

# THE CITY OF DAWSON



## COMMITTEE OF THE WHOLE MEETING #CW19-08

**DATE:** MONDAY, MARCH 18, 2019

**TIME:** 7:00 PM

**LOCATION:** Council Chambers, City Office

### **1. CALL TO ORDER**

### **2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA**

- a) Committee of Whole Agenda CW19-08

### **3. DELEGATIONS AND GUESTS**

### **4. ADOPTION OF THE MINUTES**

- a) Committee of Whole Meeting Minutes CW19-07 of March 4, 2019

### **5. BUSINESS ARISING FROM THE MINUTES**

- a) Committee of Whole Meeting Minutes CW19-07 of March 4, 2019

### **6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**

- a) Association of Yukon Communities AGM  
RE: Call for Resolutions  
RE: Auction Items  
RE: Yukon Sustainable Community Award; Hanseatic Award; Municipal Employee Award of Excellence; and Call for Resolutions
- b) Request for Decision RE: Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison
- c) Request for Decision RE: Consolidation Application #19-012: Lots 11&12, Block B, Ladue Estate
- d) Request for Decision RE: KVA Development Incentive Application
- e) Request for Decision RE: North End Lot Block Options

### **7. BYLAWS AND POLICIES**

- a) Request for Decision RE: DRAFT Asset Management Policy
- b) Fees and Charges Proposed Amendments

### **8. CORRESPONDENCE**

- a) Government of Yukon RE: Proposed Surcharge on Single-use Shopping Bags

### **9. PUBLIC QUESTIONS**

### **10. INCAMERA SESSION**

- a) Legal Related Matters

### **11. ADJOURNMENT**

**MINUTES OF COMMITTEE OF WHOLE MEETING CW19-03** of the council of the City of Dawson called for 7:00 PM on Monday, March 04, 2019 in the City of Dawson Council Chambers.

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**PRESENT:** Deputy Mayor Molly Shore  
Councillor Stephen Johnson  
Councillor Bill Kendrick

**REGRETS:** Mayor Wayne Potoroka  
Councillor Natasha Ayoub

**ALSO PRESENT:** CAO Cory Bellmore  
EA Heather Favron  
Recreation Manager Marta Selassie  
CDO Clarissa Huffman  
PW Superintendent Mark Dauphinee

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**Agenda Item:** Call to Order

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The Chair, Molly Shore called the meeting to order at 7:00 p.m.

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**Agenda Item:** Agenda

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**CW19-07-01** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the agenda for committee of the whole meeting #CW19-07 be accepted as presented. Carried 3-0

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**Agenda Item:** Adoption of the Minutes

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a) Committee of Whole Meeting Minutes CW19-06 of February 18, 2019

Page 1: The committee requested the header be amended to reflect the correct meeting number and meeting date.

**CW19-07-02** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the minutes of committee of the whole meeting #CW19-06 of February 18, 2019 be accepted as amended. Carried 3-0

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**Agenda Item:** Business Arising from the Minutes

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a) Committee of Whole Meeting Minutes CW19-06 of February 18, 2019

The committee inquired about the budget schedule and when the bylaw is required to be passed. The CAO informed the committee the budget would be presented at either a special meeting of committee or at the next committee of whole meeting, and April 15th is the deadline to have the budget bylaw passed.

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**Agenda Item:** Special Meeting, Committee and Departmental Reports

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a) Association of Yukon Communities AGM  
RE: Yukon Sustainable Community Award; Hanseatic Award; Municipal Employee Award of Excellence; and Call for Resolutions

**CW19-07-03** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole refers the AYC awards 2019 nominations to the next committee of whole on March 18th. Carried 3-0

b) Request for Decision RE: Lot 11, Block L, Ladue Estate: One-Way Alley Request

The committee suggested researching options for opening the south access to relieve some of the traffic pressure, contacting property owners regarding options for addressing encroachment and mitigating further property damage, and contacting RCMP to see if they could monitor for dangerous driving in the area.

**CW19-07-04** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that committee of the whole forwards the Request for Decision RE: Lot 11, Block L, Ladue Estate: One-Way Alley Request to council with a recommendation to decline the request to designate the alley for south-bound one-way traffic only.  
Carried 3-0

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**Agenda Item: Bylaws and Policies**

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a) 2019 Tax Levy Bylaw

The committee held discussion regarding minimum tax rates. The committee requested administration provide a list of the current suite of options / tools available for incentivizing development.

**CW19-07-05** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards the draft 2019 Tax Levy Bylaw to council with a recommendation to proceed with readings.  
Carried 3-0

b) Fees and Charges

The committee held discussion regarding proposed fees and charges. Comments, concerns and questions raised during discussion included

- Proposed residential waste management increase at a higher percentage rate than commercial
- May want to look at increasing waste management fees for vacant properties
- Timeline for the water metering project
- May want to look at an increase for water coin rate, and including the rate in the fees and charges.

The committee requested expected revenues from water and sewer and waste management be brought forward, and what the expected revenues would be if no increase or a lesser increase to residential rates.

**CW19-07-06** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole acknowledges receipt of proposed amendments to fees and charges and forwards to council with a recommendation to proceed with approval.  
Carried 2-1

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**Agenda Item: Correspondence**

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- CW19-07-07** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole acknowledges receipt of letter from Minister Dendys to AYC RE: Yukon Workers' Compensation Health and Safety Board and Worker's Compensation Appeal Tribunal - Recent Appointments and Request for Nominations. Carried 3-0
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**Agenda Item: In camera Session**

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- CW19-07-08** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole move into a closed session for the purposes of discussing land related matters as authorized by section 213 (3) of the Municipal Act. Carried 3-0
- CW19-07-09** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 3-0
- CW19-07-10** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards to the Request for Direction RE: Recreation Centre Pre-design Planning to council with a recommendation to approve. Carried 3-0
- CW19-07-11** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole forwards to the Request for Direction RE: Alley Behind Lots 3-9, Block LC, Ladue Estate: Request to Purchase to council with a recommendation to approve. Carried 3-0
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**Agenda Item: Adjournment**

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- CW19-07-12** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole meeting CW19-07 be adjourned at 9:47 p.m. with the next regular meeting of Committee of the whole being Monday, March 18, 2019. Carried 3-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-07 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW19-\_\_-\_\_ AT COMMITTEE OF WHOLE MEETING CW19-\_\_ OF MARCH 18, 2019.**

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Molly Shore, Chair

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Cory Bellmore, CAO

# Association of Yukon Communities

## 2019 Resolution Form

Title of Resolution: \_\_\_\_\_

WHEREAS:

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WHEREAS:

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THEREFORE BE IT RESOLVED:

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BE IT FURTHER RESOLVED:

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Submitted by the Community of: \_\_\_\_\_

Signature of Mayor or Council Member \_\_\_\_\_

Date: \_\_\_\_\_

## **AYC Briefing Note [Template]**

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**Subject:**

*[Brief on-line statement/title of the subject to be discussed]*

**Issue:**

*[Brief and succinct – one paragraph – overview of the issue to be brought forward for consideration/discussion]*

**Background:**

*[Brief – one to two paragraph(s) or bullet points – key background information with additional information added as appendixes, only if required]*

**Analysis/Discussion:**

*[Brief – one to two paragraph(s) or bullet points – analysis of the issue as presented highlighting key considerations, impacts and concerns]*

**Recommendation (Optional):**

*[Brief – one paragraph or bullet points – if appropriate the sponsor may put forward a recommendation forward for the AYC Board for addressing next steps or actions specific to the issue as presented]*

**Municipal Sponsor:**

*[Name of municipality bringing issue forward for discussion and consideration]*

**Date and Version:**

*[Date that note was drafted and version number for tracking purposes]*

**When and Why to Use the AYC Briefing Note Template:**

- *To provide a means by which a Municipal Sponsor (council or CAO) can bring issues forward for discussion at AYC Board meetings or for general information updates (if a decision is being sought then please defer to the AYC Decision Note Template).*
- *The information contained within the Briefing Note will provide Executive and Board members a way in which to be better informed about an issue in advance of meeting.*
- *Retaining such Briefing Notes will allow for better tracking of issues by AYC members and staff.*

**Please keep Briefing Notes to a maximum of 1 page in length**



# Association of Yukon Communities 2019 AYC Auction Item Request

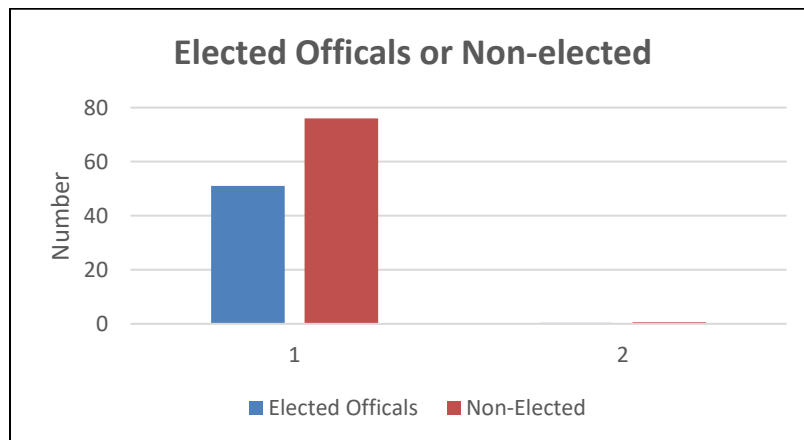
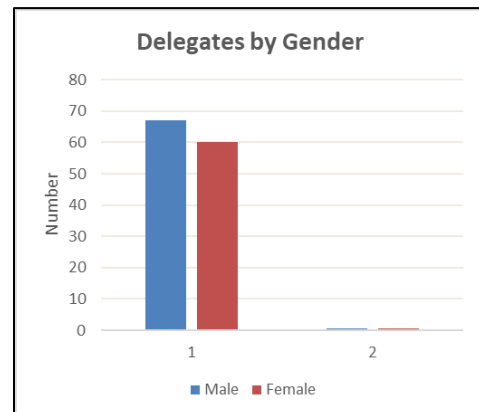
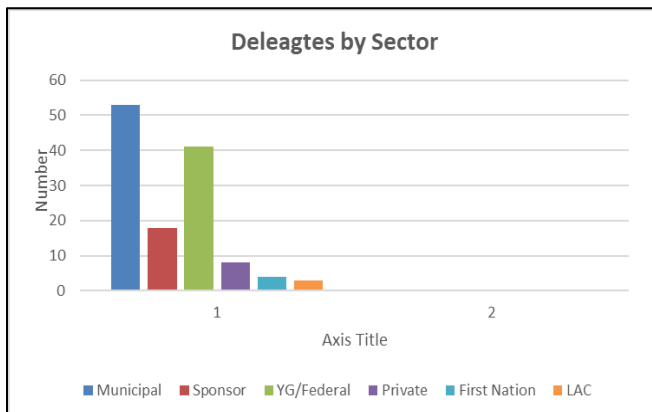
*"Furthering the establishment of responsible government at the local level"*

The Association of Yukon Communities holds an annual convention and trade show for over 120 delegates. 2018 was another success, and **Haines Junction** will host from May 9-12<sup>th</sup>, 2019.

We invite you to donate an item to our silent auction. AYC welcomes your support for Yukon's municipal sector that is creating investments in Yukon communities through infrastructure development, maintenance and recreational opportunities, while providing a united approach to community ambitions and objectives.



Our delegates by sector, gender and elected or non-elected:



Potential auction items include:

- Gift cards or certificates
- Clothing
- Toys
- Tools
- Tickets to concerts
- Day trips to events or activities
- Books
- Hotel rooms
- Kitchen gadgets
- Sporting goods
- Fishing equipment
- Quilting fabric
- Jewelry
- Accessories
- Gift baskets
- Etc.

**For pick-up in Whitehorse, please contact**

Laura Eby, Manager of Operations  
Association of Yukon Communities

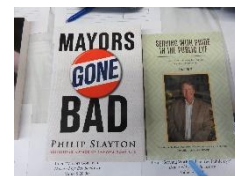
#140 2237 2<sup>nd</sup> Ave

Whitehorse, YT Y1A 0C6

867-668-4388

[ayc@northwestel.net](mailto:ayc@northwestel.net) [www.ayc.yk-ca](http://www.ayc.yk-ca)

*Your support is greatly appreciated.*







## Yukon Sustainable Community Award



**Please use form below and attach further information if required)**

Applications may be submitted by any order of government with jurisdiction in the Yukon, a Yukon non-governmental organization or a member of the private sector with offices in the Yukon.

Applications must be submitted to The Association of Yukon Communities before March 22, 2019 for projects completed in 2018.

The Board of the Association of Yukon Communities will approve the selection of a winner.

Applications should consider the following elements:

1. Project title \_\_\_\_\_

2. Start and finish dates \_\_\_\_\_

3. Objective(s) of the project

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

4. Describe how the project and related policies represent improvements on previous approaches

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Principal activities undertaken to implement the project

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

6. Any quantifiable environmental benefits, such as reductions in greenhouse gas emissions

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7. Any financial benefits, such as savings, expected return on investment, or avoided costs

1. 

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2. 

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3. 

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4. 

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8. Describe how the community was engaged in the project (e.g., planning, consultation and participation), if applicable 

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9. Any other information you deem important to the project (feel free to attach any other information)

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**Apply to:**

Association of Yukon Communities  
#140 – 2237 2nd Avenue  
Whitehorse, Yukon Y1A 0K7

Fax 867-668-7574  
email [ayc@northwestel.net](mailto:ayc@northwestel.net)

## Nomination Form – AYC Hanseatic Award

### Nomination Guidelines

Nominations may be submitted by Yukon municipal elected officials.

Nominees must be or have been a Yukon municipal politician who is not currently on the AYC executive.

**PLEASE SUBMIT NOMINATION PRIOR TO MARCH 22, 2019**

The Hanseatic Award recognizes a current or former Yukon municipal politician who has made an outstanding contribution to the advancement of Yukon municipal government and furthered the goals of the Association of Yukon Communities.	
Name of municipal council in Yukon:	Date submitted:
Name and present title of the nominee:	Dates and titles during Municipal Service:
Dates and titles for service on AYC Board:	
Contributions to the advancement of municipal government and the goals of AYC (approximately 200 words):	
Particular activities undertaken:	
Particular Achievements:	
Other awards received for municipal service:	

## **AYC Municipal Employee Award of Excellence**

### **Nomination Guidelines**

**PLEASE SUBMIT PRIOR TO MARCH 22, 2019**

The Nominees must be or have been an employee of a Yukon municipality.

AYC Civic Employee Award recognizes the contribution of an employee of a member community who has demonstrated an exceptional level of professionalism, leadership and innovation in his/her job.	
Name of municipal council in Yukon:	Date submitted:
Name and present title of the nominee:	Dates and titles during Municipal Service:
Describe the exceptional level of professionalism, leadership and innovation displayed by the employee in his/her job (approximately 200 words):	
Particular activities undertaken:	
Particular Achievements:	
Other awards received for municipal service:	

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	Subdivision Application #19-001: Lot 1069-3 Callison	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> 1. Subdivision Application #19-001 2. YG Authority to Apply to Subdivide
<b>DATE:</b>	March 6, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	n/a	

## RECOMMENDATION

It is respectfully recommended that:

1. Council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the following conditions: (recommended)
  - 1.1. The application successfully passes through a public hearing.
  - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

## ISSUE

Subdivision Application #19-001 was received on January 14, 2019. The applicant is requesting to consolidate lots 1069-2 and 1069-3 with land disposition 2015-2000 via a lot enlargement.

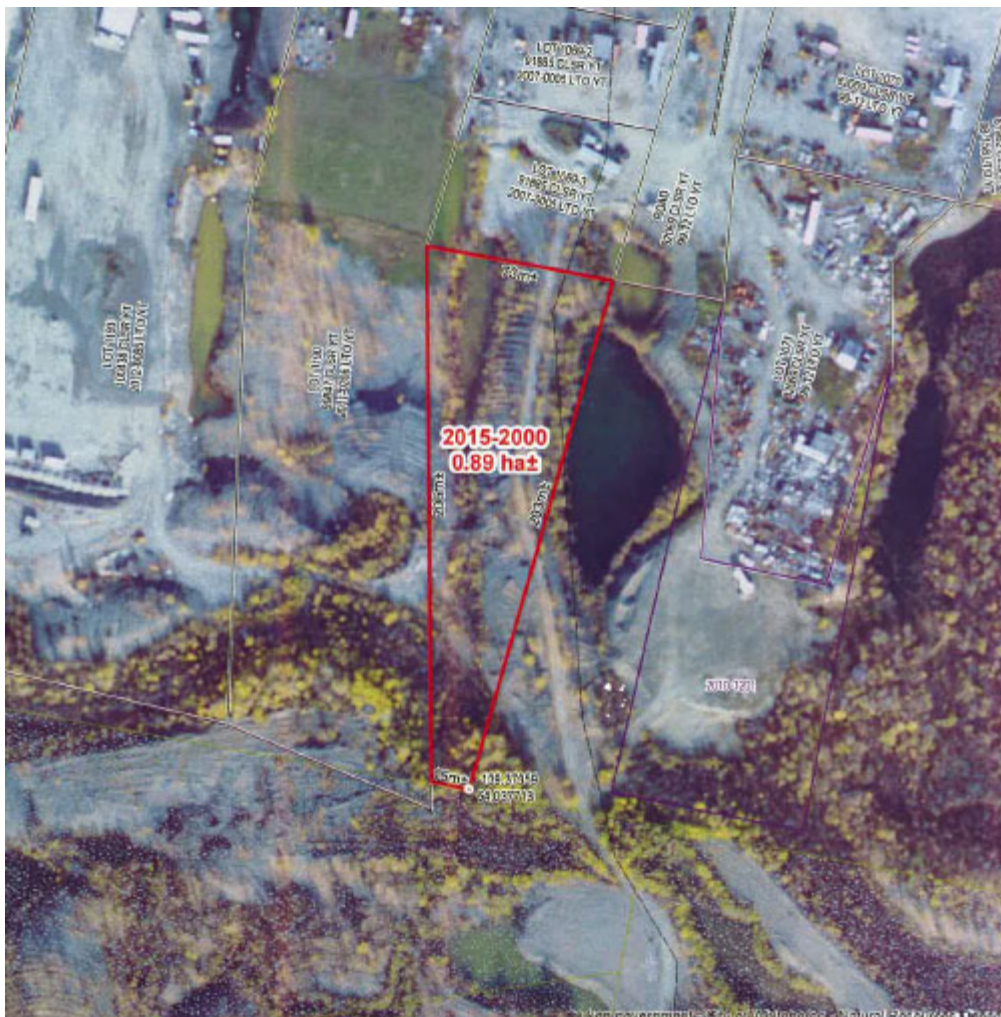
## BACKGROUND SUMMARY

The proposed consolidation has previously been heard by Council in October 2017. At that time, the application was refused due to Council's stance on spot land applications. Council has been clear that spot land applications are not supported within the municipal boundary without appropriate land planning exercises to determine a future vision and plan for the land.

To date, land planning in this area has not occurred, and the application is substantively the same as the one heard by Council in October 2017. The only change is the request that Lot 1069-2 also be considered in the consolidation.



### **Figure 1. Location Map**



**Figure 2. Proposed Lot Enlargement**

## **Comments**

The application was circulated to all department heads in 2017, and no negative impacts were identified at that time. However, given that it is a new application, a new public hearing is required. The application will be circulated to every property owner in a 1-kilometer radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.

## **Subdivision By-Law**

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

## **Municipal Act**

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. No new access is proposed as a result of this application.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

## **Official Community Plan**

The property is currently designated as IND – Industrial. Uses associated with this designation include Industrial businesses such as the storage of materials, manufacturing and industrial support services. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

## **Zoning By-Law**

The property is currently zoned M1 – Industrial. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the M1 zone as per the Zoning By-Law is to permit Industrial businesses such as the storage of materials, cleaning & testing materials and the processing of raw materials. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. There are no structures currently developed on the lot, though temporary trailers are located on the lot. As such, the subdivision can be approved as presented as it currently meets all the requirements for an M1 zone.

## **Lot Enlargement**

Council has been requesting to collaborate with Yukon Government on industrial lot planning for several years. The simplest and most compatible place to develop new industrial lots would logically be adjacent to the existing industrial subdivisions. Therefore, it would be prudent to refuse this application until such time as this planning exercise has been completed, so that land needed for access, roads, infrastructure, and new lots of the correct size can be identified prior to expansion of existing lots. If it is determined that the land requested does not conflict with land required for new industrial lots, the applicant could come forward with a new application at that time.

## **Options**

2. Council decline Subdivision Application #19-001.
3. Council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the following conditions: (recommended)
  - 3.1. The application successfully passes through a public hearing.

- 3.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 3.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 3.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
4. Council approve Subdivision Application #19-001 in its entirety, subject to the following conditions:
- 4.1. The application successfully passes through a public hearing.
  - 4.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 4.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 4.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		





# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0

PH: 867-993-7400 FAX: 867-993-7434

[www.cityofdawson.ca](http://www.cityofdawson.ca)

PAID

JAN 09 2018

31293

## OFFICE USE ONLY

APPLICATION FEE: \$105

DATE PAID: Jan 14 2019

PERMIT #: 19-001

## SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

### PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1069 Klondike Hwy VALUE OF DEVELOPMENT: \_\_\_\_\_

EXISTING USE OF LAND / BUILDINGS: Nothing

**PROPOSED DEVELOPMENT:** Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

looking for lot enlargement to 1069 Klondike Hwy.  
lot 3

### APPLICANT INFORMATION

APPLICANT NAME(S): Kyle Bruce

COMPANY NAME: Moonlight Mining Ltd

MAILING ADDRESS: Box 1422 Dawson city

POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwb@gmail.com

FAX #: \_\_\_\_\_

PHONE #: 867-993-2922

ALTERNATE PHONE #: \_\_\_\_\_

### OWNER INFORMATION

OWNER NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX #: \_\_\_\_\_

PHONE #: \_\_\_\_\_

ALTERNATE PHONE #: \_\_\_\_\_

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

### FURTHER INFORMATION

**ACCESS:** Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No

**WATER:** Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

the land has a small pond located on it due to dredge piles  
0.5km away from the Klondike river

**TOPOGRAPHY:** Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

hilling. Piles, small amount of poplar trees, dirty water pond  
Majority of property is a hill. No soil

**EXISTING BUILDINGS:** Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

No buildings

#### DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

**I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.**

Jan. 11. 2018

DATE SIGNED



SIGNATURE OF APPLICANT(S)

DATE SIGNED

SIGNATURE OF OWNER(S)



# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)

## OFFICE USE ONLY

APPLICATION FEE:

DATE PAID:

PERMIT #:

## SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

### PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1069 Klondike Hwy lot 2/3 VALUE OF DEVELOPMENT: \_\_\_\_\_

EXISTING USE OF LAND / BUILDINGS: \_\_\_\_\_

**PROPOSED DEVELOPMENT:** Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

I would like to consolidate two adjoining lots 1069 Klondike Hwy lot 2 and lot 3  
1069-2 Klondike Hwy  
1069-3 Klondike Hwy

### APPLICANT INFORMATION

APPLICANT NAME(S): Kyle Bruce

COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: Box 1472 POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwb@gmail.com FAX #: \_\_\_\_\_

PHONE #: 867-993-2922 ALTERNATE PHONE #: \_\_\_\_\_

### OWNER INFORMATION

OWNER NAME(S): Kyle Bruce

MAILING ADDRESS: Box 1472 POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwb@gmail.com FAX #: \_\_\_\_\_

PHONE #: 867-993-2922 ALTERNATE PHONE #: \_\_\_\_\_

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

### FURTHER INFORMATION

**ACCESS:** Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No

**WATER:** Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

Property is 0.6 km from Klondike River

**TOPOGRAPHY:** Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

two flat lots. No water, bush or trees. Both lots topped with gravel

**EXISTING BUILDINGS:** Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

lot 2 has a small shop with two seacons as well as small trailer  
lot 3 has Mobile home

#### DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

**I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.**

March - 6 - 2019

DATE SIGNED



SIGNATURE OF APPLICANT(S)

March - 6 - 2019

DATE SIGNED



SIGNATURE OF OWNER(S)





Energy, Mines and Resources  
Land Management Branch (K-320)  
PO Box 2703, Whitehorse, Yukon Y1A 2C6  
[www.emr.gov.yk.ca/landmanagement](http://www.emr.gov.yk.ca/landmanagement)

File No: 2848-20-116B03/152000

November 19, 2018

Kyle Bruce  
Box 1472  
Dawson City, YT, Y0B 1G0

Dear Mr. Bruce:

**RE: Authority to Apply for Subdivision and Survey Yukon Land – Adjoining Lot 1069-3 Callison**

This letter serves as authorization for you to apply for Subdivision and then Survey the below land, as indicated in red on the attached sketch dated November 13, 2018.

- .089 hectares, more or less, adjoining Lot 1069-3 CLSR 91885, LTO 2007-0005, Callison Subdivision, Quad 116 B/3, in the City of Dawson.

Subdivision and Survey of this land will be subject to the following:

1. Subdivision Approval

Your next step is to present this letter, along with the subdivision fee to Clarrisa Huffman, Community Development Officer, City of Dawson at 1336 Front Street, Dawson City, to initiate the Subdivision process. You have one year from the date of this letter to apply for Subdivision.

Please note that physical survey work cannot occur until Subdivision Approval has been granted.

This letter also serves as authority to survey. You may present this letter along with your Subdivision Approval letter to the surveyor of your choice to proceed with surveying. The Authority to Survey is valid for a period of one year from the date of Subdivision Approval. Please note that Yukon government is not responsible for costs incurred in the subdivision or surveying of this land.

If you have any questions please contact Sheila Smith, Lands Officer, at 667- 3174 or at [Sheila.Smith@gov.yk.ca](mailto:Sheila.Smith@gov.yk.ca)

Sincerely,



Susan Antpoebler  
Manager, Land Client Services

cc. Clarissa Huffman, City of Dawson  
District Office - Klondike District office (Dawson & Old Crow) (K-DC)

encl. Sketch Map



**EMR Lands**

Parcel of Interest

Application

Disposition

Licence

Notation

**EMR Agriculture**

AG Application

AG Disposition

**Legal Surveys**

Easements

Parcels

**First Nations' Interests**

Heritage Sites

Heritage Routes

Heritage Site Areas

Settlement Land (surveyed)

Settlement Land (unsurveyed)

**Parks & Protected Areas**

Protected Area

Territorial Park

National Park

**Mining Interests**

Mineral Claim

Placer Claim

Quartz Claim

N

1:2,000

0

30

60

Metres

Yukon

Energy, Mines and Resources  
Land Management Branch

The waterbody base data is a graphical representation only and may differ from the actual geographical feature.

Orthomagery dated 1989-2012, Courtesy of Geomatics Yukon.

139°22'24"W  
64°02'19"N

Mapsheet: 116B03  
November 13, 2018

KLYE WILLIAM BRUCE

Agreement for Sale

Adjoining Lot 1069-3, in the City of Dawson

PID: 200020122

Disposition: 2015-2000

Initials:      Date:

Drawn by JTAYLOR    Date Nov 13, 2018



# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	Subdivision Application #19-012: Lots 11 and 12, Block B, Ladue Estate	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> 1. Subdivision Application #19-012
<b>DATE:</b>	March 6, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw		

## RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #19-012 subject to the following conditions:
  - 1.1. The application successfully passes through a public hearing.
  - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

## ISSUE

Subdivision Application #19-012 was received on March 5, 2019. The applicant is requesting to consolidate Lots 11 and 12, Block B, Ladue Estate.

## BACKGROUND SUMMARY

In September 2018, Dawson Hardware received approval to demolish an unsafe structure and rebuild the structure under the provisions of the *Standards and Guidelines for Conservation of Historic Places in Canada*. The work is almost complete and the applicant is now seeking to consolidate the two lots on which Dawson Hardware stands.

## ANALYSIS / DISCUSSION

### Comments

The application was circulated to all department heads, and no negative impacts were identified. The application will be circulated to every property owner in a 100 metre radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.





**Figure 1. Location Map and Proposed Consolidation**

### **Subdivision By-Law**

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

### **Municipal Act**

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. No new access is proposed as a result of this application.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

### **Official Community Plan**

The property is currently designated as DC – Downtown Core. Uses associated with this designation include multi-unit residential, commercial buildings, and commercial/residential mixed use. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

### **Zoning By-Law**

The property is currently zoned C1 – Core Commercial. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the C1 zone as per the Zoning By-Law is to permit a range of core functions including a vibrant mix of commercial and residential uses. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. A zoning assessment was conducted and all structures meet the minimum requirements of the Zoning Bylaw. As such, the subdivision can be approved as presented as it currently meets all the requirements for a C1 zone.

## Options

1. Council decline Subdivision Application #19-012.
2. Council approve Subdivision Application #19-012 subject to the following conditions:
  - 2.1. The application successfully passes through a public hearing.
  - 2.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 2.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 2.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



## THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)

### OFFICE USE ONLY

APPLICATION FEE:	105
DATE PAID:	march 5
PERMIT #:	19-012

## SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

### PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1083-2nd VALUE OF DEVELOPMENT: \_\_\_\_\_

EXISTING USE OF LAND / BUILDINGS: Hardware

**PROPOSED DEVELOPMENT:** Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

putting 2 Lots as one 1083-2nd w/1091 2nd  
(Ladue estate) Lot Block B

### APPLICANT INFORMATION

APPLICANT NAME(S): Tina Green

COMPANY NAME: Dawson Hardware

MAILING ADDRESS: Box 1569 POSTAL CODE: Y0B 1G0

EMAIL: dawsonhardware@northwestel.net FAX #: 867 993 6401

PHONE #: 867 993 5433 ALTERNATE PHONE #: Ø

### OWNER INFORMATION

OWNER NAME(S): Same as Above

MAILING ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX #: \_\_\_\_\_

PHONE #: \_\_\_\_\_ ALTERNATE PHONE #: \_\_\_\_\_

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

### FURTHER INFORMATION

**ACCESS:** Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

D18-106 SK



# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	KVA Development Incentive Application	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> 1. Development Incentive Letter 2. Draft Site Plan
<b>DATE:</b>	March 6, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> Development Incentives Policy		

## RECOMMENDATION

It is respectfully recommended that Council:

1. Approve a Major Development Incentive as per the Development Incentive Policy, subject to the following conditions:
  - 1.1. The City of Dawson and the Klondike Visitor's Association enter into a Development Incentive Agreement.
  - 1.2. The Development Incentive Agreement shall include the following incentives, as per the Development Incentives Policy:
    - 1.2.1. Economic Development Incentive for a term of 10 years and to a maximum of \$500,000.
    - 1.2.2. Grant in the amount of the development permit application fee for a non-profit organization.
  - 1.3. The Development Incentive is not valid until third and final reading of Zoning By-Law 2018-19.
  - 1.4. The applicant receives an approved Development Permit for the project.

## ISSUE

To facilitate the development of a new multi-residential housing complex in an R2 (multi-residential) zone, consisting of two 4-plex structures.

## BACKGROUND SUMMARY

The applicant has applied for a development incentive to construct two new 4-plex structures at Lots 1 and 2, Block 5, Day's Addition. This project would require an R2 zoning designation. The subject properties currently have a zone designation of R1, though this is proposed to be changed to R2 in the new draft OCP and Zoning bylaw. This change would facilitate the project, and as such the project cannot proceed until the new Zoning Bylaw is in full force and effect.

## ANALYSIS / DISCUSSION

### Development Incentives Policy

As per the Development Incentive Policy (DIP) eligibility criteria number (3) this project qualifies for a major development incentive by providing a "multiple-unit residential building Downtown with a minimum of eight rental housing units for a minimum term of 10 years". S.2 of the Policy allows for a development that is occurring on more than one contiguous property to



be considered as one development for the purposes of an incentive. Therefore, this project is eligible to receive an Economic Development Incentive, defined in the Policy as:

*“a yearly monetary grant intended as a development incentive. The grant will be in the amount that the developer would have paid in annual municipal taxes as a result of improvements to the property. The base amount is determined at the time of issuance of a Building Permit. Improvements can mean new construction or renovations (minimum construction value of \$500,000)”.*

Additionally, Development Incentive Criteria number (5) states that *“the annual value of each Development Incentive will be calculated by subtracting the Base Rate from annual tax levy paid on July 2nd for the duration of the Development Incentive Agreement”*, and number (7) states that *“the Development Incentive will be implemented through a grant to the property owner. Incentives will be processed after July 2nd annually”*.

Based on these clauses, the applicant would be required to pay their property taxes in full each year, in order to be eligible to receive the grant. After the property tax deadline on July 2nd annually, a grant will be released to the applicant in the amount of the difference of what was paid that year on improvements and the base rate that was established on improvements at the time of the issuance of the Building Permit. Given that the proposal involves demolishing or otherwise removing the existing structure, the base rate on improvements would be \$0. The grant term extends for a full ten years, to a maximum of \$500,000, though the applicant indicated that they estimate this value to be approximately \$265,000 over ten years. By entering into a Development Incentive Agreement, the City of Dawson would commit to providing this grant annually for ten years, so long as the applicant remains eligible by paying their property taxes in full. Finally, s (12) indicates that non-profit organizations are eligible to receive a grant in the amount of the development permit fee as a component of their incentive. The fee for this project is \$1460 +GST, based on a total square footage of 4800 sq ft. This brings the City's total financial contribution to this project through the DIP to approximately \$266,460.

The Development Incentive procedure point (3) states that applications for a Development Incentive will not be considered unless they are in compliance with the Official Community Plan and Zoning By-Law. Under the current OCP and ZBL, this project would not be eligible for an incentive, given that the subject property is currently incorrectly zoned for this project. However, the subject property was amended in the draft OCP and ZBL currently proceeding through the Council adoption process. The applicant is aware of this fact and understands that the project cannot proceed until the new bylaws are in full force and effect, and understand that any approvals are conditional until that time. The applicant requested that Council consider their application for approval with a condition that the project must wait to proceed until the new Zoning Bylaw is in full force and effect. This conditional approval will allow the applicant to apply for Yukon Housing Corporation's Municipal Matching program prior to the deadline of March 31, 2019.

Similarly, administration is willing to consider issuing a conditional development permit also based on the passing of the new Zoning Bylaw. To date, this application has not been submitted. However, administration has conducted a preliminary zoning assessment for this project using the drawings submitted with the incentive application package, and notes that an assessment based on an R2 zone would be a strong candidate for development approval, subject to some clarifying details being resolved.

## Options

1. Approve a Major Development Incentive as per the Development Incentive Policy, subject to the following conditions: (recommended)
  - 1.1. The City of Dawson and the Klondike Visitor's Association enter into a Development Incentive Agreement.
  - 1.2. The Development Incentive Agreement shall include the following incentives, as per the Development Incentives Policy:
    - 1.2.1. Economic Development Incentive for a term of 10 years and to a maximum of \$500,000.
    - 1.2.2. Grant in the amount of the development permit application fee for a non-profit organization.
  - 1.3. The Development Incentive is not valid until third and final reading of Zoning By-Law 2018-19.
  - 1.4. The applicant receives an approved Development Permit for the project.
2. Table the application for a Major Development Incentive until the Zoning Bylaw review process is completed and Zoning Bylaw 2018-19 is in full force and effect.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



Cory Belmore, CAO  
City of Dawson  
PO Box 308  
Dawson City  
Yukon, Y0B 1G0

February 25, 2019

Re: Development Incentive Grant

Dear Cory,

Klondike Visitors Association submits this letter to you as application for a Major Development Incentive under Council Policy 15-02.

In order to be eligible for Yukon Housing Corporation's Municipal Matching funding (deadline March 31), we must provide a letter from the City indicating some kind of approval for the development incentive, however this approval may be conditional if necessary.

We would also like to apply for our development permit, but we assume it is necessary to wait until the OCP and zoning amendments have been finalized. If this is not the case, please advise.

Our project plan involves the construction of two 4-plexes on our property in the south end of town (Lots 1 and 2, Block 5 Day's Addition, 202 7th Ave.) and creating 8 new 2-bedroom housing units in a way that blends into the single-detached residential character of the neighbourhood. Draft floor plans have been attached for your reference. The incentive amount for municipal taxes over 10 years on the 8 units is estimated to be \$265,000.

As there is some urgency to submitting our application to Yukon Housing Corporation, we would appreciate as prompt a response as possible to this correspondence.

Thank you very much, and let me know if you require any further information.

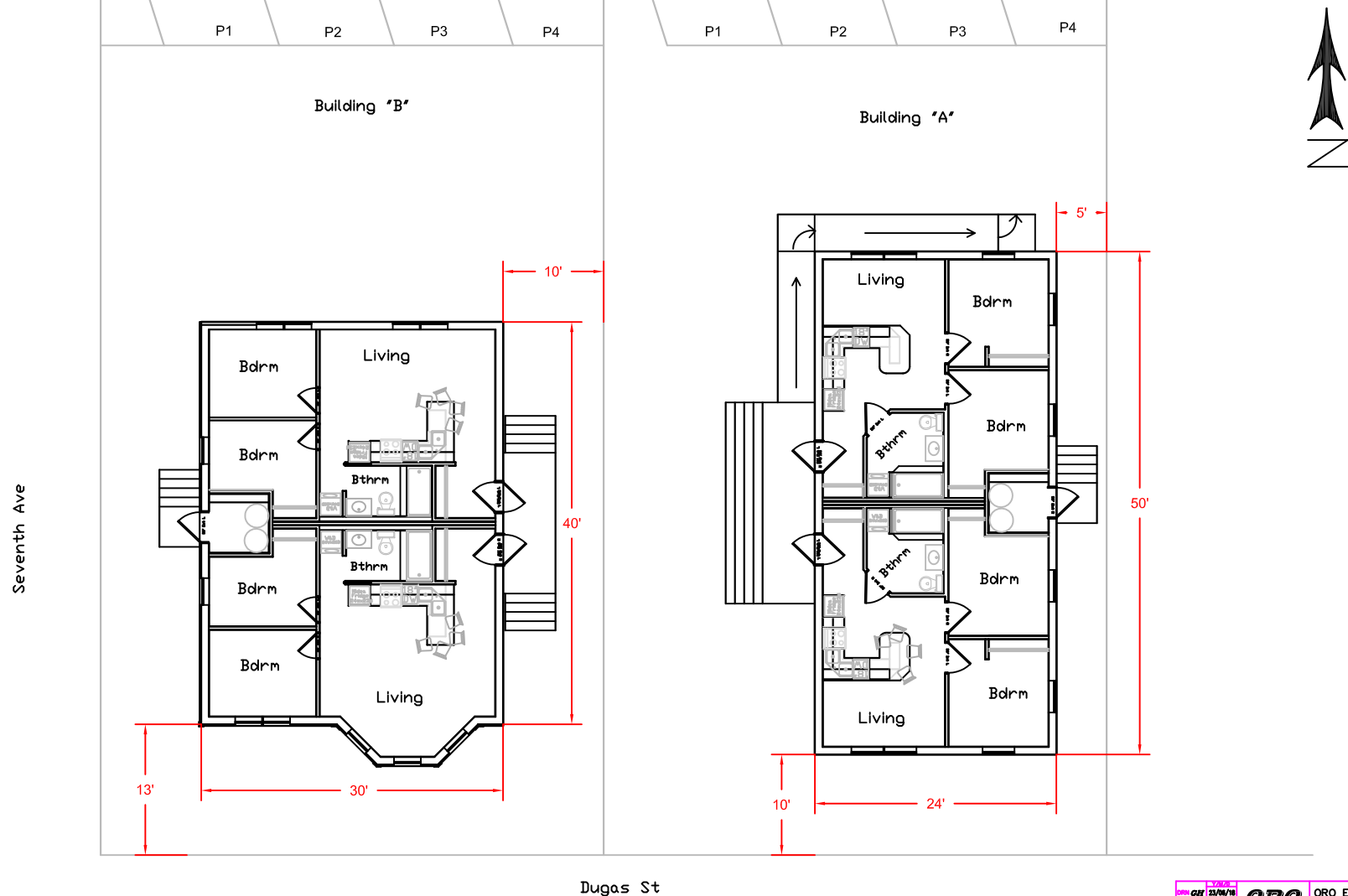
Sincerely,

Jackie Olson,  
Executive Director

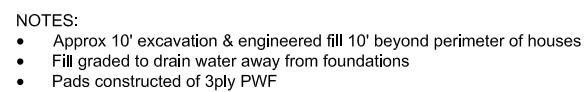


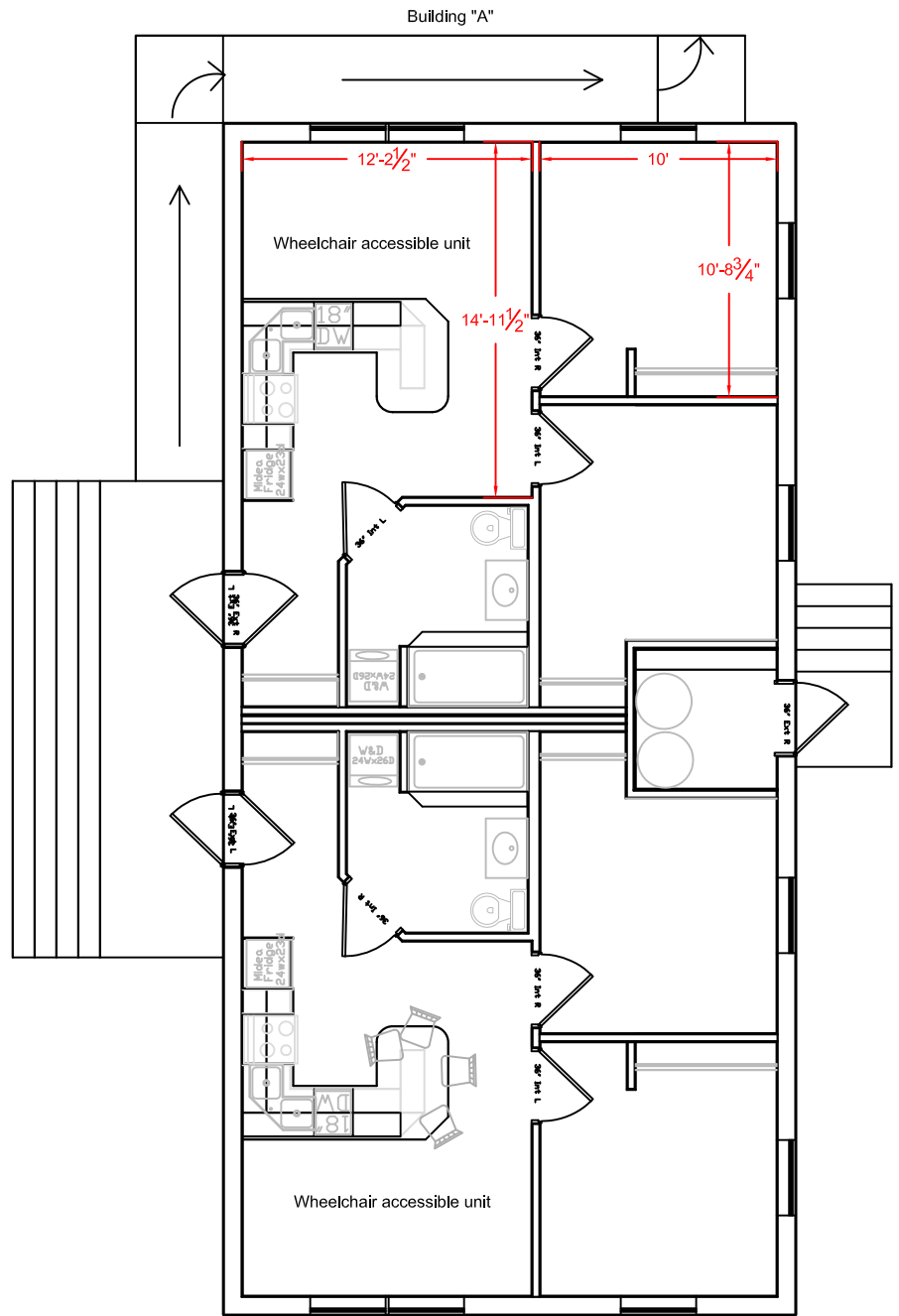
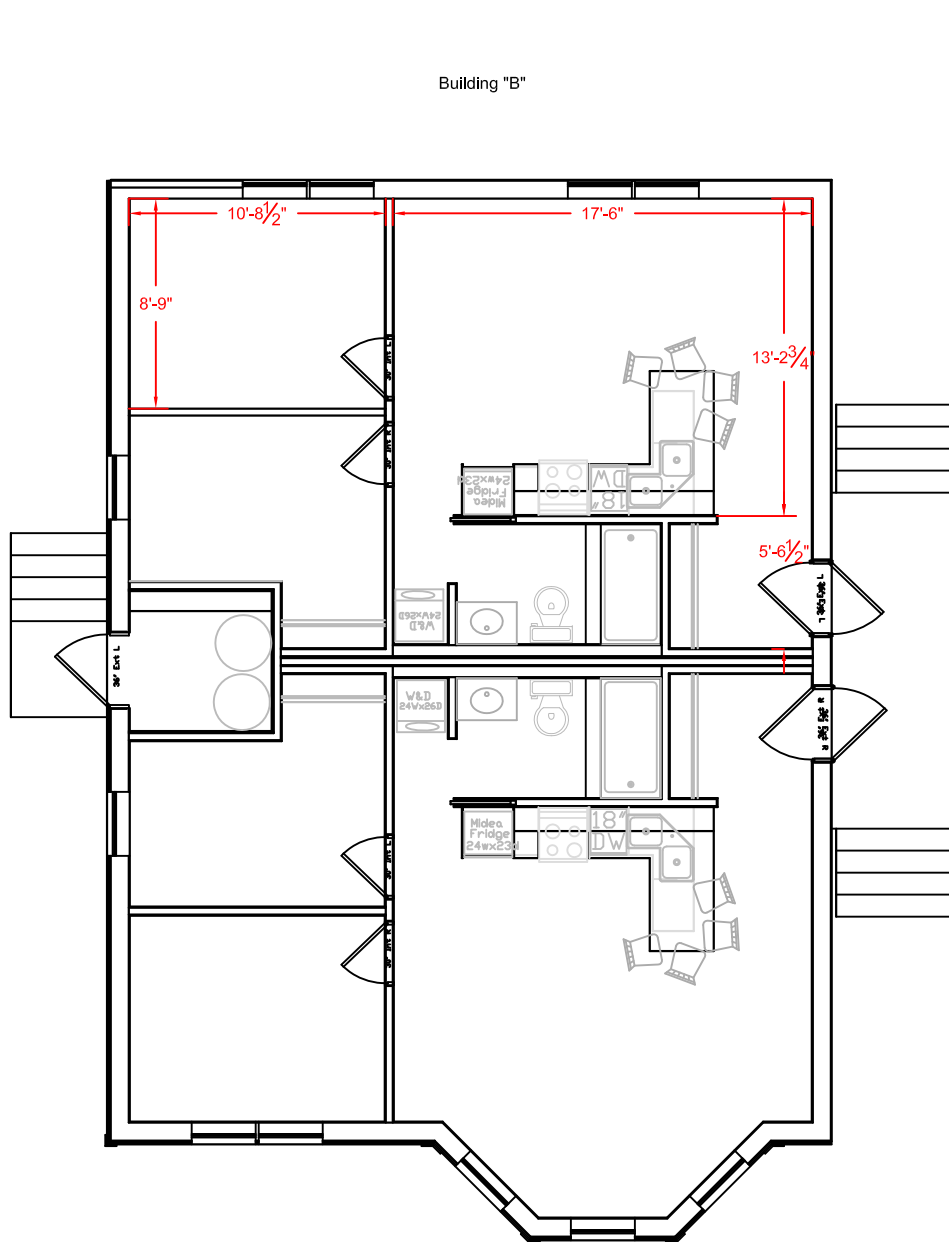
# NOTES:

- Buildings are 2,400sqft, 2 floors @ 1/200sqft/floor
- Both buildings have 4 units @ approx 600sqft/unit w 1 vehicle parking/unit
- Building "A" has 2 handicap access units on ground floor
- Building "A" to be built prior to removal of existing building
- Buildings would have different roofs, siding and windows



<b>ORO</b> ORO ENTERPRISES LTD YUKON TERRITORY, CANADA	FILENAME LITER INCHES SCALE 1/16"=1'	TITLE KVA Dbl 4plex Site Plan	SHEET DWS. NO. REV. 29Jun2019
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NOTES:

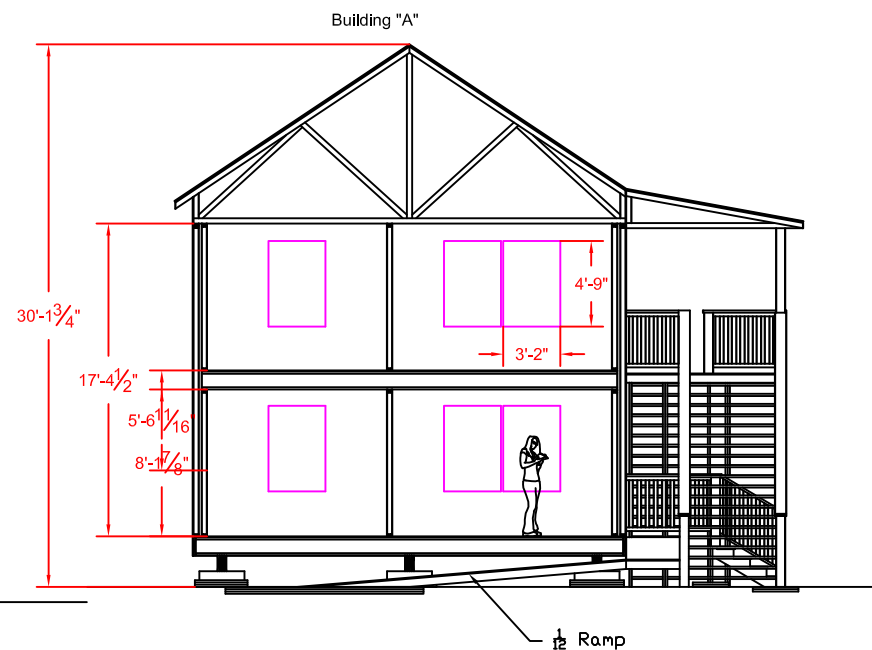
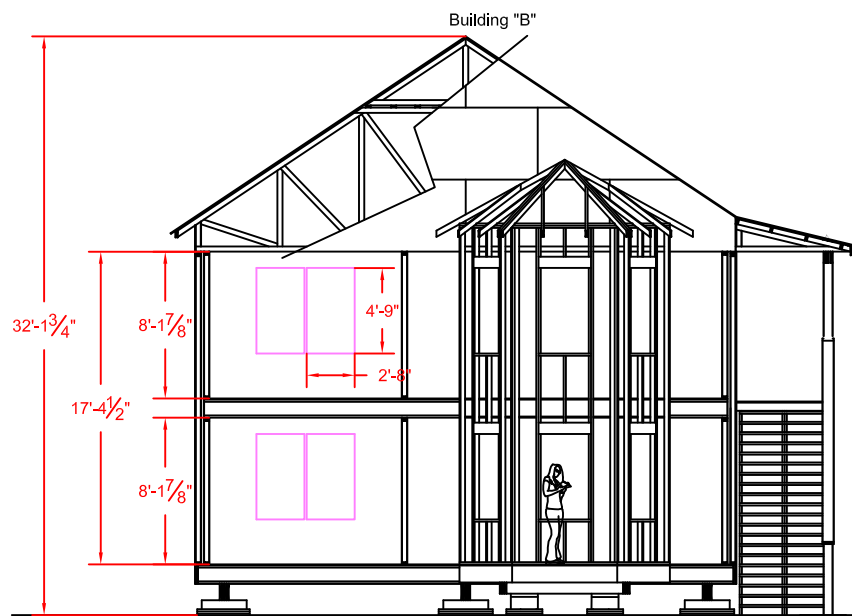
- Vinyl snap lock plank throughout w vinyl snap lock tile in entrances & bathrooms
- All windows vinyl, triple glaze, Low "E" Argon, Zone 3, single hung w  $\frac{3}{4}$ " Crezon returns
- 1x6 finger jointed primed & painted baseboards & 1x4 same case
- All LED lighting
- Individual HRV for each unit on humidistat control w timer override in bathrooms

DATE 10/01/20	ORO	ORO ENTERPRISES LTD YUKON TERRITORY, CANADA
DESIGNED BY 10/01/20	TITLE KVA Dbl 4plex Ground floor	REV. 29Jan2019
FILENAME 10/01/20		
UNITS Inches	SHEET	DWS. NO.
SCALE 1/8"=1'		

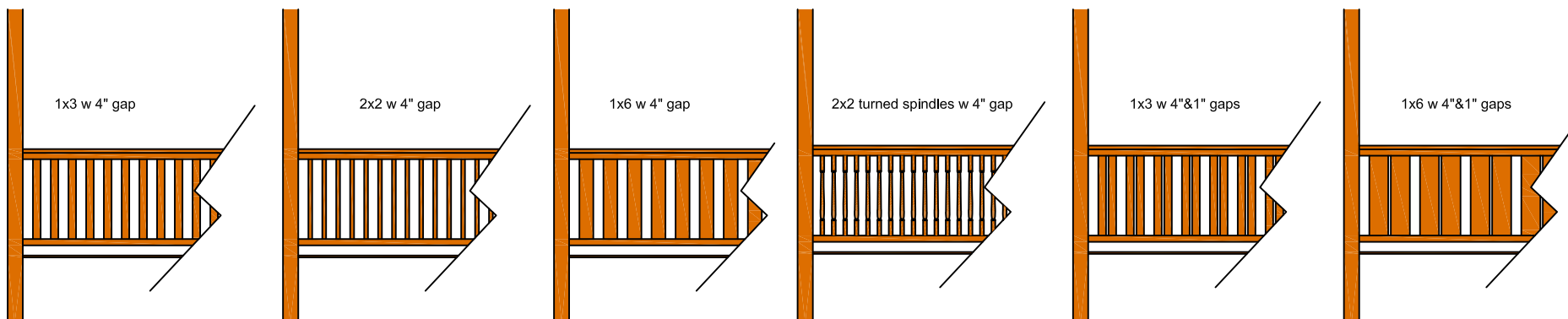
The floor plan illustrates a symmetrical two-story residential layout. The central feature is a staircase connecting the two levels. On the right side, there is a large entrance area with a door leading to a living space. This space contains a sofa, a coffee table, and a television. Adjacent to the living area is a dining area with a table and chairs. The kitchen is located at the back of the unit, featuring a hidden fridge (24x23), a sink, and a stove. A bathroom with a toilet and sink is situated next to the kitchen. A bedroom with a bed is located at the front of the unit. The left side of the plan is a mirror image of the right side, with a similar layout of living, dining, kitchen, bathroom, and bedroom. The overall design is functional and modern, with a focus on efficient use of space.

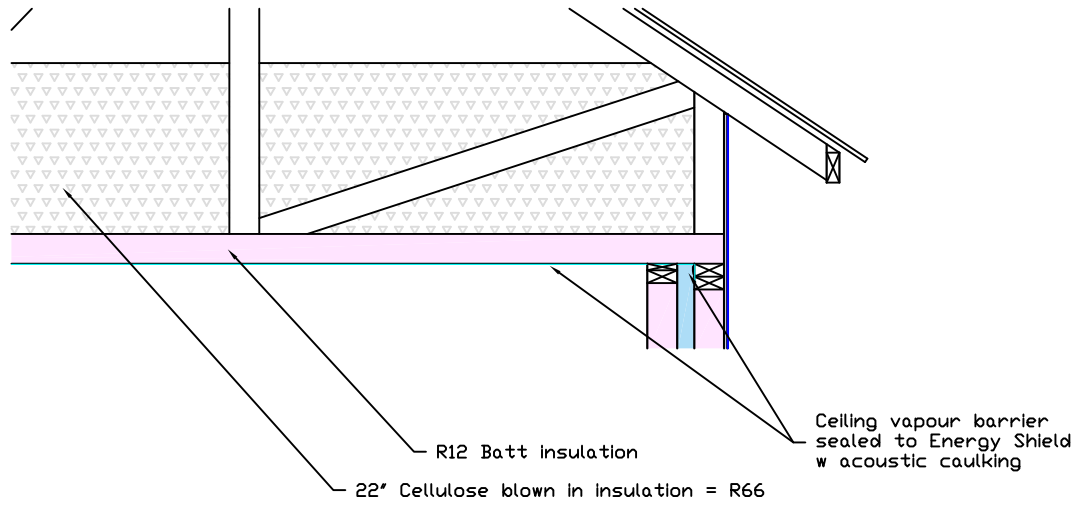
Building "A"

The floor plan for Building "A" shows a symmetrical layout with two identical units. Each unit features a kitchen with a stove, sink, and refrigerator, a living area with a sofa and coffee table, a bedroom with a bed, a bathroom with a tub/shower, toilet, and sink, and a closet. The plan also includes a central hallway with two doors labeled '1' and '2', and a set of stairs at the top left.

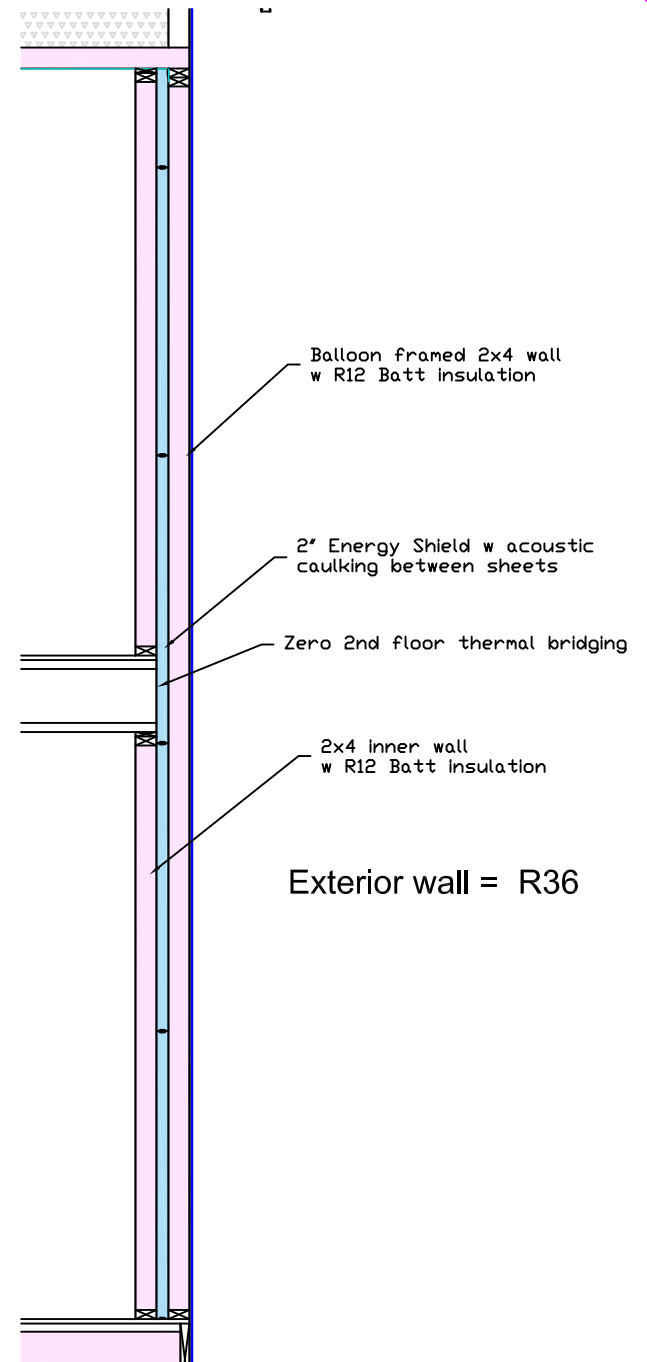
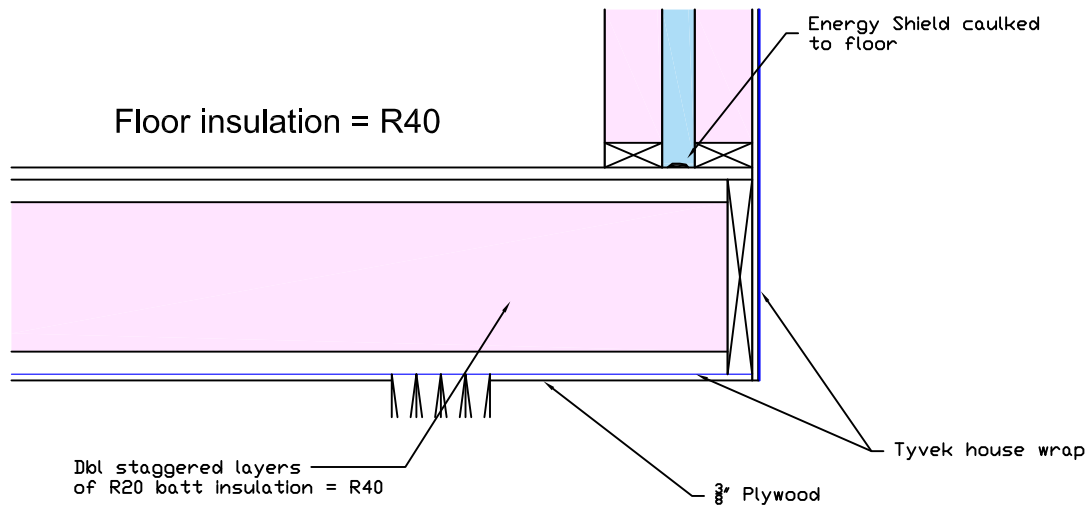


Various Railing Options





Attic insulation = R78



Exterior wall = R36

<div> <div> <div>ORO</div> <div>ORO ENTERPRISES LTD</div> <div>YUKON TERRITORY, CANADA</div> </div> </div>		<div> <div> <div>15/01/20</div> <div>15/01/20</div> </div> </div>	
<div> <div> <div>FILE NAME</div> <div>KVA Dbl 4plexs</div> </div> </div>		<div> <div> <div>TITLE</div> <div>Floor, Ext walls &amp; Attic Insulation</div> </div> </div>	
<div> <div> <div>UNITS</div> <div>Inches</div> </div> </div>		<div> <div> <div>SCALE</div> <div>3/16"=1'</div> </div> </div>	
<div> <div> <div>SHEET</div> <div></div> </div> </div>		<div> <div> <div>DWG. NO.</div> <div>29Jan2019</div> </div> </div>	

# Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

<b>SUBJECT:</b>	North End Large Block Options	
<b>PREPARED BY:</b>	Clarissa Huffman, CDO	<b>ATTACHMENTS:</b> n/a
<b>DATE:</b>	March 12, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	n/a	

## OPTIONS

It is respectfully recommended that Council select between the following options, and direct administration to indicate their preference to Yukon Government:

1. Sub-Option A (6 large)
2. Sub-Option B (as amended – four small, four large)
3. Sub-Option C (as amended – six small)

## ISSUE

Administration has been asked to provide direction to Yukon Government on the preferred configuration of Block B, Smith Addition (the large vacant block between Edward and George Streets), as part of detailed design for the North End Plan.

## BACKGROUND SUMMARY

The North End briefing note from April 2018 identified sub-options A-E for the configuration of Block B. After further consultation with Council and the community, sub-option B was selected for the final concept in order to create a range of lot sizes to help meet community need.



**Figure 1.** Interim Sub-options



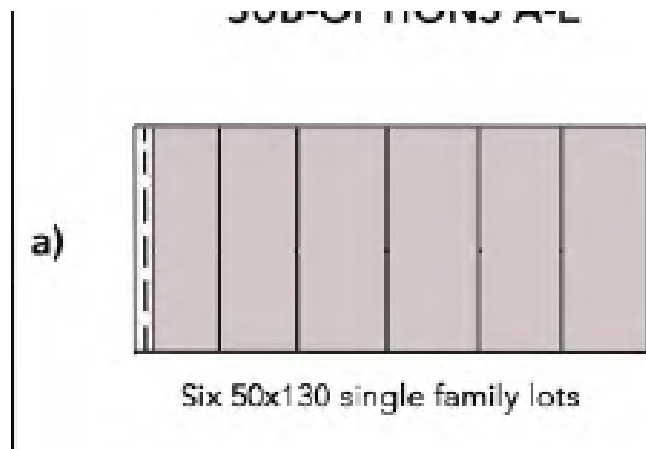
**Figure 2.** Final Development Concept

Upon further investigation, it was discovered that sub-option B would be the most challenging and expensive to provide water and sewer service to. Servicing in this scenario could be provided in one of two ways. First, the project could utilize easements through the three small Second Ave. properties to provide servicing to the three small Front St. properties, which would render the developable area of the properties smaller than the allowable lot size in the Zoning Bylaw. The second option would be to route servicing along Front St., which would require approximately 200m of additional pipe to run up Albert St and back to Duke before travelling along Front St, due to depth of bury requirements. Therefore, Yukon Government has requested that the City of Dawson provide direction on what alternate option is preferred.

## ANALYSIS / DISCUSSION

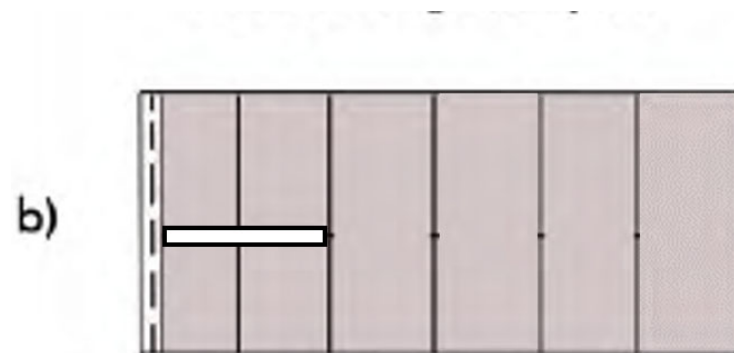
The options currently being considered are sub-option A, a variation of sub-option B, and a variation of sub-option C. Options D and E are not being considered further, as there was no indicated community support or preference for multi-family residential in this location. The results of public engagement during the North End Plan revealed that of those that participated, there was highest preference for a medium lot (50x100), followed closely by a small lot (50x60). Large lots (50x130) were not identified as a preference for this area during the engagement.

### Sub-Option A



Sub-option A is preferred from an operations and maintenance perspective, as the service can be a straight line down second avenue. However, it provides the lowest number of lots and no range of size to accommodate different community demographic needs. Additionally, this option provides six large sized lots, which was not indicated as a preference during the engagement phase.

### Sub-Option B (altered)



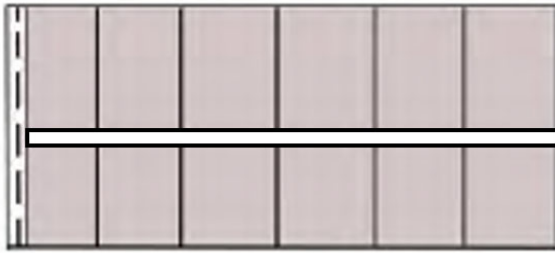
An alternative to avoid requiring easements would be to have four small (approximately 50x50-60) single-family lots adjacent to the Edward St. pathway, with an alley in between to run services to the two Front St. lots, and 4 large single-family lots to the north. This option increases the developable area of the two small Second Ave. lots, and is more feasible from a cost perspective as compared to

the original sub-option B configuration. This option is less preferable from a Public Works perspective as compared to sub-option A. However, this option does provide more range and choice in lot size, and more overall lots. With a few options for medium sized lots on the other side of Second Ave., this option may provide the best overall range and choice of lot sizes for the community.



### Sub-Option C (altered)

c)

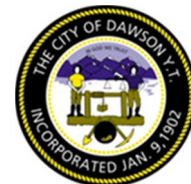


The final option being considered is sub-option C, with the inclusion of the alley. This would result in 12 small (approximately 50x50-60) lots, which is essentially the same configuration that currently exists in the survey fabric in that location. This option would be serviced the 6 Front St. lots through the alley. The size of the alley required would need to be determined but would likely need to be between 10-20 feet. This option

provides the most amount of lots and there was an expressed preference for small-sized lots as compared to large. However, similar to sub-option A, the range and choice provided is limited to one lot size. Additionally, this option would require strong support from administration to ensure that zoning and parking requirements are enforced appropriately. With small lots, there is a higher risk of challenges with respect to parking, outdoor storage, and setbacks, as is evident in other small lot developments completed recently in Dawson.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

# Report to Council



☒ For Council Decision    ☐ For Council Direction    ☐ For Council Information

☐ In Camera

<b>AGENDA ITEM:</b>	DRAFT Asset Management Policy	
<b>PREPARED BY:</b>	T. Buhler	<b>ATTACHMENTS:</b> ▪ DRAFT Asset Management Policy
<b>DATE:</b>	March 18, 2019	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> Bylaw No. 12-23, 2012 Official Community Plan		

## RECOMMENDATION

THAT Council approve the DRAFT Asset Management Policy as presented.

## ISSUE / PURPOSE

The purposed of the policy is to set guidelines for implementing organization-wide asset management processes within the City of Dawson.

## BACKGROUND SUMMARY

The City of Dawson has taken steps to improve how it manages its assets through the creation of a Project Manager position that oversees asset management duties. City of Dawson has approved Phase 1 of an Asset Management System Implementation project. The development of a policy to ensure the purpose is met is another step forward in managing our assets.

## ANALYSIS / DISCUSSION


This DRAFT policy includes reference to both natural and engineered assets. The existing Tangible Capital Asset Policy #11-01 does not cover the natural assets or the roles and responsibilities associated with managing both natural and engineered assets. The DRAFT policy is based on similar asset management policies for small municipalities in Canada and has previously been reviewed by City of Dawson Committee of the Whole and revisions made accordingly. Associated Engineering Asset Specialists and Consultants working together on the *Dawson City Integrated Energy and Facility Condition Assessment* report have also reviewed the draft policy.

## ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES

Bylaw No. 12-23, 2012 Official Community Plan: *Implement an organization-wide asset management processes to ensure the provision and development of municipal infrastructure is effective and efficient.*

The *Federal Gas Tax Agreement* requires municipalities to develop and implement an asset management plan and report asset management outcomes to AMO. Municipalities must meet – or demonstrate progress toward meeting – these requirements to receive federal Gas Tax funds. An Asset Management Policy is one part of this plan.

## APPROVAL

<b>NAME:</b>	Cory Bellmore, CAO	<b>SIGNATURE:</b> 
<b>DATE:</b>	March 13, 2019	



# City of Dawson

## Asset Management Policy

### # 2018-04

## POLICY STATEMENT

This policy sets guidelines for implementing organization-wide asset management processes to ensure the provision and development of municipal infrastructure is: effective and efficient (*Official Community Plan*, Bylaw No. 2018-18), and in compliance with Public Sector Accounting Board (PSAB) standard PS 3150 which requires municipalities and First Nations to report Tangible Capital Assets (TCA) on their Statement of Financial Position effective January 1, 2009.

The 2018 Official Community Plan (currently in the bylaw adoption process) sets out a vision for the future. A significant component of any community's future relies heavily on the past accomplishments, present day actions and future planning and prospects. The City of Dawson clearly articulates this in the community vision.

### Community Vision:

**Honouring the Past, Sharing the Present, Embracing the Future**

### Guiding Principals:

#### 3.4 Comprehensive development practices

##### Invest in municipal infrastructure

The Official Community Plan (OCP) is the overall guiding document for municipal growth and development. The OCP sets the course of direction for the community for the coming years and should embody, support and direct future policy and development matters. To be successful in asset management requires that all elements of community growth and development are recognized as being important and hence investing in for future generations. Administration, operations, planning and finance functions must be sufficiently integrated for effective decision making and information flow.

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## 1.00 Purpose

1.01 The purpose of this policy is to set guidelines for implementing organization-wide asset management processes within the City of Dawson.

## 2.00 Definitions

2.01 The following terms are used within this policy and are defined as follows:

- a) “asset management” means an integrated, lifecycle approach to effective stewardship of infrastructure assets to maximize benefits, manage risk and provide satisfactory levels of service to the public in a sustainable manner.
- b) “engineered assets” means assets that have been constructed and are owned (e.g., watermains, roads, buildings), land that is owned and supports assets (e.g., land under roads or buildings), or land that is undeveloped and owned. These assets must be operated, maintained, managed, and, except for land, ultimately replaced as they meet the end of their lifecycle.
- c) “level of service” means the service level delivered to the public. This can take the form of the selection of services that are provided (e.g., recreation programs, compost disposal), the standard of infrastructure in place (e.g., gravel road vs. paved road), or the standard to which an asset is maintained (e.g., the frequency of snow removal). Council will determine the level of service based on consultation with administration and the public. Level of service will directly affect utility fees or taxation.
- d) “natural asset” means naturally occurring land or subsurface features which perform or support service delivery (e.g., Dawson City Aquifer). This category also includes artificial features that mimic naturally occurring features (e.g., dike, ditches). If these assets did not exist, engineered assets would be required to provide these services. Natural assets must be operated and maintained.
- e) “risk” means analysis of the ‘likelihood’ and the ‘consequence’ of a given event. Establishing the risk associated with lower infrastructure performance due to levels of service or postponement of asset replacement will identify system vulnerabilities and assist in prioritizing work.
- f) “sustainable” means meeting the needs of the present without compromising the ability of future generations to meet their own needs. In relation to asset management a sustainable approach takes into consideration the current and future benefits and costs of existing and new assets or services.

## 3.00 Objective

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3.01 To ensure adequate provision is made for operations, maintenance and long-term replacement of major engineered and natural assets by:

- a) Maintaining assets in the most natural, energy-efficient and reliable manner that cost the least to operate over the life cycle of the asset;
- b) Ensuring the services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to all users within the City of Dawson;
- c) Managing engineered and natural assets by implementing appropriate asset management strategies and allocating appropriate financial resources for those assets;
- d) Fostering an environment where all employees take an integral part in overall management of assets by creating and sustaining asset management awareness throughout the organization through training and development;
- e) Ensuring resources and operational capabilities are identified and responsibilities for all areas of asset management are appropriately assigned;
- f) Continually seeking opportunities for improving efficiencies in operations, maintenance and asset replacement practices;
- g) Demonstrating transparent and responsible asset management processes that align with established best practices; and
- h) Meeting legislative requirement for asset management.

## **4.00 Policy**

### **4.01 Background**

- a) The City of Dawson is committed to implementing a systematic asset management methodology to apply appropriate best practices across all areas of the organization. This includes ensuring that assets are planned, created, operated, maintained, renewed, and disposed of, where appropriate, in accordance with the City's levels of service priorities.
- b) Adopting asset management principles will assist council in achieving its strategic plans and long term financial objectives.
- c) A strategic approach to asset management will ensure that the City of Dawson delivers the appropriate level of service through its assets.

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## 4.02 Principles

- a) A consistent asset management strategy will be used for implementing appropriate asset management best practices through all departments of the City of Dawson.
- b) Levels of service will continue to be determined and refined in consultation with the community.
- c) All relevant legislative requirements together with social, economic and environmental impact are to be considered.
- d) Asset management principles will be integrated within existing planning and operational processes.
- e) Natural assets are recognized by council as performing essential service delivery and will be identified and managed in a similar manner as engineered assets.
- f) An asset management plan will be developed for major service/asset categories.
- g) An inspection regime will be used as a part of asset management practices to ensure agreed service levels are maintained and to identify asset renewal priorities.
- h) Asset renewals and levels of service defined in the adopted asset management plan and long term financial plans will form the basis of annual budget estimates.
- i) Asset renewal plans will be prioritized and implemented progressively based on agreed level of service and the effectiveness of the current assets to provide that level of service.
- j) Systematic and cyclical reviews will be applied to all asset classes and are to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practices.
- k) Life cycle costs will be reported and considered in all decisions relating to new services and asset classes and upgrading of existing services and asset classes as soon as they are established.
- l) Training in asset and financial management will be provided for relevant staff.

## 5.00 Scope

5.01 This Policy applies to all City of Dawson activities.

## 6.00 Legislation

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6.01 All aspects of asset management within the City of Dawson shall be conducted in accordance with applicable legislation.

## **7.00 Related Documents**

7.01 Tangible Capital Asset Policy #11-01.

7.02 **Facility Enhancement Plan (to be developed)**

## **8.00 Responsibilities**

8.01 Asset management is an organization-wide responsibility that involves all staff and members of council in the effective implementation of sustainable service delivery.

8.02 Council is responsible for:

- a) Adopting the *Asset Management Policy* and future updates;
- b) Allocation of resources;
- c) Providing high level oversight of the delivery of the organization's asset management strategy; and
- d) Ensuring that organizational resources are appropriately utilized to address the organization's strategic plans and priorities.

8.03 The Chief Administrative Officer has overall responsibility for:

- a) Developing asset management strategies, plans, and procedures, in conjunction with the management team;
- b) Reporting to council and updating the community regularly on the status, effectiveness, and performance of work related to the implementation of the *Asset Management Policy*; and
- c) Considering and incorporating asset management in all other corporate plans (e.g. Strategic Plans).
- d) **Ensuring the incorporation of relevant duties related to asset management are included in the job descriptions for administrative staff.**

## **9.00 Review Date**

9.01 This policy shall be reviewed every 5 years, concurrent to the Official Community Plan review.

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**POLICY TITLE:** *Asset Management Policy*

**POLICY #:** 2018-03

**EFFECTIVE DATE:**

**ADOPTED BY COUNCIL ON:**

**RESOLUTION #:**

Wayne Potoroka, Mayor

Cory Bellmore, CAO

**Note:** For greater clarity it would be beneficial to look at a three to four year operational and capital budgets. In BC for example the annual budget comes from the four to five year capital and operational budget. This includes budgeting for a surplus of a set percentage (eg 10%) this surplus then provides the basis for reserve funding to address asset investment over the long term. While 10% may be high at the outset the principal is to start saving towards these needed future expenditures / investments that will maintain and enhance the asset life expectancy. We can discuss this more in future but wanted to initiate conversations on the matter.



		a	B	c	d		
		2018 Fees & Charges rates	This column represents some specific fee increases, 1.5% increase on W&S excluding an increase to residential and a closer range % increase to waste management across ratepayers	This column represents some specific fee increases, and a 1.5% increase in W&S across all rate payers	This column represents some specific fee increases, a 1.5% increase in W&S excluding an increase to residential with a change for the senior discount from \$460/year to 40%, and a closer range % increase to waste management across ratepayers		
<b>Administration</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>		<b>Unit</b>
	Certified Bylaw	\$10.00	\$15.00	\$15.00	\$15.00		per bylaw
	NSF Cheque Service Charge	\$40.00	\$40.00	\$40.00	\$40.00		each
	Stop Payment Fee	\$30.00	\$35.00	\$35.00	\$35.00		each
	Processing Fee (tax Liens, land registrations)	\$30.00	\$35.00	\$35.00	\$35.00		each
	Tax Certificate	\$30.00	\$35.00	\$35.00	\$35.00		per property
<b>Animal Control</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>		<b>Unit</b>
	License Fee, Annual - Dangerous animal	\$250.00	\$250.00	\$250.00	\$250.00		per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	\$75.00	\$75.00	\$75.00		per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	\$40.00	\$40.00	\$40.00		per dog
	Feed and Care While Impounded	\$25.00	\$25.00	\$25.00	\$25.00		per dog, per day
	Impound - First Occurrence	\$25.00	\$25.00	\$25.00	\$25.00		per dog
	Impound - Second Occurrence	\$75.00	\$75.00	\$75.00	\$75.00		per dog
	Impound - Third Occurrence	\$125.00	\$125.00	\$125.00	\$125.00		per dog
	Impound - Fourth Occurrence	\$300.00	\$300.00	\$300.00	\$300.00		per dog
	Impound - Fifth and Subsequent Occurrences	\$500.00	\$500.00	\$500.00	\$500.00		per dog
	Replacement Tag	\$15.00	\$15.00	\$15.00	\$15.00		per unit
	Special Needs Dog	No Fee	No Fee	No Fee	No Fee		
<b>Business Licensing</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>		<b>Unit</b>
	Local - Initial Business License Fee	\$125.00	\$125.00	\$125.00	\$125.00		per year
	Local - Additional Business License for same location	\$60.00	\$60.00	\$60.00	\$60.00		per year
	Regional - Business License Fee	\$210.00	\$210.00	\$210.00	\$210.00		per year
	Non-Local - Business License Fee	\$600.00	\$600.00	\$600.00	\$600.00		per year

Cable System	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Analog Service - Residential Regular Rate	\$45.00	\$45.00	\$45.00	\$45.00	per month
	Analog Service - Residential Senior Rate	\$41.50	\$41.50	\$41.50	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$45.00	\$45.00	\$45.00	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:					
	Base Rate, plus	\$150.00	\$150.00	\$150.00	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$18.00	\$18.00	\$18.00	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$6.00	\$6.00	\$6.00	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$70.50	\$70.50	\$70.50	\$70.50	per month
	Digital Service - Residential Senior Rate	\$63.50	\$63.50	\$63.50	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$5.40	\$5.40	\$5.40	\$5.40	per month
	Digital Additional Programming:					
	Digital Specialty Package #1 - Educational	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #2 - Business & Info	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #3 - Variety & Special Int.	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #4 - Lifestyle	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #5 - Primetime	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #6 - More Sports	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #7 - Family / Kids	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #13 - Time Shift #1	\$1.00	\$1.00	\$1.00	\$1.00	per package per month
	Digital Specialty Package #16 - Extra Variety	\$5.40	\$5.40	\$5.40	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$22.25	\$22.25	\$22.25	\$22.25	per package per month
	Digital Specialty Package #24 - Super Channels	\$15.50	\$15.50	\$15.50	\$15.50	per package per month
	Digital Stand Alone Channels: EWTN, OUT TV, Playboy, Hustler	\$22.50	\$22.50	\$22.50	\$22.50	per channel per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)		??	??	??	Seating capacity 50-100
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)		??	??	??	Seating capacity 100+
	High Definition Additional Programming:					
	High Definition Specialty Package #1 - Entertainment HD	\$8.50	\$8.50	\$8.50	\$8.50	per package per month
	High Definition Specialty Package #2 - Sports HD	\$5.00	\$5.00	\$5.00	\$5.00	per package per month
	High Definition Specialty Package #3 - Network HD	\$5.00	\$5.00	\$5.00	\$5.00	per package per month
	High Definition Specialty Package #4 - Movie HD	\$5.00	\$5.00	\$5.00	\$5.00	per package per month
	Connection for new service:					
	Administration/Connection Fee (Connection already exists)	\$55.00	\$55.00	\$55.00	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	1 month Levy	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	Cost+15%	Cost+15%	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$90.00 plus one month service	\$90.00 plus one month service	service	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	\$25.00	\$25.00	\$25.00	per transfer
	Fibre Optic Rental	\$315.00	\$315.00	\$315.00	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$55.00	\$55.00	\$55.00	\$55.00	per month Per each additional pair of fibre

Camping Bylaw	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Fee to remove a tent	\$75.00	\$75.00	\$75.00	\$75.00	per tent
	Storage fee for tent	\$10.00	\$10.00	\$10.00	\$10.00	per tent per day
Cemetery	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	\$625.00	\$625.00	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	\$425.00	\$425.00	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus actual costs	plus actual costs	plus actual costs	plus actual costs	each
	Plot and Perpetual Care - Ashes	\$300.00	\$300.00	\$300.00	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$575.00	\$575.00	\$575.00	\$575.00	each
Development & Planning	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Advertising - Required Advertising associated with any application	0	\$80	\$80	\$80	signage replacement fee
	Appeal to Council	\$105.00	\$105.00	\$105.00	\$105.00	per application
	Application to Consolidate	\$105.00	\$105.00	\$105.00	\$105.00	per application
	Cash in Lieu of on-site parking	\$3,100	\$3,100.00	\$3,100.00	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	\$210.00	\$210.00	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential		\$0.00	\$0.00	\$0.00	
	Base Rate, plus	\$260.00	\$260.00	\$260.00	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	\$0.25	\$0.25	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	\$210.00	\$210.00	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	\$1.00	\$1.00	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (additions and changes to main	\$105.00	\$105.00	\$105.00	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling access	\$25.00	\$25.00	\$25.00	\$25.00	per application
	Development Permit Application - Residential Build (Single-Detached/Secondary Sui	\$155.00	\$155.00	\$155.00	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	\$25.00	\$25.00	\$25.00	per application
	Extension of Approval	\$105.00	\$105.00	\$105.00	\$105.00	per application
	OCP Amendment application	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	\$210.00	\$210.00	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	\$0.00	\$0.00	\$0.00	per application
	Subdivision Application Fee	\$105.00	\$105.00	\$105.00	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days	\$25.00	\$25.00	\$25.00	\$25.00	per application
	Temporary Development Permit - More than 7 days	\$105.00	\$105.00	\$105.00	\$105.00	per application
	Variance Application	\$105.00	\$105.00	\$105.00	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	\$410.00	\$410.00	\$410.00	per application
	Water and Sewer Load Capacity Charge	As per W&S Services Fee Schedule	As per W&S Services Fee Schedule	As per W&S Services Fee Schedule	As per W&S Services Fee Schedule	refer to page 12

Fire Protection	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Inspection Service: Third Party Requests for Business Premises	\$75.00	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: File Search	\$75.00	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Request for on-site inspection	\$75.00	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Non-routine inspection	\$75.00	\$75.00	\$75.00	\$75.00	per hour
	Burning Permit Application	\$0.00	\$0.00	\$0.00	\$0.00	per application
	False Alarm Responses:					
	1-2 responses per calendar year	No Fee	No Fee	No Fee	No Fee	
	3-5 responses per calendar year	\$250.00	\$250.00	\$250.00	\$250.00	per response
	greater than five responses per calendar year	\$500.00	\$500.00	\$500.00	\$500.00	per response
	Emergency Response		\$0.00	\$0.00	\$0.00	
	Base Rate, plus	\$500.00	\$500.00	\$500.00	\$500.00	per hour, per unit plus disposable materials
	Disposable materials	Costs + 21.5% Markup	Costs + 21.5% Markup	Costs + 21.5% Markup	Costs + 21.5% Markup	
	Confined Space Rescue Stand-by		\$500.00	\$500.00	\$500.00	per request
	Confined Space Rescue Response		\$500 + actual costs	\$500 + actual costs	\$500 + actual costs	per response
Public Works	Fee Description	Fee	Proposed	Proposed	Proposed	Unit
	Equipment Rental including operator:					
	Backhoe	\$150.00	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Labour:					
	Service Call / double time	\$150.00	\$150.00	\$150.00	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	\$120.00	\$120.00	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	\$80.00	\$80.00	\$80.00	per employee per hour (min 1 hr)
	Other:					
	External contractor and material mark-up	21.5%	21.5%	21.5%	21.5%	
	Municipal Dock Rental	\$105.00	\$105.00	\$105.00	\$105.00	per foot per season

Recreation and Parks	Fee Description	Fees	Proposed	Proposed	Proposed		Unit
	Art & Margaret Fry Recreation Centre						
	Arena Ice Rental - Adult	\$120.00	\$120.00	\$120.00	\$120.00		hour
	Arena Ice Rental - Youth	\$60.00	\$60.00	\$60.00	\$60.00		hour
	Arena Ice Rental - Tournament*	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00		per tournament
	Arena Ice Rental - Tournament additional hours*	\$50.00	\$50.00	\$50.00	\$50.00		hour
	Change fee	\$100.00	\$100.00	\$100.00	\$100.00		
	Arena Dry Floor	\$550.00	\$550.00	\$550.00	\$550.00		per day or part thereof
	Arena Dry Floor - Non-profit	\$400.00	\$400.00	\$400.00	\$400.00		per day or part thereof
	Arena Kitchen	\$156.00	\$175.00	\$175.00	\$175.00		per day or part thereof
	Arena Kitchen - Non-profit	\$105.00	\$110.00	\$110.00	\$110.00		per day or part thereof
	Arena Rec Room - program	\$15.00	remove	remove	remove		hour
	Arena Rec Room - private event	\$40.00	remove	remove	remove		first hour
	Arena Rec Room - private event	\$15.00	remove	remove	remove		each additional hour
	Arena Concession Area	\$40.00	\$45.00	\$45.00	\$45.00		per day or part thereof
	Arena - Child Day Pass (3-12 years)	\$3.50	\$3.50	\$3.50	\$3.50		day
	Arena - Chid 10 Punch Pass (3-12 years)	\$30.80	\$30.80	\$30.80	\$30.80		10 times
	Arena - Child Season Pass (3-12 years)	\$140.00	\$140.00	\$140.00	\$140.00		season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	\$4.50	\$4.50	\$4.50	\$4.50		day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$39.60	\$39.60	\$39.60	\$39.60		10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	\$180.00	\$180.00		season
	Arena - Adult Day Pass (19-59 years)	\$5.25	\$5.25	\$5.25	\$5.25		day
	Arena - Adult 10 Punch Pass (19-59 years)	\$46.20	\$46.20	\$46.20	\$46.20		10 times
	Arena - Adult Season Pass (19-59 years)	\$210.00	\$210.00	\$210.00	\$210.00		season
	Arena - Family Day Pass (related & living in one household)	\$12.25	\$12.25	\$12.25	\$12.25		day
	Arena - Family 10 Punch Pass (related & living in one household)	\$107.80	\$107.80	\$107.80	\$107.80		10 times
	Arena - Family Season Pass (related & living in one household)	\$470.00	\$470.00	\$470.00	\$470.00		season

Recreation and Parks	Fee Description	Fee	Proposed	Proposed	Proposed		Unit
	Parks & Greenspace						
	Minto or Crocus - Ball Diamond	\$120.00	\$120.00	\$120.00	\$120.00		per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	\$850.00	\$850.00	\$850.00		season
	<del>Minto or</del> Crocus - Day Camp	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		season
	Crocus - Concession	\$110.00	\$110.00	\$110.00	\$110.00		per day or part thereof
	Minto - Concession	\$150.00	\$150.00	\$150.00	\$150.00		per day or part thereof
	Minto - Kitchen <del>or Concession</del>	\$75.00	\$75.00	\$75.00	\$75.00		per day or part thereof
	Minto - Program Room - program	\$15.00	\$15.00	\$15.00	\$15.00		hour
	Minto - Program Room - private event	\$40.00	\$40.00	\$40.00	\$40.00		first hour
	Minto - Program Room - private event	\$15.00	\$15.00	\$15.00	\$15.00		each additional hour
	Parks or Greenspace*	\$52.00	\$52.00	\$52.00	\$52.00		per day or part thereof
	Gazebo*	\$52.00	\$52.00	\$52.00	\$52.00		per day or part thereof
	Picnic Shelter*	\$52.00	\$52.00	\$52.00	\$52.00		per day or part thereof
	Community Garden Plot	\$52.00	\$30.00	\$30.00	\$30.00		season
	Dawson City Swimming Pool						
	Swimming Pool Rental* - under 25 swimmers	\$120.00	\$120.00	\$120.00	\$120.00		hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	\$32.00	\$32.00	\$32.00		hour
	Swimming Pool - Child Day Pass (3-12 years)	\$3.50	\$3.50	\$3.50	\$3.50		day
	Swimming Pool - Chid 10 Punch Pass (3-12 years)	\$30.80	\$30.80	\$30.80	\$30.80		10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$140.00	\$140.00	\$140.00	\$140.00		season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$4.50	\$4.50	\$4.50	\$4.50		day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$39.60	\$39.60	\$39.60	\$39.60		10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	\$180.00	\$180.00		season
	Swimming Pool - Adult Day Pass (19-59 years)	\$5.25	\$5.25	\$5.25	\$5.25		day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$46.20	\$46.20	\$46.20	\$46.20		10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	\$210.00	\$210.00	\$210.00		season
	Swimming Pool - Family Day Pass (related & living in one household)	\$12.25	\$12.25	\$12.25	\$12.25		day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$107.80	\$107.80	\$107.80	\$107.80		10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	\$470.00	\$470.00	\$470.00		season

Recreation and Parks	Fee Description	Fee	Proposed	Proposed	Proposed		Unit
	Equipment Rental						
	Cross Country Ski Package*	\$10.00	\$10.00	\$10.00	\$10.00		per day or part thereof
	Cross Country Ski Package*	\$20.00	\$20.00	\$20.00	\$20.00		3 days
	Cross Country Ski Package*		\$40.00	\$40.00	\$40.00		7 days
	Cross Country Skis, boots or poles	\$5.00	\$5.00	\$5.00	\$5.00		per day or part thereof
	Snowshoes*	\$10.00	\$10.00	\$10.00	\$10.00		per day or part thereof
	Snowshoes*	\$15.00	\$15.00	\$15.00	\$15.00		3 days
	Coffee Urns	\$10.50	\$10.50	\$10.50	\$10.50		per day or part thereof
	Picnic Table	\$12.00	\$12.00	\$12.00	\$12.00		per day or part thereof
	Projector	\$20.00	remove	remove	remove		per day or part thereof
	Screen	\$20.00	remove	remove	remove		per day or part thereof
	Fitness Centre						
	Fitness Centre*	\$7.00	\$7.00	\$7.00	\$7.00		day
	Fitness Centre*	\$35.00	\$35.00	\$35.00	\$35.00		month
	Fitness Centre*	\$88.00	\$88.00	\$88.00	\$88.00		3 months
	Fitness Centre*	\$165.00	\$165.00	\$165.00	\$165.00		6 months
	Fitness Centre*	\$319.00	\$319.00	\$319.00	\$319.00		year
	Deposits						
	Damage Deposit - Facility	\$300.00	\$350.00	\$350.00	\$350.00		fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$50.00	\$100.00	\$100.00	\$100.00		fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	\$20.00	\$20.00	\$20.00		fully refundable if conditions met
	Deposit - Key	\$40.00	\$40.00	\$40.00	\$40.00		fully refundable if conditions met
	Program Cancellation	\$10.00	\$10.00	\$10.00	\$10.00		
	* indicates a 10% discount for youth, seniors or registered non-profit						

Traffic Control	Fee Description	Fee	Proposed	Proposed	Proposed		Unit
	Erection of Barriers for Public Utility	\$350.00	\$350.00	\$350.00	\$350.00		occasion
	Road Closure - Daily Fee	\$50.00	\$50.00	\$50.00	\$50.00		For each day over three days
	Temporary Road Closure Application Fee	\$75.00	\$75.00	\$75.00	\$75.00		occasion
Vehicle for Hire	Fee Description						
	Vehicle for Hire License or Renewal	\$100.00	\$100.00	\$100.00	\$100.00		per application
	Vehicle for Hire Operator's permit	\$30.00	\$30.00	\$30.00	\$30.00		per application
Waste Management	Fee Description	Fee	Proposed	Proposed			Unit
	Waste Management Fee - Commerical Space	\$218.00	300 (25/mo)	300 (25/mo)	300 (25/mo)		year
	Waste Management Fee - Institutional Residential	\$218.00	\$300.00	\$300.00	\$300.00		year
	Waste Management Fee - Non-vacant Institutional Space	\$218.00	300 (25/mo)	300 (25/mo)	300 (25/mo)		year
	Waste Management Fee - Residential Unit	\$147.05	\$195.00	\$216.00	\$195.00		year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	\$20.80	\$20.80	\$20.80		week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	\$50.70	\$50.70	\$50.70		month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	\$152.10	\$152.10	\$152.10		season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$58.30	\$75.00	\$0.00	\$75.00		year
	Waste Management Fee - Vacant Institutional Residential Lot	\$58.30	\$75.00	\$0.00	\$75.00		year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$45.65	\$60.00	\$0.00	\$60.00		year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$45.65	\$60.00	\$0.00	\$60.00		year
Water Delivery Service	Fee Description	Fee	Proposed	Proposed	Proposed		Unit
	One delivery every two weeks	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00		per year
	One delivery every two weeks	\$85.00	\$85.00	\$85.00	\$85.00		monthly installment payment
	One delivery per week	\$2,220.00	\$2,220.00	\$2,220.00	\$2,220.00		per year
	One delivery per week	\$185.00	\$185.00	\$185.00	\$185.00		monthly installment payment
Water and Sewer Services	Seniors Discount on Total Water and Sewer Charges	\$460.00	\$460.00	\$460.00	40.00%		



Water Services	Fee Description	Fee	1.50%	1.50%	1.50%	Unit
	Private owned/occupied Residential	\$626.20	\$626.20	\$635.59	\$626.20	per year
	Private owned/occupied Residential	\$156.55	\$156.55	\$158.90	\$156.55	quarterly installment
	Privately owned/rental Residential - Seignor Discounted	\$364.56	\$364.56	\$373.94	\$375.72	per year
	Privately owned/rental Residential	\$626.20	\$626.20	\$635.59	\$626.20	per year
	Privately owned/rental Residential	\$156.55	\$156.55	\$158.90	\$156.55	quarterly installment
	Trondek Hwechin residential	\$626.20	\$626.20	\$635.59	\$626.20	per year
	Trondek Hwechin residential	\$156.55	\$156.55	\$158.90	\$156.55	quarterly installment
	Commercial Residential	\$960.00	\$974.40	\$974.40	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$102.13	\$103.66	\$103.66	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$505.00	\$512.58	\$512.58	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$305.00	\$309.58	\$309.58	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$155.00	\$157.33	\$157.33	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino					
	First (2) Units (Refer to Table "A" for unit calculation)	\$420.00	\$426.30	\$426.30	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$135.00	\$137.03	\$137.03	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,125.00	\$1,141.88	\$1,141.88	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$180.00	\$182.70	\$182.70	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,125.00	\$1,141.88	\$1,141.88	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$925.00	\$938.88	\$938.88	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$460.00	\$466.90	\$466.90	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$460.00	\$466.90	\$466.90	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,125.00	\$1,141.88	\$1,141.88	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$180.00	\$182.70	\$182.70	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$85.00	\$86.28	\$86.28	\$86.28	per serviced space per year
	School	\$1,005.13	\$1,020.20	\$1,020.20	\$1,020.20	per classroom per year
	Car Wash	\$925.00	\$938.88	\$938.88	\$938.88	per year
	Sewage Disposal Facility	\$335.00	\$340.03	\$340.03	\$340.03	per year
	Public Shower & Staff Shower	\$290.00	\$294.35	\$294.35	\$294.35	per shower per year
	Stand Alone Sink	\$155.00	\$157.33	\$157.33	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$105.00	\$106.58	\$106.58	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$3.00	\$3.05	\$3.05	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

Sewer Services	Fee Description	Fee	1.50%	1.50%		Unit
	Private owned/occupied Residential	\$474.70	\$474.70	\$481.82	\$474.70	per year
	Private owned/occupied Residential	\$118.68	\$118.68	\$120.46	\$118.68	quarterly installment
	Private owned/occupied Residential - Senior Discounted	\$276.36	\$276.36	\$283.51	\$284.82	
	Privately owned/rental Residential	\$474.70	\$474.70	\$481.82	\$474.70	per year
	Privately owned/rental Residential	\$118.68	\$118.68	\$120.46	\$118.68	quarterly installment
	Trondek Hwechin residential	\$474.70	\$474.70	\$481.82	\$474.70	per year
	Trondek Hwechin residential	\$118.68	\$118.68	\$120.46	\$118.68	quarterly installment
	Commercial Residential	\$720.00	\$730.80	\$730.80	\$730.80	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$75.25	\$76.38	\$76.38	\$76.38	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$380.00	\$385.70	\$385.70	\$385.70	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$230.00	\$233.45	\$233.45	\$233.45	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$115.00	\$116.73	\$116.73	\$116.73	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino					
	First (2) Units (Refer to Table "A" for unit calculation)	\$315.00	\$319.73	\$319.73	\$319.73	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$100.00	\$101.50	\$101.50	\$101.50	per unit per year
	Non-Residential Washroom - Institutional	\$845.00	\$857.68	\$857.68	\$857.68	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$135.00	\$137.03	\$137.03	\$137.03	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$845.00	\$857.68	\$857.68	\$857.68	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$695.00	\$705.43	\$705.43	\$705.43	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$345.00	\$350.18	\$350.18	\$350.18	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$345.00	\$350.18	\$350.18	\$350.18	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$845.00	\$857.68	\$857.68	\$857.68	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$135.00	\$137.03	\$137.03	\$137.03	per janitorial room per year
	R.V. Park/Campground	\$47.50	\$48.21	\$48.21	\$48.21	per serviced space per year
	School	\$752.50	\$763.79	\$763.79	\$763.79	per classroom per year
	Car Wash	\$695.00	\$705.43	\$705.43	\$705.43	per year
	Sewage Disposal Facility	\$250.00	\$253.75	\$253.75	\$253.75	per year
	Public Shower & Staff Shower	\$220.00	\$223.30	\$223.30	\$223.30	per shower per year
	Stand Alone Sink	\$115.00	\$116.73	\$116.73	\$116.73	per sink per year
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	

<b>Water Delivery - Senior Discount</b>	Seniors Water Delivery Discount Discount:						
	One delivery every two weeks, if eligibility requirements met per water delivery b	\$408.00	\$408.00	\$408.00	\$408.00		per year
	One delivery every two weeks, if eligibility requirements met per water delivery b	\$34.00	\$34.00	\$34.00	\$34.00		per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$888.00	\$888.00	\$888.00	\$888.00		per year
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$37.00	\$37.00	\$37.00	\$37.00		per monthly installment
<b>W&amp;S - Load Capacity</b>	Load Capacity Charge-single family residential						
	Single family residential	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00		per unit (includes 2 bathrooms)
	Single family residential	\$415.00	\$415.00	\$415.00	\$415.00		per additional bathroom
	Multi-family or commercial property	\$415.00	\$415.00	\$415.00	\$415.00		per water outlet
<b>TABLE A:</b>							
151 - 200 = 8 units							
201 - 250 = 10 units							
251 - 300 = 12 units							
301 - 350 = 14 units							
351 - max = 16 units							
Plus 2 units for each additional 50 seating capacity							

## Proposed surcharge on single-use shopping bags

The low cost of producing and disposing of single-use items has increased the amount of disposable plastic products and packaging sold to consumers. Globally, only 14% of plastic is collected for recycling.

Plastics that are not recycled, like single-use bags, are an increasing problem because they end up in the environment. For example, plastic litter is prevalent in our waterways and forests. Plastic is found in the stomachs of wildlife and birds. Plastic takes thousands of years to break down. Even as it breaks down, plastic in our environment is still hazardous as tiny pieces of plastic are often eaten by fish and aquatic life. In Yukon, where many people eat locally-harvested fish or meat, this problem can affect humans directly.

Paper bags pose less of a hazard to our environment because they can be burned, recycled or composted, however they still require significant amounts of energy and natural resources to be produced – all to be used only one time.

Biodegradable single-use bags are not necessarily compostable and need specific conditions to degrade. Biodegradable bags also require a lot of energy to make, and often contain plastics and metal-additives that do not degrade in landfills.

In 2010, Northwest Territories passed legislation that applied a \$0.25 surcharge to all single-use retail bags (paper and plastic). Since this surcharge was applied, nearly 30 million fewer bags were purchased, keeping these bags from being disposed of in landfills or littered.

The Government of Yukon is proposing a similar surcharge to single-use shopping bags used at the point-of-sale (i.e. cashier/self-serve check-out).

Yukoners expressed support for targeting single-use paper and plastic products during public engagements that took place in 2014 and 2018 on other recyclable items. This is another phase of the government's ongoing work to expand the territory's recycling regime and make it more sustainable.

## Frequently asked questions

### What are these surcharges and how did you come up with them?

In 2010, NWT passed legislation that applied a \$0.25 surcharge to all single-use retail bags (paper and plastic). Since this surcharge was applied, nearly 50 million fewer bags were purchased, keeping these bags from being disposed of in landfills or littered. We are proposing a similar surcharge in Yukon. We are using public engagement to determine how the surcharge will be implemented.



### Share your thoughts

Go to [EngageYukon.ca](http://EngageYukon.ca) and complete the online survey before April 26, 2019.

Industry meetings will be taking place in April. To get more information about this engagement or if you have other questions, contact [envprot@gov.yk.ca](mailto:envprot@gov.yk.ca) or call 867-667-5683.



### **What kind of bags are proposed to be included or excluded for the surcharge?**

We are seeking input on what bags should be included or excluded. In Northwest Territories, single-use plastic and paper retail bags are included, while bags used for unpackaged bulk items, such as produce, bakery, candy and small hardware items, restaurant take out bags (paper or plastic), bags for prescription drugs and bags used for dry cleaning are excluded.

### **What will be done with all the money gathered from the bag surcharge?**

The proposed surcharge is entirely separate and will be collected in the Recycling Fund, which is entirely dedicated to reducing waste and recycling.

### **What are you doing to help retailers bring this in?**

The results of the engagement will help inform when and how this can be implemented to minimize the impacts on Yukon businesses. We are seeking feedback from retailers on how best implement these surcharges, including:

- best time of year to implement changes
- best way to ensure that fair administration of the system (by requiring manufacturers, distributors, retailers or multiple parties to register and remit surcharges)
- if implementation should be phased (with bigger stores first followed by smaller stores)

### **Why are you proposing a surcharge on paper if plastic is the real focus?**

Paper bags pose less of a hazard to our environment because they can be recycled or composted, however they still require significant amounts of energy and natural resources to be produced – all to be used only one time. This charge will hopefully get Yukoners to think about single-use products and change their behaviour.

### **What about biodegradable bags?**

They would be treated the same as single-use plastic bags. Not to be confused with compostable bags, biodegradable single-use bags are often not compostable and need specific conditions to degrade. Biodegradable bags require a lot of energy to make, and often contain plastics and metal-additives that do not degrade in landfills.

### **What about straws or other packaging?**

At this time, we are not proposing to add a surcharge to other single-use packaging (coffee cups, straws, etc.). However, more products will come forward for public engagement in the future. This is just a step in an on-going process to bring Yukon closer to national and international efforts.

### **What about the surcharge I already paid at some stores for bags?**

Some stores charge a fee to cover the costs of manufacturing shopping bags and this fee is kept by those stores. The proposed surcharge would apply to all stores whether or not a store collects a fee for bags.

### **What if the response to the survey is “no surcharge on bags”? Are there other methods to reduce plastic use?**

The Government of Yukon, along with partners such as Yukon municipalities and Zero Waste Yukon, is also working on education efforts to help encourage people to produce less waste.

