the Manager.
- 4.02 No person shall sell, distribute or otherwise supply cable services on this utility without the express written consent of the City.

5.00 SERVICE INSTALLATIONS

- 5.01 Any person who desires a new cable service installation or connection from the City shall apply in writing to the City on a form supplied by the City for that purpose, not less than five working days prior to requiring the service. The City reserves the right to perform any of the required work with respect to the cable system or cable service connection within the confines of the private property to which the service is being provided and in accordance with a schedule to be determined by the City.
- 5.02 The full cost of every cable service installation from the main lines to the nid on the building receiving service shall be as set out in the Fees and Charges Bylaw.
- 5.03 All new installations include the City service but do not include the private service.
- 5.04 All installations approved and permitted shall be made under the direction and supervision of the City Manager.

6.00 INTERRUPTION OF SERVICE

- 6.01 Any consumer complaining of a failure or interruption of cable service, the investigation of which complaint concludes the failure or interruption was caused by a defect in the private service, or was a result of misuse or negligence on the

part of the consumer as determined by the technician, shall pay the actual cost of such work, and such cost shall be collectible in the same manner as cable television and Internet rates.

7.00 GENERAL PROVISIONS

- 7.01 The provision of cable service to every consumer shall at all times be subject to the terms and conditions set out in this bylaw and the charges designated in the rate schedule.
- 7.02 Following written notice of a consumer or property owner to discontinue service, the City shall shut off the supply of cable services as soon as reasonably practical and the consumer or property owner shall pay all the rates and charges payable up to the date of disconnection, including the cost of such disconnection, as designated in the Fees and Charges Bylaw.
- 7.03 All applications for reconnect or disconnect shall allow a minimum of 5 working days before such application is to become operative.
- 7.04 The supply of cable services to any consumer may be shut off for any of the following reasons:
- 1) repair
 - 2) want of supply
 - 3) non-payment of account
 - 4) defective cable lines
 - 5) breach of this bylaw where specified
 - 6) for any other reason necessary for the proper operation of the cable system as determined by the City Manager.
- 7.05 If a consumer requires the supply of cable services to be shut off or turned on for his own purposes, he shall pay therefore the amount specified in the Fees and Charges Bylaw.

8.00 RATES, TERMS & CONDITIONS FOR CABLE SYSTEM

- 8.01.1 Each consumer shall pay for all cable services supplied as set out in the Fees and Charges Bylaw.
- 8.02 All cable service accounts, including interim accounts, shall be due on the first day of the month for which the service is invoiced and if payment is not received by the fifteenth of that month, the service may be disconnected. All service accounts for other cable services shall be due in accordance with the negotiated agreement for the service.

- 8.03 Any automatic credit card payment declined at point of sale will be subject to a fee as set out in the Fees and Charges Bylaw.
- 8.04 Any account unpaid after the respective due date may be disconnected from the cable service without notice. Such an account shall not be reconnected until an application for reconnect is made in writing AND the City is in receipt of the outstanding balance, reconnect fee and one months subscription fee.
- 8.05 In any case in which the City has rendered an account based upon an estimate, the City shall, upon determining the correct amount in respect of which the estimate was made, credit all amounts received from the consumer in respect of such estimated account, and render an account or issue a refund for the difference, as appropriate.

9.00 APPENDICES

- 9.01 Refer to Fees and Charges Bylaw

10.00 CONTRAVENTION

- 10.01 Every person who violates any of the provisions of this Bylaw, who fails to comply with an order made pursuant to this Bylaw, or who suffers or permits any act or thing to be done in violation of any of the provisions of this Bylaw, commits an offence and is liable on summary conviction to a fine not exceeding five hundred dollars (\$500.00) or to imprisonment for a term not exceeding six (6) months, or to both fine and imprisonment.
- 10.02 Where an offence is committed or continued on more than one (1) day, it shall be deemed to be a separate offence for each day on which the offence is committed or continued.
- 10.03 A Judge before whom any person is convicted of an offence under this Bylaw may, in addition to assessing a penalty, order that any noncompliance with this Bylaw or the Code be corrected within such time as the Judge in his discretion may allow, at the expense of the person so convicted.

11.00 VALIDITY AND CONFLICT

- 11.01 The invalidity of any section, clause, sentence, or provisions of this Bylaw shall not affect the validity of any other part of this Bylaw, which can be given effect without such invalid part or parts.

11.02 Where any provision or provisions of this Bylaw conflict with any provisions of any other Bylaw of the Municipality, this Bylaw will prevail.

12.00 REPEAL

12.01 05-12 is hereby repealed

13.00 EFFECTIVE DATE

13.01 This Bylaw shall be deemed to have been in full force and effect upon the final passing thereof.

Read a first time this 28th day of April, 2010
Read a second time this 12th day of May, 2010
Read a third and final time this 9th day of June, 2010

Originals Signed by

Peter Jenkins,
Mayor

Jeff Renaud
Chief Administrative Officer

All prices are subject to GST

Connection Type	Per Month - ANALOG		Per Month - DIGITAL	HIGH DEFINITION
RESIDENTIAL	40.00		65.00	Must subscribe to Digital Cable Service PLUS Purchase your own HD Decoder. DCTV will supply a list of retailers and suitable models.
RESIDENTIAL SENIOR	36.00		58.50	
SINGLE UNIT COMMERCIAL	40.00		not available at this time	
MULTI UNIT COMMERCIAL OR INSTITUTION	250.00 plus	15.00 per rental room/site from May 1st to August 31st inclusive	Residential Only \$5.00 per each additional receiver	
DIGITAL RECEIVER PURCHASE	NOT APPLICABLE		(One Year Warranty) 75.00	
PACKAGES				
Digital				
Basic Package	5.00 per Package		Pkg # 1, 2, 3, 4, 5, 6, 7, 13 & 16	
Premium Movies	20.00 per package		Pkg #8	
Super Channels	15.00 per Package		Pkg #24	
High Definition				
Entertainment	10.00 per Package			
Sports	5.00 per Package			
Network				
Movie				
Adult Channel	18.00 ea.			
Service	Fee	Additional Costs		
New Service Installation	Full cost of materials & labour plus 15% Administration fee	none		
Connection Fee	45.00	Plus payment of service to next billing date.		
Late Penalty & Disconnection	10% of Monthly Levy	Disconnection for non payment: 30 days after payment due date.		
RE-Connection for arrears	90.00	Re-connection fee, arrears plus One month service in advance		
Transfer (Name change only - same location)	20.00	none		
Disconnection	No Charge	none		

More Canadians ditch traditional TV as streamers are 'winning the battle': report



A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator considers new rules to help level the playing field across the sector. A television remote control shows buttons to access streaming services Netflix and Amazon Prime, in a photo illustration made in Toronto, Friday, March 22, 2024. THE CANADIAN PRESS/Giordano Ciampini

SHARE:

- Link
- X
- Reddit
- LinkedIn
- Email

TEXT:

- -
- -

Sammy Hudes, The Canadian Press
Published Monday, March 25, 2024 6:25PM EDT

A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator is considering new rules to help level the playing field across the sector.

The annual Couch Potato Report released Monday by Convergence Research says 42 per cent of Canadian households did not have a TV subscription with a traditional provider by the end of last year. It forecasts that by the end of 2026, half of all households won't be traditional TV watchers.

Meanwhile, the report says more than 80 per cent of Canadian households subscribe to a streaming service, while 70 per cent subscribe to both TV and one or more streaming services.

RELATED STORIES

- [Creeping price points: A look at the rising cost of Canada's streaming TV services](#)
- [Rising prices, shrinking libraries: How streaming TV is shaking down in Canada](#)
- [Disney's strong streaming growth dispels Netflix gloom](#)

Last year saw 2.6 per cent of Canadian TV subscribers cut the cord, as the revenue brought in by traditional TV providers declined three per cent to \$7.2 billion — a pace the report predicts will continue through 2026.

Meanwhile, streamers' Canadian subscription revenue rose 14 per cent in 2023 to \$3.73 billion and is forecast to reach \$4.24 billion this year.

"It's kind of a no-brainer that the alternative is going to be, and continues to be, the Netflaxes and the Amazons and the Apples of the world. This is where your content lives," said Convergence Research president Brahm Eiley.

"This is where the big spending is happening for programming. These guys are obviously kind of winning the battle at the end of the day."

The continued growth of streaming in Canada came despite the average price of those services rising 12 per cent last year across the 10 largest providers.

The report noted Canadians found "significant" savings associated with streaming packages that require the viewer to watch advertisements. Customers with these packages paid an average of 42 per cent less than those subscribed to ad-free alternatives.

Streaming customers pay for an average of 2.5 platforms per household.

The report estimates just four in ten U.S. households had a subscription to a traditional provider at the end of 2023 — a figure it forecasts will decline to one-quarter by 2026.

Eiley said the shift from TV to streaming platforms is happening less rapidly in Canada than in the U.S.

He added one of the reasons that decline has been less severe in Canada is due to the high number of new people moving to the country each year, which is fuelling Canada's population growth.

"On the TV side, it's kept things from really falling off the cliff," he said.

But the struggles felt by Canada's broadcasting sector have been significant enough to prompt calls for reform — and help — from the CRTC.

The federal regulator held a 15-day hearing late last year that focused on modernizing the regulatory framework for broadcasters.

It was part of a public consultation in response to the Online Streaming Act, which received royal assent last April and is meant to update federal legislation to require digital platforms to contribute to and promote Canadian content.

The commission is exploring whether foreign streamers should be asked to make an initial contribution to the Canadian content system. It has said that could help balance the scales for local television and radio companies that are already required to support Canadian content.

Major Canadian broadcasters and telecom giants, such as Rogers Communications Inc., BCE Inc., Telus Corp. and Quebecor Inc., had urged the CRTC to amend the regulatory framework to account for subscribers and revenues shifting from the traditional system to foreign streaming services.

Meanwhile, streamers largely encouraged the regulator to hold off on imposing such contributions. Netflix argued the CRTC should recognize the role it already plays in helping fund Canada's broadcasting industry and reject calls to mandate an additional payment from the company.

The CRTC is aiming to develop and implement its new regulatory framework by the end of this year.

Eiley said it's unsurprising that the popularity of streaming continues to grow, noting there are dozens of options available to Canadians, when accounting for the many smaller services that offer niche programming.

"It's not just the big players, Eiley said. "There's specific movie offerings, there's sports offerings, there's horror offerings, there's everything. There's quite a diversity on the streaming side."

In coastal Alaska, Ketchikan prepares for the day cable TV goes dark

[NATHAN VANDERKLIPPE](#) INTERNATIONAL CORRESPONDENT

KETCHIKAN, ALASKA

Published March 28, 2024

FOR SUBSCRIBERS

[Open this photo in gallery:](#)



Dan Lindgren, pictured on March 15, is a general manager with Ketchikan Public Utilities, which will shut down its cable television service to the Alaskan community later this year. NATHAN VANDERKLIPPE/THE GLOBE AND MAIL

[4 COMMENTS](#)

Share

Bookmark

Give this article

[LISTEN TO THIS ARTICLE](#)

Charlotte Glover is, by her own admission, an enthusiast of the small screen.

But she is now counting down the months until the cable television package that brings the world to her Alaska doorstep – including the CBC content she depends on for its news and figure-skating coverage – disappears.

On Sept. 15, Ketchikan Public Utilities will, in the language of its engineers, “sunset” its cable television service, ending a seven-decade history in which this small outpost in southeastern Alaska once numbered among the first in the United States to deliver video through lines affixed to utility poles.

STORY CONTINUES BELOW ADVERTISEMENT

It’s now preparing to be among the first to abandon it.

An island settlement built on forestry and fishing, Ketchikan, whose surrounding borough counts a population of 13,948, is a distant afterthought in the universe of televised entertainment. But it stands at the forefront of the tumultuous change upending the way small-screen content is delivered.

“I hate it,” Ms. Glover, who owns a bookstore in Ketchikan, said of the coming change. “I was an only child, latchkey kid. I love television. And I love having all the channels.”

It doesn’t help that her husband, Dave Kiffer, is the mayor of the city, which owns the utility, and is himself not particularly adroit with a remote control. She worries about his ability to navigate the MLB App.

STORY CONTINUES BELOW ADVERTISEMENT

“I have two challenges: I have to figure that out for him, and I have to figure out how we can stream CBC and be honorary Canadians.”

What’s happening in Ketchikan is a seemingly unavoidable sign of the times. In 2022, cord cutters – the people who abandoned pay-TV packages for Netflix, Hulu and a dozen other services – for the first time made up more than half of U.S. households, according to market research company Insider Intelligence. Now, some of those who once provided the cable packages are deciding it’s no longer worth delivering the service at all.

In the coming years, “there’s going to be a lot of Ketchikans,” said Craig Moffett, a telecommunications analyst who follows cord cutting for MoffettNathanson Research.

“The pace of decline for the traditional distributors is now getting close to 10 per cent a year.”

STORY CONTINUES BELOW ADVERTISEMENT

The withering in subscriber ranks has been accompanied by other changes. Media companies have begun to preserve some of their best shows for their own streaming services, leaving cable channels “increasingly impoverished with weaker and weaker programming,” Mr. Moffett said. At the same time, they have hiked prices to compensate for fewer cable viewers.

“So you have this perverse cycle where the cost is spiralling higher, and the quality is spiralling lower. The math just doesn’t work for a lot of consumers – and the distributors recognize that.”

In Ketchikan, the public utility came to city council last year warning it would have to double or triple cable fees to keep up, recalled Mr. Kiffer, the mayor. The number of subscribers has already fallen to roughly 3,000, from nearly 5,000 at its peak, he said. The service is barely breaking even. Some channels now charge cable providers more for wholesale access than they do to viewers who subscribe to their streaming product. A required encryption update to set-top boxes would have meant a large investment in new technology that was hard to justify.

“Cable here is not cheap to begin with. We’re looking at a combination of jacking up rates and seeing more people cut the cable,” he said.

STORY CONTINUES BELOW ADVERTISEMENT

Mr. Kiffer is a former journalist whose family traces five generations to Ketchikan; in his 20s, he was called to sign away the mining leases established by his great-grandfather. Family history and professional acumen have nurtured an interest in local history, including the advent of cable television in Ketchikan, which arrived in late 1953 thanks to the efforts of a pair of local entrepreneurs. One was a former Coast Guard captain who built a marine instruments business, the other a navy veteran with radio repair skills.

Before they strung cables to nine local bars, the dawn of the television age had meant little to Ketchikan, which was too distant from other population centres to receive a broadcast signal. The fledgling Ketchikan Alaska Television solved the problem by shipping in reels of 16-millimetre film and piping content through its cables on tape delay – one week late for news, two for other programming.

Live television didn’t arrive until 1967, with the installation of an antenna capable of receiving broadcasts from Prince Rupert, B.C., located 140 kilometres away. That signal was then redistributed through the cable system, and a Ketchikan generation with few other choices became fond of CBC content. “We all grew up on Mr. Dressup and The Friendly Giant and The Beachcombers,” Mr. Kiffer said.

Ketchikan Public Utilities still carries the CBC, but it will vanish from most screens alongside the other channels in September. People in Ketchikan have other television options – satellite service is available and state provider GCI Communication offers an internet streaming box.

But the utility expects most people to replace its cable service with the myriad of available streaming options, a thicket of choice sufficiently confusing that the utility has held public information sessions to educate viewers. At one, they set up a half-dozen televisions and guided people through what they could find not just on Netflix, but

FuboTV, Sling and Frndly TV. AT&T flew in a representative to pitch its DirecTV Stream. People lined up to get in.

STORY CONTINUES BELOW ADVERTISEMENT

Ketchikan Public Utilities itself films local events such as high-school basketball and baseball games. Those, too, are available through internet streaming.

Leaving cable is “definitely a mindset change,” said Dan Lindgren, the utility’s general manager. Cable television comes to the viewer. Streamed content needs to be sought out: accounts created, apps downloaded.

“But I don’t necessarily think it’s a bad thing,” Mr. Lindgren said. Often a scan through the cable lineup yields little of interest. “Usually you go through the guide and go: ‘I don’t really want to watch any of this stuff anyways,’ ” he said. For the utility, it’s no big loss. “I’d say our service has not been profitable,” he said.

In many ways, the decision to turn off Ketchikan’s cable service is a sign of the times, an expected moment in the progression of technological change. But it will also relegate to history a form of content delivery that, for better or worse, helped connect people to the world around them.

Jeff Lund, a Ketchikan writer and high-school teacher, remembered his own childhood, when the dinnertime news was always on.

STORY CONTINUES BELOW ADVERTISEMENT

“I just accidentally learned so much,” he said.

News delivered by internet stream – or TikTok – is no replacement. “I’m lamenting the loss of that sort of passive involvement in world events.”



City of Dawson

Report to Council

Agenda Item	CBC Building Restoration – Phase 2
Prepared By	Project MGR / CAO
Meeting Date	Jan 14 th , 2025
References (Bylaws, Policy, Leg.)	Finance Policy 14-03
Attachments	-

X	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council authorize the carryover of unspent capital funding allocated in 2024 for the CBC Building project to the 2025 Capital Budget

Executive Summary

Council has committed to the restoration of the former Canadian Bank of Commerce Building located on the Dawson Waterfront. The Scope of Phase 2 of the project, scheduled for completion in 2024 and budgeted at \$1.2 million, was approved by Council in June of 2024.

For Various reasons the work completed in 2024 was primarily the contracting of the Architects. The next step recommended is the contracting by the city of a construction manager to complete Phae 2 as defined by the architect.

The funding from CCBF (Gas Taxes) was approved in the 2024-2026 Capital Budget and identified for year 2024.

The City of Dawson Finance Policy identifies that transfers within the approved Capital budget must be approved by Council. While the premise of the policy appears focused on transfers between physical projects it seems reasonable that a transfer between years for carryover of substantially unstarted projects would be equally applicable and thus presented in this format

Background

The building was built in 1901 and housed the Canadian Bank of Commerce which then became the Canadian Imperial Bank of Commerce until 1989. From 1989 to 2013 The building sat vacant. The City purchased the building in 2013 for \$170,000 with the intent to restore the structure and find a suitable use for it.

Restoration work has proceeded intermittently with primary funding now coming from the City's CCBF (Gas Tax) funds. The City has not established an end use for the building yet but did work with the Klondike Development Corporation on some initial analysis of possible end users.

Restoration is expected to continue for the next 3-4 years, building out the basic structure.

The Architectural plan has identified the current "Phase 2" which includes exterior work plus interior structural work budgeted at \$1.2 million.

Discussion / Analysis

City council reaffirmed the commitment to Phase 2, the budgeted \$1.2 million, and the scope of work in June of 2024. The City project manager involved at the time changed roles which combined with the June consideration of the scope to essentially move the project to the following construction year (2025)

The City, as per Yukon legislation adopts a 3 year capital budget annually (2024 – 2026) and phase 2 of the CBC Building project was approved in the capital budget under 2024.

Under the City Finance policy capital budget funds can be reallocated by Council from Project to project and presumably as a carryover from one year to another year.

The City has made a long-term commitment to the restoration, has budgeted for Phase 2 and approved the scope of work, has the authority to authorize the carryover of budgeted funds and faces a need to act on the issue in a timely manner to ensure the securing of a construction manager prior to the construction season.

If Council authorizes the carryover the funds will be included in the 2025-2027 Capital Budget under year 2025

Fiscal Impact

These capital funds are sourced from the City's CCBF (Gas Tax) allocation.

The City is allocated CCBF funds annually based on population. The funds remain with the Yukon Government and are released to the city on a project-by-project basis. CCBF funds can be used for an identified list of municipal infrastructure.

The City received approx. \$6 million in CCBF funds from 2015 to 2024 and is expected to receive approx. \$8 million from 2025 to 2035

Alternatives Considered

Council could turn down this recommendation and wait until the 2025, 3 year Capital Budget is approved which would determine if the unspent CCBF funds allocated for the CBC Building project are brought forward to 2025 or are reallocated / cancelled. Doing so would delay the process to identify a construction manager and may prevent the process as recommended from proceeding in 2025.

Next Steps

The recommendation, if approved, will be an authorized capital expenditure and identified in the 2025 Capital budget for expenditure in 2025.

Approved by	Name	Position	Date
	David Hudson	CAO	Jan. 10, 2025

Notice of Motion from Member of Council presented at Committee of the Whole meeting of Jan 7, 2025 for Consideration at the City of Dawson Budget Meeting Jan 14th , 2025

Development of Policy for Tipping Fees on Demolition, Construction, and Industrial Waste Disposal

WHEREAS the City of Dawson strives to maintain equitable and sustainable waste management practices;

AND WHEREAS the disposal of demolition, construction, and industrial waste originating from both inside and outside the municipality places additional strain on the City's waste management infrastructure;

AND WHEREAS implementing tipping fees based on volume for such external waste will promote responsible disposal practices, offset associated costs, and ensure fairness for municipal taxpayers;

BE IT RESOLVED THAT Council direct City staff to develop a policy outlining the implementation of tipping fees for:

All demolition and construction waste originating from within and outside the municipality;
All industrial waste originating from inside or outside the municipality;

AND BE IT FURTHER RESOLVED THAT the policy include provisions for:

Fee structures based on volume;
Clear definitions of waste categories;
Mechanisms to enforce compliance;

AND THAT the draft policy be presented to Council by February for review and approval.

Mover – Councillor Hobbs



THE CITY OF DAWSON

Fees and Charges 2025 Amendment Bylaw

Bylaw No. 2025-03

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the *Fees and Charges 2025 Amendment Bylaw*.

2.00 Purpose

2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Fees and Charges 2025 Amendment Bylaw

Bylaw No. 2025-03

PART II – APPLICATION

4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #2024-03 is hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	December 10, 2024
SECOND	
THIRD and FINAL	

Stephen Johnson, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2025 Amendment Bylaw

Bylaw No. 2025-03

PART IV – APPENDIX

Appendix A – Fees and Charges

FEES AND CHARGES		2022	2023	2024	2025	
Administration	Fee Description	Fee	Fee	Fee	Fee	Unit
	Certified Bylaw	25.00	25.00	30.00	31.00	per bylaw
	NSF Cheque Service Charge	40.00	40.00	50.00	51.00	each
	Stop Payment Fee	35.00	35.00	40.00	41.00	each
	Processing Fee (tax Liens, land registrations)	50.00	50.00	55.00	56.00	each
	Document Search		50.00	55.00	56.00	each
	Tax Certificate	50.00	50.00	55.00	60.00	per property
	Administration of Non-Municipal program	5.00%	5.00%	6.50%	6.65%	value of program
Animal Control	Fee Description	Fee	Fee	Fee		Unit
	License Fee, Annual - Dangerous animal	250.00	250.00	255.00	260.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	75.00	75.00	80.00	82.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	40.00	40.00	45.00	46.00	per dog
	Feed and Care While Impounded	25.00	25.00	30.00	31.00	per animal, per day
	Impound - First Occurrence	25.00	25.00	30.00	30.00	per animal
	Impound - Second Occurrence	75.00	75.00	80.00	82.00	per animal
	Impound - Third Occurrence	125.00	125.00	130.00	133.00	per animal
	Impound - Fourth Occurrence	300.00	300.00	310.00	316.00	per animal
	Impound - Fifth and Subsequent Occurrences	500.00	500.00	515.00	525.00	per animal
	Replacement Tag	15.00	15.00	15.00	18.00	per unit
	Special Needs Dog	No Fee	No Fee	No Fee	No Fee	
Business Licen	Fee Description	Fee	Fee	Fee		Unit
	Local - Initial Business License Fee	125.00	125.00	130.00	133.00	per year
	Regional - Business License Fee	210.00	210.00	225.00	230.00	per year
	Non-Local - Business License Fee	600.00	600.00	615.00	627.00	per year
Cable System	Fee Description	Fee	Fee	Fee		Unit
	Analog Service - Residential Regular Rate	48.00	56.16	62.00	68.00	per month
	Analog Service - Residential Senior Rate	44.00	52.65	58.00	64.00	per month
	Analog Service - Single Unit Commercial Rate	48.00	56.16	62.00	68.00	per month
	Analog Service - Multi Unit Commercial / Institution:					
	Base Rate, plus	150.00	175.50	195.00	215.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	20.00	23.40	26.00	29.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	10.00	11.70	15.00	17.00	per room per month
	Digital Service - Residential Regular Rate	80.00	93.60	105.00	116.00	per month
	Digital Service - Residential Senior Rate	68.00	83.07	95.00	105.00	per month
	Digital Service - Programming Fee for Additional Digital Receiv	8.00	9.36	10.50	12.00	per month
	Digital Additional Programming:					
	Digital Specialty Packages #10 Educational, #5 Business & Info, #8 Variety & Special Int, #7 Lifestyle, #4 Primetime, #12 Family & Kids	6.00	7.02	8.00	9.00	per package per month
	Digital Specialty Package #6 - Premium Movies	22.00	25.74	29.00	32.00	per package per month
	Digital Specialty Package - Entertainment HD	9.00	10.53	12.00	13.00	per package per month
	Digital Sports HD	8.00	9.36	11.00	12.00	per package per month
	Digital Sportnet World HD	35.00	40.95	45.00	50.00	per package per month
	Digital Network HD	10.00	11.70	13.00	14.00	per package per month
	Digital Hollywood Suites HD	10.00	11.70	12.00	13.00	per package per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restauran	75.00	87.75	97.00	107.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restauran	85.00	99.45	110.00	121.00	Seating capacity 101-150, per month
	High Definition Additional Programming:					
	Connection for new service:					
	Administration/Connection Fee (Connection already exists)	75.00	87.75	100.00	110.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	2 month Levy	2 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	
		Cost+15%	Cost+15%	Cost+15%	Cost+15%	
	Service Charge - New Installation					per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$100.00 + one th i	\$100.00 + one th i	\$100.00 + one th i	\$110.00 + one th i	per re-connection
	Service Charge - Transfer (Name change only, same location)	25.00	29.25	30.00	33.00	per transfer
	Fibre Optic Rental	350.00	409.50	450.00	495.00	per month per 1 pair of fibre p
	Additional Fibre Optic Rental	75.00	87.75	100.00	110.00	fibre

FEES AND CHARGES		2022	2023	2024	2025	
Camping Bylaw	Fee Description	Fee	Fee	Fee		Unit
	Fee to remove a tent	75.00	75.00	80.00	82.00	per tent
	Storage fee for tent	10.00	10.00	15.00	20.00	per tent per day
Cemetery	Fee Description	Fee	Fee	Fee		Unit
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	625.00	625.00	650.00	663.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	425.00	425.00	450.00	459.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus costs	\$210 plus costs	\$250 plus costs	\$255 plus costs	each
	Plot and Perpetual Care - Ashes	500.00	500.00	525.00	536.00	each
	Plot and Perpetual Care - Cadaver	750.00	750.00	800.00	816.00	each
Development & Planning	Fee Description	Fee	Fee	Fee		Unit
	General					
	Appeal to Council - non-residential related		120.00	250.00	250.00	per application
	Appeal to Council - residential related			100.00	100.00	per application
	Cash in Lieu of on-site parking	3,100.00	3,300.00			per space
	Cash in Lieu of on-site parking (C1 and P2 Zones)	3,100.00	3,300.00	4,500.00	4,500.00	
	Cash in Lieu of on-site parking (R1,R2,R3,C2,M1,P1,A1,FP zones)	3,100.00	3,300.00	3,400.00	3,400.00	
	Extension of Approval (excluding subdivision applications)	105.00	120.00	100.00	100.00	per application
	Development Permit Search			50.00	50.00	per lot
	Advertising - Required Advertising associated with any application	80.00	85.00	90.00	90.00	signage replacement fee
	Development Permits					
	New Build (single detached or duplex)	155.00	165.00	175.00	175.00	per application
	New Build (single detached or duplex + secondary/garden suite)			200.00	200.00	
	New Build (secondary/garden suite)			100.00	100.00	
	New Build (Multi-unit residential, apartment, townhouse)	260+.25 / sq ft dev	275+.3/sq ft dev	275 + \$0.1/ft ² of floor area	275 + \$0.1/ft ² of floor area	
	New Build (Commercial, institutional, industrial, lodging facility)	260+.25 / sq ft dev	275+.3/sq ft dev	275 + \$0.1/ft ² of floor area	275 + \$0.1/ft ² of floor area	
	New Build (non-dwelling accessory structure)			75.00	75.00	
	Major Alteration (addition to the building, structural or exterior cladding)	105.00	120.00	100.00	100.00	
	Minor Alteration (fence, solar panel/culvert/pole installation)	25.00	30.00	50.00	50.00	
	Sign Application	25.00	30.00	50.00	50.00	
	Temporary (less than 7 days)	25.00	30.00	50.00	50.00	
	Temporary (more than 7 days)	105.00	120.00	150.00	150.00	
	Amendment to Approved Development Permits			50.00	50.00	
	Change of Use (Without new zoning requirement)			50.00	50.00	
	Conditional Use			250.00	250.00	
	Amendments and Variance					
	OCP Amendment application	1,030.00	1,100.00	1,200.00	1,200.00	per application
	Zoning Amendment Application Fee	410.00	450.00	600.00	600.00	per application
	Combined OCP and Zoning Bylaw Amendment			1,500.00	1,500.00	
	Variance Application	105.00	120.00	250.00	250.00	per application
	Subdivision					
	Subdivision	105.00	120.00	125.00	125.00	per lot created- Max \$1,000
	Consolidation	105.00	120.00	125.00	125.00	per lot consolidated - Max \$1,000
	Extension of Approval (subdivision apps only)	105.00	120.00	125.00	125.00	
	Boundary Adjustment	105.00	120.00	125.00	125.00	Per lots adjusted - Max \$1,000
	Land application			450.00	450.00	
	Move and Demolition					
	Move Application			250.00	250.00	per application
	Demolition (structures on Yukon Historic Sites Inventory)	210.00	225.00	350+Redevelopment Security Dep 1/sq ft of lot)	350+Redevelopment Security Dep 1/sq ft of lot)	per application
	Demolition (structures NOT on Yukon Historic Sites Inventory)			200+Redevelopment Security Dep 1/sq ft of lot)	200+Redevelopment Security Dep 1/sq ft of lot)	per application
	Traffic Control	Fee	Fee	Fee	Fee	Unit
	Erection of Barriers for Public Utility	350.00	350.00	360.00	360.00	occasion
	Road Closure - Daily Fee	50.00	50.00	55.00	55.00	For each day over three days
	Temporary Road Closure Application Fee	75.00	75.00	85.00	85.00	occasion
	Permanent Road Closure Application	210.00	225.00	240.00	240.00	per application

FEES AND CHARGES		2022	2023	2024	2025	Unit
Fire Protection	Fee Description	Fee	Fee	Fee		
	Inspection Service: Third Party Requests for Business Premise	75.00	75.00	80.00	82.00	per hour
	Inspection Service: File Search	75.00	75.00	80.00	82.00	per hour
	Inspection Service: Request for on-site inspection	75.00	75.00	80.00	82.00	per hour
	Inspection Service: Non-routine inspection	75.00	75.00	80.00	82.00	per hour
	Burning Permit Application	-	-			per application
	False Alarm Responses:					
	1-2 responses per calendar year					
	3-5 responses per calendar year	250.00	250.00	260.00	265.00	per response
	greater than five responses per calendar year	500.00	500.00	515.00	525.00	per response
	Emergency Response					
	Base Rate, plus	500.00	500.00	520.00	530.00	per hour, per unit
	Disposable materials	Markup	Markup	Markup	Markup	
	Contracted Services	\$500 + actual costs	\$500 + actual costs	\$520 + actual costs	\$530 + actual costs	
	Confined Space Rescue Stand-by	500.00	500.00	520.00	530.00	per request
	Confined Space Rescue Response	\$500 + actual costs	\$500 + actual costs	\$520 + actual costs	\$530 + actual costs	per response
Public Works	Fee Description	Fee	Fee	Fee		
	Equipment Rental including operator:					
	Backhoe	150.00	159.75	165.00	168.00	per hour (one hour min.)
	Dump Truck	150.00	159.75	165.00	168.00	per hour (one hour min.)
	Labour:					
	Service Call / double time	150.00	159.75	165.00	168.00	per employee per hour (min 4 hrs)
	Service Call / time and half	120.00	128.00	131.00	134.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	80.00	85.00	90.00	92.00	per employee per hour (min 1 hr)
	Contracted Labour - Steamer				250.00	per hour (one hour min.)
	Contracted Labour - Vac truck				300.00	per hour (one hour min.)
	Snow Dump Permit					
	Season (Fall 2024 to Spring 2025) - Commercial				1,100.00	each
	Season (Fall 2024 to Spring 2025) - Residential				275.00	each
	One day - Non-Commercial				55.00	each
	Other:					
	External contractor and material mark-up	21.5%	21.5%	21.5%	21.5%	
	Municipal Dock Rental	105.00	112.00	115.00	117.00	per foot per season
	City HydroVac				359.00	per hour (one hour min.)
Recreation and Parks	Fee Description	Fee	Fee	Fee		
	Recreation Centre					
	Arena Ice Rental - Adult	120.00	130.00	132.50	136.00	hour
	Arena Ice Rental - Youth	60.00	65.00	67.50	70.00	hour
	Arena Ice Rental - Tournament*	1,500.00	1,600.00	1,650.00	1,683.00	per tournament
	Arena Ice Rental Tournament - Daily		700.00	725.00	739.50	daily
	Arena Ice Rental - Tournament additional hours*	50.00	55.00	57.50	58.60	hour
	Change fee	100.00	110.00	115.00	117.30	
	Locker Rental Fee	50.00	60.00	62.50	65.00	per season
	Arena Dry Floor	550.00	600.00	615.00	650.00	per day or part thereof
	Arena Dry Floor - Non-profit	400.00	450.00	460.00	475.00	per day or part thereof
	Arena Kitchen	175.00	190.00	190.00	193.80	per day or part thereof
	Arena Kitchen - Non-profit	110.00	120.00	125.00	127.50	per day or part thereof
	Arena Concession Area	45.00	50.00	52.50	53.60	per day or part thereof
	Arena - Child Day Pass (3-12 years)	4.00	4.50	4.50	5.00	day
	Arena - Child 10 Punch Pass (3-12 years)	34.00	37.50	37.50	40.00	10 times
	Arena - Child Season Pass (3-12 years)	150.00	160.00	160.00	163.20	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	5.50	5.50	5.50	6.00	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	42.00	45.00	45.00	48.00	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	185.00	200.00	200.00	204.00	season
	Arena - Adult Day Pass (19-59 years)	6.00	6.50	6.50	7.00	day
	Arena - Adult 10 Punch Pass (19-59 years)	48.00	52.50	52.50	56.00	10 times
	Arena - Adult Season Pass (19-59 years)	210.00	225.00	225.00	229.50	season
	Arena - Family Day Pass (related & living in one household)	13.00	14.00	14.00	15.00	day
	Arena - Family 10 Punch Pass (related & living in one house)	108.00	115.00	115.00	120.00	10 times
	Arena - Family Season Pass (related & living in one house)	470.00	500.00	510.00	520.20	season
	Skate Sharpening		5.00	6.00	6.00	
	Skate Sharpening - 10 Punch Pass		40.00	45.00	50.00	
	Parks & Greenspace					
	Minto or Crocus - Ball Diamond	120.00	130.00	132.50	135.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	850.00	910.00	925.00	943.50	season
	Crocus - Day Camp	1,200.00	1,300.00	1,325.00	1,351.50	season
	Crocus - Concession	110.00	120.00	122.50	125.00	per day or part thereof
	Minto - Concession - Entire Building	150.00	160.00	165.00	168.30	per day or part thereof
	Minto - Kitchen or Program Room	75.00	80.00	82.00	83.60	per day or part thereof
	Minto - Program Room - program	15.00	16.00	16.50	17.00	hour
	Minto - Program Room - private event	40.00	45.00	46.00	47.00	first hour
	Minto - Program Room - private event	15.00	16.00	16.50	17.00	each additional hour
	Parks or Greenspace*	52.00	56.00	57.00	60.00	per day or part thereof
	Gazebo*	52.00	56.00	57.00	60.00	per day or part thereof
	Picnic Shelter*	52.00	56.00	57.00	60.00	per day or part thereof
	Community Garden Plot	30.00	40.00	42.50	50.00	season

FEES AND CHARGES		2022	2023	2024	2025	
Dawson City Swimming Pool						
Swimming Pool Rental* - under 25 swimmers		120.00	130.00	135.00	137.70	hour
Swimming Pool Rental* - additional fee for 25+ swimmers		32.00	35.00	40.00	40.80	hour
Swimming Pool - Child Day Pass (3-12 years)		4.50	4.50	4.50	5.00	day
Swimming Pool - Child 10 Punch Pass (3-12 years)		34.00	37.50	37.50	40.00	10 times
Swimming Pool - Child Season Pass (3-12 years)		140.00	160.00	160.00	163.20	season
Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)		5.00	5.50	5.50	6.00	day
Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years)		40.00	45.00	45.00	48.00	10 times
Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)		180.00	200.00	200.00	204.00	season
Swimming Pool - Adult Day Pass (19-59 years)		6.00	6.50	6.50	7.00	day
Swimming Pool - Adult 10 Punch Pass (19-59 years)		48.00	52.50	52.50	56.00	10 times
Swimming Pool - Adult Season Pass (19-59 years)		210.00	225.00	225.00	229.50	season
Swimming Pool - Family Day Pass (related & living in one household)		13.00	14.00	14.00	15.00	day
Swimming Pool - Family 10 Punch Pass (related & living in one household)		108.00	115.00	115.00	120.00	10 times
Swimming Pool - Family Season Pass (related & living in one household)		470.00	500.00	510.00	520.20	season
Equipment Rental						
	Fee		Fee	Fee	Fee	
Cross Country Ski , Snowshoe, or Kicksled Package*			10.00	10.00	10.00	per day
Cross Country Ski , Snowshoe, or Kicksled Package*			20.00	20.00	20.00	3 days
Cross Country Ski , Snowshoe, or Kicksled Package*			40.00	42.00	45.00	7 days
Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)			5.00	5.00	5.00	per day
Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)			10.00	10.00	10.00	3 days
Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)			20.00	22.00	25.00	7 days
Coffee Urns	10.50		11.00	11.25	12.00	per day or part thereof
Picnic Table	12.00		13.00	13.25	14.00	per day or part thereof
Fitness Centre						
Fitness Centre	7.00		8.00	8.00	9.00	day
Fitness Centre	35.00		37.50	38.25	40.00	month
Fitness Centre	88.00		95.00	97.00	100.00	3 months
Fitness Centre	165.00		175.00	178.50	182.50	6 months
Fitness Centre	319.00		340.00	347.00	350.00	year
Deposits						
Damage Deposit - Facility	350.00		350.00	350.00	350.00	fully refundable if conditions met
Damage Deposit - Parks or Greenspace	100.00		100.00	100.00	100.00	fully refundable if conditions met
Deposit - Key	40.00		40.00	40.00	40.00	fully refundable if conditions met
Program Cancellation	10.00		10.00	10.25	10.00	
Vehicle for Hire						
	Fee Description	Fee	Fee	Fee		Unit
Vehicle for Hire License or Renewal		100.00	100.00	105.00	107.00	per application
Vehicle for Hire Operator's permit		30.00	30.00	35.00	36.00	per application
Waste Management						
	Fee Description	Fee	Fee	Fee		Unit
Waste Management Fee - Commerical Space		300.00	319.50	330.00	337.00	year
Waste Management Fee - Institutional Residential		300.00	319.50	327.00	334.00	year
Waste Management Fee - Non-vacant Institutional Space		300.00	319.50	327.00	334.00	year
Waste Management Fee - Residential Unit (including B&B)		195.00	208.00	213.00	217.00	year
Waste Management Fee - Mobile Refreshment Stands		20.80	22.00	23.00	23.00	week or portion thereof
Waste Management Fee - Mobile Refreshment Stands		50.70	54.00	55.00	56.00	month
Waste Management Fee - Mobile Refreshment Stands		152.10	162.00	166.00	169.00	season
Waste Management Fee - Vacant Institutional Commercial Lot		150.00	319.50	327.00	334.00	year
Waste Management Fee - Vacant Institutional Residential Lot		150.00	319.50	327.00	334.00	year
Waste Management Fee - Vacant Non-Institutional Commercial Lot		120.00	319.50	327.00	334.00	year
Waste Management Fee - Vacant Non-Institutional Residential Lot		120.00	208.00	213.00	217.00	year
Water Delivery						
	Fee Description	Fee	Fee	Fee	Fee	Unit
One delivery every two weeks		1,166.88	1,248.00	1,279.00	1,343.00	per year
One delivery every two weeks - senior		700.13	892.80	1,085.00	1,139.00	per year - paid monthly
One delivery per week		2,333.76	2,496.00	2,558.00	2,686.00	per year
One delivery per week - senior		1,400.26	1,785.60	2,170.00	2,279.00	per year - paid monthly

FEES AND CHARGES		2022	2023	2024	2025	Unit
Water Services	Fee Description	Fee	Fee	Fee		
	Private owned/occupied Residential/ Trondek Hwechin resident	635.59	677.00	694.00	708.00	per year - paid quarterly
	Privately owned/rental Residential - Senior Discounted	370.03	394.00	404.00	412.00	per year - paid quarterly
	Commercial Residential	974.40	1,038.00	1,065.00	1,086.00	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	103.66	130.00	135.00	138.00	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	512.58	546.00	560.00	571.00	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	309.58	330.00	340.00	347.00	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	157.33	168.00	175.00	179.00	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		-	-		
	First (2) Units (Refer to Table "A" for unit calculation)	426.30	454.00	475.00	485.00	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	137.03	146.00	150.00	153.00	per unit per year
	Non-Residential Washroom - Institutional	1,141.88	1,216.00	1,250.00	1,275.00	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	182.70	195.00	200.00	204.00	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Wash	1,141.88	1,216.00	1,250.00	1,275.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Wash	938.88	1,000.00	1,025.00	1,046.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest	466.90	497.00	510.00	520.00	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential	466.90	497.00	510.00	520.00	per machine per year
	Janitor Room - equipped with water outlet - Institutional	1,141.88	1,216.00	1,250.00	1,275.00	per janitorial room per year
	Janitor Room - equipped with water outlet - Commercial and all other	182.70	195.00	200.00	204.00	per janitorial room per year
	R.V. Park/Campground	86.28	92.00	95.00	97.00	per serviced space per year
	School	1,020.20	1,087.00	1,115.00	1,137.00	per classroom per year
	Car Wash	938.88	1,000.00	1,025.00	1,046.00	per year
	Sewage Disposal Facility	340.03	362.00	375.00	383.00	per year
	Public Shower & Staff Shower	294.35	313.00	320.00	326.00	per shower per year
	Stand Alone Sink	157.33	168.00	175.00	179.00	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice	106.58	114.00	120.00	122.00	per horsepower, per year
	Bulk water pick up at pumphouse	4.00	4.25	4.50	5.00	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	2 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	2 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	
Sewer Services	Fee Description	Fee	Fee	Fee		Unit
	Private owned/occupied Residential /Trondek Hwechin resident	481.82	513.00	530.00	541.00	per year - paid quarterly
	Private owned/occupied Residential - Senior Discounted	280.51	299.00	310.00	316.00	per year - paid quarterly
	Privately owned/rental Residential /Trondek Hwechin resident	481.82	513.00	530.00	541.00	per year - paid quarterly
	Commercial Residential	741.76	790.00	810.00	826.00	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	77.52	96.90	100.00	102.00	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	391.49	417.00	430.00	439.00	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	236.95	252.00	260.00	265.00	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	118.48	126.00	130.00	133.00	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		-	-		
	First (2) Units (Refer to Table "A" for unit calculation)	324.52	345.00	355.00	362.00	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	103.02	110.00	115.00	117.00	per unit per year
	Non-Residential Washroom - Institutional	870.54	927.00	950.00	969.00	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	130.08	140.00	145.00	148.00	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Wash	870.54	927.00	950.00	969.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Wash	716.01	763.00	785.00	801.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest	355.43	379.00	390.00	398.00	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential	355.43	379.00	390.00	398.00	per machine per year
	Janitor Room - equipped with water outlet - Institutional	870.54	927.00	950.00	969.00	per janitorial room per year
	Janitor Room - equipped with water outlet - Commercial and all other	139.08	148.00	155.00	158.00	per janitorial room per year
	R.V. Park/Campground	48.94	52.00	55.00	56.00	per serviced space per year
	School	775.24	826.00	850.00	867.00	per classroom per year
	Car Wash	716.01	763.00	785.00	801.00	per year
	Sewage Disposal Facility	257.56	274.00	280.00	286.00	per year
	Public Shower & Staff Shower	226.65	241.00	250.00	255.00	per shower per year
	Stand Alone Sink	118.48	126.00	130.00	133.00	per sink per year
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	3 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	actual costs	
W&S - Load Capacity	Load Capacity Charge-single family residential					
	Single family residential	1,550.00	1,650.75	1,700.00	1,734.00	per unit (includes 2 bathrooms)
	Single family residential	415.00	442.00	455.00	464.00	per additional bathroom
	Multi-family or commercial property	415.00	442.00	455.00	464.00	per water outlet
TABLE A:						
	151 - 200 = 8 units					
	201 - 250 = 10 units					
	251 - 300 = 12 units					
	301 - 350 = 14 units					
	351 - max = 16 units					
	Plus 2 units for each additional 50 seating capacity					