

**MINUTES OF COUNCIL MEETING #C11-05** of the Council of the City of Dawson called for 7:00 p.m. on Wednesday, February 23, 2011 in the Town of the City of Dawson Council Chambers.

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**PRESENT:**

Mayor	Peter Jenkins
Councillor	Rick Riemer
Councillor	Stephen Johnson
Councillor	Wayne Potoroka
Councillor	Bill Kendrick

**ALSO PRESENT:**

CAO	Jeff Renaud
A/Secretary	Nadia Sollosy

**CALL TO ORDER:** Mayor Jenkins called the meeting to order at 7:02 PM.

## **AGENDA**

The following items were added to the agenda:

- i) Email correspondence from Adeline Griffin re Water Delivery
- ii) First Reading for #11-04 Business Licensing and Regulating Bylaw

**C11-05-01** Moved by Councillor Potoroka, Seconded by Councillor Kendrick that the agenda for Council Meeting #C11-05 be adopted as amended.

**CARRIED 5-0**

**C11-05-02** Moved by Councillor Kendrick, Seconded by Councillor Johnson that Council move into Committee of the Whole for the purpose of hearing delegations.

**CARRIED 5-0**

## **DELEGATIONS**

Curtis Shaw was present to discuss the Northwestel internet outage that occurred in October 2010, and the intermittent internet connections that followed. Mr. Shaw explained that the reason for the October 2010 outage was from two (2) switch cards that overheated and failed in Mayo; which resulted in stalled internet service for Dawson residents for approximately four (4) days. Mr. Shaw noted Northwestel received several complaints regarding the service, and simply could not locate any technical issues. Mr. Shaw noted that MLA, Steve Nordick, met with Northwestel Executives and provided them with names of individuals who were experiencing said intermittent internet service. At such time, Northwestel delegated a Senior Engineer to investigate the complaints further. Mr. Shaw explained that Dawson is divided in to two (2) shelves, and it came to light that one of the shelves was resetting several times a day. Mr. Shaw noted that in January 2011, the problem shelf was entirely replaced along with a management card; thus, correcting the issues all together. Mr. Shaw also noted Northwestel then mailed out a letter to those residents who were impacted by this issue, explaining what had transpired and were credited for one (1) months internet service. Mr. Shaw stated the internet equipment has been upgraded with proactive alarms and monitors, which means should the system reboot, it is programed to send out an alarm to Yellowknife for immediate technician action.

Mr. Shaw added the internet utilization statistics hit its highest on Thursday, February 11, 2011. It was noted that day was Hockey Day in Dawson.

Mr. Shaw added in the coming months, Northwestel will be implementing a Broad Band Remote Access Multiplexer, which will give Dawson 20% more internet traffic capacity.

Mr. Shaw also added if residents continue to experience internet difficulties, he urges them to contact Northwestel as it is occurring and report the issue. Mr. Shaw explained the more reports they receive, it allows Northwestel to log, pinpoint, and correct the problems expeditiously.

Council queried how Northwestel determines the billing rates for internet usage and overages. Mr. Shaw stated the usage based billing came into effect in 2000/2001, because there were customers who were monopolizing the internet bandwidth, thus slowing down the internet speed for those who did not necessarily use the internet all the time. Mr. Shaw noted that having a cap on internet usage deters some people from saturating the bandwidth.

Council urges Northwestel to review their overages costs in rural communities, and come up with a realistic rate to match what is being charged in Whitehorse.

Council queried whether Northwestel is considering adding more internet routes. Mr. Shaw stated Northwestel is looking into constructing a new route in and around parts of Alaska, down to Prince Rupert, and down to Seattle. It was noted it would take approximately two (2) to five (5) years to complete.

Council thanked Mr. Shaw for taking the time to attend a Council meeting and explaining the dilemmas Dawson residents have been experiencing with the Northwestel internet service.

CAO left Council Chambers at 7:45PM

**C11-05-03** Moved by Councillor Riemer, Seconded by Councillor Johnson that the Committee of the Whole reverts to Council and proceeds with the agenda  
**CARRIED 5-0**

## **BUSINESS ARISING FROM DELEGATIONS**

NONE

## **ADOPTION OF MINUTES**

CAO returned to Council Chambers at 7:48PM

**C11-05-04** Moved by Councillor Johnson, Seconded by Councillor Potoroka that the Minutes of Council Meeting C11-04 of February 9, 2011, are approved as presented.  
**CARRIED 5-0**

## Recreation Board Meeting R10-15 & R11-01

**C11-05-05** Moved by Councillor Potoroka, Seconded by Councillor Riemer that the Minutes of Recreation Board Meeting R10-15 of December 6, 2010, and R11-01 of January 17, 2011, are received as information.  
**CARRIED 5-0**

## **BUSINESS ARISING FROM MINUTES**

### Council Meeting C11-04

Council requested information on whether Corix has applied for the necessary permits to close and excavate 5<sup>th</sup> Avenue this coming March. CAO stated a permit application was received, and the Community Development Officer (CDO) had met with a Corix representative earlier this day.

Council requested a report on the CAO's meeting with Laura Prentice regarding the YG Draft Dome Development Agreement.

It was noted under, Delegations, that Stephen Johnson is the Construction Manager for Corix Systems; and requested that the minutes reflect the appropriate job title.

### Recreation Meeting R10-15

Council queried the status on the Community Information Sheets. CAO noted he was awaiting the geotechnical report on the proposed new Recreation site, and stated it was received earlier in the day. CAO added that once the report is reviewed, he will meet with the Recreation Board and discuss the next steps.

Council requested to be appraised of the report as well.

### Recreation Meeting R11-01

Council queried how the Recreation facility closures dates are determined. It was noted the arena should be open on Friday, February 25, 2011, for the Heritage Day holiday. CAO stated he will be looking into the matter first thing tomorrow.

## **ACCOUNTS PAYABLE**

### Final Cheque register for AP Batch 556

The following items were questioned:

A0525      AECOM Canada Ltd.      Not final payment; as per contract, \$1,234.54 remaining

Councillor Kendrick left Council Chambers at 7:58PM

Councillor Kendrick returned to Council Chambers at 7:59PM

**C11-05-06**      Moved by Councillor Johnson, Seconded by Councillor Riemer that the Accounts Payable Final Cheque Register dated February 18, 2011, in the amount of **\$12,427.92** covering AP Batch 556 is approved for payment.

**CARRIED 5-0**

It was noted the new accounting software does not generate an AP Batch number.

Final Cheques for February 17, 2011

The following items were questioned:

NAJA001	N.A. Jacobson	design for hoist equipment
YUKO012	Yukon Spring Inc.	water bottles; CAO to follow up
DIAM001	Diamond Municipal Solutions	how much money spent to date

**C11-05-07** Moved by Councillor Riemer, Seconded by Councillor Kendrick that the Accounts Payable Final Cheques dated February 17, 2011, in the amount of **\$113,034.96** is approved for payment.

**CARRIED 5-0**

**FINANCIAL**

Water and Sewer Payments

**C11-05-08** Moved by Councillor Potoroka, Seconded by Councillor Kendrick that Council acknowledges receipt of Memo dated February 15, 2011 from SFO re Payment Due date for Water and Sewer 1<sup>st</sup> Quarter and approves extending the payment due date to February 28, 2011 for the invoices sent out on January 15, 2011.

**CARRIED 5-0**

**C11-05-09** Moved by Councillor Potoroka, Seconded by Councillor Johnson that Council move to the Committee of the Whole for the purpose of discussion re financial matters.

**CARRIED 5-0**

Councillor Potoroka left Council Chambers at 8:08PM  
Councillor Potoroka returned to Council Chambers at 8:09PM

Council requested an update from the SFO regarding the new accounting software and how much of the \$180,000 budget has been spent to date. SFO stated that approximately \$127,000 of the budget has been spent to date. SFO noted the software is now generating the accounts payables, the general ledgers, and cable bills. SFO also noted the water and sewer bills are scheduled to generate March 8, 2011. In reference to the water and sewer bills, the SFO added after she downloaded the spreadsheet from MAIS, and it became apparent that several accounts were absent as the Roll report did not balance correctly. SFO stated that accounting had to rebuild the spreadsheet by specifically checking each Roll number, which meant that every Roll number was audited to see who should or should not be receiving quarterly services. SFO stated that accounting uncovered accounts where some residents have been receiving free water and sewer services. SFO also added the Community Development Officer (CDO) has been following up with property owners and confirming how many units are contained in their suites.

Council queried whether Yukon Government (YG) could have provided the Roll report to Administration. SFO noted she requested the report from YG, but they were unable to provide the report as they are currently working on the data.

SFO stated that some cable accounts were also uncovered.

Council queried how the previous auditors never identified these abnormalities. SFO noted it was communicated to her that such abnormalities are immaterial.

It was noted approximately 471 accounts were omitted on the MAIS system. SFO stated that some of the accounts were for vacant lots, and some were lots that have since been developed and never updated on the system.

SFO stated every Roll number has been entered in the Diamond software, and the appropriate utility and tax roll information has been docketed accordingly.

CAO added that the SFO has been working tirelessly on this project from the very beginning, and her efforts have singlehandedly made this project a success. Council strongly agreed and thanked the SFO for her hard work and dedication.

Council questioned the correspondence received from Mackay regarding the description of additional professional services rendered. It was noted that Mackay continues to hold the working papers until they receive final payment. SFO explained the working papers are urgently required in order to conduct the 2010 audit.

**C11-05-10** Moved by Councillor Riemer, Seconded by Councillor Johnson that Committee of the Whole reverts to Council and proceed with the agenda.

**CARRIED 5-0**

Council requested whether there are any records indicating that additional accounting services were to be conducted. It was noted the audit was a full stop audit and some additional services were expected. It was noted the amount of time spent conducting the audit is not in question, but the quality and accuracy of the work is.

Councillor Kendrick left Council Chambers at 8:46PM

Councillor Riemer left Council Chambers at 8:47PM

Councillor Kendrick and Councillor Riemer returned to Council Chambers at 8:49PM

Councillor Kendrick left Council Chambers at 8:50PM

Councillor Kendrick returned to Council Chambers at 8:51PM

**C11-05-11** Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledges receipt of Memo dated February 18, 2011 from SFO re Mackay LLP invoice and agrees to pay **\$19,393.50** into a Lawyers Trust Account on the condition that all working papers be turned over to the city immediately by Mackay LLP, and the 2009 Final Statements do not have to be restated by our current auditors.

**CARRIED 5-0**

## REPORTS

NONE

## BYLAWS

Council requested that a public meeting be scheduled as soon as possible for Bylaw #11-03 Water and Sewer Services Bylaw. Council stated this bylaw incorporates the following changes: removes subsidies, lowers rates, increases charges by approximately 5%, and maintains a seniors grant.

**C11-05-12** Moved by Councillor Potoroka, Seconded by Councillor Riemer that Bylaw #11-03 being the Water and Sewer Services Bylaw be given **First Reading**.  
**CARRIED 5-0**

**C11-05-13** Moved by Councillor Potoroka, Seconded by Councillor Riemer that Bylaw #11-04 Business Licensing and Regulating Bylaw be given **First Reading**.  
**CARRIED 5-0**

## UNFINISHED BUSINESS

NONE

## NEW BUSINESS

NONE

## CORRESPONDENCE

**C11-05-14** Moved by Councillor Kendrick, Seconded by Councillor Potoroka that Council acknowledges receipt of the following correspondence:

- Letters dated February 14, 2011 and February 16, 2011 from Glenda Bolt re Water Delivery Service; and
- Letter dated February 17, 2011 from Service Canada re increased service to Dawson City; and
- Email dated February 9, 2011 from Adeline Griffin re Water Delivery Service

**CARRIED 5-0**

## INFORMATION

**C11-05-15** Moved by Councillor Kendrick, Seconded by Councillor Potoroka that Council acknowledges receipt of the following information:

- Bylaw and Policy Committee meeting noted of February 8, 2011; and
- Resolution Action Items for February 2011

**CARRIED 5-0**

CAO left Council Chambers at 9:12PM  
CAO returned to Council Chambers at 9:14PM

## **QUESTION PERIOD**

**C11-05-16** Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council move to Committee of the Whole for the purpose of Question Period.

**CARRIED 5-0**

Mr. Dan Davidson questioned whether Council was supportive of the proposal to subdivide the area known as Guggieville into several residential lots.

Mayor Jenkins responded that while Council is aware of a concept of the area the City of Dawson has yet to receive a subdivision application and as such it would be inappropriate for Council to comment at this time.

**C11-05-17** Moved by Councillor Johnson, Seconded by Councillor Riemer that Committee of the Whole reverts to Council and proceed with the agenda.

**CARRIED 5-0**

## **ADJOURNMENT**

**C11-05-18** Moved by Councillor Potoroka, Seconded by Councillor Johnson that Council Meeting C11-05 be adjourned at 9:18 PM with the next scheduled meeting being Wednesday March 9, 2011 at 7PM in the Council Chambers.

**CARRIED 5-0**

**THE MINUTES OF COUNCIL MEETING C11-04 WERE APPROVED BY COUNCIL RESOLUTION #C11-05-04; AT COUNCIL MEETING C11-05 OF February 23, 2011.**

**Originals signed by**  
Peter Jenkins  
MAYOR

**Originals signed by**  
Jeff Renaud  
CAO