

MINUTES OF COUNCIL MEETING #C11-28 of the Council of the City of Dawson called for 7:00p.m. on Wednesday, November 9, 2011 in the Town of the City of Dawson Council Chambers.

PRESENT: Deputy Mayor William Kendrick
Councillor Wayne Potoroka
Councillor Rick Riemer
Councillor Stephen Johnson

ALSO PRESENT: CAO Jeff Renaud
Secretary Chelsea Parent

CALL TO ORDER: Deputy Mayor Kendrick called the meeting to order at 7:00PM.

ACCEPTANCE OF ADDENDUM AND ADOPTION OF THE AGENDA

NONE

AGENDA

C11-28-01 Moved by Councillor Potoroka, Seconded by Councillor Johnson that the agenda for Council Meeting #C11-28 be adopted as presented.

CARRIED 4-0

DELEGATIONS

C11-28-02 Moved by Councillor Riemer, Seconded by Councillor Johnson that Council move into Committee of the Whole for the purpose of hearing delegations.

CARRIED 4-0

Mr. Edward Stanford was present, on behalf of Urban Systems Ltd., to address Council regarding the Official Community Plan (OCP) and Zoning bylaw projects. Mr. Stanford noted Urban Systems Ltd., has partnered with Mr. Mark Wickham from Across the River Consulting, as well as Mr. John Bryant from Mammoth Mapping to take on this project.

Mr. Stanford, Ms. Katrin Saxty, and Mr. Joel Short, briefly introduced themselves to Council. In addition, Mr. Mark Wickham stated he is honored to be working with Urban Systems Ltd., on this project.

Mr. Joel Short noted that a work plan schedule has been supplied to Council which provides an overview of the processes of the projects. Mr. Short explained the project start-up meeting commenced earlier in the day which included meeting with staff and touring the community. Mr. Short began to explain the projects next steps as well as its respective timelines. Mr. Short provided a brief primer on the role of OCP's and Zoning bylaws. Mr. Short stated that an OCP is the essence of a community. It was noted an OCP deals with land use, services, environmental matters, transportation, and has text, objectives, policies, and maps which sets out the vision for a community. Mr. Short added there will comprehensive community consultations to engage residents and get them involved in the plan. Mr. Short then explained that once there is a clear idea where the community would like to go with the OCP, the next step would be to tackle the zoning. Mr. Short noted that zoning is more specific as it is more detailed, establishes regulations, and addresses specifics such permitted uses, heights, lot sizes, design architectural appearances, etc.

Ms. Katrin Saxty explained the consultation in a week process will occur December 5, 2011 through to December 9, 2011, and noted this process focuses on engaging the community, stakeholders, industry, user groups, to hear what they have to say about their current OCP and what they would like to see in the plan. Ms. Saxty explained that throughout the consultation week, they hope to be preparing some of the draft policies from the feedback they receive from the community. Ms. Saxty added they plan to meet with as many stakeholders as possible, that includes the Tr'ondëk Hwëch'in Government. Ms. Saxty noted they will be providing plenty of print materials and advertising over the next couple of weeks.

It was suggested that Urban Systems Ltd., may want to consider conducting consultations by phone as it can be difficult for many residents to attend public meetings.

Mr. Short clarified that the consultation process will be an on-going initiative.

Mr. Short inquired about some of the key issues and challenges that are facing the City of Dawson.

It was noted an outdated OCP has proven to be quite a challenge for the community. It was also noted that Council will be bringing forth tabled resolutions such as allowing garden suites, zoning amendments, pending UNESCO nomination, etc. In addition, it was noted the City has a Heritage Management Plan in which some key factors have not been articulated appropriately in the current OCP.

C11-28-03 Moved by Councillor Johnson, Seconded by Councillor Riemer that the Committee of the Whole reverts to Council and proceeds with the agenda.

CARRIED 4-0

BUSINESS ARISING FROM DELEGATIONS

NONE

PETITIONS AND QUESTIONS

NONE

ADOPTION OF THE MINUTES

Council Meeting C11-27

It was noted on page 3 of 7 that Mr. Kevin Hastings name was misspelled.

Amendment: 'Mr. Hasting' be amended to **Mr. Hastings**.

C11-28-04 Moved by Councillor Johnson, Seconded by Councillor Potoroka that the Minutes of Council Meeting C11-27 of October 26, 2011, are approved as amended.

CARRIED 4-0

Bylaw & Policy Meeting BP11-11

C11-28-05 Moved by Councillor Potoroka, Seconded by Councillor Riemer that the Minutes of Bylaw and Policy Committee BP11-12 of October 20, 2011 are received as information.

CARRIED 4-0

BUSINESS ARISING FROM MINUTES

Council inquired about whether Administration has provided answers to Mr. and Mrs. Hastings regarding perc tests, asbestos, etc., on the Dome.

The CAO explained that the questions relate to a specific project rather than the suitability of the land for rezoning. The CAO added that the project related questions are currently being looked into.

Council inquired about whether a contest winners notice will be published in local newspaper.

The CAO noted Administration will be submitting such a notice prior to paper newspapers next deadline.

Council requested that Administration contact the applicants of the tabled motion regarding their application for subdivision in the Dredge Pond Subdivision, and explain some of the outstanding questions Council has on the matter.

Council inquired about whether the Expression of Interest for Block 20, Government Reserve has been advertised.

The CAO stated the Expression of Interest has been advertised with a deadline of November 30, 2011.

REFERRALS FROM PRIOR MEETINGS

NONE

FINANCIAL AND BUDGET REPORTS

C11-28-06 Moved by Councillor Riemer, Seconded by Councillor Johnson that Council acknowledges receipt of Memo dated October 24, 2011 from the SFO re Penalties and interest on utilities and property taxes for AJP Investment Ltd., and that Council directs Administration to waive the penalties and interest charges in an amount totalling \$170.80 on AJP Investment Ltd.'s utilities and property taxes for 2011.

CARRIED 4-0

ACCOUNTS PAYABLE

Final Cheque register dated November 3, 2011

The following cheques were questioned:

Cheque #	Vendor Name	Further information
43207	Outcrop-Yukon	It was noted the redesign of the City website will be underway shortly.
43215	Staples #251 Whitehorse	Council noted they would like to see office supplies purchased locally. The CAO noted he will look into this matter.
43206	Northwestel Inc.	The CAO stated the fibre optic is ongoing.
43190	Graf Landscaping & Brushcutting	The CAO noted the mowing of the dyke and Crocus Bluff occurred during Music Fest, and added that the City just recently received this invoice.

C11-28-07 Moved by Councillor Johnson, Seconded by Councillor Kendrick that the Accounts Payable Final Cheque Register dated November 3, 2011, in the amount of **\$102,590.92** is approved for payment.

CARRIED 4-0

SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

a) CAO Report

C11-28-08 Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council acknowledges receipt of the CAO's Report dated November 4, 2011, provided for informational purposes.

CARRIED 4-0

b) Community Development Officer's Report

C11-28-09 Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council acknowledges receipt of the Community Development Officer's Report for November 2011, provided for informational purposes.

CARRIED 4-0

c) Fire Chief's Report

C11-28-10 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledges receipt of the Fire Chief's Report for November 2011, provided for informational purposes.

CARRIED 4-0

d) Bylaw Officer's Report

C11-28-11 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledges receipt of the Bylaw Officer's Activity Report for September 2011, provided for informational purposes.

CARRIED 4-0

e) Policy #11-03 Vehicle Usage Policy

C11-28-12 Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council adopts Policy #11-03 being the Vehicle Usage Policy as presented.

CARRIED 4-0

f) Role of the Recreation Board Policy

C11-28-13 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council adopts the amendments to the Policies of the Recreation Board as present.

CARRIED 4-0

g) Application for Subdivision in the Dredge Pond Subdivision

C11-28-14 Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council acknowledges receipt of Memo dated November 4, 2011 from the Community Development Officer re Application for Subdivision in the Dredge Pond Subdivision and approves the application subject to:

- Neither lot being smaller than 0.4 ha; and
- The new lot lines being drawn are at least 5' from the septic tank and at least 25' from any building or structure.

CARRIED 4-0

h) Request for OCP and zoning amendment re Guggieville

C11-28-15 Moved by Councillor Riemer, Seconded by Councillor Potoroka that Council acknowledges receipt of Memo dated November 4, 2011 from the Community Development Officer re OCP and zoning amendment Applications for Guggieville and directs Administration to prepare the required amendment bylaws for Council's consideration.

CARRIED 4-0

BYLAWS

a) Bylaw #11-18 Zoning and Heritage Management Amendment No. 5 Bylaw

Moved by Councillor Potoroka, Seconded by Councillor Johnson that Bylaw #11-18 being the Zoning and Heritage Management Bylaw be given **Third and Final Reading**.

TABLED

b) Bylaw #11-20 Management Employment Bylaw

C11-28-16 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Bylaw #11-20 being the Management Employment Bylaw be given **First Reading**.

CARRIED 4-0

CORRESPONDENCE

- C11-28-17** Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council acknowledges receipt of the following correspondence:
- Action Resolution Tracking Items for November 2011, provided for informational purposes.

CARRIED 4-0

QUESTION PERIOD

- C11-28-18** Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council move to Committee of the Whole for the purpose of Question Period.

CARRIED 4-0

Ms. Carla Mather requested that Council consider implementing a bylaw which prohibits the use of fireworks with municipal boundaries. Ms. Mather's noted there have been several incidents as of late where teenagers have been igniting fireworks close to residents, which has been disrupting many people. Ms. Mather's explained that the RCMP indicated the City currently does not have a prohibited fireworks bylaw in place.

The CAO stated he will follow up with the Fire Marshal and will advise Council accordingly.

Ms. Kerry Hastings inquired about whether Council will be requesting additional perc tests be carried out on the Dome. In addition, Ms. Hastings requested the timeline to which she can receive the answers to her questions as discussed earlier in the meeting.

The CAO stated Administration has yet to receive the information from the contractor.

Ms. Colleen Smith inquired about the current zoning for Block 20, Government Reserve.

It was noted the current zoning is classified as single detached residential. It was also noted the lot in question is approximately 15,000 sq.

- C11-28-19** Moved by Councillor Johnson, Seconded by Councillor Potoroka that Committee of the Whole reverts to Council and proceeds with the agenda.

CARRIED 4-0

ADJOURNMENT

- C11-28-20** Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council Meeting C11-28 be adjourned at 8:42 PM with the next regular scheduled meeting being Wednesday, November 23rd, 2011, at 7PM in the Council Chambers.

CARRIED 4-0

**THE MINUTES OF COUNCIL MEETING C11-27 WERE APPROVED BY COUNCIL
RESOLUTION #C11-28-04, AT COUNCIL MEETING C11-28 OF November 9th, 2011.**

Originals signed by
Peter Jenkins
MAYOR

Originals signed by
Jeff Renaud
CAO